



111 Pinehouse Drive, Saskatoon &
Live Streaming via GoToMeeting.com
Monday, October 18, 2021
Call to Order @ 8:30 a.m.
Meeting Adjourned @ 10:05 a.m.
Meeting Time: 1 hr 35 min.

Administration Committee Minutes

1. Present

Attending: Chairperson Chuhaniuk, Reeve Harwood, Councillors: Germs, Haduik, Greenwood, Pruim, Froese-Kooijenga, Vaandrager and Trask.

Regrets:

Staff: Ken Kolb, Chief Administrative Officer; Craig Clements, Director of Finance; Audrey Shoard, Treasury/Corporate Records Clerk; Nicole Bowden, Administrative Assistant.

Chairperson Chuhaniuk called the meeting to order at 8:30 a.m.

2. Agenda

The Committee approved the Administration Committee agenda as presented.

Haduik: That the Administration Committee Agenda be approved.

Carried Unanimously

3. Administration Carryforward Action List

The Committee was presented the September 2021 Administration Carryforward Action List.

➤ **Recommendation:**

Trask: That Administration proceed with the registration of the subdivision of the former Asquith Transfer Station site, consisting of 5 acres, located on Parcel A NE 8-37-9-W3.

Carried Unanimously

➤ **Recommendation:**

Pruim: That the Administration September 2021 Carryforward Action List be received.

Carried Unanimously

4. Tax Exemption Policy

Council was presented with a request from Administration to review and consider an amendment to the Tax Exemption Policy – Policy #FI-002.

Council implemented the tax exemption policy to stimulate new business development, business expansion, and to encourage job creation within the R.M. of Corman Park. The R.M. encourages commercial development by easing taxation for a period of three years. Currently the policy is approved by bylaw on a case by case basis and once approved the R.M. and property owner enter into a three year agreement.

Current Policy

“The Applicant must submit the Tax Exemption Application prior to obtaining a building permit. Applications received after the date of issuance of a building will not be considered,”

New Policy

“The Applicant must submit the Tax Exemption Application by September 15 in the year prior to assessment. Applications received after the assessment date of a building will not be considered.”

This amendment will assist applicants to ensure they don't miss the deadline and qualify for the tax exemption.

➤ **Recommendation:**

Froese-Kooijenga: That Council approves the Tax Exemption Policy amendment as presented.

Carried Unanimously

5. Correspondence – Information Items

➤ **Recommendation:**

Greenwood: That the following items of correspondence be received as information:

- a) SARM Midterm Convention Update

Carried Unanimously

6. Delegation – 9:00 a.m. – Kevin Aebig – South Corman Park Recreation Centre Concept

Kevin Aebig was in attendance to discuss the proposal of a new community recreation facility on behalf of the South Corman Park Community Association.

Included was a revised feasibility study completed by Colliers which includes a Proposed Operating Budget.

Chuhaniuk: That the presentation from Kevin Aebig, on behalf of the South Corman Park Community Association, regarding a new community recreation facility be received as information.

Carried Unanimously

Meeting Break 9:33 a.m. to 9:39 a.m.

7. Delegation –9:40 a.m. – Neil Mooney – R.M. Pest Control Officer Annual Report

Neil Mooney provided the 2021 Pest Control Officer Annual Report and discussed key highlights for the 2021 year.

Greenwood: That the 2021 Pest Control Officer Annual Report be received as information.

Carried Unanimously

8. Adjourn

Froese-Kooijenga: That the Administration Committee Meeting be adjourned at 10:05 a.m.

Carried Unanimously



A handwritten signature in black ink, appearing to read "Neil Mooney", is written over a horizontal line.

Chief Administrative Officer