



Water Utility Bylaw 05-26

1. This Bylaw will be cited as The Water Utility Bylaw.
2. The purpose of this Bylaw is to establish conditions, responsibilities, and procedures for the construction, installation and use of water services in regards to water utilities operated by the Rural Municipality of Corman Park No. 344.
3. Application for Water Utility
 - a) Any person desiring to connect his/her property with any water utility shall sign and file with the Municipality a written application on the form provided for a permit to make such a connection.
 - b) A deposit equalling the amount set in Schedule "A" shall be paid to the Municipality. This will only be refunded if and when the meter is returned without the Municipality replacing it with another meter, and without any damage to the meter.
 - c) A tenant deposit equalling the amount set in Schedule "A" shall be paid to the Municipality. This will only be refunded if and when the account is paid in full and the tenant's final water metre reading has been verified.
4. Application for Water Fill Station
 - a) Any person desiring to use the R.M.'s potable fill stations will be required to sign up and purchase a fob from the R.M. office during business hours and pay upfront for any water needed.
5. Connection and Repair
 - a) Subscribers to any water utility will pay a connection fee equaling the amount set out in **Schedule "A"**.
 - b) Water utility service connection fees are based upon construction costs and cost recovery for water system asset depreciation.
 - c) All water utility service connections must be installed within the public right-of-way or easement adjacent to private property.
 - d) All water utility service connection work, including construction, and installation, must be undertaken by a licensed contractor approved and organized by the Municipality.
 - e) The subscriber is responsible for all connection costs from the service connection to the intended distribution point on private property.



- f) If the Municipality is not satisfied with the construction, maintenance, repair or replacement of a service connection by the owner of a parcel of land/consumer, the Municipality may require the owner/consumer to construct, maintain, repair or replace the service connection of a public utility in accordance with the Municipality's instructions within a specified time.
- g) If an owner/consumer does not comply with the requirement of the Municipality to the satisfaction of the Municipality within the specified time, or in an emergency, the Municipality may disconnect the service connection.
- h) No cross connections or the potential to cross connect within the water distribution mains or water service lines will be allowed.
- i) No person shall connect anything to the water utility which may cause the service to become contaminated or polluted.
- j) No Seasonal connections will be permitted. A seasonal connection will be defined as reconnecting to the water service line within eight (8) months of the disconnection by the original consumer. If a seasonal connection has occurred, the consumer will be billed the minimum fee as set out in **Schedule "A"** for the previous months disconnected.
 - i) To avoid any additional reading charges, it is the consumer's responsibility to notify the Municipality of an extended leave from the property. The Municipality will cease to send out reading requests until the return of the home owner. Billing will be set at the minimum fee as per **Schedule "A"** for that time. The consumer, upon return, will then notify the Municipality of their return and a meter reading.
- k) No bypass piping or other device capable of reducing the effectiveness of a backflow prevention device shall be installed in a water utility supply system.
- l) Except as otherwise provided and relative to any utility system, no construction, excavations or connections will be performed in or on public lands between the First day of November of any year and the Fifteenth day of April of the following year.
- m) No unauthorized person shall uncover, make any connections with or opening into, use, alter or disturb any part of the utility system.
- n) No person being an owner, occupier, tenant or inmate of any house, building or other premises which are supplied with water from the water system shall vend, sell or dispose of water therefrom, or give away, or permit the same to be taken or carried away, or use, or supply it to the use or benefit of others, or to any other use and benefit, or shall increase the supply of water beyond that fixed by the rating of the premises.



- o) Except as provided, no persons other than authorized employees of the Municipality shall open or close or operate or interfere with any valve, hydrant or fire plug, or draw water therefrom.

6. Responsibility

- a) When the lines of an existing service connection located on a property owner's/consumer's parcel of land fail, it shall be the property owner's/consumer's responsibility to repair or replace his/her portion of the service connection from the building to the curb stop. Work must be completed by a licensed contractor.
- b) When the main lines of an existing service connection located on the Municipality right-of-way fail, it shall be the Municipality's responsibility to repair or replace the main lines of the service connection up to and including the curb stop.

7. Authority

- a) The Council may appoint officials and employees for the purpose of carrying out the provisions of this bylaw and remunerate the said officials and employees.
- b) The Administrator and other duly authorized employees, or those suitable persons bearing proper credentials and identification, shall be permitted to enter upon all properties for the purpose of inspection, observation, measurement, sampling, testing and recording in accordance with the provisions and intentions of this bylaw.
- c) Where any inspection discloses any failure, omission or neglect contrary to this bylaw, the authorized person making such inspection shall, in writing, notify the said owner, proprietor or occupier to rectify the failure, omission or neglect within a period which is, in the opinion of the authorized person, reasonable under the circumstances.
- d) Any person who fails to comply with a notice within the time limit specified therein is guilty of an offence against this bylaw.
- e) The Municipality may shut off the water supplied to the land or premises of any consumer who may be guilty of a breach of or non-compliance with any of the provisions of this bylaw or the Water Regulations, 2002, and may refuse to turn on the water until satisfied and assured that the consumer intends to comply with this bylaw and the Water Regulations, 2002.
- f) The Municipality retains the right to ration or limit the amount of water furnished to any/or all consumers, should circumstances warrant such an action.

