



AGENDA
Regular Council Meeting

Tuesday, February 24, 2026

9:00 am

111 Pinehouse Drive, Saskatoon, SK

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	Pages
1. Call To Order	
2. Agenda	
3. Declaration of Conflict of Interest	
4. Public Hearing(s) 9:00 am	5
4.1 Move meeting into the Public Hearing	
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Gernot - Div. 2

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	Provide information Council requested regarding their 2025 Community Park and Recreation Grant Funding application.	
7.	Consent Agenda Items	
	Notify Chair if any Consent Agenda items are to be removed for further discussion.	
	THAT the Consent Agenda Recommendations - Items 7.1.1.1 to 7.1.2 and 7.2.1.1 to 7.2.2 and 7.3.1.1 to 7.3.2 and 7.4, 7.5, 7.6 be ADOPTED as one motion.	
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	January 27, 2026 - Regular Council Meeting Minutes	
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7.6	Correspondence - Information	150

- 2025 Hwy 41 Water Utility (H41WU) Board Minutes
- 2025 P4G Annual Report
- 2025 Eagle Ridge - Report on Boards Activities
- 2026 Budget - Cedar Villa
- 2026 Budget - Eagle Ridge
- 2026 Budget - Neuhorst
- 2026 Budget - Riverside Estates
- 2026-01-13 Neuhorst Minutes
- 2026-01-27 Eagle Ridge AGM Minutes
- 2026-02-10 Cathedral Bluffs Minutes
- 2026-01-29 SARM resolution response to fire fighting funding
- 2026-02-11 SDRA letter to R.M. Corman Park Councillors

8. New Business Arising from the Minutes

9. Financial Reports

THAT Financial Reports 9.1 to 9.5, be ACCEPTED as presented.

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10. Council Division Updates & Remuneration Report

THAT the Council Division Updates and Remuneration Reports 10.1 to 10.3 be ACCEPTED as presented.

10.1	Council Division Updates (verbal)	
10.2	Council Indemnity	242
10.3	Council Payroll Summary	244

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12.2	Water Utility Rate Increase, RCM-26-030	289
12.3	Traffic Bylaw No. 7/26 Proposed Amendment, RCM-26-029	301

- 13. **Reeve's Report - Verbal**
 THAT the Reeve's report be RECEIVED AS INFORMATION.
- 14. **Chief Administrative Officer Report** 341
 THAT the Chief Administrative Officer report be RECEIVED AS INFORMATION.
- 15. **Police Chief - CPPS Statistic Reports**
 15.1 **CPPS - Stat Reports January 2026 & Year to Date** 342
 THAT the Corman Park Police Service reports be RECEIVED AS INFORMATION.
- 16. **Correspondence - Action Items - N/A**
- 17. **Upcoming Meetings**

Wednesday, February 25, 2026	2:00 PM	Police Commission Meeting
Thursday, March 5, 2026	11:30 AM	DPC
March 10-12, 2026	8:30 AM	SARM Convention
Tuesday, March 17, 2026	8:30 AM	Committee of the Whole
Thursday, March 26, 2026	2:00 PM	Police Commission Meeting
Tuesday, March 31, 2026	8:15 AM	Regular Council Meeting
Thursday, April 2, 2026	11:30 AM	DPC
Tuesday, April 14, 2026	8:30 AM	Committee of the Whole
Wednesday, April 22, 2026	2:00 PM	Police Commission Meeting
Tuesday, April 28, 2026	8:15 AM	Regular Council Meeting
- 18. **(Optional) In-Camera Under Section 120(2)(b) of The Municipalities Act - to discuss Long-range/strategic planning.**
 18.1 **Out of In-Camera and reconvene the Public Meeting**
- 19. **Adjournment**



Council Planning Report
 Bylaw(s) & Discretionary Use Application(s)
 for Public Hearing

4. Public Hearing February 24, 2026

	Bylaw/DU No.	Applicant	Legal	Reason
4.1.1 Div. 6	02-26 Rezoning	1 st Choice Fabric Installations Inc	AFFECTED LANDS Pcl A, Plan 101617691 Ext 26, SE 3-39-5-W3	INTENT To rezone Parcel 'A', SE 3-39-5-W3 from D-Agricultural District 1 to D-Agricultural Residential 1 District, for the purpose of establishing a single agricultural residential yard site
4.1.2 Div. 7	DU 2025-35 Discretionary Use	Kasahoff Aggregates Ltd & J & J Brown/Heidelberg Materials Canada Ltd	AFFECTED LANDS SE, SW & NW 8-39-9-W3	INTENT To establish an Aggregate Resource Extraction Industry on SE, SW & NW 8-39-9-W3 for a four-year period.



**RURAL MUNICIPALITY OF CORMAN PARK NO. 344
BYLAW 02-26**

A bylaw to amend Bylaw No. 35-21 known as the Partnership for Growth (P4G) Planning District Zoning Bylaw.

The Council of the Rural Municipality of Corman Park No. 344, in the Province of Saskatchewan, enacts to amend Bylaw 35-21 as follows:

1. The Zoning District Map referred to in Section 6 is amended by rezoning from D-Agricultural District 1 (DAG1) to D-Agricultural Residential 1 District (DAR1) that portion of land shown shaded on Detail Zoning Map No. SE 3.39.5.W3.

This Bylaw shall come into force and take effect upon receiving the approval of the Minister of Government Relations.

Hon. Joe Hargrave, Reeve

SEAL

Kerry Hilts, Chief Administrative Officer

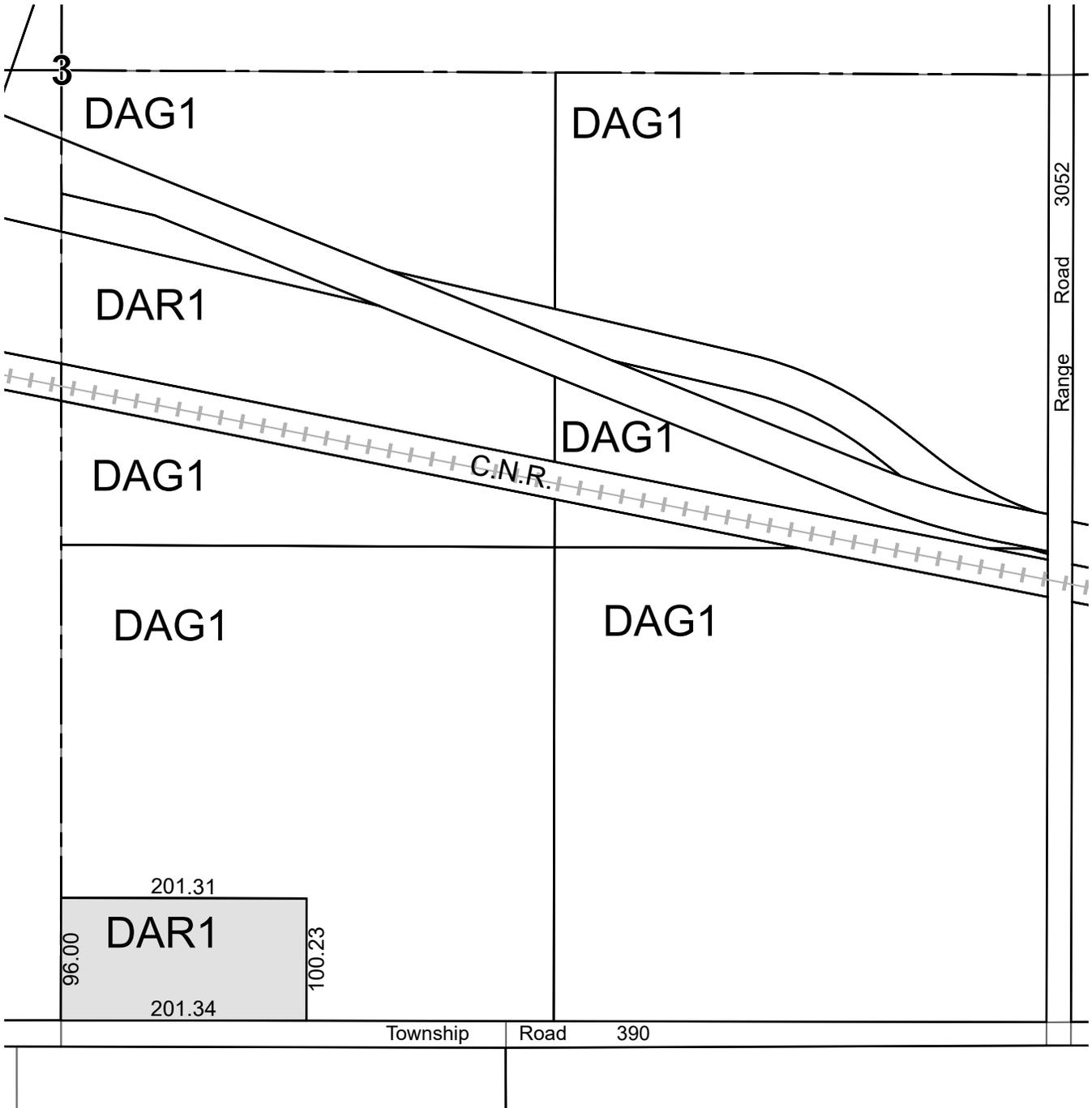
Read a first time ____ day of _____, 2026

Read a second time this ____ day of _____, 2026

Read a third time and passed this ____ day of _____, 2026



DETAIL ZONING MAP No. SE3.39.5.W3



Scale 1:5000

Twp.39 Rge.5 W3



Council Planning Report – CDI 26-007

DISCRETIONARY USE: 2025/35

Owner/Applicant: Kasahoff Aggregates Ltd. & J. & J. Brown / Heidelberg Materials Canada Ltd.
Legal Land Description: SE, SW & NW 8-39-9-W3
Council Division: 7
File Manager: Kristie Muzyka

1. Proposed Development: Aggregate Resource Extraction Industry

2. Recommendations:

"THAT the application of Heidelberg Materials Canada Ltd. to establish an Aggregate Resource Extraction Industry on SE, SW & NW 8-39-9-W3 for a four-year period be APPROVED, subject to:

- i. The applicant entering into a road use agreement with the R.M. of Corman Park prior to hauling;*
- ii. The applicant shall be required to enter into a development agreement with the Municipality to ensure the aggregate resource extraction industry complies with all relevant requirements of this Bylaw including any additional conditions of approval necessary to secure the objectives of this Bylaw;*
- iii. The applicant abiding by the policies as stated in the Aggregate Extraction Policy PW-018;*
- iv. The applicant shall ensure that dust and noise control measures are undertaken at the request of and to the satisfaction of the Director of Public Works, to prevent the operation from becoming an annoyance to neighbouring land owners;*
- v. The applicant shall apply appropriate methods for minimizing the noise created from machinery and equipment through proper location and property screening including locating stock piles to act as a noise barrier;*
- vi. The applicant shall keep the site in a clean and tidy condition free from rubbish and non-aggregate debris;*
- vii. The disturbed area shall be progressively reclaimed to a land capability equivalent to the pre-disturbance land capability (for example, agricultural land) or a post-disturbance condition and land use (for example, conversion to wetland) which are satisfactory to the Director of Public Works. These conservation and reclamation procedures shall be in accordance with applicable provincial guidelines;*
- viii. Property approaches shall be located away from existing residential dwelling units;*

- ix. *The applicant shall be responsible for all costs associated with the discretionary use application;*
- x. *The applicant shall be responsible for providing an estimate and a corresponding financial guarantee, in a form acceptable to the Director of Public Works, equal to the cost of reclamation of the pit, to be held by the Municipality for the lifespan of the operation;*
- xi. *An aggregate resource extraction industry shall have regard to adjacent land uses and no material is to be stored or piled on any road allowance or within 30 m (100 ft) of the bank of any river or watercourse;*
- xii. *The applicant or operator must provide a written report to the Municipality detailing the amount of material hauled by the operation in the following manners:*
 - i. *On a monthly basis; and*
 - ii. *Signed declarations must be submitted to Corman Park at the end of the two designated yearly haul periods (namely Summer Haul Period from March 16 – November 15 and Winter Haul Period from November 16 – March 1). These declarations must be sworn or affirmed before a Commissioner of Oaths or a Notary.*
- xiii. *Provision or relocation of utility services is at the applicant's expense and responsibility to the satisfaction of the affected utility departments;*
- xiv. *Obtaining the necessary approvals and complying with the requirements and recommendations of all government ministries and agencies, including, but not limited to the Ministry of Parks, Culture, and Sport, Ministry of Highways & Infrastructure, Ministry of Environment and Water Security Agency;*
- xv. *On site drainage must be managed to ensure that there is no negative impact to adjacent properties; and*
- xvi. *The applicant is required to submit any new areas of extraction activity on previously undisturbed lands on the NW 8-39-9-W3 to the Ministry of Parks, Culture and Sport Heritage Conservation Branch for review and approval.*

3. Summary:

- Application has been made for an Aggregate Resource Extraction Industry on three (3) quarter sections. The SE & SW 8-39-9-W3 are renewals by a new company name, Heidelberg Materials Canada Ltd. The NW 8-39-9-W3 will be an area of expansion for Heidelberg Materials Canada Ltd. where there were past approvals for a different applicant.
- Each quarter section is approximately 64 ha (160 acres) in size, and the total area of active disturbance will be approximately 60-acres with ongoing progressive reclamation.
- A total of 240,000 tons of material is expected to be extracted from the site over the next two (2) years.
- Average daily round trips are estimated to be 50 trips, with 10 days a year reaching a daily maximum of 80 trips.
- The proposed hours of operation for excavation and hauling are 7:00am – 7:00pm, Monday through Saturday all months of the year.

- The haul route proposed would travel east on Township Road 391 approximately 8.5 km from the site, then north on Range Road 3085 for approximately 3.8 km to Highway No. 16.
- The SW & SE 8-39-9-W3 quarter sections are not heritage sensitive according to online screening tools. The NW quarter section is identified as “conditionally heritage sensitive”, and that development has heritage clearance only if it is clearly impacting land that has been previously disturbed. The applicant has indicated that they will not be disturbing any new lands and that extraction activities have taken place on this quarter since 2011. The Ministry of Parks, Culture and Sport Heritage Branch (Heritage) advised Administration If the project area is within the areas considered disturbed, the Online Tool result currently provides heritage clearance. Any new areas of extraction on this quarter section require review and approval by Heritage.
- The applicant has provided a reclamation plan and a security bond that meets the requirements of Aggregate Extraction Policy PW-018 and was confirmed by Corman Park Infrastructure & Public Works.
- The application meets the requirements of the R.M of Corman Park Official Community Plan Bylaw No. 08/94.

4. Bylaw Compliance:

R.M. of Corman Park Official Community Plan (OCP) Bylaw No. 08/94:

<i>Section</i>	<i>Policy</i>	<i>Compliance</i>
6.5.1	Aggregate Resource Extraction Industries may be permitted on a site-specific basis within the Municipality.	Yes
6.7.1	There is no known planned development on the lands that would preclude or constrain future aggregate resource extraction.	Yes
6.7.2	<p>a) The adjacent land uses are agricultural. As a condition of approval, the applicant will enter into a development agreement with the RM in order to ensure that the effects of the operation have limited impacts with respect to noise, vibration, and odor on neighbouring residents.</p> <p>b) The applicant is required to enter into a road use agreement for hauling on municipal roads.</p> <p>c) The applicant plans to operate the site in a manner that complies with Corman Park policies for aggregate extraction.</p> <p>d) The applicant does not intend to store any chemicals or fuel tanks on site. No material is permitted to be stored or piled within 30 m of the bank of the North Saskatchewan River.</p>	Yes

<i>Section</i>	<i>Policy</i>	<i>Compliance</i>
	e) The applicant has submitted a reclamation plan and security bond that has been reviewed by Corman Park Public Works and aligns with Corman Park reclamation policies.	
6.7.3	The application complies with the development standards set out in the Zoning Bylaw. The applicant is required to operate the Aggregate Resource Extraction Industry in a way that complies with the Zoning Bylaw and Aggregate Extraction Policy PW-018.	Yes
6.7.4	The Aggregate Resource Extraction Industry meets all municipal and provincial regulations respecting access to and from public roads.	Yes
6.7.5	<p>The Aggregate Resource Extraction Industry is located on land with previous extraction activity.</p> <p>a) The lands are identified as Class 3 agricultural capability and have already been subject to extraction activities.</p> <p>b) The NW 8-39-9-W3 is identified as conditionally heritage sensitive. The NW quarter has previous extraction and agricultural activity. The Ministry of Parks, Culture and Sport Heritage Branch (Heritage) advised Administration if the project area is within the areas considered disturbed, the Online Tool result currently provides heritage clearance. Any newly impacted areas must be submitted for further review as conditioned in this report.</p> <p>c) Online screening with the Ministry of Environment HABISask tool shows no species or habitats of concern in the proposed extraction areas.</p> <p>d) There are no high-quality recreational lands in the proposed extraction area.</p> <p>e) The surrounding land uses are agricultural. The extraction activities should not cause conflict with the surrounding agricultural lands.</p>	Yes
6.7.6	The application is located where it will not adversely impact aesthetic or environmental quality and will have ongoing remediation work being completed.	Yes

<i>Section</i>	<i>Policy</i>	<i>Compliance</i>
9.2.3	The NW 8-39-9-W3 is identified as conditionally heritage sensitive. The NW quarter has previous extraction and agricultural activity. The Ministry of Parks, Culture and Sport Heritage Branch (Heritage) advised Administration if the project area is within the areas considered disturbed, the Online Tool result currently provides heritage clearance. Any newly impacted areas must be submitted for further review as conditioned in this report.	Yes
9.2.4	Online screening with the Ministry of Environment HABISask tool shows no species or habitats of concern in the proposed extraction areas.	Yes

R.M. of Corman Park Zoning Bylaw (ZB) Bylaw No. 09/94:

3.5.1	<p>The NW 8-39-9-W3 is identified as conditionally heritage sensitive. The NW quarter has previous extraction and agricultural activity. The Ministry of Parks, Culture and Sport Heritage Branch (Heritage) advised Administration if the project area is within the areas considered disturbed, the Online Tool result currently provides heritage clearance. Any newly impacted areas must be submitted for further review as conditioned in this report.</p> <p>Online screening with the Ministry of Environment HABISask tool shows no species or habitats of concern in the proposed extraction areas.</p>	Yes
3.15.4 / 3.15.6	<p>There are two (3) approaches that access the extraction areas on the lands. Two approaches are off Range Road 3095 and one approach is off Township Road 391.</p> <p>The applicant plans to primarily utilize the approach on Township Road 391 for the extraction operation.</p>	Yes
4.8.1	The applicant has submitted a preliminary site restoration plan for progressive restoration that meets the requirements of Aggregate Extraction Policy PW-018. The preliminary plan has been reviewed and approved by Public Works.	Yes
4.8.2	Notification was sent to all property owners within 1.6 kilometres of the extraction site, as well as all landowners along the proposed haul route.	Yes

4.8.3	The applicant will implement dust and noise control measures if required. There are no established yard sites in proximity to the extraction operation.	Yes
4.8.4	There are no yard sites in proximity to the extraction operation, therefore reducing any need for on-site screening or noise barriers.	Yes
4.8.5	The applicant is required to keep the site in a clean and tidy condition free from rubbish and non-aggregate debris.	Yes
4.8.6	The applicant has submitted a preliminary site restoration plan for progressive restoration that meets the requirements of Aggregate Extraction Policy PW-018. The preliminary plan has been reviewed and approved by Public Works.	Yes
4.8.7	There are no existing residential dwelling units in proximity to property approaches for this application.	Yes
4.8.8	The applicant has provided an estimate and financial guarantee in the form of bonds that meets the requirements of Aggregate Extraction Policy PW-018.	Yes
4.8.9	The Aggregate Resource Extraction Industry has not been storing or piling material on any road allowance or within the 30 m setback of the bank of the North Saskatchewan River, or water course. The adjacent land uses are aggregate extraction and agriculture.	Yes
4.8.10	The applicant has an existing road use agreement with Corman Park that expires in March of 2026. The applicant is required to enter into a new road use agreement to continue extraction as a result of this application.	Yes
4.8.11	The operator will be required to provide a written report to the Municipality detailing the amount of material hauled and extracted by the operation on a monthly basis and signed declarations at the end of the two designated haul periods.	Yes
4.8.12	Approval of the aggregate extraction use will be for a maximum of four years and may be renewed at the discretion of Council.	Yes
4.8.13	As a condition of approval, the applicant shall be required to enter into a Development Agreement with the Municipality to ensure the proposed development complies with all the relevant requirements of the Zoning Bylaw.	Yes

4.8.14	The Aggregate Resource Extraction site is not located within 305 metres of an approved urban residential neighbourhood, multi-parcel country residential or recreational developments; and not located within 150 metres of any residence not associated with the operation.	Yes
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Schedule A – AG - Agricultural District:

2.2 b)	An Aggregate Resource Extraction Industry is a discretionary use in the Agricultural District.	Yes
3.2	This operation exceeds the minimum site area requirements (2.47 acres) for a discretionary use.	Yes
4.	There appear to be no buildings on site based on the information available to Administration.	Yes

5. Interdepartmental Implications:

Operators at the time of development permit application renewals must identify if they are expanding the footprint of the operation or continuing with the previously approved extraction area. This information will assist the Infrastructure and Public Works Department (Public Works) in determining the approximate total cost of reclamation (special equipment/operation hours, heavy equipment, and re-vegetation). A financial security is then provided for the area of work to Corman Park, to ensure the applicant undertakes future reclamation on the property. Corman Park requires the operator to provide a reclamation plan, start date and the duration of the reclamation project, prior to initiation of the reclamation works.

The applicant's proposed haul route is to originate at Township Road 391, approximately 8.5 km from the site, then north on Range Road 3085 for approximately 3.8 km to Highway No. 16.

Public Works has reviewed the proposed haul route and will require the applicant to enter into a Road Use Agreement to coincide with the new discretionary use approval.

6. Financial Implications:

The applicant has bond to cover the costs of reclamation and restoration of the site, that meets the requirements of Aggregate Extraction Policy PW-018. The applicant is responsible for all costs regarding the discretionary use process.

7. Legal Implications:

The applicant will be required to enter into a Development Agreement to the satisfaction of Corman Park, including the provision of financial security, to be held by the Municipality, to ensure proper performance under the term of the Agreement.

