

Public Works Committee Minutes

1. Present

Attending: Chairperson Trask, Reeve Harwood, Councillors: Germs, Chuhaniuk, Haduik, Greenwood (Electronically), Pruum (Electronically), and Vaandrager.

Absent: Councillor Froese-Kooijenga

Staff: Adam Tittlemore, Administrator; Craig Habermehl, Director of Public Works; Audrey Shoard, Treasury/Corporate Records Clerk; Nicole Bowden, Administrative Assistant.

Chairperson Trask called the meeting to order at 8:35 a.m.

2. Agenda

The Committee approved the Public Works Committee Agenda with the following additions:

8. Snow Ridges – Councillor Germs

Chuhaniuk: That the Public Works Committee Agenda be approved.

Carried Unanimously

3. Public Works Carryforward Action List

The Committee was presented the Public Works Carryforward Action List.

➤ Recommendation

Haduik: That the Public Works Carryforward Action List be received.

Carried Unanimously

4. Public Works Director's Report

➤ Recommendation:

Vaandrager: That the Public Works Director's Report be received as information.

Carried Unanimously

5. Public Works Annual Report

Council was presented the draft copy of the Public Works Annual Report, highlighting the 2020 year in review of the Public Works Department of Corman Park. The report will also be presented to Council at the February 22, 2021 meeting with any amendments.

➤ Recommendation:

Chuhaniuk: That Council receive the draft Public Works Annual Report as information.

Carried Unanimously

6. Fiber Optic Installation Proposals BH Telecom

Public Works has received correspondence from BH Telecom Corp. (BHT) regarding the proposed installation of fiber optic cables in the following area:

1. *Along Peter's Avenue in the Corman Industrial Park for a distance of 493m. (BHT 2365-01).*

The cables will be located within the R.M. Right of Way. BHT is requesting permission from the R.M. to proceed with the project. The Corman Industrial Park waterline is in the same ditch.

➤ **Recommendations:**

Greenwood: That Council support the request for the proposed fiber optic cables to be installed by BH Telecom Corp. at the following location:

1. Along Peter's Avenue in the Corman Industrial Park for a distance of 493m. (BHT 2365-01).

Carried Unanimously

7. Draft Utility and Pipeline Installation Easement Policy

At the October 2020 Council meeting direction was provided to Administration to draft a utility easement policy formalizing both installation standards and the approval process for easements to be granted within R.M. right of ways. The draft policy would replace existing Policy TS-005, which outlined standards for installation.

The draft policy includes a list of pre-approved agencies for whom it is proposed that easements and installation agreements would be completed administratively, without requiring Council approval. The list consists of Crown corporations, public utilities, and private companies that have a proven track record of successful installations over a period of years.

➤ **Recommendations:**

Chuhaniuk: That Council approve the draft Utility and Pipeline Installation Easement Policy as presented.

Carried Unanimously

8. Snow Ridges

Councillor Germs requested information on snow removal in areas where drifting is occurring and no room for snow storage demands.

9. Adjourn

Germs: That the Public Works Committee Meeting be adjourned at 8:57 a.m.

Carried Unanimously



Administrator