

Administration Committee Minutes

1. Present

Chairperson: Wendy Trask

Reeve Judy Harwood

Councillors: John Germs
John Saleski
Lyndon Haduik
David Greenwood
Bas Froese-Kooijenga
Calvin Vaandrager

Absent: Art Pruim

Staff: Jim Charlebois, Acting CAO
Audrey Shoard, Treasury/Corporate Records Clerk
Nicole Bowden, Customer Service Representative

Chairperson Trask called the meeting to order at 11:18 a.m.

2. Agenda

The Committee approved the Administration Committee Agenda with the following additions:

6. Alcohol at Merrill Community Hall – Councillor Greenwood
7. Grasswood Community Association – Councillor Saleski
8. Dogs at Large – Councillor Trask

Greenwood: That the Administration Committee Agenda be approved.
Carried Unanimously

3. Administration Carryforward Action List

The Committee was presented the Administration Carryforward Action List.

➤ **Recommendation:**

Greenwood: That the Administration Carryforward Action List be received with the removal of the item regarding the R.M. Emergency Plan.
Carried Unanimously

4. AD 23-010 – 2024 Budget – Special Administration Committee Meetings

Background

As part of the regular 2024 Budget Planning process, additional meetings will be required with the Administration Committee prior to the presentation of the preliminary budget package to Council.

Proposed Additional Committee Dates

Administration is proposing one additional Committee meeting in the months of October and November 2023. The additional meeting times are proposed to begin at 9am for the following potential meeting dates:

October:

- Wednesday October 25
- Thursday October 26

- Monday October 30

November:

- Tuesday November 28
- Wednesday November 29
- Thursday November 30

➤ **Recommendation:**

Harwood: That Monday, October 30 and Thursday, November 30, 2023 be set as Administration Committee Meetings for 2024 Budget Planning purposes.
Carried Unanimously

5. SARM Convention – Potential Resolutions (Verbal)

Acting CAO Charlebois brought forward for discussion any potential resolutions that Council would like to submit for consideration at the upcoming SARM Convention.

6. Alcohol at Merrill Community Hall

Councillor Greenwood brought forward a question regarding allowing members of the general public to bring alcoholic beverages on to the Merrill Community Hall property other than events where a liquor licence has been obtained by the coordinator of an event.

Administration to investigate potential liability issues and bring a report back to Council.

7. Grasswood Community Association

Councillor Saleski brought forward for discussion the Grasswood Community Association.

8. Dogs at Large

Councillor Trask brought forward a concern regarding 3 dogs running at large in Division 8 that are constantly chasing pedestrians, people riding horses and cattle. The owners have been contacted with no change.

Administration to forward information to the Bylaw Enforcement Officer to follow up.

9. Adjourn

Greenwood: That the Administration Committee Meeting be adjourned at 11:43 a.m.

Carried Unanimously





 Acting Chief Administrative Officer