

**Minutes of a Meeting of the Rural Municipality of Corman Park No. 344
Police Commission held at 111 Pinehouse Drive
(Open to the Public)
on Wednesday May 31, 2023 at 2:00p.m.**

Present

Commission Members: Chair Judy Harwood, Wendy Trask; Arthur Pruim; Randy Pshebylo

Staff: Ronald Chomyn; Chief; Ken Kolb, Administrator; Michelle Graff, Recording Secretary

Absent: Geoffrey Booth

1. Call to Order

Chair Harwood called the meeting to order at 2:00p.m.

2. Adoption of Agenda

Moved by Commission Member Pruim – To accept the Agenda as circulated.

Carried Unanimously.

3. Minutes

Moved by Commission Member Trask – That the minutes of the April 26, 2023 meeting be approved as circulated.

Carried Unanimously.

4. Business Arising from the Minutes

No business arising.

5. Correspondence

No correspondence.

6. Financial Reports

Moved by Commission Member Pruim that the April Mastercard statement be approved as circulated.

Carried Unanimously.

Moved by Commission Member Pruim that the April Operations Budget Report be approved as circulated.

Carried Unanimously.

Capital Budget:

Commission Member Pruim requested clarification for the below out-of-scope items:

- (1) **Road Signs** - Chief Chomyn reported this line item is for a digital message board purchased for the service by SGI. Their process requires we pay for the item and get reimbursed. Commission Member Pruim requested confirmation that this has been reimbursed.
- (2) **2022 Vehicle Street-Ready** - Chief Chomyn did not know what this line item was for so could not speak to it. Commission Member Pruim requested confirmation of this for the next meeting.
- (3) **AED** – This line item was to be reimbursed by the province. Chief Chomyn believes they will now not be reimbursing this, but they were a necessary purchase as the department only had one that needed to be refurbished. There were 2 additional ones purchased for the vehicles.

Moved by Commission Member Pruim that the April Capital Budget be approved as circulated.

Carried Unanimously.

Moved by Commission Member Pruim that the April Cheque Detail Report be approved as circulated.

Carried Unanimously.

7. Activity Reports

Moved by Commission Member Pshebylo that the April Provincial Statute Report be approved as circulated.

Carried Unanimously.

Moved by Commission Member Pshebylo that the April Activity by Division Report be approved as circulated.

Carried Unanimously.

Moved by Commission Member Pshebylo that the April Divisional Activity Chart be approved as circulated.

Carried Unanimously.

GPS Report – Commission Member Trask questioned this report. Chief Chomyn responded that this report is no longer provided.

8. Chief's Report

- (1) **Community Events** - Chief Chomyn reported that the department hosted its first Golf Tournament with 48 participants. Proceeds raised are going to be turned over to the South Corman Park School for their outdoor educational classes.

A bike safety presentation will be held at the South Corman School on June 6th

Members will meet with a group from the South Corman School for a day bike trip on June 9th

Members will be volunteering at the South Corman School Fun Night on June 11th

- (2) **Operationally** – Chief Chomyn reported members participated in a multi-agency check stop on May 19th on Highway 16 / Valley Road. The next check stop is scheduled for June 17th.
- (3) **Training** – Chief Chomyn reported on the following training completed by members:
On-Line Training - members took on-line training courses that were recommended by the provincial drug task force and they provide the funding.

Pistol Qualifications – The required annual qualifications were completed by all members.

Police College – 2 members attended the college for Drug Investigation Course and Field Officer Training course.

Commission Chair Harwood asked for clarification on the new hours of service were 7 days a week. Chief Chomyn confirmed they were tentatively until the end of September.

Moved by Commission Member Pruim that the Chief’s Report be approved as circulated.

Carried Unanimously.

9. New Business

Dog at Large Responsibility – discussion on the issues with transporting dogs in the back of patrol vehicles and a proposal going forward to Council for an RM Bylaw enforcement officer tasked with this for future.

Commission Chair Harwood requested Chief Chomyn contact Vanscoy RM and report back on their current procedure.

Administrator Kolb will have information regarding found dogs available to the public.

Moved by Commission Member Pshebylo that Corman Park Police Service cease transporting dogs in police vehicles immediately.

Carried Unanimously.

10. Next Meeting

The next regular meeting of the Commission will be held Wednesday, June 28, 2023 at 2:00 p.m.

11. Adjourn

Moved by Commission Member Pshebylo that the meeting adjourn at 2:36p.m.

Carried Unanimously.

Chairperson

Recording Secretary