8. Liability

The Municipality is not liable for damages:

- a) caused by the break, plugging or stoppage of any water main or attachment;



- b) caused by the interference with the supply of any water service necessary in connection with the repair or proper maintenance of the water service; or
- c) generally for any accident due to the operation of any water service unless that action has been shown to be directly due to the negligence of the Municipality or its employees.
- d) caused by the quality of water at the fill stations. The water at these fill stations is not disinfected to standards nor is the water quality checked on a regular basis by the R.M. of Corman Park. Patrons are advised that the consumption and other personal uses of this water are at the patron's own risk and that the R.M. of Corman Park makes no representation as to the current or on-going water quality and safety.

9. Water Meters

- a) Where water supplied to consumers is measured by water meters, all water meters shall be supplied by the Municipality; all meters shall remain the property of the Municipality. A deposit equalling the amount set out in **Schedule "A"** shall be paid to the Municipality. This will only be refunded if and when the meter is returned without the Municipality replacing it with another meter, and without any damage to the meter.
- b) Every owner or occupier of property shall provide adequate protection for the meter against frost, heat or other internal or external damage.
- c) Where water is measured by a water meter, there shall not be any fixture or appurtenance to remove water from the water line between the curb stop and the water meter.
- d) No person, in any way, shall interfere or tamper with the meter.

10. Reading Meters

Every owner and occupier of premises connected to the water system shall provide free and convenient access to his premises at all reasonable times for the purpose of reading meters. At the discretion of the Municipality, reading of the meters will be performed annually. All meters are to be installed with an external read out.

- o Water meters shall be read every two (2) months by the consumer and reported to the Municipal office. A reminder will be sent out via mail, email or fax no less than two (2) weeks prior to the due date.
- o If no reading is received by the office by the due date the following steps are to be followed.
 - Phone, Mail or Fax a second reminder.
 - If no reading is received by the billing date then the consumer's consumption shall be estimated
 - If two (2) consecutive billing periods have passed with no reading submitted from the occupant of a dwelling, a reading will be taken by an agent of the Municipality. A reading charge of \$50.00 will be charged in addition to the consumption charges.



11. Rates

- a) The Council shall, from time to time, establish, amend, or set schedules of rates respecting fees, charges, tolls, fares, or rents payable by consumers for the purpose of the general maintenance, management, conduct and operation of the utility.
- b) The particulars set out in **Schedule "A"** shall be deemed sufficient and obligatory for the purpose of establishing rates and charges in respect of the use of the water utility or fill station.
- c) The charges to be paid by the water consumer whose water service has been turned on shall be those set out in **Schedule "A"** attached; provided, however, that the minimum shall be payable in every case whether or not any water is consumed.
- d) Accounts for water service shall cover a period of two successive months, and shall be rendered on or before the first day of the month next following such period. Accounts shall be paid within a period of thirty days from the date on which such accounts are rendered. If an account is not paid within the period of thirty days, the water service may be cut off. When the water service is cut off, it shall not be turned on until all arrears have been paid, together with a fee set out in **Schedule "A"** shall be applied.
- e) All outstanding payments are subject to a penalty of **1% per month**.
- f) The Municipality may collect the unpaid utility rates, charges, tolls, fares or rents together with all costs and charges in connection therewith, that remain unpaid by charging the amount owing against the lands owned by the consumer owing the utility rates, charges, tolls, fares or rents within the boundaries of the Municipality on the same manner and subject to the same provisions as taxes due and owing in respect of that land. Refer to Bylaw 34-25.
- g) Tenant accounts shall be paid within a period of thirty days from the date on which such accounts are rendered. If a tenant account is not paid within the period of 60 days, the land owner and the tenant will be notified in writing of the unpaid amount. If the tenant account remains outstanding after 90 days, in the sole and absolute discretion of the Municipality, the tenant account may be suspended and the water service may be cut off.
- h) If, after 90 days, a tenant account remains outstanding; the tenant account may be suspended and the \$200.00 tenant deposit may be applied against the tenant account at the sole and absolute discretion of the Municipality. Any amounts that remain unpaid on the tenant account will be added to the tax roll of the registered owner of the property in question and collected in the same manner and subject to the same provisions as taxes due and owing in respect of that land. Refer to Bylaw 34-25.