8. Alternative Options:

Council may defer consideration of the application pending further review where required. Discretionary use applications that are denied by Council cannot be appealed, whereas conditions of approval can be appealed to the North Corman Park District Development Appeals Board.

9. Public Consultation Summary:

As part of the discretionary use application, comment sheets were sent out to all landowners within 1.6km of the subject parcel, and all parcels along the proposed haul route. A total of 29 notices were mailed out, and one notice emailed to the R.M. of Great Bend. The R.M. of Great Bend responded to the email indicating no concerns with the application.

One (1) comment sheet was returned stating concerns of dust decreasing crop health along Township Road 391. Administration reached out to the person who submitted concerns. Conversation with the ratepayer determined the concern was not with this particular application, but the ratepayer was looking to start a conversation in general with Corman Park about methods to control dust along this haul route based on all the heavy traffic that uses it. This ratepayer indicated they have noticeable declines in crop yields and health within a few hundred metres of the road. Administration forwarded the concerns to Public Works and confirmed that Administration will follow up with the ratepayer in regard to potential options moving forward.

Submitted comments are appended to this report.

10. Regulatory Correspondence:

Ministry of Parks, Culture and Sport Heritage Conservation Branch:

A large portion of the quarter section is disturbed by gravel extraction and cultivation / reseeding. If the project area is within the areas considered disturbed, the Online Tool result currently provides heritage clearance.

11. Other Considerations:

Attachments:

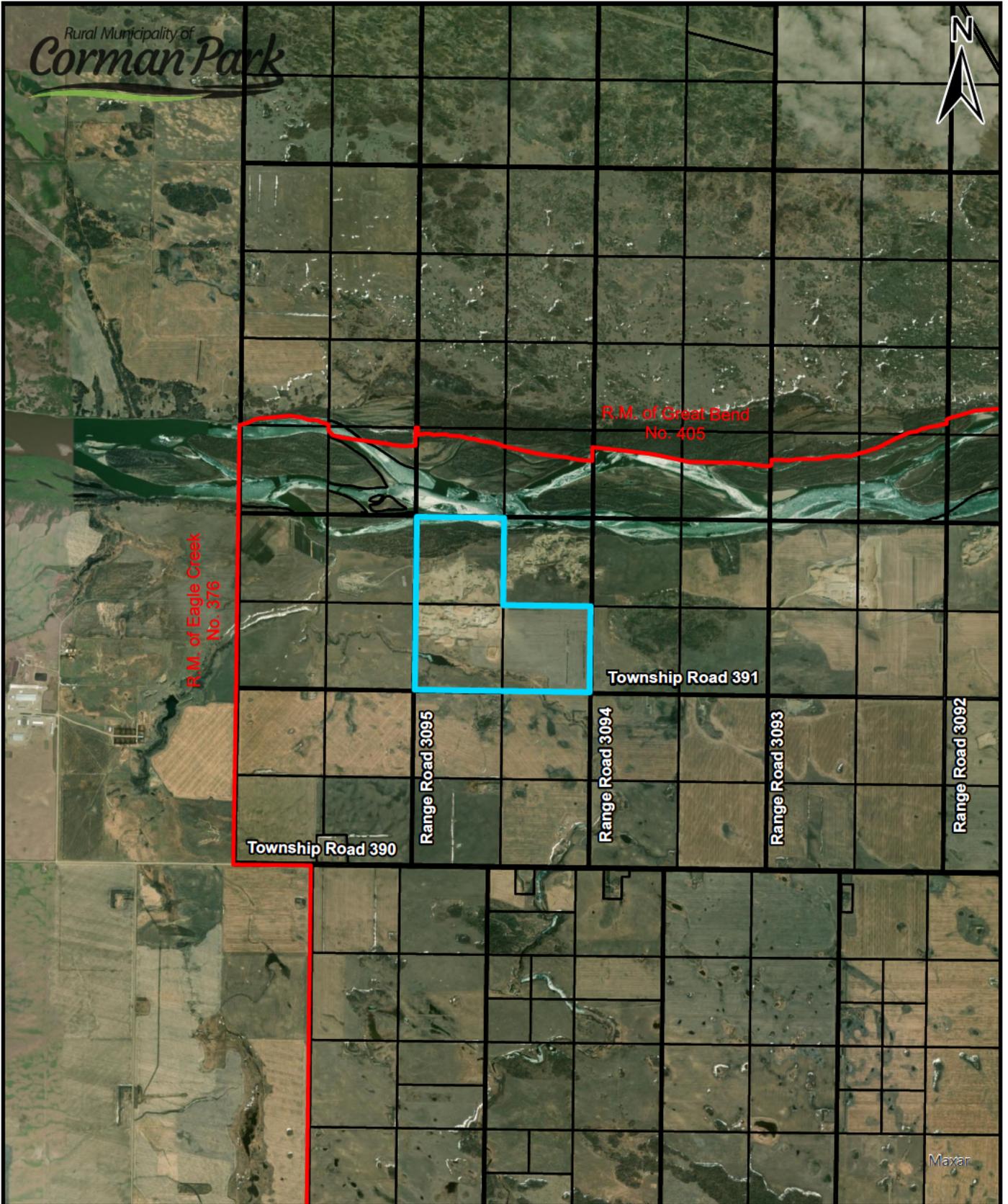
- 1) Map 1: Overall Subject Property Map
- 2) Map 2: Enlarged Subject Property Map
- 3) Applicant Overview Map
- 4) Applicant Haul Route Map
- 5) Discretionary Use Notification Map
- 6) Discretionary Use Returned Comments

Prepared By: Kristie Muzyka, RPP, MCIP, Planner II

Reviewed By: Doug Ramage, P.Eng., ENV SP, Director of Planning and Development

Approved By: Doug Ramage, P.Eng., ENV SP, Director of Planning and Development

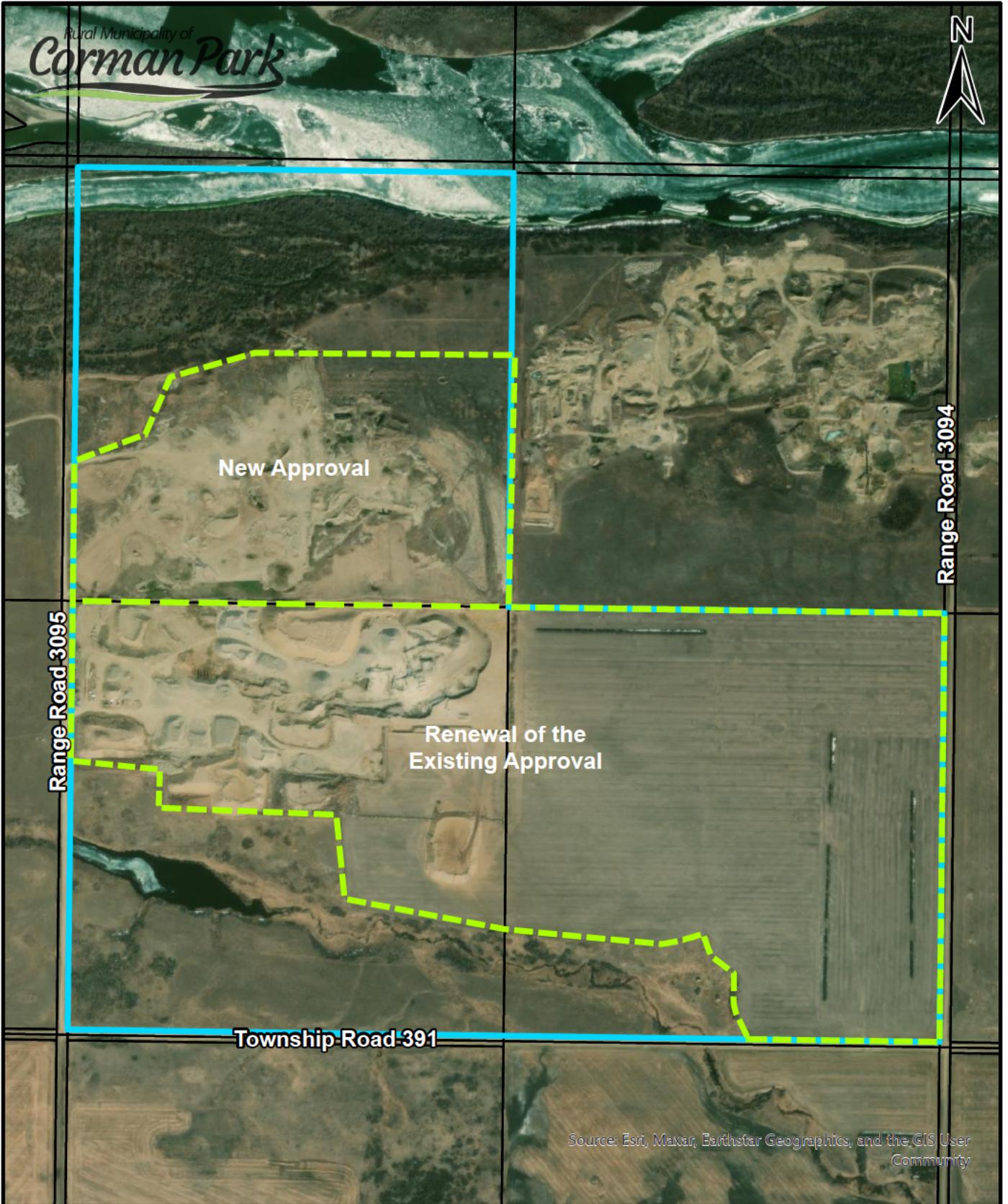
Approved for Agenda: Kerry Hilts, Chief Administrative Officer



Overall Subject Property Map
Kasahoff Aggregates Ltd.
NW, SE & SW 8-39-9-W3

Legend

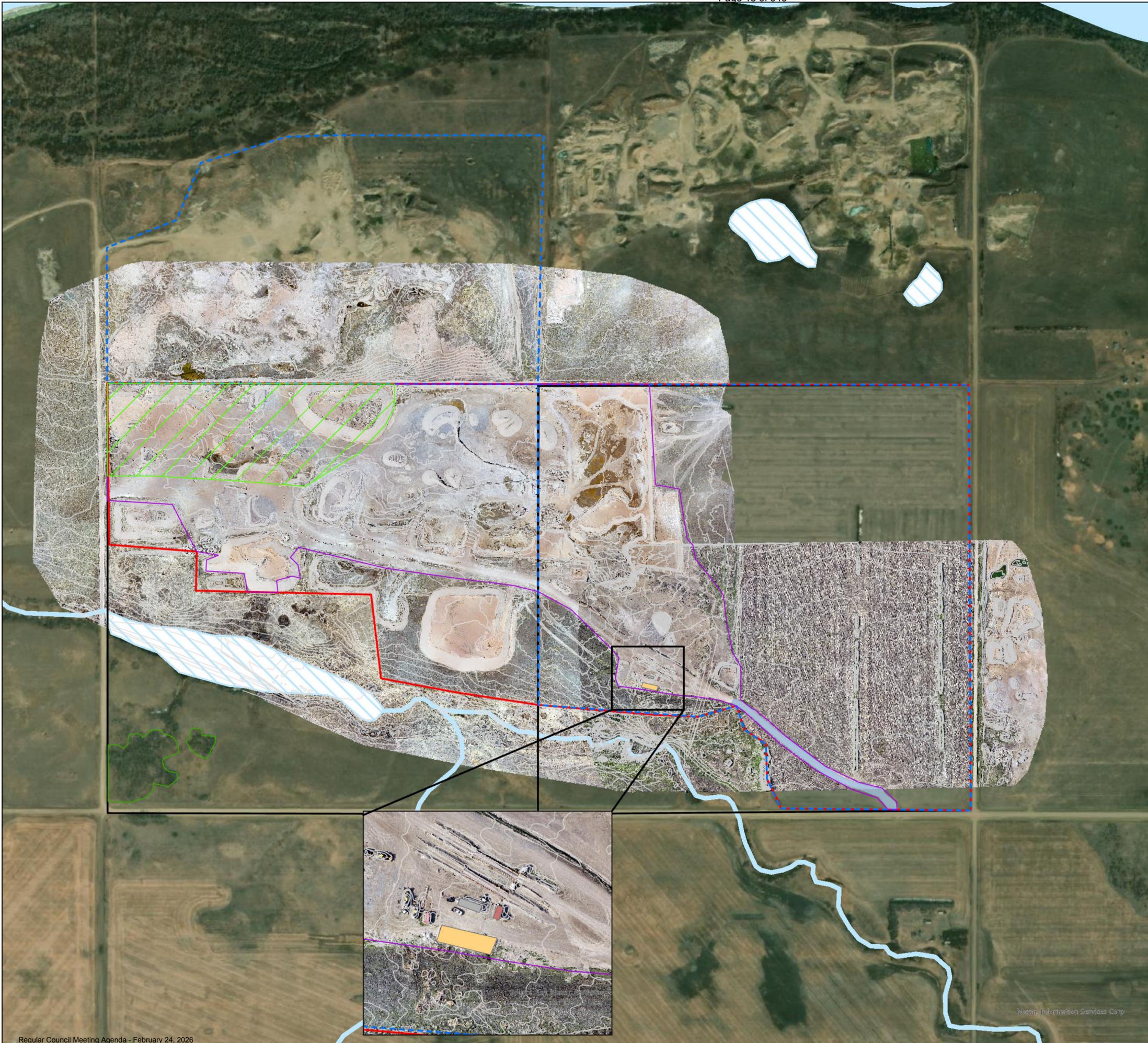
 Subject Site



Enlarged Subject Property Map
Kasahoff Aggregates Ltd.
NW, SE & SW 8-39-9-W3

Legend

-  Subject Site
-  Discretionary Use Area



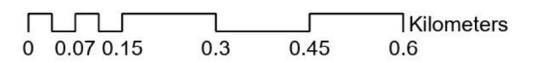
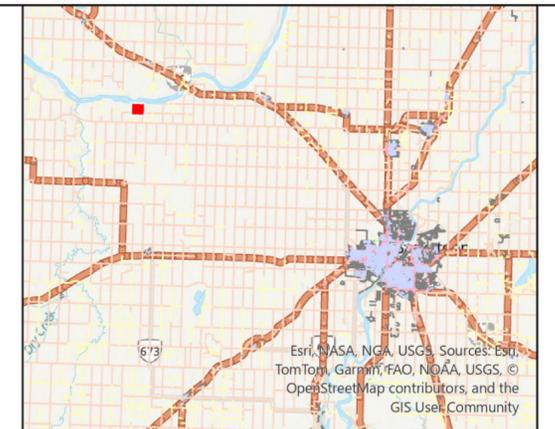
Overview Map

KASAHOFF 2 RM OF CORMAN PARK, SK

- Property Boundary
- Contours (m)
- Permit Boundary
- Expansion Area
- Current Disturbance
- Progressive Reclamation
- Tree Line

Infrastructure

- Office
- Parking
- Scale
- Access



DESIGNED:

DRAWN: EG

CHECKED: SS

LOCATION: RM OF CORMAN PARK

REGION: CANADA

FLIGHT DATE: MAY 30, 2025

PRINT DATE:

DATE: JUNE 3, 2025

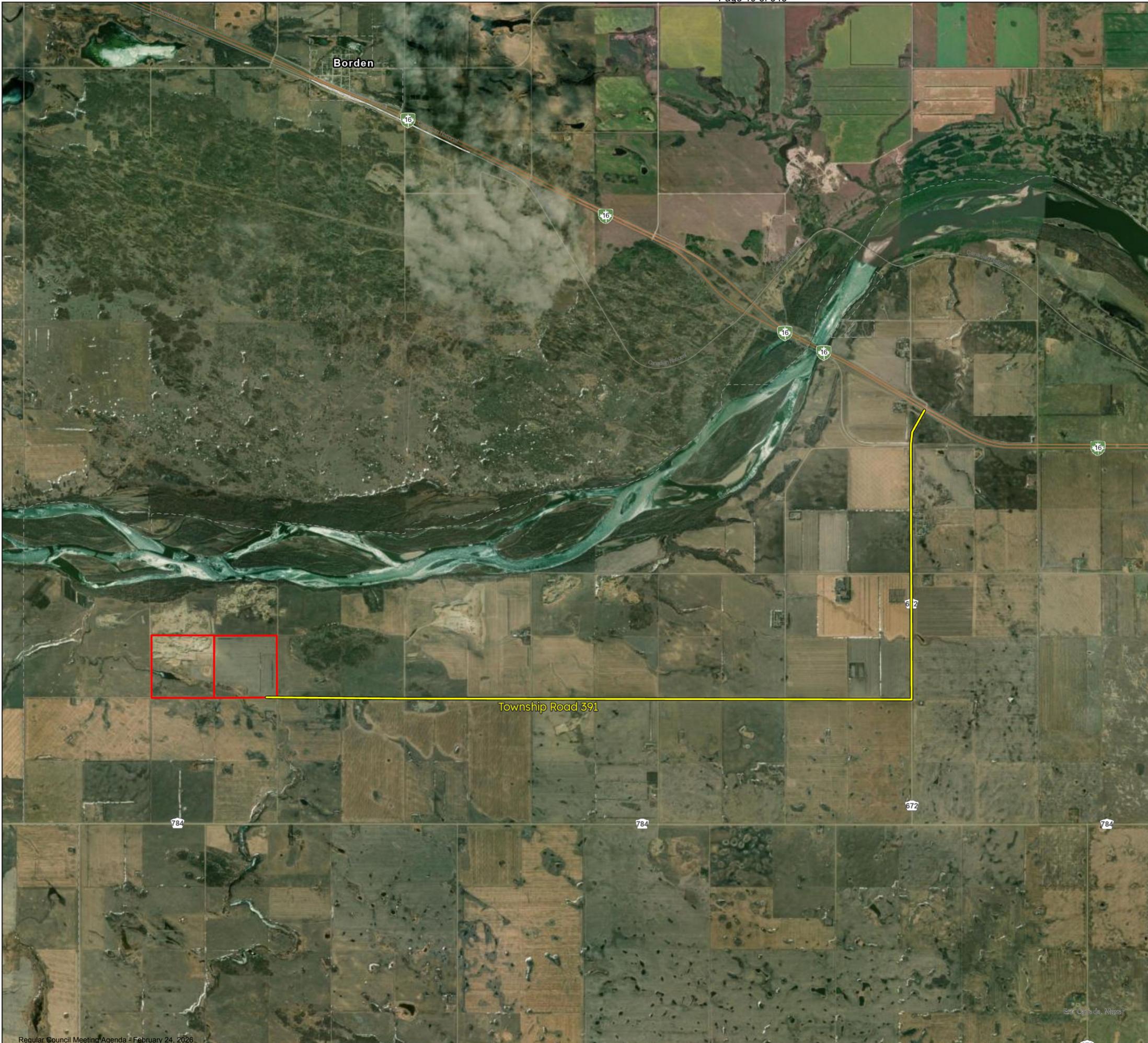


Map No.

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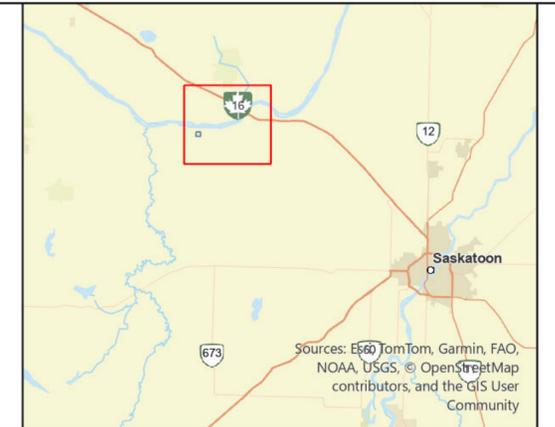
SUSTAINABLE RESOURCE
DEVELOPMENT REGION CANADA
300 E. 100 AVENUE
REGINA, SASKATCHEWAN, S4N 6G7



Haul Route Map

KASAHOFF 2
RM OF CORMAN PARK, SK

- Property Boundary
- Haul Route



DESIGNED:
 DRAWN: EG
 CHECKED: SS
 LOCATION: RM OF CORMAN PARK
 REGION: CANADA
 FLIGHT DATE: MAY 30, 2025
 PRINT DATE:
 DATE: JUNE 5, 2025

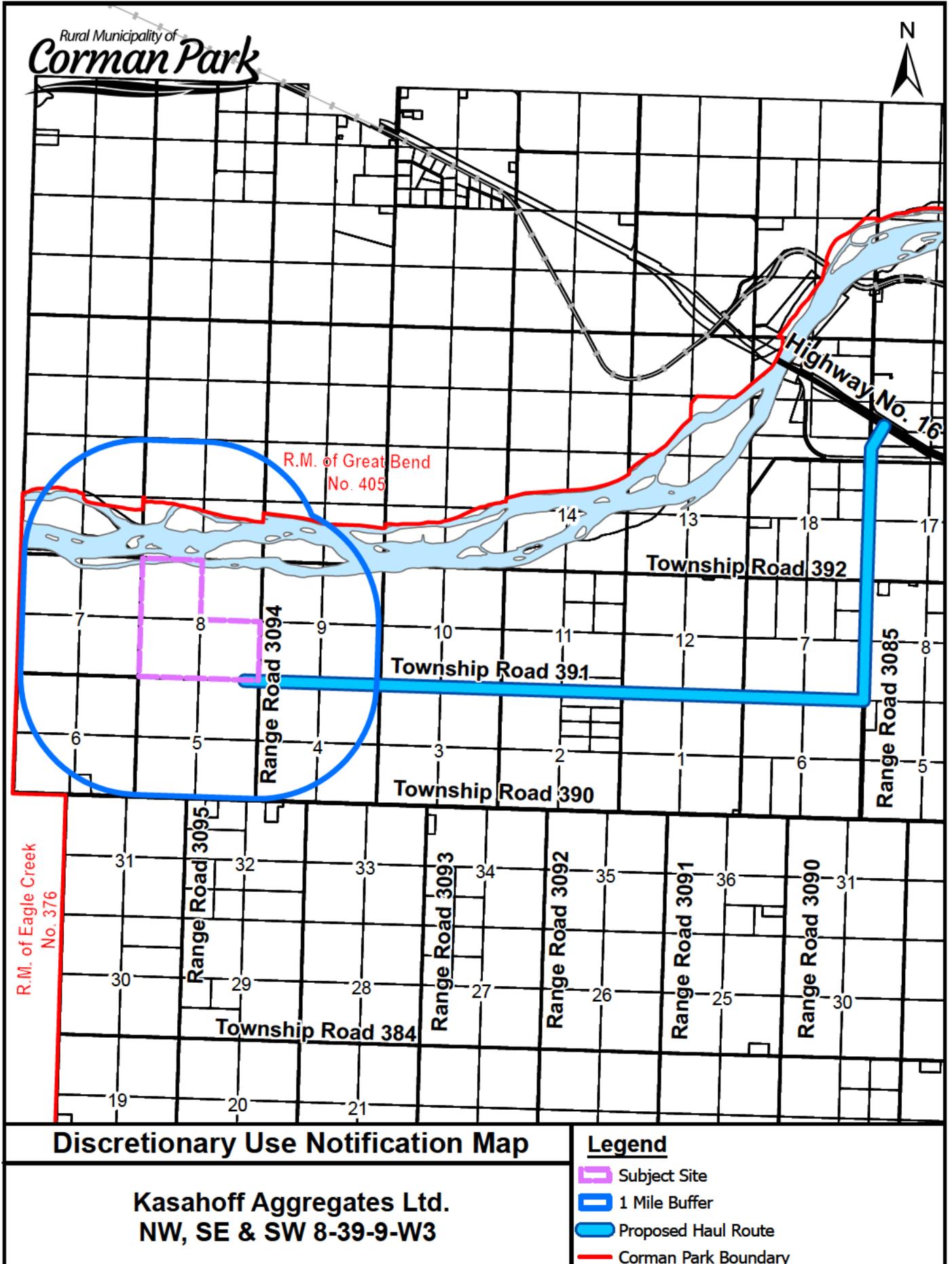


Map No.

