



111 Pinehouse Drive, Saskatoon &
Live Streaming via GoToMeeting.com
Monday, August 9, 2021
Call to Order @ 8:30 a.m.
Meeting Adjourned @ 9:12 a.m.
Meeting Time: hr 42 min.

Administration Committee Minutes

1. Present

Attending: Chairperson Chuhaniuk, Reeve Harwood, Councillors: Germs, Haduik, Greenwood, Pruum, Froese-Kooijenga, Vaandrager and Trask.

Regrets:

Staff: Ken Kolb, Chief Administrative Officer; Craig Clements, Director of Finance; Audrey Shoard, Treasury/Corporate Records Clerk; Nicole Bowden, Administrative Assistant.

Chairperson Chuhaniuk called the meeting to order at 8:30 a.m.

2. Agenda

The Committee approved the Administration Committee agenda with the following additions:

9. Agricultural Taxes – Councillor Germs
10. Cathedral Bluffs – Councillor Pruum

Pruum: That the Administration Committee Agenda be approved.

Carried Unanimously

3. Administration Carryforward Action List

The Committee was presented the July 2021 Administration Carryforward Action List.

➤ **Recommendation:**

Greenwood: That the Administration July 2021 Carryforward Action List be received.

Carried Unanimously

4. Annual Staff – Family BBQ

The R.M. has traditionally hosted a Staff/Family BBQ event sometime during June or July. This event was established as a way for Council and staff to intermingle on a more casual level outside of the office environment. As well it provided an opportunity to recognize those who have reached years of service milestones with the Municipality as per HR Policy 014. In previous years the planning of this event has been carried out by Administration and requires Council to set a budget to assist in the planning process.

The last event was held in June of 2019 at a total cost of \$2,925.00. Activities included a bouncy house, glitter tattoos, a visiting princess and superhero, prizes, and treat bags for the kids.

In the past the BBQ has been held at Merrill Hills Community Centre, Neuhorst Community Centre, and the South Corman Park Log Cabin. The BBQ did not take place last year due to covid restrictions.

Due to the restrictions being lifted, Administration is proposing the BBQ to take place at the Floral Community Centre on September 9, 2021.

In 2019 Council approved a budget of \$3,000. A budget of \$3,000 would be needed for 2021.

➤ **Recommendation:**

Froese-Kooijenga: That Council approve the budget of \$3,000 for the Staff/Council Family BBQ.

Carried Unanimously

5. **Sask. Lotteries Community Grant Program – Country Kids Cooperative Preschool**

Background:

The Saskatchewan Lotteries Community Grant Program is a partnership among Sask Sport Inc, Sask Culture Inc. and the Saskatchewan Parks and Recreation Association Inc. The grant program assists in the development of sport, cultural and recreation programs by providing funds to non-profit community organizations operated by volunteers.

The goal of the program is to get people involved in sport, culture and recreation activities by enabling communities to address the needs of local residents. Expenditures must be directly related to the delivery of a sport, culture or recreation program. In this case the proposed expenditures meet all program requirements.

The Country Kids Cooperative Preschool is seeking funding through the Saskatchewan Lotteries Community Grant Program to help with expenses relating to hiring a teacher assistant position. Due to Covid, the preschool program could not have a different parent volunteer helper every day. A teacher assistant will be hired to assist the teacher, along with sanitizing and keeping the preschool clean for the children. The grant money would be used to pay the teacher's assistant's salary and offer a reduction to the tuition paid by families. This would make it more affordable for parents to send their children to preschool.

Attached was the Country Kids Cooperative Preschool's 2021 application for **\$8,953.00** in Saskatchewan Lotteries Grant funding. This application would be eligible for funding from the R.M. of Corman Park 2021 Saskatchewan Lotteries Community Grant, \$30,651.00.

Update:

At the July 12th, Committee Meeting Administration was directed by Council to defer the application and obtain the applicant's budget worksheet and to confirm the necessity of hiring a teacher's assistant due to the removal of Covid 19 restrictions.

Attached was the applicant's 2021 Budget, current projections indicate an \$11,091.23 deficit. If Sask Lotteries funding is not received, tuition fees would increase from \$145 to \$197 for each student in the 3 day program (\$52 Increase) and tuition fees would increase from \$110 to \$130 for each student in the 2 Day Program (\$20 Increase).

The applicant is committed to hiring a teacher assistant in the current year as a decision had to be made in May 2021. It is unknown if a teacher assistant will be required beyond the current year.

➤ **Recommendation:**

Greenwood: That Council review the Country Kids Cooperative Preschool application and approve 50% of the requested amount of funding through the 2021 Saskatchewan Lotteries Community Grant Program (\$4,476.50).

Recorded Vote:

For: Chair Chuhaniuk, Reeve Harwood, Councillors: Germs, Haduik, Greenwood

Opposed: Councillors: Pruim, Froese-Kooijenga, Vaandrager, Trask

Carried

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6. Correspondence – Action Items

The Saskatoon Regional Economic Development Authority (SREDA) and the City of Saskatoon would like to invite the R.M. of Corman Park to participate in a Regional Collaboration Roundtable.

In the spirit of reconciliation, as noted in the Truth and Reconciliation Canada Calls to Action #92, 'to build respectful relationships and promote equitable access to economic opportunity,' SREDA is proposing to establish a collaborative working group to provide an opportunity for relationship building and ongoing dialogue between First Nations, Métis groups, Municipalities & other Indigenous organizations in the Saskatoon Region and beyond.

A letter of invitation with more information was attached.

➤ **Recommendation:**

Chuhaniuk: That Council accept the correspondence from SREDA regarding their regional collaboration roundtable and that Reeve Harwood and Ken Kolb attend.

Carried Unanimously

7. Correspondence – Information Items

➤ **Recommendation:**

Haduik: That the following items of correspondence be received as information:

- a) SARM Assistance with Severe Drought Conditions
- b) APAS Call for Agricultural Drought Assistance
- c) July 2021 Edition of Municipalities Today
- d) Prairie Central District July 2021 Update

Carried Unanimously

8. Agricultural Taxes

Councillor Germs brought forward a question from a ratepayer regarding potential relief/no interest for one (1) year after the tax due date of December 31, 2021.

Discussion ensued.

9. Cathedral Bluffs

Councillor Pruiem brought forward information including an invitation to Council for a dedication ceremony for the park/playground that has been developed in the Organized Hamlet of Cathedral Bluffs.

The park/playground will be dedicated to Ken & Helen Horsman.

10. Delegation – 9:00 a.m. – Julia Adamson – Friends of the Saskatoon Afforestation Area Inc.

Julia Adamson was in attendance electronically to discuss the George Genereux Regional Park located at NE 21-36-6-W3 regarding environmental protection support needed for the Park.

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➤ **Recommendation:**


Greenwood: That Council accept the presentation by the Friends of the Saskatoon Afforestation Area Inc. regarding the George Genereux Regional Park as information and that information be posted on the R.M. website including a link to the Park website.

Carried Unanimously

11. **Adjourn**

Greenwood: That the Administration Committee Meeting be adjourned at 9:12 a.m.

Carried Unanimously



Administrator