Rural Municipality of
Corman Park

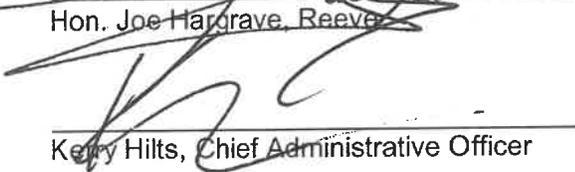
12. Penalties

- a) If a person is found guilty of an offence against this Bylaw, the court may, in addition to any other penalty imposed, order the person to comply with this Bylaw or a license, permit or other authorization issued under this Bylaw, or a term or condition of any of them.
- b) A person to whom an order is made pursuant to subsection 11 (a) who fails to comply with that order within the time specified by the court is guilty of an offense and liable on summary conviction:
 - i. In the case of an individual, to a fine not exceeding \$10,000 and, in the case of an corporation, to a fine not exceeding \$25,000, and is also liable to an action at law, at the suit of the Municipality to make good any damage done.
- c) Conviction of a person for a breach of any provision of this Bylaw does not relieve that person from compliance with the Bylaw.

13. That Bylaw No. 15/22, and all amendments thereto, are hereby repealed.

14. "The rates, charges, tolls or rents contained in this bylaw shall come into force and take effect on the day of approval being issued by the Local Government Committee."


Hon. Joe Hargrave, Reeve


Kerry Hilts, Chief Administrative Officer



Certified true copy of the original document.

Certified this 27 day of February, 2026



Eileen Prosser, Notary Public
My appointment expires, July 31, 2030

Read a first time 24 day of February, 2025
Read a second time this 24 day of February, 2025
Read a third time and passed this 24 day of February, 2025



Schedule "A"
Rates and Fees
Effective May 1, 2026

Water Meter Deposit

A deposit of **\$200** is required upon application and approval of water service.

Tenant Account Deposit

A deposit of **\$200** is required upon application and approval of water service for a tenant occupying a dwelling in the RM.

Unpaid Account Fees

When the water service is cut off, it shall not be turned on until all arrears have been paid, together with a fee of **\$60** to cover the expenses of turning off the water and turning it on again; provided that if it is required to turn on the water service outside the employees' regular working hours, an additional fee of **\$60** shall be applied.

Water Utility Fees and Rates:

1. Organized Hamlet of Casa Rio Water System
 - a. \$7.23 in 2026 per cubic meter or \$20 Minimum payment (Bi-Monthly)
 - b. \$7.59 in 2027 per cubic meter or \$20 Minimum payment (Bi-Monthly)
 - c. \$30 Administration fee (Bi-Monthly)
 - d. \$16,000 Connection fee (one time cost).*

2. Hamlet of Casa Rio East Water System
 - a. \$7.23 in 2026 per cubic meter or \$20 Minimum payment (Bi-Monthly)
 - b. \$7.59 in 2027 per cubic meter or \$20 Minimum payment (Bi-Monthly)
 - c. \$30 Administration fee (Bi-Monthly)
 - d. \$16,000 Connection fee (one time cost).*

3. Organized Hamlet of Riverside Estates Water System
 - a. \$8.23 in 2026 per cubic meter or \$20 Minimum payment (Bi-Monthly)
 - b. \$8.64 in 2027 per cubic meter or \$20 Minimum payment (Bi-Monthly)
 - c. \$30 Administration fee (Bi-Monthly)
 - d. \$16,000 Connection fee (one time cost).*

4. Hamlet of Grasswood Water System
 - a. \$6.50 in 2026 per cubic meter or \$20 Minimum payment (Bi-Monthly)
 - b. \$6.83 in 2027 per cubic meter or \$20 Minimum payment (Bi-Monthly)
 - c. \$30 Administration fee (Bi-Monthly)
 - d. \$16,000 Connection fee (one time cost).*



5. Corman Industrial Park Water System
 - a. \$6.03 in 2026 per cubic meter or \$20 Minimum payment (Bi-Monthly)
 - b. \$6.33 in 2027 per cubic meter or \$20 Minimum payment (Bi-Monthly)
 - c. \$30 Administration fee (Bi-Monthly)
 - d. \$16,000 Connection fee (one time cost).*

6. Battleford Trail Water System
 - a. \$6.03 in 2026 per cubic meter or \$20 Minimum payment (Bi-Monthly)
 - b. \$6.33 in 2027 per cubic meter or \$20 Minimum Payment (Bi-Monthly)
 - c. \$30 Administration Fee (Bi-Monthly)

*Connection fees are based upon the cost of construction and the replacement value of infrastructure capacity, with re-evaluation completed as required.

Water Fill Station Groups and Rates

1. R.M Ratepayer User Group
 - a. \$5.38 per cubic meter in 2026
 - b. \$5.65 per cubic meter in 2027

2. Non R.M. Ratepayer User Group
 - a. \$5.65 per cubic meter in 2026
 - b. \$5.93 per cubic meter in 2027

3. Commercial User Group
 - a. \$7.06 per cubic meter in 2026
 - b. \$7.41 per cubic meter in 2027