2



SUSTAINABLE RESOURCE
 DEVELOPMENT REGION CANADA
 300 E. 100 AVENUE
 REGINA, SASKATCHEWAN, S4N 6G7



Comments on proposed Discretionary Use; please note that comments for or against the application are appreciated to understand how the proposal may impact you:

My only concern is the amount of dust generated by the steady hauling of trucks that is created along township RD 391. With the prevailing, west and northwest winds we have noticed a decrease in crop health as well a yield decreases in our field along township RD 391, NE 6-39-8 w 3rd. The road dust settles into the field; I estimate 300-400 meters. I would appreciate it if some sort of dust control were considered and used along township Rd 391

Thank you

Darcy Friesen

Have no concerns Have concerns

I want the R.M. to contact me to discuss my questions, comments and/or concerns: Yes No

I authorize the release of my name and contact information so the applicant can contact me to discuss my views before the Council meeting: Yes No

I want the R.M. to contact me to inform me of the Council meeting when the application will be considered: Yes No

A listing of all discretionary use applications to be considered at any upcoming Council meeting will be posted online under Public Notices at www.rmccormanpark.ca one week prior to the Council meeting. Please note the listing is subject to change if a decision is made to defer consideration of the discretionary uses to a later date.

Name(s): (please print) Darcy Friesen Phone: [REDACTED]

Email: [REDACTED]

Legal land description: SW-34-38-7 w 3rd Signature(s): [Signature]

Administration Contact: Kristie Muzyka, Planner II, kmuzyka@rmccormanpark.ca (306-975-1646)

Regular Council Meeting Agenda - February 24, 2026
Name(s): Heidelberg Materials Canada Phone: File Manager: Kristie Muzyka

From: rm405@sasktel.net
To: [Kristie Muzyka](#)
Subject: RE: Discretionary Use Mailout in Corman Park
Date: Monday, December 1, 2025 11:15:55 AM
Attachments: [image001.png](#)

Hi Kristie,

The RM of Great Bend No. 405 has no concerns with this discretionary use application. The properties within the 1.6km radius is leased crown land used for pasture.

Tonia

Have a Great Day!

Tonia Derksen

Chief Administrative Officer

RM of Great Bend #405

Box 150

Borden, Sask S0K 0N0

Ph # 306-997-2101

From: Kristie Muzyka <kmuzyka@rmcormanpark.ca>

Sent: December 1, 2025 10:25 AM

To: rm405@sasktel.net

Subject: Discretionary Use Mailout in Corman Park

Good morning,

I've attached a discretionary use mailout for aggregate extraction that is within Corman Park on the south side of the river, but there are some properties within the R.M. of Great Bend that would be considered within the 1.6km mailout radius for our referrals.

The map on Page 5 identifies properties within the 1.6km radius that would be within the R.M. of Great Bend. Please let me know if there's anything on my end I would need to do such as forward any printed copies, etc. your way? Otherwise I'll leave this attachment with you to distribute as you see fit.

Please let me know if you have any questions.

Sincerely,

Kristie Muzyka, RPP, MCIP

Planner II

Ph: 306-975-1646, 111 Pinehouse Dr., Saskatoon, SK





Council Planning Report – CDI 26-004

Animal Control Bylaw: 41-25

Date: February 24, 2026

Owner/Applicant: R.M. of Corman Park
Legal Land Description: N/A
Council Division: N/A

Proposed Development: Animal Control Bylaw

Recommendation:

1. *THAT Bylaw 41-25 be given SECOND READING*
2. *THAT Bylaw 41-25 be given THIRD READING and be ADOPTED*

Background:

- At the September 23, 2025, Council Meeting, Corman Park Council approved the proposed *Animal Control Bylaw 41-25* for FIRST READING; and
- At the September 9, 2025, Planning Committee meeting the following recommendation was carried unanimously:

THAT prior to the SECOND and THIRD READING, Administration develop a public information, awareness and communications plan to ensure residents are aware of minimum standards and enforcement procedures which includes updating the website, hosting an open house and providing an update on a future community mailout.
- The communication included updating the Corman Park website, hosting a public open house, and advertising in the Clark's Crossing Gazette (Gazette).
- A public open house was held at the R.M. of Corman Park office in Council Chambers on Thursday, February 12th, 2026, from 3:00 p.m. to 6:00 p.m., was advertised in the January 29th and February 5th editions of the Gazette, and a Public Notice was issued on the Corman Park website.
- The open house attracted three (3) attendees; with minor concerns noted and addressed including:
 - The process of managing complaints around dangerous animals and the owner's right to request a waiver and/or appeal, and
 - General updates and changes to the bylaw and the inclusion of fines.

Summary:

- *Animal Control Bylaw No. 41-25 will replace Bylaw No. 32/20 and Bylaw No. 04/21.*

- The new bylaw will establish clear regulations regarding the control and keeping of domestic animals, livestock, and birds, and will provide enforcement mechanisms absent from existing bylaws.

Attachments:

Attachment 1 – Bylaw 41-25

Attachment 2 – PD 25-016 Animal Control Bylaw 41-25 Report

Prepared By: Shayden Brandt, Planner 1

Reviewed By: Kylie Stumborg, RPP, MCIP, Manager, Long Range & Regional Planning

Approved By: Doug Ramage, P.Eng., ENV SP, Director of Planning and Development

Approved for Agenda: Kerry Hilts, Chief Administrative Officer

Bylaw 41-25

ANIMAL CONTROL BYLAW

DEFINITIONS

“Animal shelter” - means the facility designated by Council as the facility where surrendered, relinquished or abandoned animals; animals apprehended by Bylaw Enforcement Officers; and animals requiring impoundment may be taken and kenneled.

“Animal” - means any mammal excluding humans, or any reptile or amphibian.

“Animal Unit” - means the number of animals of each kind listed as per this Bylaw.

“At large” - means when the dog or livestock is beyond the boundaries of the land occupied by the owner, possessor, or keeper of the said dog, or beyond the boundaries of any land where it is not under care and control by being:

- a. On public property unaccompanied by any person.
- b. On public property accompanied by a person but not under the complete control of a person by means of a leash unless otherwise permitted by this Bylaw.
- c. On private property without the permission of the owner or occupant of the property.
- d. Securely confined within an enclosure; or
- e. Securely fastened so that it cannot roam at will.

“Bylaw Enforcement Officer” - means the person or persons appointed by the Rural Municipality of Corman Park for the purpose of enforcing the provisions of this bylaw.

“Country Residential Subdivision” - means any area within the Rural Municipality of Corman Park which, under the provisions of the Rural Municipality of Corman Park No. 344 Zoning Bylaw, is zoned CR1, CR3, CR4 or under the P4G Planning District Zoning Bylaw, zoned DCR1, DCR2, DCR3, DCR4.

“Dangerous dog” - means:

- a. Any dog that, without provocation, in a vicious or menacing manner, chases or approaches a person or domestic animal in apparent attitude of attack;
- b. Any dog with known propensity, tendency, or disposition to attack without provocation, to cause injury or to otherwise threaten the safety of a person or animal;

- c. Any dog that, without provocation, has bitten, inflicted injury, assaulted, or otherwise attacked a person or animal;
- d. Any dog which is owned primarily or in part for the purpose of dog fighting or is trained for fighting.

“Designated Officer” - means an employee or agent of the Municipality appointed by Council or the Administrator to act as a municipal inspector for the purpose of this bylaw.

“Livestock” - means horses, cattle, sheep, goats, and other animals kept for agricultural purposes.

“Parcel” - means an area of land registered in the land titles office by certificate of title.

“Parcel size” - means the area of a parcel and, for purposes of administration of this bylaw, may include the combined area of one or more contiguous parcels owned or leased by the registered owner of a parcel of land.

“Poultry” - means any of the domesticated birds kept for the purpose of eggs or meat. This includes chickens, turkeys, ducks, geese, swans, pheasants, ostriches, or emus.

1. Animal Control

1.1 Animals at Large

- a. An owner shall not allow their animal to be at large.
- b. An owner shall have complete control of their animal by either physical or verbal means at all times.
- c. When an animal is found to be running at large, its owner is deemed to have failed or refused to comply with this section.
- d. A person who owns, possesses, or harbours a dog found running at large shall be deemed guilty of an infraction of this Bylaw.
- e. A person who contravenes any provision of this Bylaw shall be guilty of an offence and, upon conviction, liable to a penalty as contained in Schedule “A” of this Bylaw.
- f. A violator of this Bylaw, upon being served with a Notice of Violation, may, during office hours, voluntarily pay the penalty at the municipal office, and upon payment as so provided, that person shall not be liable to prosecution for the offence.
- g. The Notice of Violation shall be in the form set out in the General Penalty Bylaw.
- h. City of Saskatoon Bylaw No. 7860, *The Animal Control Bylaw, 1999*, shall apply to lands owned by the City of Saskatoon within the Municipality that have been designated

as off-leash recreational areas under that Bylaw, including the parking lots for such designated areas.

1.2 Detainment and Release

- a. The Bylaw Enforcement Officer shall receive and detain at the animal shelter any animal found at large.
- b. The Bylaw Enforcement Officer delivering an animal pursuant to subsection 2.1 shall provide the Shelter with the name of the owner of the animal, if known, and the place and time of restraint.
- c. Where the shelter has received an animal, whose owner is known, the shelter shall, within 24 hours, provide notice to the owner of the animal's detainment and the amount required to be paid for release. Notice may be given by telephone or in writing.
- d. An owner or the owner's agent may claim a detained animal by attending the animal shelter and providing proof of ownership or entitlement to the animal.
- e. The shelter shall not release a detained animal unless:
 - i. The person claiming the animal satisfies the shelter that they are the owner or entitled to possession of the animal; and
 - ii. The shelter has received the detainment fee as set out in Schedule "B".

1.3 Relinquishment

- a. An animal may be considered to be relinquished to the animal shelter when:
 - i. The animal, whose owner is unknown, is not claimed and released within 72 hours from the time the animal was received at the shelter;
 - ii. The animal, whose owner is known or identifiable (by tattoo or license), or which appears to be a pure-bred, is not claimed and released within 10 days of being received at the shelter; or
 - iii. The animal is surrendered by its owner to the shelter.

1.4 Options where Animal has been Relinquished

- a. Where an animal has been relinquished, the animal shelter may:
 - i. Make the animal available for public adoption; or
 - ii. Destroy the animal by humane means.

1.5 Defecation

- a. No owner shall allow animal defecation to accumulate on the property where the animal is kept to such an extent that, in the opinion of a Bylaw Enforcement Officer, it is likely to annoy or pose a health risk to others.
- b. An owner shall remove any animal defecation and dispose of it in a sanitary manner.

1.6 Dangerous Animals

- a. An animal is deemed dangerous where it has been proven that:
 - i. It has, without provocation, in a vicious or menacing manner, chased or approached a person or domestic animal in apparent attitude of attack;
 - ii. It has a known tendency to attack or threaten without provocation;
 - iii. It has bitten, injured, assaulted, or otherwise attacked a person or animal without provocation; or
 - iv. It is owned or trained for fighting.
- b. For the purposes of this section, an animal is presumed not to have been provoked unless evidence to the contrary is presented.

1.7 Exemptions

- a. No animal shall be considered dangerous if the actions were carried out while:
 - i. The animal was acting in the performance of police duties; or
 - ii. The animal was acting as a guard dog on commercial property that was:
 - (1) Securely enclosed by fencing; and
 - (2) Defending against a person committing an offence.

1.8 Dangerous Animal Hearings

- a. If, in the opinion of a designated officer, an animal is dangerous or a complaint is made that an animal is dangerous, a judge shall hold a hearing to determine if the animal is, in fact, dangerous.
- b. Notice of the hearing referred to in subsection 1.8.a. shall be served upon the owner of the animal.
 - i. In the case of an individual;
 - (1) By delivering it personally to the owner; or
 - (2) If the owner cannot conveniently be found, by leaving it at the owner's residence with a person who is at least 18 years of age.
 - ii. In the case of a corporation:
 - (1) By sending it by registered mail to the registered office of the corporation; or
 - (2) By delivering it personally to the manager, secretary, or executive officer of the corporation or the person in charge of any office or location where the corporation operates in Saskatchewan.
- c. If the owner does not appear at the time and place appointed for the hearing after being properly notified, the judge may proceed ex parte to hear and determine the matter in the owner's absence as if the owner were present.
- d. If the judge is satisfied that the animal is dangerous, the judge may make an order including any or all of the following:

- i. The animal must be muzzled and leashed when off the owner's property and kept under direct control and supervision;
 - ii. The animal must be inoculated against rabies;
 - iii. The owner must report any sale or disposition of the animal to a designated officer within 72 hours;
 - iv. If the animal is moved to another municipality, the owner must notify the local municipal office within 72 hours;
 - v. If the animal is sold or given away, the owner must:
 - vi. Notify the new owner that the animal has been declared dangerous before the transfer occurs; and
 - vii. Notify a designated officer of the name, address, and contact information of the new owner within 10 days;
 - viii. The animal must be identified by microchip or tattoo;
 - ix. The animal must be kept in a secure enclosure;
 - x. The owner must obtain and maintain liability insurance of at least \$300,000.00 and provide proof of coverage within 10 days of the order;
 - xi. A warning sign must be posted on the property and maintained in good condition while the animal is present;
 - xii. The animal must be spayed or neutered within 10 days of the order;
 - xiii. Any other measure the judge deems appropriate.
- e. Notwithstanding subsection 1.8.d., the judge may instead order that the animal be destroyed or otherwise disposed of at the owner's expense and may give direction regarding its destruction or disposition.
 - f. An owner subject to an order under subsection 1.8.d. may apply to the judge who issued the order for a waiver of any provision in that subsection.
 - g. The judge may grant the waiver requested under subsection 1.8.f., under terms and conditions deemed reasonable, if the judge is satisfied the owner cannot comply for reasons other than financial hardship.
 - h. A person wishing to appeal an order made under this section must, within seven days of the order being issued, file a notice of appeal with His Majesty's Court of King's Bench. The provisions of Part XXVII of the Criminal Code apply with necessary modifications.

1.9 Owing or Training an Animal for a Dangerous Purpose

- a. Any person who owns an animal for the purpose of fighting or trains, torments, badgers, baits, or otherwise uses an animal to cause or encourage unprovoked attacks on persons or domestic animals is guilty of an offence.

1.10 Return of Animal

- a. Where an order for destruction is overturned on appeal, the animal shall be returned to the owner upon payment of all impoundment costs.

1.11 Charges May be Added to Property Taxes

- a. If a person owes the municipality costs relating to a dangerous animal, the municipality may add the amount owing to the tax roll of any parcel of land for which the person is the assessed person.
- b. If an amount is added to a tax roll under subsection 1.11.a.:
 - i. It is deemed to be a tax imposed under The Municipalities Act from the date it was added; and
 - ii. It forms a lien against the parcel in favour of the municipality from that date.

1.12 Quarantine

- a. Where an animal has bitten a person or domestic animal, and the animal is not ordered destroyed, the owner shall quarantine the animal for at least 10 days for observation for symptoms of rabies.
- b. During the quarantine period;
 - i. A Bylaw Enforcement Officer may visit to confirm the animal's condition; or
 - ii. The animal may be removed to the animal shelter to complete the quarantine period.

2. Keeping of Livestock and Poultry in Country Residential Subdivisions

2.1 (1) "Animal Unit" means the number of animals of each kind listed below:

a.

KIND OF ANIMAL (LIVESTOCK)	NUMBER OF ANIMALS WHICH EQUAL ONE ANIMAL UNIT
Boars, sows or gilts	3
Feeder pigs	6
Weanling pigs	20
Sheep or Goats	4
Lambs or Kids (up to 1 year old)	2
Cattle	1
Calves (up to 1 year old)	2
Horses, Donkeys, Mules, or Asses	1
Colts (up to 1 year old)	2
Llamas, Alpacas, or Guanaco	2
Rabbits or similar rodents	10

b.

KIND OF ANIMAL (POULTRY)	NUMBER OF ANIMALS WHICH EQUAL ONE ANIMAL UNIT
Chickens	15
Ducks, Turkeys, Pheasants, Geese, Swans, or other similar fowl	10
Ostriches, Emus, or other ratites	2

2.2 Application

- a. No person shall keep any livestock in any Country Residential Subdivision except in accordance with this bylaw.
- b. Except in the Organized Hamlet of Neuhorst, as listed in Subsection 2.2.g., no person shall keep any pigs or animals of the porcine species in any Country Residential Subdivision.
- c. Except as listed in Subsections 2.2.h., 2.2.i., 2.2.j., and 2.2.k., keeping of poultry shall be prohibited in Country Residential Subdivisions.
- d. Subject to Subsections 2.2.e., 2.2.f., and 2.2.g., keeping of livestock shall be prohibited in Country Residential Subdivisions in accordance with the following schedule:

PARCEL SIZE	MAXIMUM NUMBER OF LIVESTOCK ANIMALS UNITS PERMITTED
0.0 ha to 2.0 ha (4.94 ac)	0
Greater than 2.0 ha (4.94 ac) to 3.0 ha (7.41 ac)	2
Greater than 3.0 ha (7.41 ac) to 4.0 ha (9.88 ac)	4
Greater than 4.0 ha (9.88 ac) to 6.0 ha (14.82 ac)	6
Greater than 6.0 ha (14.82 ac)	8

- e. Notwithstanding Subsection 2.2.d., keeping of Livestock shall be permitted in the Unorganized Hamlet of Grasswood in accordance with the following schedule:

PARCEL SIZE	MAXIMUM NUMBER OF LIVESTOCK ANIMALS UNITS PERMITTED
0.0 ha to 1.0 ha (2.47 ac)	1
Greater than 1.0 ha (2.47 ac) to 2.0 ha (4.44 ac)	2
Greater than 2.0 ha (4.44 ac) to 3.0 ha (7.41 ac)	3
Greater than 3.0 ha (7.41 ac) to 4.0 ha (9.88 ac)	4
Greater than 4.0 ha (9.88 ac) to 6.0 ha (14.82 ac)	6
Greater than 6.0 ha (14.82 ac)	8

- f. Notwithstanding Subsection 2.2.d., keeping of Livestock shall be permitted in the Organized Hamlet of Furdale in accordance with the following schedule:

PARCEL SIZE	MAXIMUM NUMBER OF LIVESTOCK ANIMALS UNITS PERMITTED
0.0 ha to 1.0 ha (2.47 ac)	2
Greater than 1.0 ha (2.47 ac) to 2.0 ha (4.44 ac)	4
Greater than 2.0 ha (4.44 ac) to 3.0 ha (7.41 ac)	6
Greater than 3.0 ha (7.414 ac) to 4.0 ha (9.88 ac)	8
Greater than 4.0 ha (9.88 ac)	10

- g. Notwithstanding Subsection 2.2.d., Keeping of Livestock shall be permitted in the Organized Hamlet of Neuhorst in accordance with the following schedule:

PARCEL SIZE	MAXIMUM NUMBER OF LIVESTOCK ANIMALS UNITS PERMITTED
0.0 ha to 0.6 ha (1.5 ac)	4
Greater than 0.6 ha (1,5 ac)	6

- h. Notwithstanding Subsection 2.2.c., keeping of Poultry shall be permitted in the Organized Hamlet of Furdale in accordance with the following schedule:

PARCEL SIZE	MAXIMUM NUMBER OF LIVESTOCK ANIMALS UNITS PERMITTED
0.0 to 0.6 ha (1.5 ac)	2
Greater than 0.6 ha (1.5 ac)	4

- i. Notwithstanding Subsection 2.2.c., keeping of Poultry shall be permitted in the Organized Hamlet of Neuhorst in accordance with the following schedule:

PARCEL SIZE	MAXIMUM NUMBER OF LIVESTOCK ANIMALS UNITS PERMITTED
0.0 to 0.6 ha (1.5 ac)	2
Greater than 0.6 ha (1.5 ac)	4

- j. Notwithstanding Subsection 2.2.c., keeping of Poultry shall be permitted in the Janzen Subdivision, NE-32-38-6-W3 if the following conditions are met:

PARCEL SIZE	MAXIMUM NUMBER OF LIVESTOCK ANIMALS UNITS PERMITTED
0.0 ha to 4.05 ha (10 ac)	0
Greater than 4.05 ha (10 ac)	20

- k. Notwithstanding Subsection 2.2.c., keeping of Poultry shall be permitted in the Organized Hamlet of Beaver Creek in accordance with the following schedule:

PARCEL SIZE	MAXIMUM NUMBER OF LIVESTOCK ANIMALS UNITS PERMITTED*
0.0 ha to 2.4 ha (5.93 ac)	0
Greater than 2.4 ha (5.93 ac)	2

*No roosters shall be allowed within the Hamlet of Beaver Creek

- l. All Livestock and Poultry kept in accordance with the above provisions shall be properly cared for and confined to the property.
- m. Any shelter or structure erected for the purpose of keeping Livestock or Poultry shall be erected in accordance with the provisions of the building and zoning bylaws of the Municipality.

