

**R.M. OF CORMAN PARK NO. 344**  
**TRANSFER OF WATER ACCOUNT (TENANT)**

**CORMAN INDUSTRIAL PARK**  
**HAMLET of GRASSWOOD**  
**HAMLET of CASA RIO EAST**  
**ORGANIZED HAMLET of CASA RIO**  
**ORGANIZED HAMLET of RIVERSIDE**

1. Property Owner Information

Full Name(s): \_\_\_\_\_

Legal Description /  
Civic Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

2. Tenant Information

Full Name(s): \_\_\_\_\_

Legal Description /  
Civic Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

\$200 Tenant Deposit Receipt: \_\_\_\_\_

3. Conditions of the Municipality

a) The Municipality does not guarantee:

- i) Quantity of water;
- ii) Water pressure;
- iii) An uninterrupted supply of water

b) The Municipality maintains the right to discontinue water service upon written notice given seven (7) days in advance for violation of any of the following stipulations.

#### 4. Conditions of and Procedure for Approval/Acceptance

- a) Connections to the water line are not permitted without approval from the Municipality
- b) After approval of the Transfer of Water Account, the process will be as follows:
  - i) Installation of the meter shall not be altered from the specifications listed here (Section 6) and displayed in the attached drawing.
  - ii) Contact the Municipal Office at 306-242-9303 48 hours in advance to schedule an inspection of the meter installation and initial reading of the meter after moving in.
  - iii) The Saskatoon Health Region enforces the Saskatchewan Plumbing and Drainage Regulations, 1996 and the Public Health Act.
  - iv) Operation of the main valves, curb stops and appurtenances shall only be completed by the Municipality or an appointed representative thereof.

#### 5. The Property Owner and Tenant Agrees to the Following:

- a) The owner is responsible for installation and maintenance on the portion of water line and appurtenances from the curb stop to the house.
- b) The tenant will supply the Municipality a service deposit of \$200.00. This will be used in the event the account goes into arrears, and will need to be replenished to have the water turned back on if the water has been shut off.
- c) The tenant's utility billing account information can be shared with the property owner and any 3<sup>rd</sup> party agency as deemed necessary by the Municipality.
- d) May be subject to disruptions of service and shall agree to conform to restrictions of water supply at the discretion of the Municipality.
- e) The Municipality's representative shall have the right to enter the premises of the Property Owner at any reasonable time for the purpose of making such inspections to verify the proper installation of water connections and appurtenances, assure proper use of service fixtures, make necessary repairs and maintenance and verify meter count information.

#### 6. Specifications (Attachment Drawing – Meter Connection)

- a) The maximum water meter size shall be three quarters of one inch (¾"). Water meters are limited to one per property.
- b) One ball valve must be installed immediately before the meter and a double check valve with testable ports installed immediately after the meter.
- c) Any potential for cross connections is not permitted due to potential for contamination of the potable water supply. Please refer to the Water Security Agency's document "Cross Connection Control and Backflow Prevention Program Guidelines EPB #422" for additional information on Cross Connections.
- d) The remote readout pad must be installed outside the house at a location easily accessed by the Municipality's water service personnel.

#### 7. Consumption Charges and Billing Information

- a) The Municipality will invoice the Consumer every two months.
- b) The Consumer is required to submit a water meter reading prior to the end of each billing period. A \$50 additional service charge will be applicable if the Municipality is required to estimate or collect the meter information. If multiple readings are missed the Municipality will send a warning letter offering the opportunity to provide a reading within 14 days. If no reading is received the water will be disconnected.
- c) The Municipality will notify the owner if the account remains in arrears for more than 60 days. If the account is in arrears for more than 90 days, the owner and tenant will be sent notice that, unless paid in full in a reasonable amount of time, the water will be shut off.
- d) A Municipal representative will verify readings on an annual basis.
- e) The Municipality shall provide the consumer with not less than 30 days written notice of its intention to increase the water supply rate.

- f) Current water rates for each two month billing period are established with the Municipality's Water Utility Bylaw Schedule "A".
- g) Reading your water meter:

Your water meter is read in cubic meters and has 6 digits. The first five digits are in white; the last digit is in black and is a decimal measuring tenth of a cubic meter.

0\_0\_1\_2\_3\_4 - Old Reading

0\_0\_1\_8\_0\_9 - New Reading

Therefore: 180.9 - Present consumption reading  
123.4 - Previous consumption reading

57.5 m<sup>3</sup>- Your recent consumption

8. For additional information regarding Utility Service policies, regulations and billing please reference the Water Utility Bylaw, and/or contact the Municipal Office at 306-242-9303.

