



Official Community Plan Amendment – Application Form

Amendments to the R.M. of Corman Park (Corman Park) Official Community Plan Bylaw No. 08/94 or the Partnership for Growth (P4G) Planning District Official Community Plan Bylaw No. 57/20 can be considered to ensure continued flexibility, diversification, and competitive stability both on a global platform and within the region. Proposed amendments to either Bylaw shall be based on logical rationale including new information not considered during the development of either Plan or a change in planning context. Prior to submitting an amendment application package, the applicant and/or any designated consultants acting on the owner's behalf are required to meet with a representative of the Corman Park Planning and Development Department to discuss the proposed amendment.

Application Fees:

Text Amendment	\$1,350.00
Map Amendment - Single Parcel	\$2,500.00
Map Amendment - Multi-Parcel	\$4,500.00

In addition to the above noted fees the applicant shall be solely responsible for all costs associated with:

- i. Complying with Council's public notification policy (i.e., costs of newspaper advertisement);
- ii. Engagement of the necessary planning, engineering, legal or other professional expertise necessary to review an application and/or implement Council's decision; and,
- iii. Registration of an interest on the title of the property proposed for development as prescribed by the Information Services Corporation (Land Titles).

Application Requirements

The following is required to make an application:

- a. A completed **application form** (attached);
- b. Receipt of full **payment** of the applicable application fee;
- c. A Detailed Planning Document describing the intentions of the amendment, including rationale and benefits to the region and community;
- d. A Concept Plan, which is a plan that describes the proposed land use, density, infrastructure and phasing for the plan area as provided for in the Act)



For Office Use Only	
Date Received:	
Receipt Number:	
Amount Paid:	

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1) Applicant: _____
 Address: _____

 Phone: _____ Cell: _____: _____
 Email: _____

If the applicant is not the registered owner of the subject property, the owner of the property must also sign the application form or provide a letter of consent:

Owner(s): _____
 Address: _____

 City/Town/R.M.: _____
 Postal Code: _____
 Phone: _____ Cell: _____: _____
 Email: _____

2) **Please check the box of the OCP you would like to amend:**
 RM of Corman Park | P4G Planning District

3) **Legal description of the subject property (if applicable)**
 All/Part of the _____ 1/4, Section _____, Township _____, Range _____, W3
 LSD(s) _____ Lot(s) _____ Block(s) _____

Registered Plan No. _____
 Certificate of Title No. _____

4) **Required Submission:**
 Concept Plan Detailed Planning Document
 Other Submission (briefly describe)

5) Amendment Type

Please check what type of amendment(s) to the OCP you would like to make and describe your requested amendment:

a) Text Amendment

Existing Sections of Bylaw:

Proposed New Text (attach additional information as required):

b) Map Amendment

Existing Land Use Designation:

Proposed Land Use Designation:

c) Concept Plan (attach additional information as required):

6) Planning rational supporting the application (include supplementary documents and/or attachments as needed):

7) Declaration by Applicant

I, _____ of _____

in the Province of Saskatchewan, solemnly declare that all of the above statements within this application are true, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of *The Canada Evidence Act*.

I further agree to indemnify and hold harmless the Municipality from and against any claims, demands, liabilities, costs or damages related to the development undertaken pursuant to this application.

DATE: _____ SIGNATURE: _____

8) Declaration by Landowner

If this application concerns a specific property, and the applicant is not the registered owner of the property, the owner(s) of the property **must** also sign the application form or provide a letter of consent for the application to be processed.

I, _____ of _____

in the Province of Saskatchewan, solemnly declare that all of the above statements within this application are true, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of *The Canada Evidence Act*.

I further agree to indemnify and hold harmless the Municipality from and against any claims, demands, liabilities, costs or damages related to the development undertaken pursuant to this application.

DATE: _____ SIGNATURE: _____