3. Enforcement

3.1 General Penalty

- a. Where any person has committed or alleged to have committed a breach of any of the provisions of this bylaw, a Notice of Violation may be served to such person by the Bylaw Enforcement Officer.
- b. A person to whom a Notice of Violation is being issued pursuant to this section shall furnish the Bylaw Enforcement Officer with his/her name and valid identification upon request.
- c. A person who contravenes any provision of this bylaw upon being served with a Notice of Violation, may voluntarily pay the prescribed penalty as set forth in schedule "A: to this bylaw.
- d. If the person who has committed or is alleged to have committed a breach of any section of this bylaw fails to pay the specified fine within the time allowed following the service of the Notice of Violation, the provision no longer applies, and the person shall be liable to prosecution for the alleged contravention.
- e. It shall be an offence to harass, threaten, and use excessive profanity towards, or to disobey a Bylaw Enforcement Officer.

3.2 Severability

- a. A decision of the court that one or more of the provisions of this bylaw are invalid or in part does not affect the validity, effectiveness or enforceability of other provisions or parts thereof with respect to this bylaw.

4. Repeal

- a. That Bylaw 32-20 and Bylaw 04-21, and all amendments thereto, are hereby repealed.

Hon. Joe Hargrave, Reeve

SEAL

Kerry Hilts, Chief Administrative Officer

Read a first time ____ day of _____, 2025
Read a second time this ____ day of _____, 2025
Read a third time and passed this ____ day of _____, 2025

**SCHEDULE "A"
NOTICE OF VIOLATION FINES.**

OFFENCE	FINE FOR 1 ST OFFENCE	FINE FOR 2 ND OFFENCE	FINE FOR 3 RD OFFENCE	FINE FOR SUBSEQUENT OFFENCES
Allowing an animal to be at large	\$300.00	\$400.00	\$500.00	Established by Court
Failure to remove defecation	\$150.00	\$200.00	\$250.00	Established by Court
Harass, threaten, use excessive profanity or disobey a Bylaw Enforcement Officer	\$200.00	\$300.00	\$400.00	Established By Court
Exceed the number of Livestock as prescribed in Section 2	\$200.00	\$300.00	\$500.00	Established By Court
Exceed the number of Poultry as prescribed in Section 2	\$200.00	\$300.00	\$500.00	Established By Court

**SCHEDULE "B"
DETAINMENT FEES**

ITEM	AMOUNT
Detainment fee	\$90.00 Plus \$40.00 per day after 3 days or 10 days if the animal is deemed under quarantine
Emergency medical care	\$300.00 If the animal is deemed under quarantine or require veterinary services
Conclusion fee If the animal is redeemed by the owner	\$90.00
Dangerous Animal fee	\$100.00 Plus \$80.00 per day
Conclusion fee for dangerous animals	\$270.00 if euthanized or \$105.00 if released

Subject

Animal Control Bylaw No. 41-25

Recommendation

THAT the Planning Committee recommends to Council that the proposed *Animal Control Bylaw 41-25* be approved for FIRST READING at the September 23, 2025 Council Meeting; and,

THAT prior to the SECOND and THIRD READING, Administration develop a public information, awareness and communications plan to ensure residents are aware of minimum standards and enforcement procedures which includes updating the website, hosting an open house and providing an update on a future community mailout.

Background

The municipality's current animal control regulations are outlined in *The Dogs at Large Bylaw No. 32/20* and *The Keeping of Animals Bylaw No. 04/21*. These bylaws primarily address dogs deemed to be running at large and establish limits on the number of animal units permitted in country residential areas. Enforcement tools under these bylaws are limited to issuing notices of violation for dogs at large. They do not include provisions for the seizure of animals, detainment fees for impounded dogs sent to the designated animal shelter, or for livestock found on neighboring properties and sent to designated farm shelters.

Administration has prepared *Animal Control Bylaw No. 41-25* for Council's review and consideration. *Animal Control Bylaw No. 41-25* will replace *Bylaw No. 32/20* and *Bylaw No. 04/21*. The new bylaw will establish clear regulations regarding the control and keeping of domestic animals, livestock, and birds, and will provide enforcement mechanisms.

Discussion

In response to ongoing community concerns, it has been identified that animals running at large and excessive numbers of animals on properties or within structures in country residential subdivisions has become an increasing source of ratepayer concern within Corman Park. Improper animal control measures can:

- Affect the safety, health, and welfare of people, animals, and property in the neighborhood;
- Create impact on the amenity, noise levels, and overall safety of the community; and
- Undermine the proper care and control of animals within Corman Park.

Enforcement may include laying charges against the property owner, issuing a written order to correct the contravention, or both. If the individual fails to comply with the order, *The Municipalities Act* authorizes the municipality to issue a Notice of Violation and to take any action or measure necessary to remedy the contravention or prevent its recurrence. This may include, if deemed necessary by a judge, the seizure and euthanizing of dangerous dogs in the interest of community safety.

Fees and costs are subject to the agreement signed with Saskatoon SPCA, the agreement includes the cost for monthly intake, fees per service, husbandry fees, quarantine, dangerous animal fees, emergency medical care (including euthanasia when required) and conclusion fees.

Next Steps

Administration is seeking Council endorsement to proceed with repealing *The Dogs at Large Bylaw No. 32/20* and *The Keeping of Animals Bylaw No. 04/21* and replace with *Animal Control Bylaw No. 41-25*. If directed by Council to proceed, Administration will prepare the necessary documentation and bring forward a report to an upcoming Council meeting for First Reading.

Implications

Strategic: The implementation of *Animal Control Bylaw No. 41-25* provides for the control and regulation of animals at large; and the keeping of livestock and poultry within Corman Park. It further supports the R.M.'s Strategic Plan (2024 – 2028) under the key priority area of service delivery.

Financial: The contract with SPCA Saskatoon will have an associated cost of \$1,500.00 per month fixed fee as per the agreement to guarantee the animal intake when required. This agreement is to be reviewed annually.

Policy/Legal: *Animal Control Bylaw No. 41-25* meets the requirements of *The Municipalities Act*.

Animal Control Bylaw No. 41-25 also provides a framework for enforcement, allowing authority to issue orders, fines, or impound animals found in violation.

Communications: Prior to implementation, Administration will develop a public information and awareness component to provide residents with notice that improper care and control of animals are contrary to R.M. bylaws and will be subject to further enforcement up to ticketing and/or prosecution. In addition, the communications plan will ensure residents are aware of minimum standards and enforcement procedures prior to potential remedies or other potential measures. This includes, updating the website, hosting an open house and providing an update on a future community mailout.

Attachment(s):

1. *Animal Control Bylaw No. 41-25*
2. *Review of updates*

Prepared by: Bernardo Gonzalez, Bylaw Enforcement Officer

Owned by: Planning and Development

Reviewed by: Shayden Brandt, Planner 1

Reviewed by: Kylie Stumborg, RPP, MCIP, Manager, Long Range & Regional Planning

Approved by: Doug Ramage, P.Eng., ENV SP, Director of Planning and Development

Approved for Agenda: Kerry Hilts, Chief Administrative Officer



Council Planning Report – **CDI 26-005**

BYLAW: 60-25

Date: February 24, 2026

Owner/Applicant: R.M. of Corman Park
Legal Land Description: Ptn. SE 33-35-5-W3
Council Division: Division 2

1. Proposed Development: Corrective Rezoning

2. Recommendation:

1. *THAT Bylaw 60-25 to correctively rezone a portion of SE 33-35-05-W3 from Country Residential 1 District (CR1) to Country Residential 4 District (CR4) as shown shaded on Detail Map No. SW 33.35.05.W3 be given FIRST READING.*
2. *THAT Bylaw 60-25 be given SECOND READING.*
3. *THAT Bylaw 60-25 be given UNANIMOUS CONSENT for THIRD READING.*
4. *THAT Bylaw 60-25 be given THIRD READING and be ADOPTED.*

3. Summary:

- The R.M. of Corman is leading the rezoning. The rezoning is intended to correct *Bylaw 54/20* which was unanimously approved at the November 23, 2020, Regular Council Meeting.
- *The Bylaw 54/20* text erroneously described the lands as Country Residential 1 District (CR1) after council approval.
- The intent is for the lands to be zoned as Country Residential 4 District (CR4)
- The maps included within *Bylaw 54/20* were approved and labelled correctly as CR4. R.M. legal opinion is that the map holds standing; the amendment will correct the text contained within *Bylaw 54/20*.
- This corrective rezoning will not change the use or function of the land as it has been treated as CR4 as per the original intent of the bylaw and the approved maps. The corrective rezoning comes at the recommendation of R.M. legal counsel.

4. Bylaw Compliance:

R.M. of Corman Park Official Community Plan, Bylaw No. 08-94:
N/A

R.M. of Corman Park Zoning Bylaw, Bylaw No. 09-94:

N/A

5. Interdepartmental Implications:

N/A

6. Financial Implications:

N/A

7. Legal Implications:

Legal has recommended the amendment be passed to clarify the error.

8. Alternative Options:

N/A

9. Public Consultation Summary:

Public Consultation occurred at the time of the original *Bylaw 54/20* application; the application will not change the use or function of the land.

10. Regulatory Correspondence:

N/A

11. Other Considerations:

N/A

Attachments:

Attachment 1 – Bylaw 60-25

Attachment 2 – Detail Zoning Map No. SE33.35.05. W3

Attachment 3 – Bylaw 54-20

Prepared By: Shayden Brandt, Planner 1

Reviewed By: Kylie Stumborg, RPP, MCIP, Manager, Long Range & Regional Planning

Approved By: Doug Ramage, P.Eng., ENV SP, Director of Planning and Development

Approved for Agenda: Kerry Hilts, Chief Administrative Officer



RURAL MUNICIPALITY OF CORMAN PARK NO. 344

BYLAW 60-25

A bylaw to amend Bylaw No. 09/94 known as the R.M. of Corman Park Zoning Bylaw,

The Council of the Rural Municipality of Corman Park No. 344, in the Province of Saskatchewan, enacts to amend Bylaw 09/94 as follows:

1. The Zoning District Map referred to in Section 5 is amended by corrective rezoning from Country Residential 1 District (CR1) to Country Residential 4 District (CR4) the portion of land shown shaded on Detail Map No. SW 33.35.05.W3.

Hon. Joe Hargrave, Reeve

SEAL

Kerry Hilts, Chief Administrative Officer

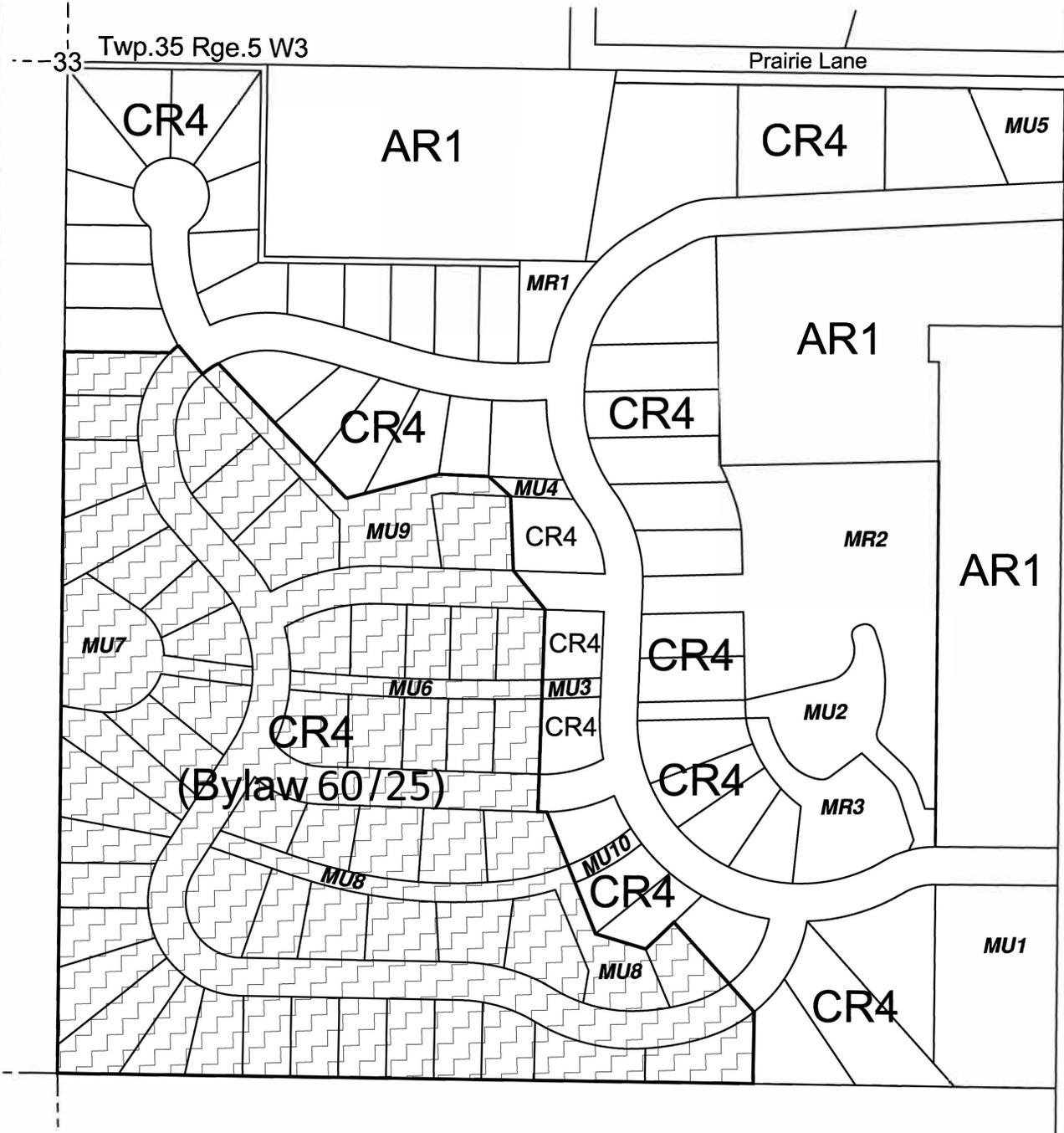
Read a first time ____ day of _____, 2026

Read a second time this ____ day of _____, 2026

Read a third time and passed this ____ day of _____, 2026



DETAIL ZONING MAP No. SE33.35.05.W3



Scale 1:5000



M-11 (a)

RURAL MUNICIPALITY OF CORMAN PARK NO. 344

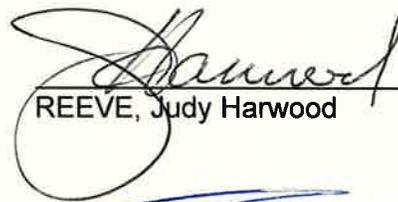
BYLAW 54/20

A bylaw to amend Bylaw No. 09/94 known as the R.M. of Corman Park Zoning Bylaw.

The Council of the Rural Municipality of Corman Park No. 344, in the Province of Saskatchewan, enacts to amend Bylaw 09/94 as follows:

1. The Zoning District Map referred to in Section 5 is amended by rezoning from Country Residential 1 District with a holding provision (CR1-H) to Country Residential 1 District (CR1) that portion of land shown shaded on Detail Map No. SW 33.35.05.W3.




 REEVE, Judy Harwood


 ADMINISTRATOR, Adam Tittlemore

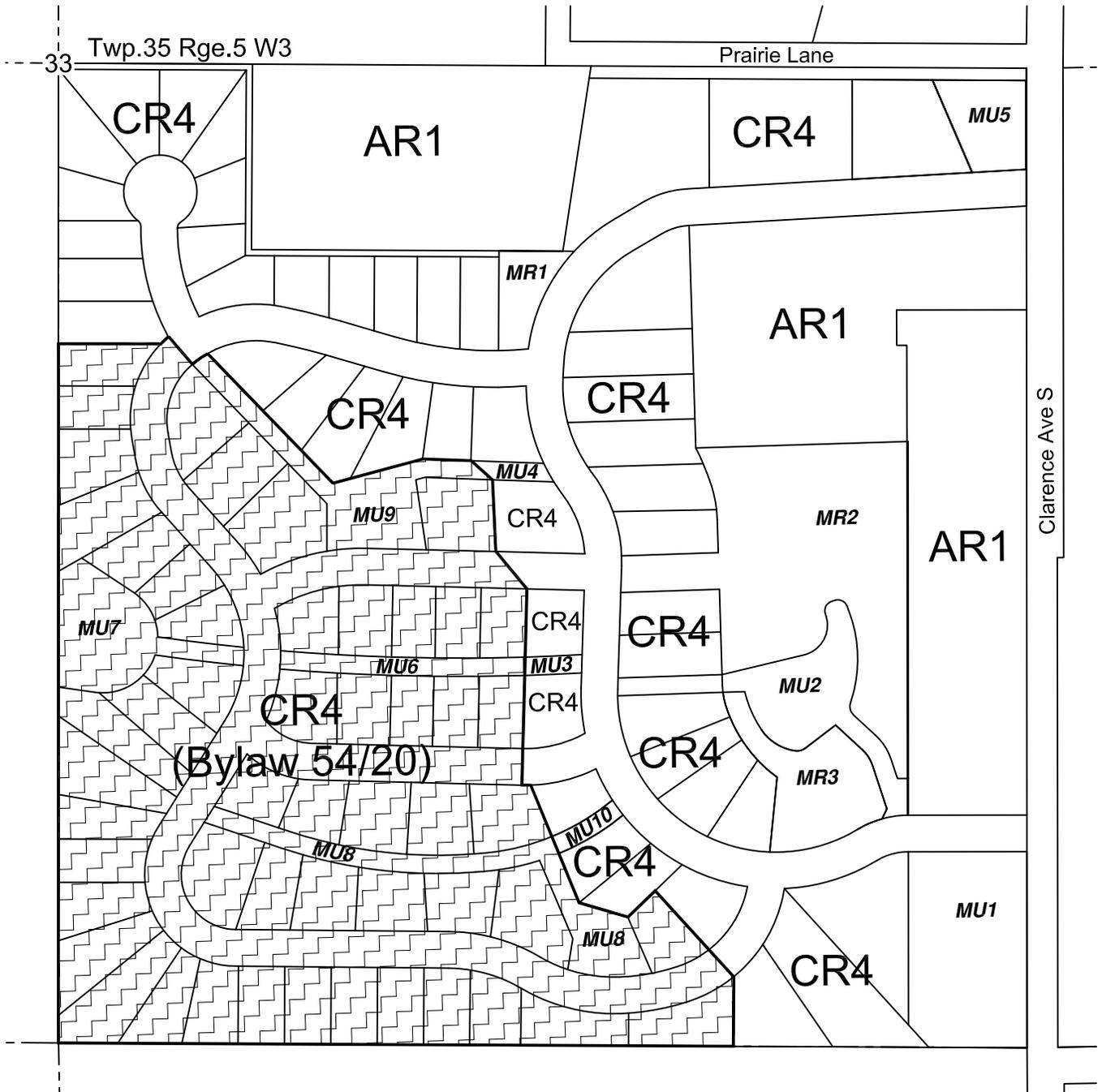
Certified a true copy of Bylaw 54/20 passed by the Council of the Rural Municipality of Corman Park No. 344 on the 23rd day of November A.D. 2020


 ADMINISTRATOR





DETAIL ZONING MAP No. SE33.35.05.W3



Scale 1:5000



Council Planning Report – CDI 26-008

BYLAW: 04-26

February 24, 2026

SUBDIVISION: 2025-52

Owner/Applicant: Lehnert-Thiel, Gernot
Legal Land Description: LSD 11&12, 14-35-5-W3
Council Division: 2
File Manager: Natalia Pavuk

1. Proposed Development: Rezoning & Subdivision

2. Recommendations:

1. *“THAT Bylaw 04-26 to rezone a portion of LSD 11&12, 14-35-5-W3 from Agricultural District to Agricultural Residential 1 District for the purpose of supporting 2 agricultural residential parcels, be given FIRST READING and Administration be authorized to proceed with the Public Notice process.”*
2. *“THAT the application of Gernot Lehnert-Thiel to subdivide one (1) 2.024 ha (5 acre) parcel and one (1) 2.022ha (5 acre) parcel for the purpose of creating two agricultural residential parcels, labelled as Parcel ‘A’ and Parcel ‘B’, from LSD 11&12, 14-35-5-W3 as shown on the Plan of Proposed Subdivision labelled as ‘Appendix 1’ be APPROVED subject to:*
 - i. *The applicant being solely responsible for all the costs of the rezoning and subdivision process, including the provision of Municipal Reserve in the form of cash-in-lieu;*
 - ii. *The applicant entering into a servicing agreement for the remittance of the \$17,010.00 servicing agreement fee for the creation of Parcels ‘A’ and ‘B’;*
 - iii. *Any development on proposed Parcels ‘A’ and ‘B’, may require submission of an engineered grading and/or drainage plan for review and approval by the R.M. of Corman Park;*
 - iv. *The installation of any new plumbing and sewage systems shall be permitted, inspected and approved by the Saskatchewan Health Authority;*
 - v. *The applicant obtaining the necessary approvals and complying with the requirements and recommendations of all government ministries and agencies including, but not limited to, the Water Security Agency, the Saskatchewan Health Authority, the Ministry of Environment, and the Ministry of Parks, Culture and Sport;*
 - vi. *The applicant entering into a 5-metre road widening easement agreement along Range Road 3052 within the source parcel LSD 11&12, 14-35-5-W3;*
 - vii. *Any new approaches from Range Road 3052 to Parcels ‘A’ and ‘B’, and the remnant shall require approval from the R.M. of Corman Park;*
 - viii. *The construction of any buildings on Parcel ‘A’ and ‘B’, or the remnant shall require the approval of a development permit and building permit from the R.M. of Corman Park;*

- ix. *Provision for or relocation of utility services is the responsibility of the applicant and at their expense to the satisfaction of the affected utility departments; and*
- x. *Bylaw 04-26 receiving Ministerial approval from the Ministry of Government Relations.”*

3. Summary:

- This application is for the rezoning and proposed subdivision of one, undeveloped, 2.024 ha (5 acre) parcel and one, undeveloped, 2.022 ha (5 acre) parcel labelled as Parcels ‘A’ and ‘B’ from a 32.718 ha (80.85 acre) agricultural holding.
- The source parcel is zoned Agricultural District (AG), therefore rezoning of Proposed Parcels ‘A’ and ‘B’ to Agricultural Residential 1 District (AR1) is required to support this subdivision.
- This application meets the requirements as stated in the R.M. of Corman Park Official Community Plan Bylaw No. 08-94 and Zoning Bylaw No. 09-94.

