

Administration Committee Minutes

1. Present

Chairperson: Wendy Trask

Reeve Judy Harwood

Councillors: John Germs
John Saleski
Lyndon Haduik
David Greenwood
Art Pruim
Bas Froese-Kooijenga
Calvin Vaandrager

Absent:

Staff: Ken Kolb, Chief Administrative Officer
Audrey Shoard, Treasury/Corporate Records Clerk
Joanne Bradley, Executive Assistant
Tanya Kolbeck, Tax Assessor
Jim Charlebois, Director of Planning & Development
Wade Gasmol, Director of Infrastructure & Public Works
Sean Bridgette, Bylaw Enforcement Officer

Chairperson Trask called the meeting to order at 9:53 a.m.

2. Agenda

The Committee approved the Administration Committee Agenda with the following additions:

6. Eagle Creek Regional Park Funding – Councillor Greenwood
7. Aberdeen/Blucher Meeting Follow-up – Councillor Germs
8. Utilities – Councillor Germs

Vaandrager: That the Administration Committee Agenda be approved.

Carried Unanimously

3. Administration Carryforward Action List

The Committee was presented the Administration Carryforward Action List.

➤ **Recommendation:**

Froese-Kooijenga: That the Administration Carryforward Action List be received.

Carried Unanimously

4. AD 23-008 – Tax Title Property - Neuhorst

Background

October 2019 Administration presented to the Head of Council a List of Tax Arrears. The List was publicly advertised on October 30, 2019, for a period of 60 days and on January 7, 2020, a Tax Lien was registered on the above parcel.

Six Month Notices were issued in October 2020. Upon expiration of the Six-Month Notice period application was made to the Provincial Mediation Board.

The Provincial Mediation Board issued consent January 19, 2022, which was registered as a sub-interest on the title February 16, 2022.

30 Day Final Notices were sent December 8, 2022, to the registered owners and parties with interests registered on the title.

Due to safety concerns a fence surrounding the property was installed January 2023. The rental costs are added to the property. The fence remains secure until such time the property is deemed safe.

Title was transferred to the R.M. February 7, 2023.

On May 24, 2023, the subject property was tested for asbestos. Results showed that there is 20% asbestos in the flooring material to be professionally removed before the dwelling is demolished.

Under *The Tax Enforcement Act* the R.M. has one year from the date of obtaining title to offer it for sale either by public auction or by tender by sealed bid.

Previous properties that were transferred to the R.M. under the tax enforcement process were disposed of through public tender advertised in the Clark's Crossing Gazette and posted on the R.M. website. Correspondence was also sent to neighbouring landowners.

This property will be publicly advertised for sale in June 2023.

➤ **Recommendation:**

Froese-Kooijenga: That Council receive the update regarding tax title property on Lot B, Block 1, NW 31-39-4 W3rd Plan 61S07491

Carried Unanimously

5. **Bylaw Enforcement Update - Verbal**

Joanne Bradley presented Council with a verbal update of Bylaw Enforcement operations over the last year and introduced the new Bylaw Enforcement Officer, Sean Bridgette.

➤ **Recommendation:**

Vaandrager: That the verbal update of Bylaw Enforcement operations be received as information.

Carried Unanimously

6. **Eagle Creek Regional Park Fundraising Question**

Councillor Greenwood brought forward a question regarding his position on the Eagle Creek Regional Park Authority Board and whether there was a potential conflict with him soliciting promotional items and/or funds for the Regional Park from businesses in the R.M. of Corman Park. Discussion ensued with general consensus that there was no conflict.

7. **Aberdeen/Blucher Joint Meeting Follow-up**

Councillor Germs brought forward a question regarding follow-up on items discussed at the Aberdeen/Blucher Joint Meeting.

8. **Utilities**

Councillor Germs brought forward a question regarding the inclusion of information regarding the Des Nedhe Wastewater utility in financial statements.

M-11 (a)

The Reeve and CAO are attending the Advisory Meeting and will report back to Council.

9. **Adjourn**

Germs: That the Administration Committee Meeting be adjourned at 10:30 a.m.

Carried Unanimously



Chief Administrative Officer