



Minutes of the Administration Committee Meeting

January 13, 2026

8:30 am

111 Pinehouse Drive, Saskatoon, SK

Present: Reeve Hon. Joe Hargrave
 Div. 4 Councillor David Greenwood
 Div. 1 Councillor John Germs
 Div. 2 Councillor John Saleski
 Div. 3 Councillor Lyndon Haduik
 Div. 5 Councillor Art Pruim
 Div. 6 Councillor Steven Balzer
 Div. 7 Councillor Calvin Vaandrager
 Div. 8 Councillor Wendy Trask

Staff: Kerry Hilts - CAO
 Ben Sipple - Executive Assistant to CAO
 Eileen Prosser - Legislative Officer
 Cal Hamm, Director of Finance & IT Services
 Hayder Lateef - Director of Infrastructure & Public Works
 Doug Ramage - Director of Planning & Development
 Kylie Stumborg - Manager of Long Range & Regional Planning

1. Call to Order

Councillor Trask called the meeting to order at 8:30 am.

2. Agenda

Recommendation: Saleski

THAT the Agenda be ACCEPTED as presented.

Carried Unanimously

3. Declaration of Conflict of Interest

None

4. Delegation(s) -

4.1 Con-Tech General Contractors - Duane Shapka - (5 min)

To discuss commercial subdivision municipal reserve cash in lieu of land value calculations and commercial subdivision servicing fees.

Recommendation: Greenwood

THAT the Administration Committee recommends to Council that Administration provides a report on what the Municipal Reserve Cash in Lieu of land fee and other development servicing fees was for the UFA at the current Council approved land values.

Carried Unanimously

Recommendation: Prui
 THAT the presentation from Con-Tech General Contractors - Duane Shapka be
 RECEIVED AS INFORMATION.

Carried Unanimously

5. **Administration Carryforward Action List**

No new updates.

6. **Council Appointment updates – P4G ROC & REC, AC-26-001**

Recommendation: Hargrave

THAT the Administration Committee recommends to Council that Reeve Hargrave is appointed to the P4G Regional Oversight Committee (ROC) as the primary voting member with Councillor Trask appointed as the alternate and that both attend the ROC meetings when possible.

Carried Unanimously

7. **Division 8 January 2026 Newsletter , AC-26-002**

Recommendation: Saleski

THAT the Administration Committee recommends to Council to APPROVE the January 2026 Newsletter from Councillor Trask for distribution to Division 8 under Policy GA-006.

Carried Unanimously

Councillor Greenwood left at 9:10 am to 9:12 am.

8. **Proposed Council Professional Development Policy GG-006, AC-26-003**

Recommendation: Balzer

THAT the Administration Committee recommends to Council that the Council Professional Development Policy GG-006 be APPROVED.

In Favour (8): Hargrave, Germs, Saleski, Haduik, Prui, Balzer, Vaandrager, and Trask

Absent (1): Greenwood

Carried (8 to 0)

9. **Considerations for a New R.M. Municipal Office, AC-26-004**

Recommendation: Saleski

THAT the Administration Committee recommend that Council direct Administration to prepare a report outlining options for long-term planning for a new municipal office building over a 10-year period. The report is to include:

- the annual reserve contributions required to assist the plan; and
- current relocation options for the Corman Park Police Services.

In Favour (8): Hargrave, Greenwood, Saleski, Haduik, Prui, Balzer, Vaandrager, and Trask

Opposed (1): Germs

Carried (8 to 1)

10. **Adjourn**

Councillor Trask ADJOURNED the meeting at 9:33 am


 Kerry Hilts, Chief Administrative Officer