4. Bylaw Compliance:

R.M. of Corman Park Official Community Plan (OCP) Bylaw No. 08-94:

<i>Section</i>	<i>Policy</i>	<i>Compliance</i>
3.2.1	Proposed Parcel ‘A’ is located on the edge of the quarter section and will not fragment continued agricultural operations on the remnant.	Yes
3.2.6	Proposed Parcels ‘A’ and ‘B’ will constitute two single parcels country residential subdivision from the source quarter section. a) The subdivision is not for intensive agricultural purposes. b) The subdivision is not in the community of Blumenheim. c) The subdivision is not on a parcel zoned Agricultural Residential 2 (AR2) district. d) The subdivision is not on a re-subdivided parcel zoned AR2 district. e) The subdivision is not within a 5 per ¼ Constraints Overly Area. f) The subdivision is not within 0.8 km of a provincial highway or the proposed Saskatoon Freeway.	Yes

<i>Section</i>	<i>Policy</i>	<i>Compliance</i>
5.2.1.1	The source parcel is zoned AG District, therefore rezoning to AR1 District is required to support the subdivision of proposed Parcels 'A' and 'B'.	Yes
5.2.1.5	<p>a) Proposed Parcels 'A' and 'B' are not within the required setback distances of an Intensive Livestock Operation (ILO) based on the information available to Administration.</p> <p>b) Proposed Parcels 'A' and 'B' is not on hazard lands, based on the information available to Administration.</p>	Yes
5.2.1.6	<p>a) The proposed is on Class 4 soils. Class 4 soils have severe limitations that restrict the range of crops or require moderate conservation practices.</p> <p>b) Proposed Parcels 'A' and 'B' are the first proposed residential building sites on the source quarter section. Parcels 'A' and 'B' will not fragment the remaining agricultural land or disrupt agricultural operations on the remnant.</p> <p>c) Proposed Parcels 'A' and 'B' is located along Range Road 3052, which is an existing, municipal road maintained by the R.M. of Corman Park</p>	Yes
5.2.2.1	Proposed Parcels 'A' and 'B' will be the first two single parcel country residential sites subdivided from the source quarter section. The remnant is eligible for two (2) additional residential parcels and a building site on the remnant quarter section, provided that the total combined subdivision area does not exceed 20 acres.	Yes
5.2.2.7	A Basic Development Review (BDR) has been submitted in support of the application and has been appended to this report.	Yes
5.2.2.10	<p>a) Utility services, sewage disposal, and water supply will be established at the time of development as per BDR.</p> <p>i. Proposed Parcel 'A' has access to Range Road 3052.</p> <p>ii. Any new approaches to the proposed parcel A require approval from the R.M. of Corman Park.</p>	Yes

<i>Section</i>	<i>Policy</i>	<i>Compliance</i>
	b) All requisite government department requirements will need to be met prior to commencing any new development on site.	
5.2.2.11	The proposed subdivision is not located within: a) 1km of a Hazardous Industry b) 457m of a Solid or Liquid Waste Disposal Facility c) The distance for a single-family dwelling from an Intensive Livestock Operation as outlined in the Zoning Bylaw. d) 300m of a solid or liquid waste disposal facility.	Yes
9.2.3	Online heritage screening for this application with the Developers' Online Screening Tool shows the source parcel is not heritage sensitive.	Yes
9.2.4	The Ministry of Environment (MOE) HABISask online screening shows no rare species or habitats of concern in the source parcel potential for species or habitats of concern in the source parcel area. Community Planning referred the application to the Ministry of Environment for comments. Community Planning indicated that the Ministry has no concerns with the subdivision application.	Yes
11.2.1 & 11.2.2	Range Road 3052 requires 5 m road widening easement to meet Corman Park road standards.	Yes

R.M. of Corman Park Zoning Bylaw (ZB) Bylaw No. 09-94:

<i>Section</i>	<i>Policy</i>	<i>Compliance</i>
3.5.1	The Ministry of Environment (MOE) HABISask online screening shows no rare species or habitats of concern in the source parcel potential for species or habitats of concern in the source parcel area. Community Planning referred the application to the Ministry of Environment for comments. Community Planning indicated that the Ministry has no concerns with the subdivision application. Online heritage screening for this application with the Developers' Online Screening Tool shows the source parcel is not heritage sensitive.	Yes
3.9.1/ 3.9.2	Any new development requires a septic permit from the Saskatchewan Health Authority (SHA).	Yes

<i>Section</i>	<i>Policy</i>	<i>Compliance</i>
3.15.4	Proposed Parcels 'A' and 'B' have frontage to Range Road 3052 which is a municipal roadway maintained by the R.M. of Corman Park.	Yes
3.15.6/ 3.15.7	Any new approaches from Range Road 3052 to proposed Parcels 'A' and 'B', and the remnant require approval from the R.M. of Corman Park.	Yes
3.15.12	The applicant indicated potable water can be provided to proposed Parcels 'A' and 'B' via a well or municipal waterline at the time of development.	Yes

Schedule B – AR 1 - Agricultural Residential 1 District:

<i>Section</i>	<i>Policy</i>	<i>Compliance</i>
2.1.	a) A single detached country residence is a permitted principal use in the AR1 zoning district.	Yes
3.1.	b) The proposed site area of Parcel 'A' at 2.022 ha (5 acres) and Parcel 'B' at 2.024 ha (5 acres) meets the minimum and maximum site area requirements of this zoning district.	Yes
4.	a)-c) Any new development will be required to meet the setback regulations as prescribed in the Zoning Bylaw.	Yes

5. Interdepartmental Implications:

Any new approaches from Range Road 3052 require approval from Corman Park.

6. Financial Implications:

The applicant will be responsible for all costs regarding the rezoning and subdivision application processes. A subdivision servicing fee is required for the creation of Parcels 'A' and 'B' as it deals with the subdivision of undeveloped land. Municipal Reserve is required for 0.4 ha (1 acre) of land as per *The Planning and Development Act, 2007*.

7. Legal Implications:

The applicant is required to enter into an easement agreement to provide for a 5-metre-wide road widening easement which shall run the length of the source parcel boundary adjacent to Range Road 3052.

8. Alternative Options:

Council may defer consideration of the application pending further review where required or it may deny the request for rezoning if desired thus eliminating the applicant's ability to

proceed with the subdivision. Rezoning applications that are denied by Council cannot be appealed.

9. Public Consultation Summary:

Notice of the proposed property rezoning will be advertised pursuant to the provisions of *The Planning and Development Act, 2007* if First Reading to the proposed Bylaw is given.

10. Regulatory Correspondence:

Referrals were made by Community Planning to SaskTel, SaskEnergy/TransGas, SaskPower, Ministry of Environment. Any conditions will be added to the Certificate of Approval (COA).

11. Other Considerations: N/A

Attachments:

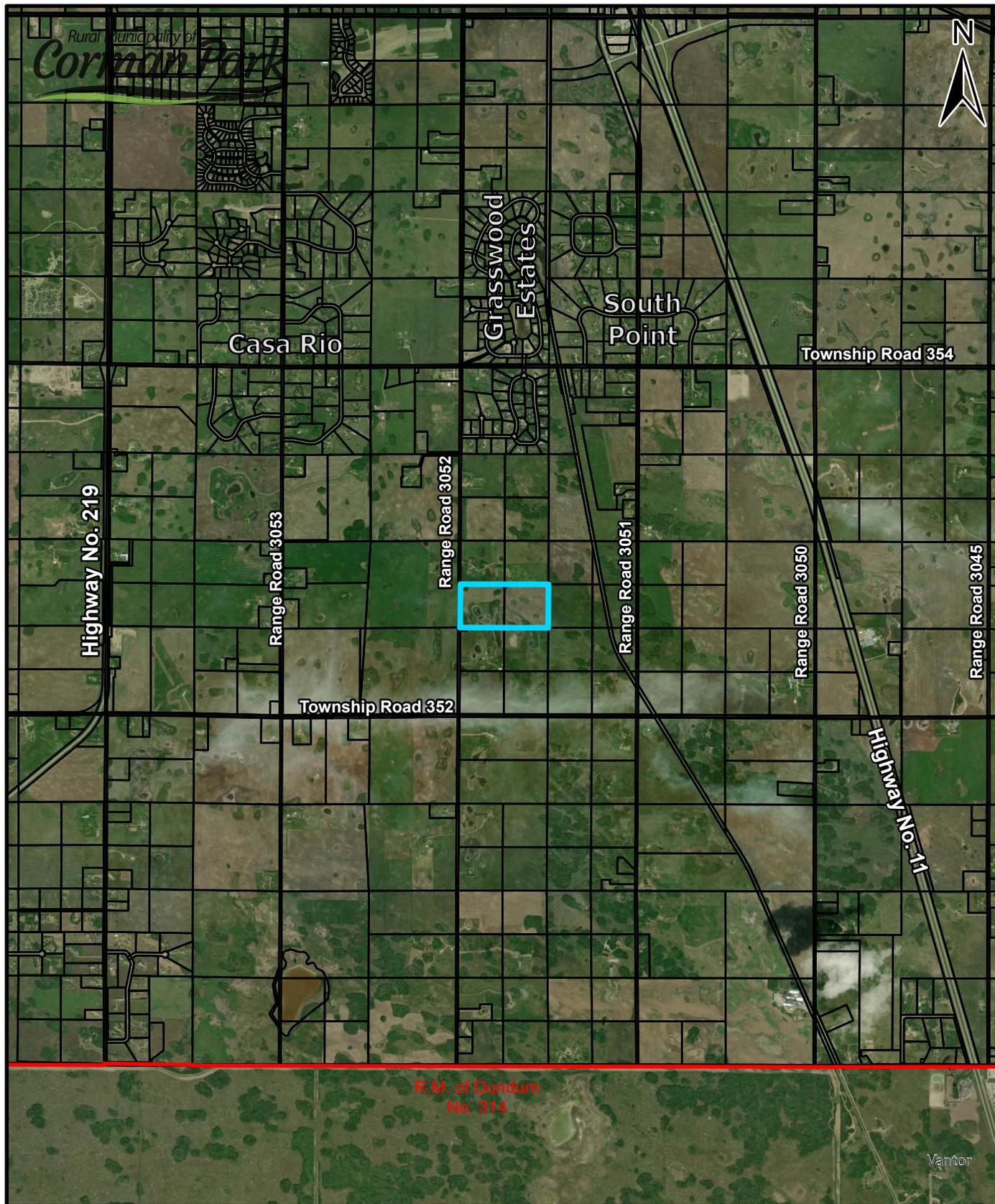
- 1) Map 1: Overall Subject Property Map
- 2) Map 2: Enlarged Subject Property Map
- 3) Appendix 1: Plan of Proposed Subdivision
- 4) Basic Development Review
- 5) Bylaw 04-26

Prepared By: Natalia Pavuk, Planner I

Reviewed By: Doug Ramage, P.Eng., ENV SP, Director of Planning and Development

Approved By: Doug Ramage, P.Eng., ENV SP, Director of Planning and Development

Approved for Agenda: Kerry Hilts, Chief Administrative Officer



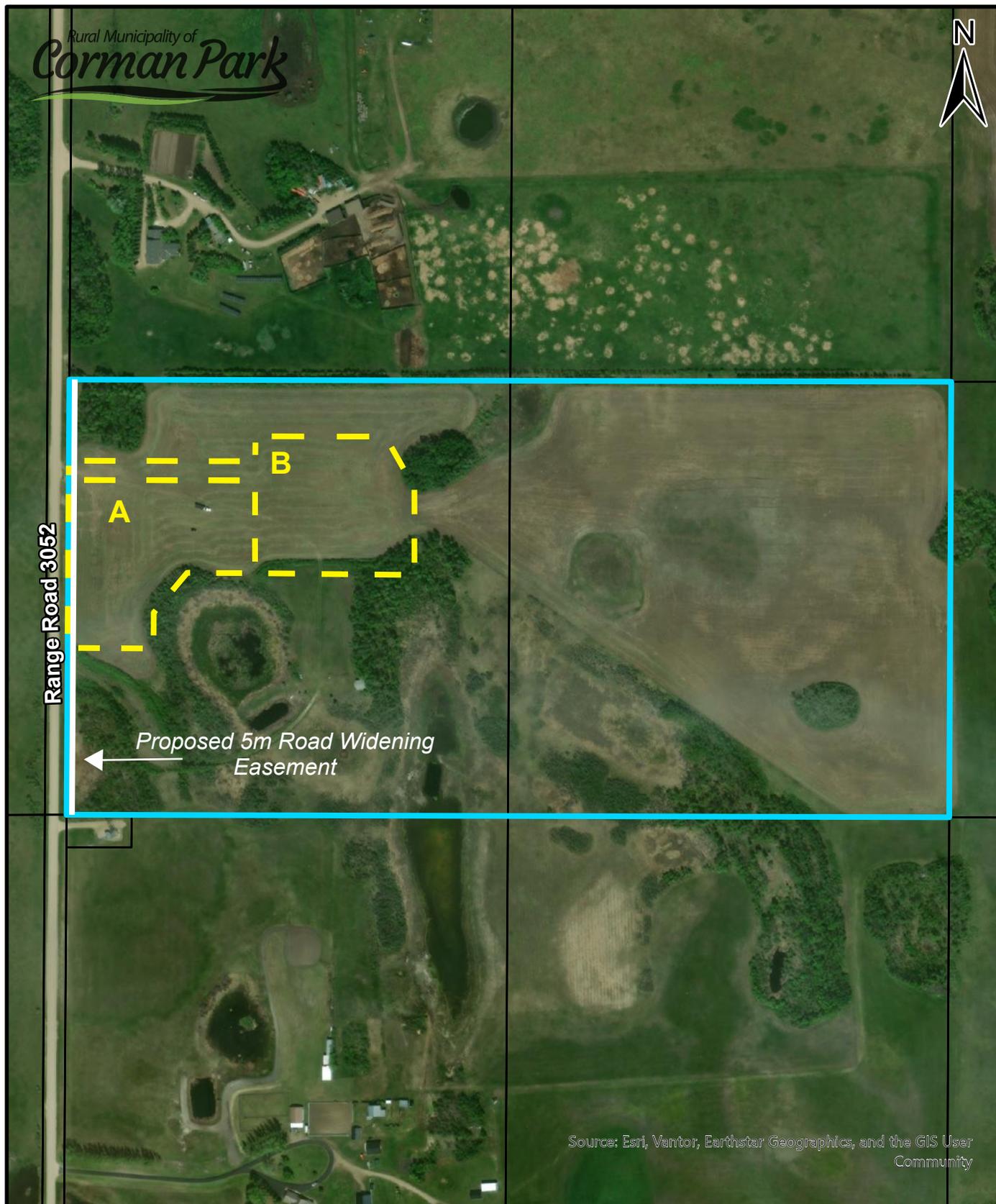
R.M. of Dundurn
No. 314

Vantor

Subject Property Map
Lehnert-Thiel, G.
LSD 11&12, 14-35-5-W3

Legend

- Subject Site
- Corman Park Boundary



Range Road 3052

A B

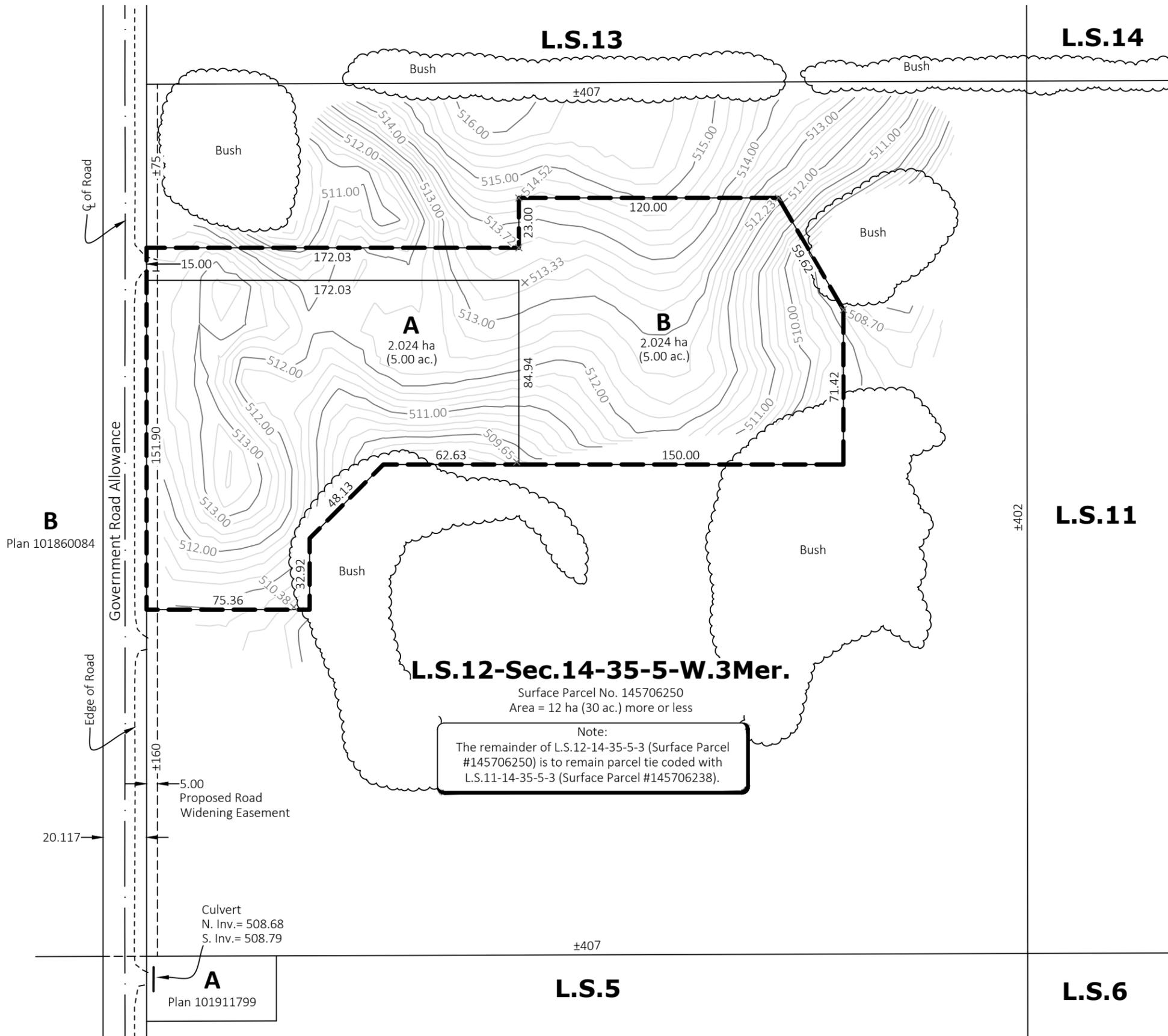
Proposed 5m Road Widening Easement

Source: Esri, Vantor, Earthstar Geographics, and the GIS User Community

Subject Property Map
Lehnert-Thiel, G.
LSD 11&12, 14-35-5-W3

Legend

-  Subject Site
-  Proposed Subdivision



NOTES:

- Measurements are in metres and decimals thereof.
- Measurements are approximate and may vary by ±10m.
- Area to be approved is outlined in bold dashed line and contains 4.048 ha (10.00 acs).
- Elevations shown are derived from GPS observations using the Precise Point Positioning Service and the HTv2 (CGVD28) Geoid Model.
- Survey date: November 24, 2025.
- © 2026 GeoVerra Inc., All rights reserved.

OWNER:

Lehnert-Thiel, Gernot

COMMUNITY PLANNING

SASKATCHEWAN LAND SURVEYOR

Dated at Saskatoon in the Province of Saskatchewan on January 5th, 2026.

Mathieu M. Bourgeois
Mathieu M. Bourgeois, S.L.S.

1	Added Prop. Road Widening Ease.	GY - PO - DK	Jan. 5, 2025
0	Issued	GY - PO - DK	Dec. 2, 2025
REV.	REVISION	INITIALS	DATE

Plan of Proposed
SUBDIVISION
of part of

L.S. 12 - Section 14
Twp. 35 - Rge. 5 - W. 3 Mer.

R.M. of Corman Park No. 344, Saskatchewan
Mathieu M. Bourgeois, S.L.S.
Scale 1:2000

GeoVerra Inc.
Toll Free: 1-800-465-6233
www.geoverra.com

Project No.: 25-03879-001 Client File No.: --
File: 25-03879-001-PSub-R1A

Basic Development Review

**Proposed Residential Subdivision
Part of L.S.D. 12, 14-35-05-W3M**

December / 2025

Submitted to:



Prepare by:



Basic Development Review

December / 2025

December 16, 2025

Attn: Planning and Development Department

RM of Corman Park No. 344

111 Pinehouse Drive

Saskatoon SK S7K 5W1

RE: Basic Development Review for Proposed Subdivision (GeoVerra File: 25-03879)

In accordance with the RM of Corman Park's Bylaws 08/94 & 09/94, enclosed is a Basic Development Review prepared in support of the application to:

Subdivide part of L.S.D. 12, 14-35-05-W3M

GeoVerra File: 25-03879

CP File: SUBD-005646-2025

I trust this is the information you require. Should you have any questions, please do not hesitate to call me at 639-637-5115

Sincerely,

A handwritten signature in blue ink that reads 'M Bauml'.

Mackenzie Bauml
Planner, GeoVerra Inc.

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 - 3.3. Wastewater 3
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- 4. APPENDIX A - Aerial photograph and Titles, Parcel Pictures of SW ¼ 17-35-05 W3M..... 5
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Basic Development Review for Proposed Subdivision

1. Introduction

This Basic Development Review (BDR) provides a detailed summary of the proposed subdivision including property information, current and proposed land use, servicing and nearby infrastructure.