9. Emergency Service Contacts

- a) For emergency service or water disconnect please contact the Municipal Office at 306-242-9303.
- b) For after hours emergency service you may contact the After Hours Line at 306-975-1655.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
 Witness

\_\_\_\_\_  
 Owner

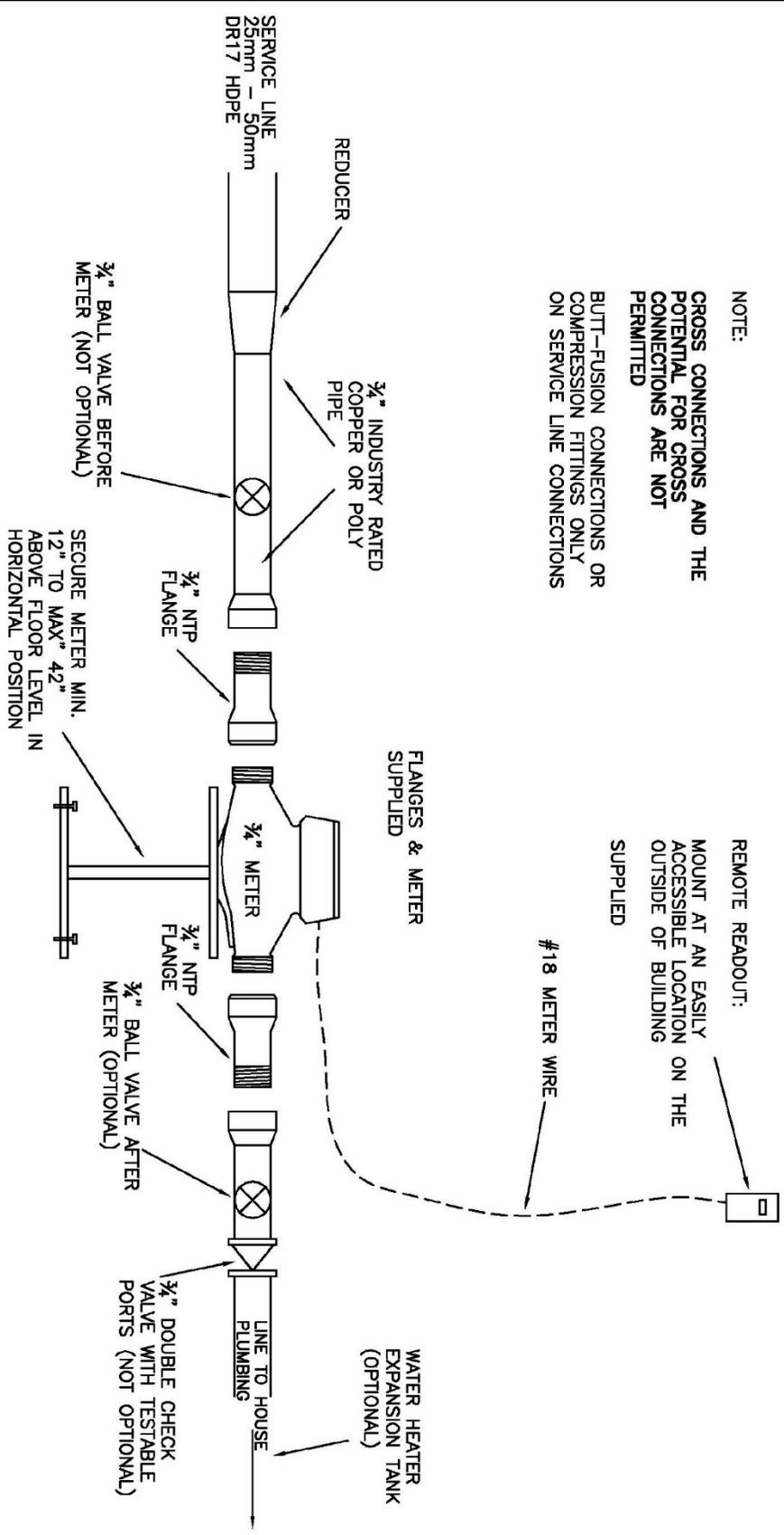
\_\_\_\_\_  
 Witness

\_\_\_\_\_  
 Tenant

\_\_\_\_\_  
 R.M. of Corman Park No. 344

NOTE:  
 CROSS CONNECTIONS AND THE  
 POTENTIAL FOR CROSS  
 CONNECTIONS ARE NOT  
 PERMITTED  
 BUT-FUSION CONNECTIONS OR  
 COMPRESSION FITTINGS ONLY  
 ON SERVICE LINE CONNECTIONS

REMOTE READOUT:  
 MOUNT AT AN EASILY  
 ACCESSIBLE LOCATION ON THE  
 OUTSIDE OF BUILDING  
 SUPPLIED



<b>R.M. OF CORMAN PARK #344</b> 111 PINEHOUSE DRIVE SASKATOON, SASKATCHEWAN		<b>PUBLIC WORKS</b> METER CONNECTION - INSIDE RESIDENCE	
DATE	NOV, 2004	SCALE	N.T.S.
		DRAWN	K.H.S.