1.1. Existing Property

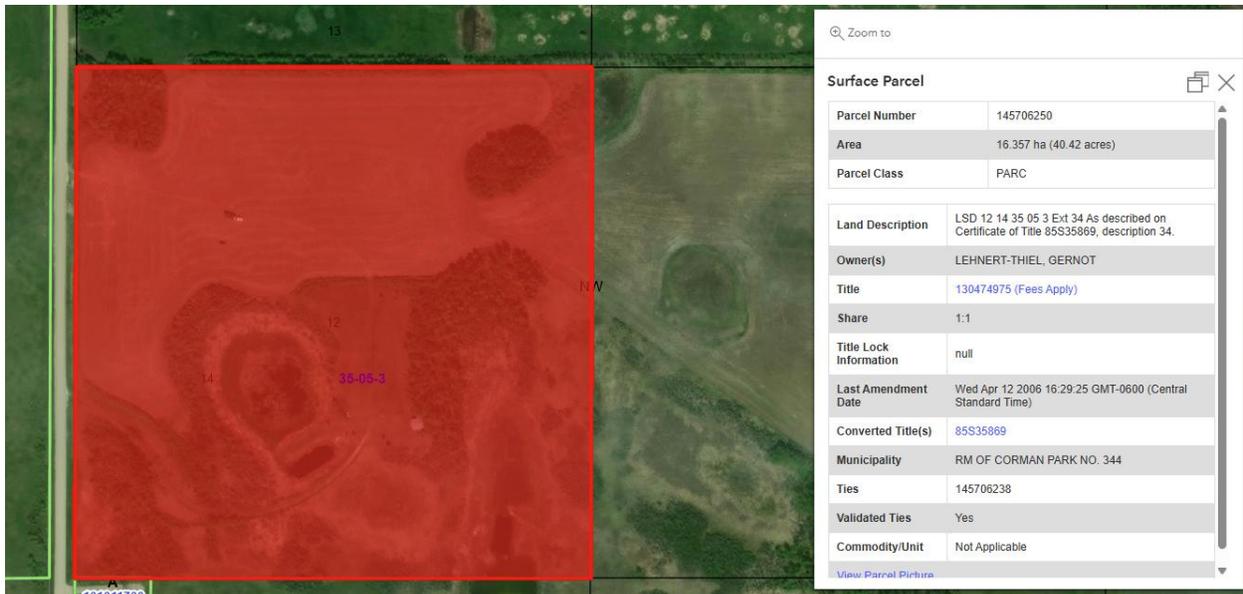
Land Description: L.S.D. 12, 14-35-05-W3M

Area: 16.357 ha (40.42 acres)

Zoning: AG – Agriculture District

Land Use: Agricultural

Owner(s): Gernot Lehnert-Thiel



1.2. Proposed Properties

Land Description: Parcel A

Area: 2.022 ha (5.00 acs)

Zoning: AR1 – Agricultural Residential 1

Principle Land Use: Residential

Basic Development Review

December / 2025

Land Description: Parcel B

Area: 2.024 ha (5.00 acs)

Zoning: AR1 – Agricultural Residential 1

Principle Land Use: Residential

Land Description: L.S.D. 12, 14—35-05-W3M

Area: 12 ha (30 acres) more or less

Zoning: AG – Agriculture District

Principle Land Use: Agricultural

2. Land Use

As indicated above, proposed parcels A and B is to be rezoned to AR1 – Agricultural Residential under the permitted use of single residence. The remaining parcel L.S.D. 12, 14-035-05-W3M is to remain zoned as AG – Agriculture District, but under the permitted use of an agricultural operation. Please see the attached Plan of Proposed Subdivision (Appendix B) for a scaled and dimension site plan identifying the location of existing structures, utility lines, easements, watercourses, wooded areas, and other important features that exist on this property.

2.1. Context

All proposed parcels can be accessed from Range Road 3052 approximately 3.4km west of Highway 11. The parcel will have an independent approach on Range Road 3052.

Surrounding parcels are currently zoned AG – Agriculture District.

Below is a table that identifies any notable land uses within 1.6 km of the proposed site.

Table 1. Existing land uses in the vicinity of the subject property.

Land Use	Distance (within 1.6 km)	Description
High Voltage Power Transmission Line	0.37 km W	
High Pressure Gas Transmission Line	1.5km N	Natural Gas
Industrial Commercial Operations	1.5km N	Grasswood Horse Park
Residential Lots	adjacent	LSD 13
Water Body or Course	within	Low Area
Urban Municipality	1.5km N	Casa Rio

2.2. Hazard Lands

There are no issues with slope instability and ground contamination that we are aware of. No additional mitigation measures are being considered at this time.

2.3. Natural and Heritage Resources

The quarter section (L.S.D. 12, 14-35-05-W3M) was identified as not being heritage sensitive according to the Ministry of Parks, Culture and Sport's Developers' Online Screening Tool. See Appendix C.

3. Servicing

3.1. Roadways

The proposed subdivision will be accessed directly from the Range Road 3052. The increase in traffic type, frequency and pattern is anticipated to be near zero.

3.2. Drainage

There will be no change in the management of drainage on the proposed land. Water will follow its natural drainage path.

3.3. Wastewater

There are currently no wastewater management systems on the subject land. At the time of development, the proposed parcel will obtain the required permits and approvals from the Saskatchewan Health Authority in compliance with the *Saskatchewan Onsite Wastewater Disposal Guide*.

3.4. Potable Water Supply

There is no current water supply on the subject land. At the time of development, the proposed parcel will obtain the required permits and approvals to connect with the existing municipal water supply systems if applicable or supply water from an alternative source, such as a well system or cistern.

3.5. Shallow Utilities

The owners have no objection to the location of the utility lines on the land to be subdivided and will grant any formal written easement agreements or forms as may be required by the utility company owning the line(s).

3.6. Solid Waste

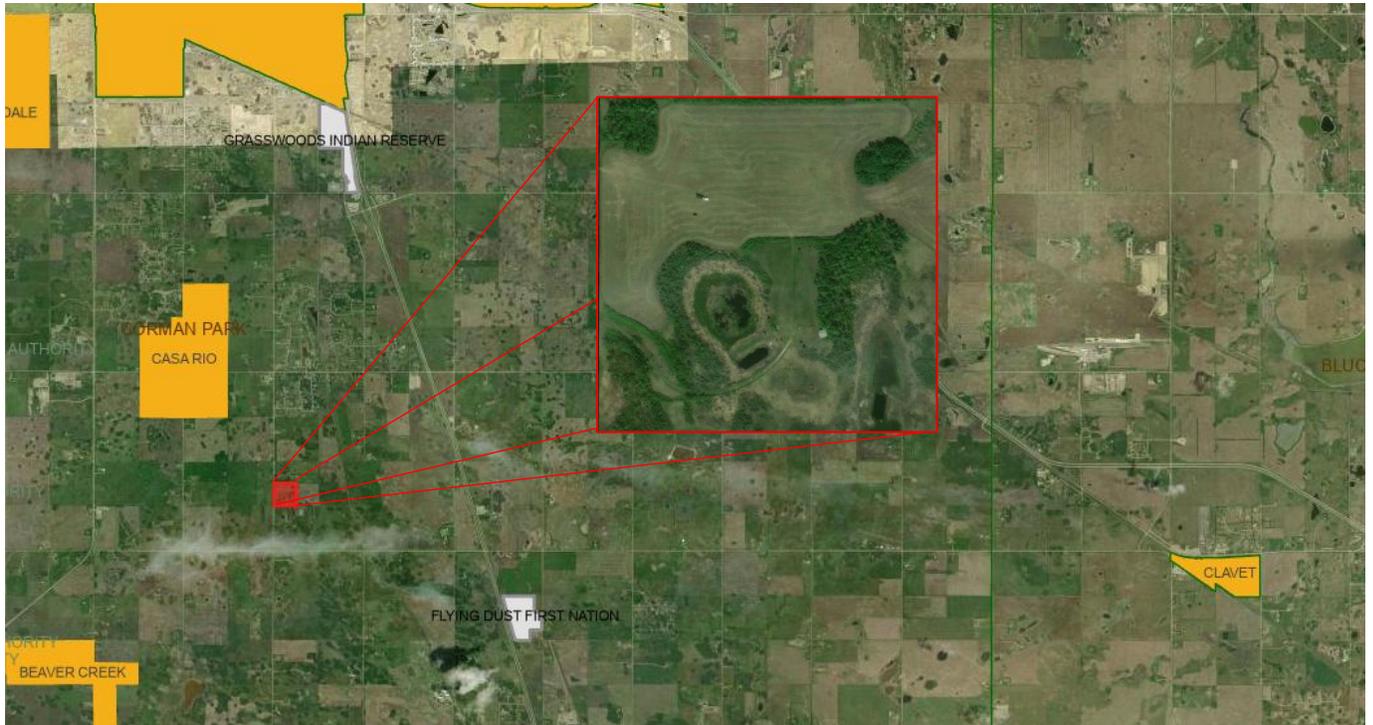
The proposed subdivision will follow existing solid waste disposal practices and will not have an impact of solid waste collection.

3.7. Protective Services

The proposed subdivision will have minimal impact on the Saskatoon SD 13. The subject property lies within the Saskatoon Fire District, with services provided by the Saskatoon Fire Department based on their agreement with the RM. Police service is provided by the Corman Park Police Service acting in partnership with the Royal Canadian Mounted Police, dealing with municipal and provincial laws.

4. APPENDIX A - Aerial photograph and Titles, Parcel Pictures of SW ¼ 17-35-05 W3M

The area shown in red is L.S.D. 12, 14-35-05-W3M (Source: Information Services Corporation)





Surface Parcel Number: 145706250

REQUEST DATE: Fri Dec 12 13:38:12 GMT-06:00 2025



Owner Name(s) : LEHNERT-THIEL, GERNOT

Municipality : RM OF CORMAN PARK NO. 344

Title Number(s) : 130474975

Parcel Class : Parcel (Generic)

Land Description : LSD 12- 14-35-05-3 Ext 34

Source Quarter Section : NW-14-35-05-3

Commodity/Unit : Not Applicable

Area : 16.357 hectares (40.42 acres)

Converted Title Number : 85S35869

Ownership Share : 1:1

DISCLAIMER: THIS IS NOT A PLAN OF SURVEY It is a consolidation of plans to assist in identifying the location, size and shape of a parcel in relation to other parcels. Parcel boundaries and area may have been adjusted to fit with adjacent parcels. To determine actual boundaries, dimensions or area of any parcel, refer to the plan, or consult a surveyor.

11/27/25, 8:37 AM

apps.isc.ca/LAND2/TPS/QuickSearchTitleDetails#

Province of Saskatchewan Land Titles Registry Title

Title #: 130474975	As of: 27 Nov 2025 08:36:35
Title Status: Active	Last Amendment Date: 12 Apr 2006 16:29:25.996
Parcel Type: Surface	Issued: 12 Apr 2006 16:29:25.573
Parcel Value: \$50,000.00 CAD	
Title Value: \$50,000.00 CAD	Municipality: RM OF CORMAN PARK NO. 344
Converted Title: 85S35869	
Previous Title and/or Abstract #: 112996839	

GERNOT LEHNERT-THIEL is the registered owner of Surface Parcel #145706250

Reference Land Description: LSD 12 Sec 14 Twp 35 Rge 05 W 3 Extension 34
As described on Certificate of Title 85S35869, description 34.

This title is subject to any registered interests set out below and the exceptions, reservations and interests mentioned in section 14 of *The Land Titles Act, 2000*.

Registered Interests:

None

Addresses for Service:

Name	Address
Owner: GERNOT LEHNERT-THIEL	206 Mulcaster Crescent Saskatoon, Saskatchewan, Canada S7N 4A7
Client #: 119965135	

Notes:

Under The Planning and Development Act, 2007, the title for this parcel and parcels 145706238 may not be transferred or, in certain circumstances, mortgaged or leased separately without the approval of the appropriate planning authority.

Parcel Class Code: Parcel (Generic)



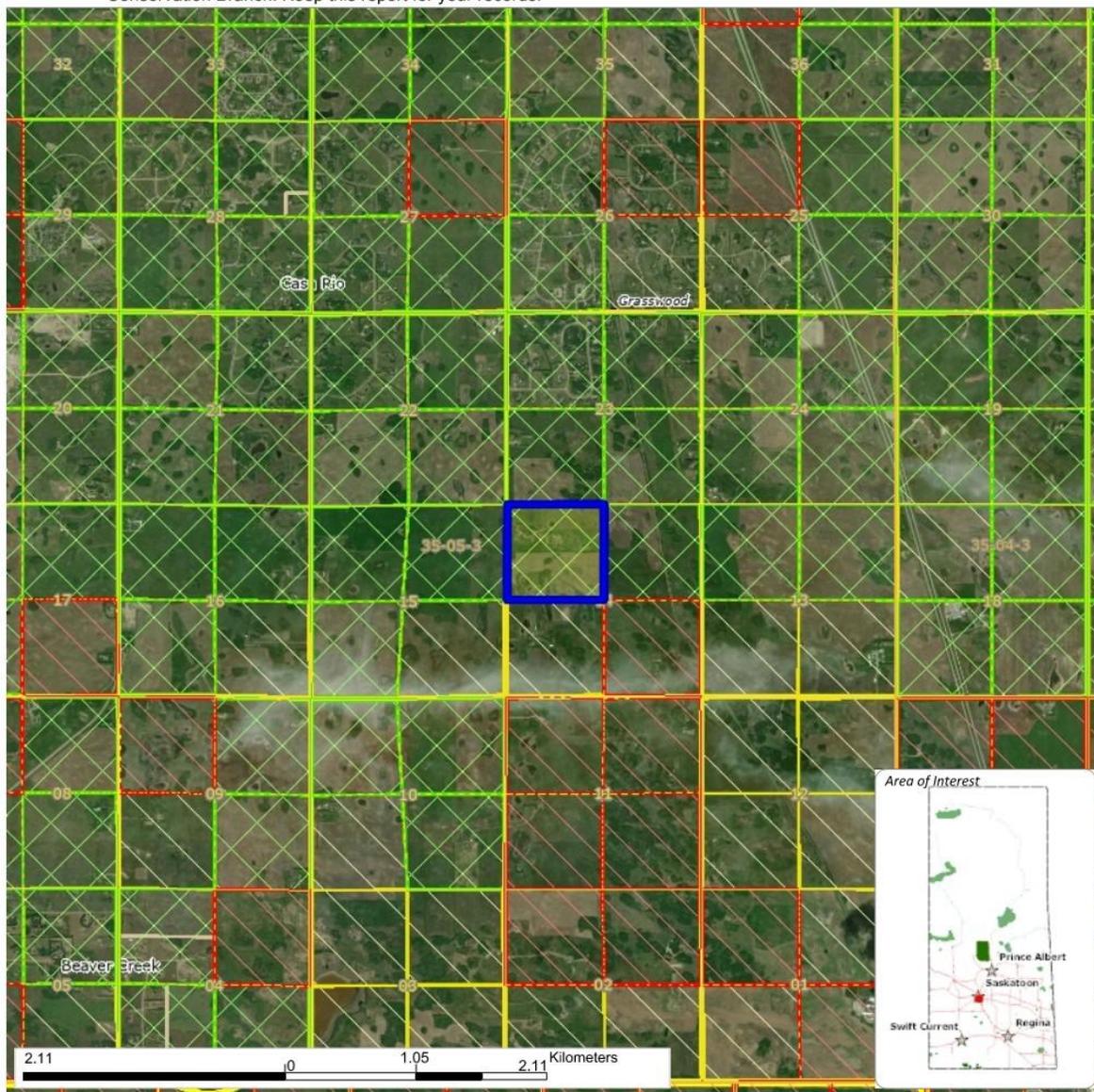
[Back to top](#)

6. APPENDIX C - Results of Ministry of Parks, Culture and Sport's Developer's Online Screening Tool

 **Heritage Sensitivity Screening Report**

Sensitivity: This selection is **Not Heritage Sensitive**.
This development has heritage clearance to proceed. Do not submit this project to the Heritage Conservation Branch. Keep this report for your records.

Report Generated
Dec/16/2025 2:01 PM



		<h3>Heritage Sensitivity Screening Report</h3>	
Parcel Description	Sensitivity	Parcel Description	Sensitivity
NW-14-35-05-3	N		

Sensitivity Legend:
 Y = Heritage Sensitive, C = Conditionally Heritage Sensitive, N = Not Heritage Sensitive, Blank = Heritage Sensitive.

When the parcel description and sensitivity listing is blank, the project is outside of the quarter sections screened for sensitivity. All projects within these areas are automatically heritage sensitive and require review.

If needed, please complete the **appropriate referral form** and submit the project to the Heritage Conservation Branch for further screening. Project referrals must be accompanied by survey plans. The Screening Report can be saved and/or printed for your records, but does not need to be submitted as part of the referral. <https://www.saskatchewan.ca/residents/parks-culture-heritage-and-sport/heritage-conservation-and-commemoration/archaeology/submit-your-land-and-resource-proposal-for-a-heritage-review>

Disclaimer:
 Attention landowners: The majority of small scale activities that involve improvements to, or maintenance of, private property usually have little or no impact on archaeological heritage resources. Access the Exempt Activities Checklist for Private Landowners to determine if your proposed activity is exempt from archaeological heritage screening using the Developers' Online Screening Tool. If the activity is exempt, please retain a copy (paper or electronic) of the completed Exempt Activities Checklist for Private Landowners for your records. Include the completed checklist with any applications for regulatory approvals or permits that may be required for the proposed activity to confirm that heritage concerns have been addressed.
 Exempt Activities Checklist: <https://applications.saskatchewan.ca/eachecklist>

Contact us:
 For more information, please contact the Heritage Conservation Branch:
 Email: arms@gov.sk.ca
 Tel 306-787-2817.



**RURAL MUNICIPALITY OF CORMAN PARK NO. 344
BYLAW 04/26**

A bylaw to amend Bylaw No. 09/94 known as the R.M. of Corman Park Zoning Bylaw.

The Council of the Rural Municipality of Corman Park No. 344, in the Province of Saskatchewan, enacts to amend Bylaw 09/94 as follows:

1. The Zoning District Map referred to in Section 5 is amended by rezoning from Agricultural District (AG) to Agricultural Residential 1 District (AR1) that portion of land shown shaded on Detail Map No. NW 14.35.5.W3.

This Bylaw shall come into force and take effect upon receiving the approval of the Minister of Government Relations.

Hon. Joe Hargrave, Reeve

SEAL

Kerry Hilts, Chief Administrative Officer

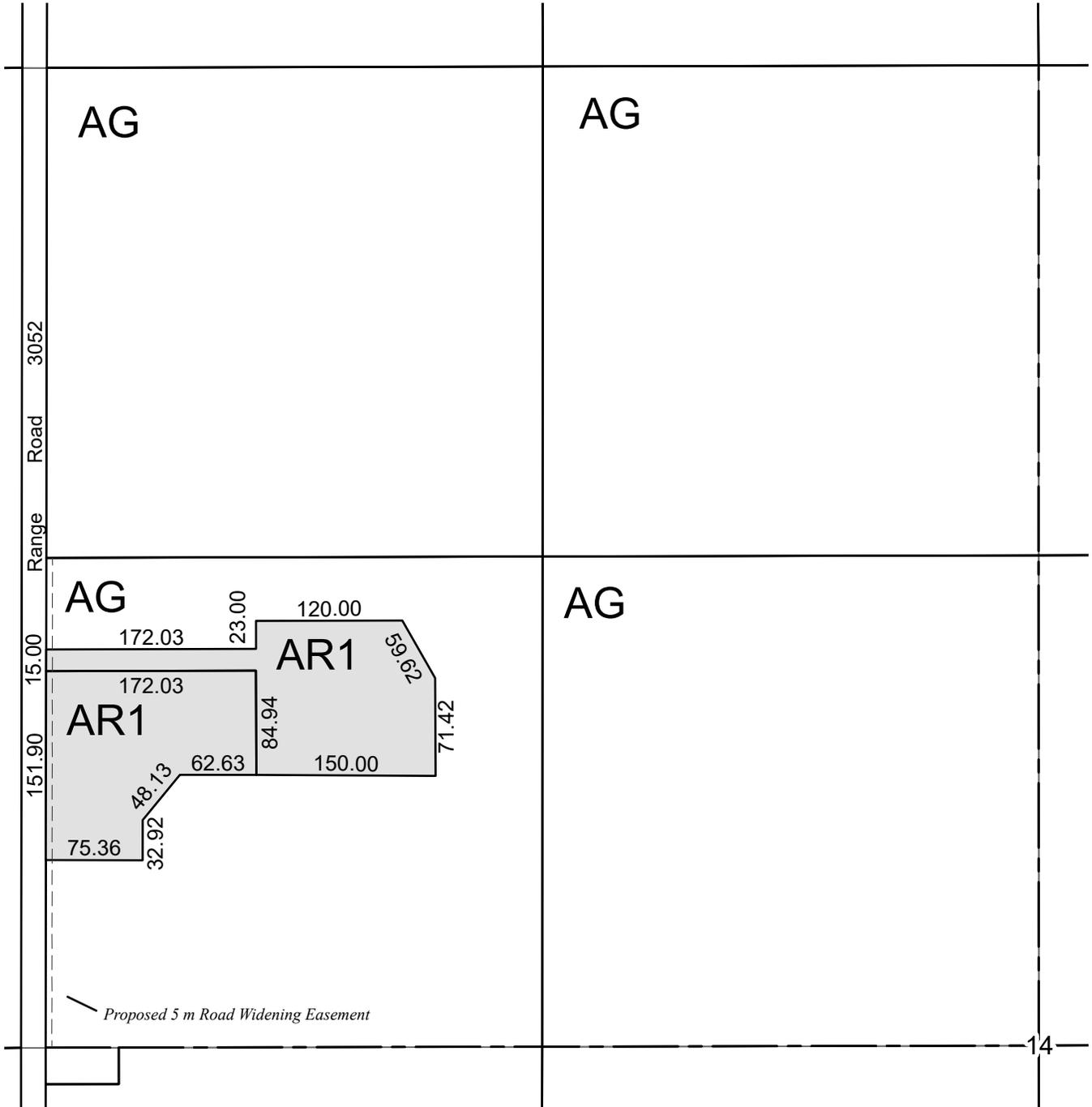
Read a first time ____ day of _____, 2026

Read a second time this ____ day of _____, 2026

Read a third time and passed this ____ day of _____, 2026



DETAIL ZONING MAP No. NW14.35.5.W3



Scale 1:5000

Twp.35 Rge.5 W3



Council Planning Report – CDI 26-009

SUBDIVISION: 2025-44

February 24, 2026

Owner/Applicant: Barry Poletz
Legal Land Description: LSD 3 & 4, SW 19-35-4-W3
Council Division: 1
File Manager: Kristie Muzyka

1. Proposed Development: Subdivision

2. Recommendations:

1. *“THAT the application of Barry Poletz to subdivide one (1) 2.19 ha (5.41 acre) parcel labelled as Parcel ‘A’, and one (1) 1.86 ha (4.59 acre) parcel labelled as Parcel ‘B’ for the purpose of creating two (2) single parcel agricultural residential sites from LSD 3 & 4, SW 19-35-4-W3 as shown on the Plan of Proposed Subdivision labelled as ‘Appendix 1’ be APPROVED subject to:*
 - i. *The applicant being solely responsible for all the costs of the subdivision process, including the provision of municipal reserve in the form as cash-in-lieu;*
 - ii. *The applicant entering into a servicing agreement for the remittance of servicing agreement fees for the creation of Parcel ‘A’ and Parcel ‘B’;*
 - iii. *Any permanent development within 90 metres of the highway right-of-way requires a permit from the Ministry of Highways;*
 - iv. *The installation of any new plumbing and sewage systems shall be permitted, inspected and approved by the Saskatchewan Health Authority;*
 - v. *The property owners shall not block, divert, or otherwise alter natural drainage patterns without prior consent from the Water Security Agency;*
 - vi. *The applicant obtaining the necessary approvals and complying with the requirements and recommendations of all government ministries and agencies including, but not limited to, the Water Security Agency, the Saskatchewan Health Authority, the Ministry of Environment, and the Ministry of Parks, Culture and Sport;*
 - vii. *Any new approaches to Parcel ‘A’, Parcel ‘B’ or the remnant shall be constructed subject to consultation with, and approval from, the R.M. of Corman Park;*
 - viii. *The construction of any buildings on Parcel ‘A’, Parcel ‘B’ or the remnant shall require the approval of a development permit and building permit from the R.M. of Corman Park; and*
 - ix. *Provision for or relocation of utility services is the responsibility of the applicant and at their expense to the satisfaction of the affected utility departments.*

3. Summary:

- This application is to subdivide one (1) 2.19 ha (5.41 acre) parcel labelled as Parcel 'A', and one (1) 1.86 ha (4.59 acre) parcel labelled as Parcel 'B' from a 28.40 ha (70.17 acre) agricultural holding made of two (2) LSDs.
- Proposed Parcel 'A' contains an accessory building. The applicant confirmed that the intent is for a house to be built by a family member in the next year on Parcel 'A', and the accessory building was useful to the purchaser of Parcel 'A' to keep, but they cannot construct a residence for Parcel 'A' until the property is subdivided. The building has its own servicing, separate from the residence that will remain on the balance.
- The source agricultural holding is zoned Agricultural Residential 1 District (AR1); therefore, no rezoning is required to support the subdivision application.
- The proposed parcels and the remnant have access and frontage to Range Road 3050. No new access is permitted to Highway No. 11 at this location.
- This application meets the requirements as stated in the R.M. of Corman Park Official Community Plan Bylaw No. 08/94 and Zoning Bylaw No. 09/94.

4. Bylaw Compliance:**R.M. of Corman Park Official Community Plan (OCP) Bylaw No. 08/94:**

<i>Section</i>	<i>Policy</i>	<i>Compliance</i>
3.2.1	Proposed Parcel 'A' will be subdivided from a developed yard site area. Proposed Parcel 'B' is located along the south border of the source land. The proposed parcel locations reduce agricultural fragmentation as much as possible on the remnant land.	Yes
3.2.7	Proposed Parcel 'A' will be the first single parcel country residential subdivision for a building site on the source 80-acre equivalent holding. <ul style="list-style-type: none"> a) The source land is zoned Agricultural Residential 1 District (AR1), which supports the proposed subdivision. b) The location of the proposed parcels will allow continued agricultural operations in the surrounding area. c) The subdivision is not within a 5 per ¼ Constraints Overlay Area. d) The subdivision is within 0.8 km of provincial Highway No. 11. Community Planning indicated the Ministry of Highways has no concerns with the subdivision. 	Yes

<i>Section</i>	<i>Policy</i>	<i>Compliance</i>
5.2.1.2	The source 80-acre equivalent agricultural holding is zoned AR1, which supports subdivision of proposed Parcels 'A' and 'B'.	Yes
5.2.1.3	<p>a) The source 80-acre equivalent agricultural holding is zoned AR1, which supports subdivision of proposed Parcels 'A' and 'B'.</p> <p>b) Proposed Parcel 'A' will be subdivided from a developed yard site area. Proposed Parcel 'B' is located along the south border of the source land and will not interfere with agricultural operations of the remnant land.</p>	Yes
5.2.1.5	<p>a) Based on information available to Administration, Proposed Parcels 'A' and 'B' are not within the setback distances of an intensive livestock operation and outlined in the Zoning Bylaw.</p> <p>b) Based on information available to Administration, the proposed parcels are not on hazard lands.</p>	Yes
5.2.1.6	<p>a) The proposed parcels are on Class 4 - 6 soils, which are considered to have severe limitations or only being capable of producing perennial forage crops.</p> <p>b) Proposed Parcel 'A' will be subdivided from a developed yard site area. Proposed Parcel 'B' is located along the south border of the source land and will not interfere with agricultural operations of the remnant land.</p> <p>c) Proposed Parcels 'A' and 'B' are located along Range Road 3050, which is a municipally maintained service road at this location.</p>	Yes
5.2.2.3	If approved, proposed Parcels 'A' and 'B' will constitute two (2) single parcel country residential sites subdivided from the source 80-acre equivalent holding. Proposed Parcel 'A' is 5.41 acres in size and proposed Parcel 'B' is 4.59 acres in size, totaling 10-acres. No further subdivision will be permitted from the remnant.	Yes
5.2.2.7	A Basic Development Review (BDR) has been submitted in support of the application and has been appended to this report.	Yes

Section	Policy	Compliance
5.2.2.10	<p>a) Utility services, sewage disposal, and water are available as per the information in the BDR.</p> <ul style="list-style-type: none"> i. Proposed Parcels 'A' and 'B' have legal access to Range Road 3050. The remnant has legal and physical access to Range Road 3050. No new access is permitted to Highway No. 11. ii. Any new approach applications for Parcels 'A', 'B' and the remnant are required to be reviewed and approved by Corman Park. iii. A road widening easement is not required at this location, as Range Road 3050 has a wide ditch at this location and a service road that can be utilized for any future road upgrades required. <p>b) All requisite government department requirements will need to be met prior to commencing any new development on site.</p>	Yes
5.2.2.11	<p>The proposed subdivision is not located within:</p> <ul style="list-style-type: none"> a) 1km of a Hazardous Industry. b) 457m of a Solid or Liquid Waste Disposal Facility. c) The distance for a single-family dwelling from an Intensive Livestock Operation as outlined in Section 4.2.3 of the R.M. Zoning Bylaw. d) 300m of a solid or liquid waste disposal facility. 	Yes
9.2.3	Online screening tools for the Ministry of Parks, Culture and Sport Heritage Conservation Branch indicate no heritage concerns in the area of proposed Parcels 'A' and 'B'.	Yes
9.2.4	Online screening tools for the Ministry of Environment indicate no species or habitat sensitivities in the area of proposed Parcels 'A' and 'B'.	Yes
11.2.1 & 11.2.2	No road upgrades or expansions are required to support this subdivision application.	Yes

R.M. of Corman Park Zoning Bylaw (ZB) Bylaw No. 09/94:

<i>Section</i>	<i>Policy</i>	<i>Compliance</i>
3.5.1	Online screening tools for the Ministry of Environment indicate no species or habitat sensitivities in the area of proposed Parcels 'A' and 'B'. Online screening tools for the Ministry of Parks, Culture and Sport Heritage Conservation Branch indicate no heritage concerns in the area of proposed Parcels 'A' and 'B'.	Yes
3.9.1 / 3.9.2	Any new septic systems for proposed Parcels 'A' and 'B' require a permit from the Saskatchewan Health Authority (SHA). Any changes to the existing septic system on the remnant also requires a permit from SHA.	Yes
3.15.4	Proposed Parcels 'A' and 'B' have frontage and legal access to Range Road 3050, which is a graded all-weather municipal roadway. The remnant has legal and physical access to Range Road 3050. No new access is permitted to Highway No. 11.	Yes
3.15.6 / 3.15.7	Access to Parcels 'A', 'B' and the remnant and any additional approaches must be constructed subject to consultation with, and approval from Corman Park. No new access is permitted to Highway No. 11.	Yes
3.15.12	The existing residence has potable water supplied by private well. The applicant has proposed private wells as the primary water supply for proposed Parcels 'A' and 'B'.	Yes

Schedule B – AR 1 - Agricultural Residential 1 District:

<i>Section</i>	<i>Policy</i>	<i>Compliance</i>
2.1.	a) A single detached country residence is a permitted principal use in the AR1 zoning district.	Yes
3.1.	b) The proposed site area of Parcel 'A' at 2.19 ha (5.41 acres) and Parcel 'B' at 1.86 ha (4.59 acres) meets the minimum and maximum site area requirements of this zoning district.	Yes
4.	Any new development will be required to meet the setback regulations as prescribed in the Zoning Bylaw. Existing development meets the setback requirements as stated in the AR1 zoning district.	Yes

5. Interdepartmental Implications:

Any new approaches to Range Road 3050 require approval from Corman Park.

6. Financial Implications:

The applicant will be responsible for all costs regarding the subdivision. A subdivision servicing fee is required for the creation of Parcel 'A' and Parcel 'B', as they are for the subdivision of lands without an existing residential dwelling unit. Municipal Reserve is required for 0.405 ha of land which will be dedicated through cash-in-lieu as required by *The Planning and Development Act, 2007*.

7. Legal Implications:

The applicant is required to enter into a servicing agreement for the remittance of the required subdivision servicing fees.

8. Alternative Options:

Council may defer consideration of the application pending further review where required.

9. Public Consultation Summary: N/A

10. Regulatory Correspondence:

Referrals were made by Community Planning to SaskTel, SaskEnergy/TransGas, SaskPower and the Ministry of Highways for comment. Community Planning indicated no concerns have been received from any referrals and will add any required conditions to the Certificate of Approval (COA).

11. Other Considerations: N/A

Attachments:

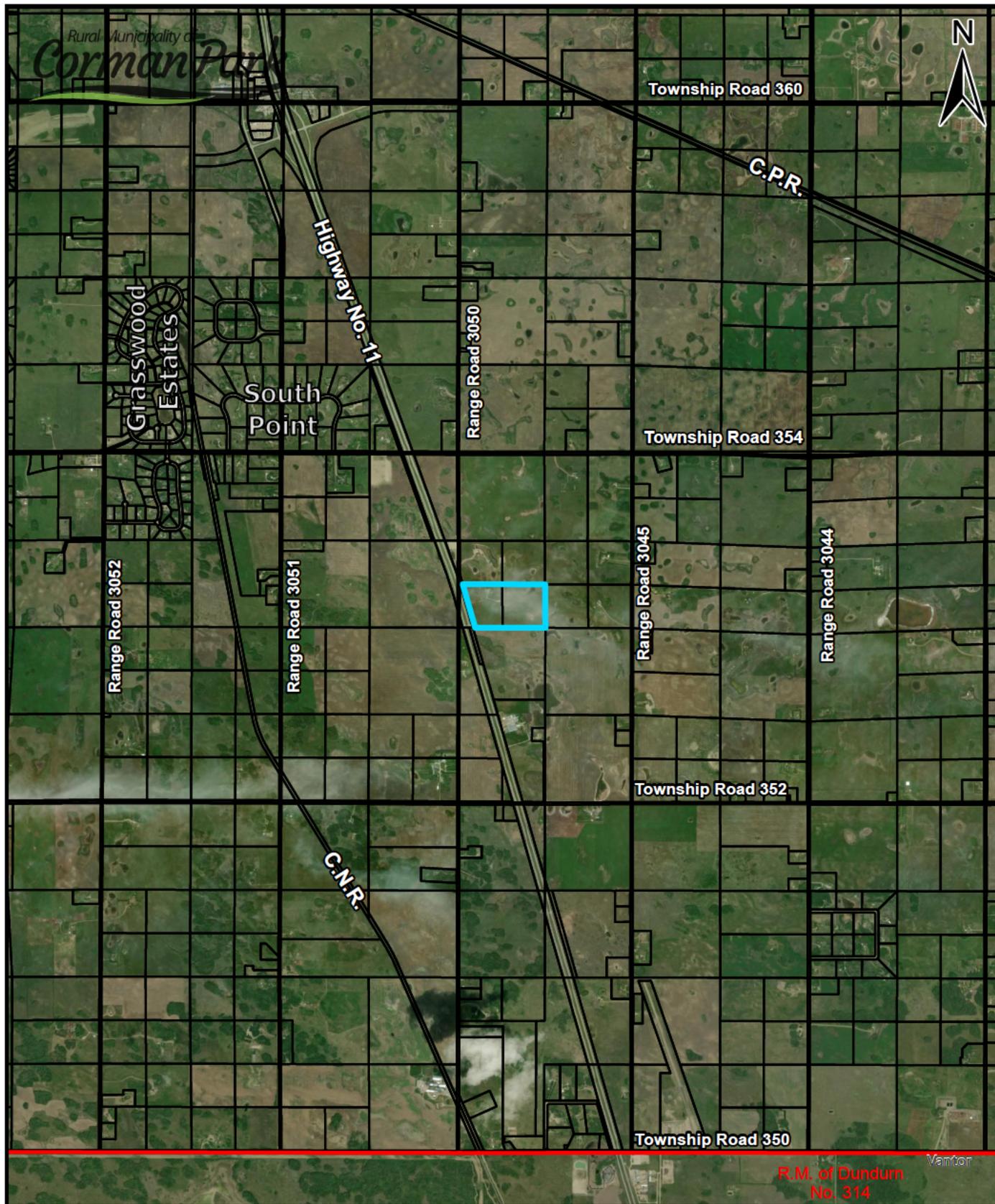
- 1) Map 1: Overall Subject Property Map
- 2) Map 2: Enlarged Subject Property Map
- 3) Appendix 1: Plan of Proposed Subdivision
- 4) Basic Development Review

Prepared By: Kristie Muzyka, RPP, MCIP, Planner II

Reviewed By: Kylie Stumborg, RPP, MCIP, Manager, Long Range & Regional Planning

Approved By: Doug Ramage, P.Eng., ENV SP, Director of Planning and Development

Approved for Agenda: Kerry Hilts, Chief Administrative Officer



R.M. of Dundurn
No. 314

Maptor

Subject Property Map
Poletz, B.
LSD 3&4, 19-35-4-W3

Legend

- Subject Site
- Corman Park Boundary



Source: Esri, Vantor, Earthstar Geographics, and the GIS User Community

Township Road 381

Subject Property Map
Poletz, B.
LSD 3&4, 19-35-4-W3

Legend

-  Subject Site
-  Proposed Subdivision

Jan. 30/26

Kristie Muzyka Planner II RM of Corman Park

Re: Proposed subdivision LS4 Sec.19-35-4-W3rd

Please find attached a copy of survey map indicating lots A and B to be subdivided from the existing property. Lot A 5.41 acres and Lot B 4.59 acres zoned AR1 and to remain the same. Both properties have direct access to Range Road 3050 and chosen for this reason. Lot A has an existing raised approach directly from RR3050.

Lot A Relatively flat pasture land with tree row on southern and western border of property, Slight drop off to slough bottom on northern edge. Mature trees and bush dispersed on northern half. A bored well and utilities (including power metered pedestal and metered natural gas, Sask tel cable) exist on this lot. A 40' X 80' metal clad building used for storage also included. To be noted an open covered animal shelter exists within 15 metres of eastern boundary which will be removed upon approval of subdivision by RM Corman Park. The existing well has been my source of water until now, but I have completed boring and trenching a new well to my house from a site 150 metres south of my residence. A new Sask Power metered pedestal will be constructed on my property for my use upon approval as well (along the existing trenched power cable). Buried power cable and Sask tel line run directly west and east of the power pedestal. Power and water line also run to the 40 X 80 building. Natural gas line comes directly from the east of southeast corner of building. General surface water drainage flow is easterly to various sloughs beyond both properties. My son Darren will be building a residential house ASAP and will be living there with his family. The 60 ft. bored well will serve domestic needs. A septic tank and effluent mound will be constructed within 15 meters of any property boundary .

Lot B Slightly rolling to flat pastureland draining eastward. Row of mature trees on south and west roadside boundaries of property. An approach would be built approximately where RR3050 meets Highway 11 upon sale of property at a later date. Wellen Boring has test drilled for water and adequate supply for any yard residential use exists in the 60 to 70 ft. range. A SaskTel buried cable runs parallel to western property line approximately 20 meters to the east.

Any development on both lots will comply with all RM of Corman Park governance and regulations

My personal residence is approximately 200 to 300 meters of these lots. Prairie View Chapel and Crematorium at least 300 (lot B) and 700 (lot A) meters across Highway 11 and southwest of lots. Clement Farms and Greenhouse operation beyond 700 meters to the south. Hagel residence to the north beyond 400 meters of Lot A .

I look forward to proceeding with this development and am available regarding any questions or concerns

Sincerely, Barry Poletz [REDACTED] [REDACTED] 35311 Range Rd 3050
[REDACTED]



Council Planning Report – CDI 26-006

DATE: February 24, 2026

Owner/Applicant: Kenmore Land Co. Ltd.
Legal Land Description: LSD 11, Section 29-35-05-W3
Council Division: 3
File Manager: Jeremy Dela Cruz

1. Proposed Development: Site Plans and Architectural Drawings

2. Recommendation:

THAT the Crossmount Site Plans and Architectural Drawings, including minor architectural changes as well as changes as a result of building code requirements, at the discretion of the Development Officer be APPROVED.

3. Background:

- At the June 24, 2025, Council Meeting, Corman Park Council approved the bare land condominium for the creation of 74 units at LSD 7-16, 29-35-5-W3, subject to a list of conditions.
- At the September 23, 2025 Council Meeting Council approved the single family building renderings of the Orchard Homes development (Anjou, Comice, Cascade, Aurora).
- Ministerial Approval of subdivision of the surface bare land condominium was received on October 17, 2025, the applicant then proceeded to seek a minor revision to the subdivision plan that consolidated 6 lots to establish sixty-four (64) units for Orchard Homes and one (1) unit to accommodate two triplexes and a quadplex for a total of 65 lots.
- Within the DCD1 – Direct Control District 1 (Village at Crossmount), Orchard Homes means a single detached residential dwelling.
- To date, constructed development areas at the Village at Crossmount include the “The Glen” Agri-Tourism Area on Legal Subdivision (LSD) 8, up to 80 building sites of Village Supportive Housing on LSD 7 and potable water, drainage and wastewater infrastructure on LSDs 9 and 10. See Attachment 1 for the approved Map 1 - Conceptual Site Development Plan.

4. Summary

- The amended bare land condominium plan shows the consolidation of lot 8 to 13 to then be renumbered to lot 7. Also reducing the total number of lots for phase two from 71 lots to 65 lots.
- The developer is proposing triplex and quadplex for this phase of development and may be considering duplexes pending the market demand.
- As per DCD1 – Direct Control District 1 (Village at Crossmount), Council approval of detailed site plans and architectural drawings is required for LSD 11.

- Attachment 2 - Detailed Site Plan identifies the (sixty-four) 64 units of Orchard Homes (single detached residential dwellings)/Craftsman Homes (duplex), and shared on a single (1) unit the building envelope of the Bosc and Barlett (two triplexes and one quadplex) for a total of 65 lots.
- Attachment 3 – Architectural Drawings identifies the building renderings of the Barlett (quadplex), Bosc (triplexes), and Craftsman (duplex).
- This Site Plans and Architectural Drawings meet the requirements as stated in the R.M. of Corman Park Official Community Plan Bylaw No. 08-94 and Zoning Bylaw No. 09-94.

Attachments:

Attachment 1 – Map 1 – Conceptual Site Development Plan

Attachment 2 – Detailed Site Plan

Attachment 3 – Architectural Drawings and Renderings

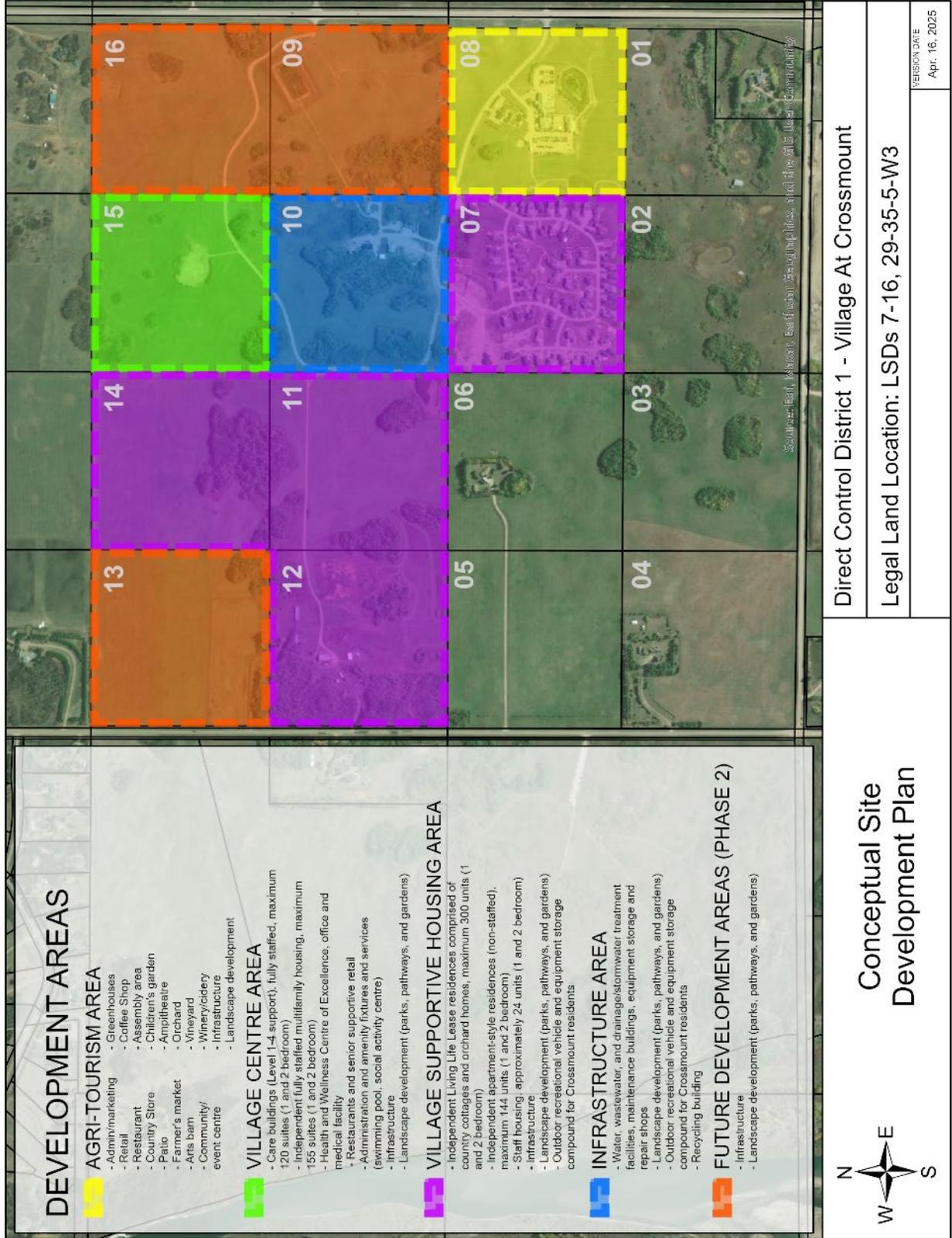
Prepared By: Jeremy Dela Cruz, RPP, MCIP, Senior Planner, Long Range & Regional Planning

Reviewed By: Kylie Stumborg, RPP, MCIP, Manager, Long Range & Regional Planning

Approved By: Doug Ramage, P.Eng., ENV SP, Director of Planning and Development

Approved for Agenda: Kerry Hilts, Chief Administrative Officer

Attachment 1



66

Unit Areas	
1 - 0.22 ac	44 - 0.22 ac
2 - 0.22 ac	45 - 0.19 ac
3 - 0.22 ac	46 - 0.22 ac
4 - 0.21 ac	47 - 0.22 ac
5 - 0.21 ac	48 - 0.21 ac
6 - 0.22 ac	49 - 0.21 ac
7 - 1.27 ac	50 - 0.22 ac
8 - 0.22 ac	51 - 0.22 ac
9 - 0.22 ac	52 - 0.22 ac
10 - 0.22 ac	53 - 0.22 ac
11 - 0.22 ac	54 - 0.22 ac
12 - 0.22 ac	55 - 0.22 ac
13 - 0.22 ac	56 - 0.22 ac
14 - 0.23 ac	57 - 0.19 ac
15 - 0.25 ac	58 - 0.20 ac
16 - 0.36 ac	59 - 0.22 ac
17 - 0.29 ac	60 - 0.22 ac
18 - 0.29 ac	61 - 0.21 ac
19 - 0.29 ac	62 - 0.21 ac
20 - 0.22 ac	63 - 0.22 ac
21 - 0.22 ac	64 - 0.22 ac
22 - 0.22 ac	65 - 0.22 ac
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43 - 0.22 ac	




Webb Surveys
 A DIVISION OF MIDWEST SURVEYS INC.

222 JESSOP AVE
 SASKATOON, SK
 S7N 1Y4
 TEL: 306-955-5330

No.	DATE	REVISION / ISSUED	JOB No.	Page 2 of 2
0	MAY 30, 2025	PLAN ISSUED	SC-0050-25	
1	AUG 21, 2025	REVISED UNIT BOUNDARIES		1
SURVEYED BY:		CALC'D BY: B.L.	DRAWN BY: N.D.	REVISION
				SC-0050-25-J1



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CLIENT:

CROSSMOUNT

PROJECT ADDRESS:

DATE:

18 MARCH 2025

REVISIONS:

- 14MAY25 - PRELIMINARY PLANS ISSUED FOR REVIEW
- 25JUNE25 - PRELIMINARY PLANS ISSUED FOR REVIEW
- 04JULY25 - PRELIMINARY PLANS ISSUED FOR REVIEW

GENERAL CONTRACTOR:



DRAWN BY:

TARYN H.

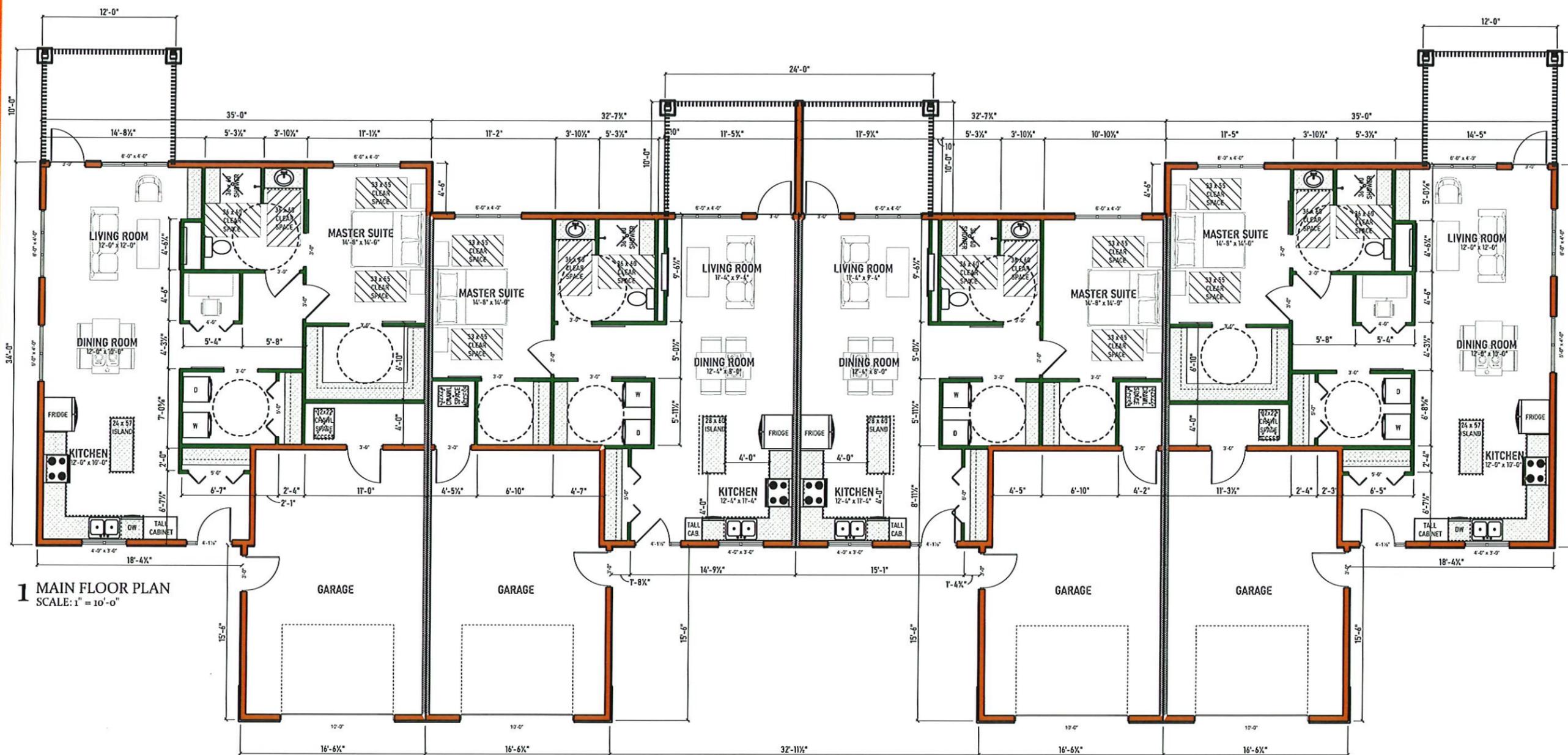
CADVantage Reference No.:

BOSC & BARLETT 2025

DRAWING TITLE:

DRAWING NO.:

1 of 1



1 MAIN FLOOR PLAN
SCALE: 1" = 10'-0"

WALL STYLE LEGEND:

- PARTIAL HEIGHT WALL (HEIGHT AS INDICATED)
- 2x2 WALL (GREY COLOR)
- 2x4 WALL (GREEN COLOR)
- 2x6 WALL (ORANGE COLOR)
- 2x8 WALL (YELLOW COLOR)

NOTE:
- WALL TYPES AROUND BATHROOMS AND LAUNDRY ROOMS MAY NEED TO BE CHANGED TO ACCOMMODATE PLUMBING / HEATING
- GENERAL CONTRACTOR TO REVIEW THE DRAWINGS WITH PLUMBING & HVAC CONTRACTOR PRIOR TO FRAMING WALLS

Regular Council Meeting Agenda - February 24, 2026

AREA SCHEDULE

NAME	AREA (SQ FT)
MAIN FLOOR (BOSC)	1056 SQ FT
MAIN FLOOR (BARLETT)	845 SQ FT
GARAGE TYPICAL	388 SQ FT
GRAND TOTAL	2850 SQ FT

AREA SCHEDULE - OTHER

NAME	AREA (SQ FT)
DECK	118 SQ FT
GRAND TOTAL	118 SQ FT



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CLIENT:
CROSSMOUNT

PROJECT ADDRESS:

DATE:
18 MARCH 2025

REVISIONS:
04JUL25 - PRELIMINARY PLANS ISSUED FOR REVIEW

GENERAL CONTRACTOR:

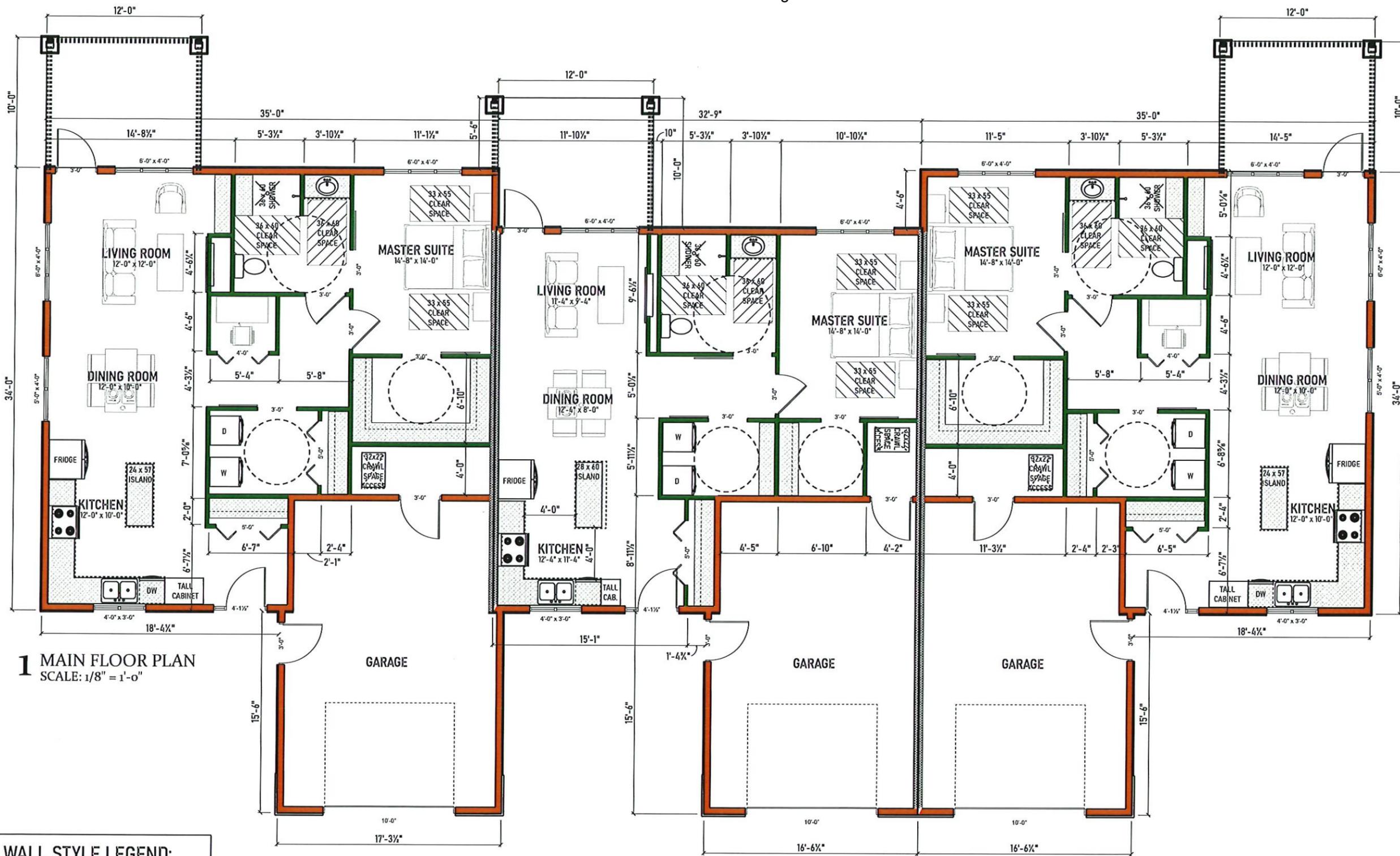


DRAWN BY:
TARYN H.

CADvantage Reference No.:
BOSC & BARLETT 2025

DRAWING TITLE:

DRAWING NO.:
1 of 1



1 MAIN FLOOR PLAN
SCALE: 1/8" = 1'-0"

WALL STYLE LEGEND:

- PARTIAL HEIGHT WALL (HEIGHT AS INDICATED)
- 2x2 WALL (GREY COLOR)
- 2x4 WALL (GREEN COLOR)
- 2x6 WALL (ORANGE COLOR)
- 2x8 WALL (YELLOW COLOR)

NOTE:
- WALL TYPES AROUND BATHROOMS AND LAUNDRY ROOMS MAY NEED TO BE CHANGED TO ACCOMMODATE PLUMBING / HEATING
- GENERAL CONTRACTOR TO REVIEW THE DRAWINGS WITH PLUMBING & HVAC CONTRACTOR PRIOR TO FRAMING WALLS.

AREA SCHEDULE

NAME	AREA (SQ FT)
MAIN FLOOR (BOSC)	1056 SQ FT
MAIN FLOOR (BARLETT)	845 SQ FT
GARAGE TYPICAL	388 SQ FT
GRAND TOTAL	2850 SQ FT



WALL STYLE LEGEND:

- PARTIAL HEIGHT WALL (HEIGHT AS INDICATED)
- 2x2 WALL (GREY COLOR)
- 2x4 WALL (GREEN COLOR)
- 2x6 WALL (ORANGE COLOR)
- 2x8 WALL (YELLOW COLOR)

NOTE:

- WALL TYPES AROUND BATHROOMS AND LAUNDRY ROOMS MAY NEED TO BE CHANGED TO ACCOMMODATE PLUMBING/HEATING.
- GENERAL CONTRACTOR TO REVIEW THE DRAWINGS WITH PLUMBING & HVAC CONTRACTOR PRIOR TO FRAMING WALLS.

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BUILDING DESIGN & DRAFTING
(306) 373-3805

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CLIENT:
"THE SUNDANCE"
PROJECT ADDRESS:

CROSSMOUNT, SK

DATE:
16 OCT 2020

REVISIONS:

GENERAL CONTRACTOR:

CROSSMOUNT HOMES LTD.

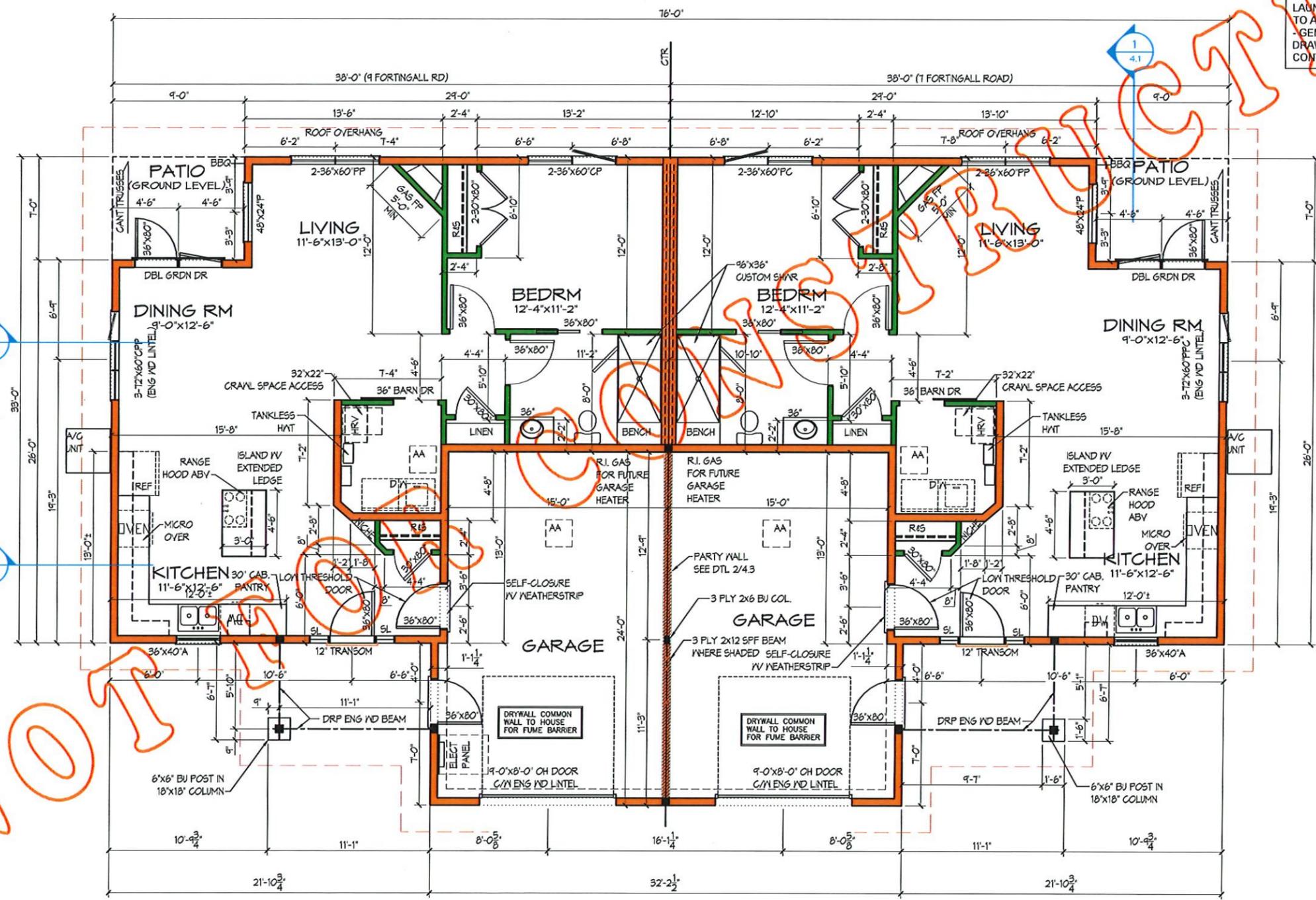
CADvantage Design is a member of:

DRAWN BY:
KELLY

CADvantage Reference No.

DRAWING TITLE:
FLOOR PLAN(S)

DRAWING NO.:
3.4



AREA SCHEDULE

NAME	AREA	PER UNIT	Garage	372 SF
Main Floor	996 SF			
PER UNIT	996 SF			

1 MAIN FLOOR PLAN
1/8"=1'-0" VCR-1905CD

NOTE:
T/O AND ON B' FFF (TYPICAL)



Council Planning Report – Item CDI 25-011

DATE: February 24, 2026

National Urban Park

Recommendations:

1. THAT a letter of support for Meewasin Valley Authority and Parks Canada to enter into an agreement to designate a portion of the Meewasin Valley as a National Urban Park be APPROVED.

Discussion:

The National Urban Park (NUP) exploration has been ongoing since 2021. Parks Canada as the project sponsor has been working with Meewasin Valley Authority (MVA) as the project lead. The exploration has also been guided by a Steering Committee made up of representatives from 10 organizations including Corman Park.

At the October 28, 2025, Council meeting Council passed the following resolution:

That the R.M. of Corman Park ENDORSE the Meewasin Valley Authority to enter into an agreement with Parks Canada regarding a National Urban Park.

The process to designation included establishing a vision for the Meewasin Valley as well as identifying the boundary. It also included a draft Capital and Operating Plan and extensive engagement. Throughout the process it was determined Meewasin will maintain its governance structure and a new advisory committee will be established in support of the NUP. Corman Park will be offered a seat on the advisory committee.

Meewasin is seeking support from the Steering Committee members as this is the final step in the designation process. Following up on the resolution, a letter of support has been drafted for members of the Steering Committee, including Corman Park. The letter is included as Attachment 1 for Council's review and approval. And a summary of the NUP vision and process is included in Attachment 2.

Attachments:

Attachment 1 – Letter of Support

Attachment 2 – Summary of the NUP

Prepared by: Kylie Stumborg, RPP, MCIP, Manager, Long Range & Regional Planning

Approved by: Doug Ramage, P.Eng., ENV SP, Director of Planning and Development

Approved for Agenda by: Kerry Hilts, Chief Administrative Officer



Meewasin Valley Authority
402 Third Avenue South
Saskatoon, SK S7K 3G5

February XX, 2026

RE: Parks Canada National Urban Park Program, Saskatoon Region

On behalf of the R.M. of Corman Park (Corman Park), this letter is in support of Meewasin Valley Authority (Meewasin) and Parks Canada entering into an agreement to designate the portion of the Meewasin Valley identified on the Draft Boundary map, enclosed, as a National Urban Park. Meewasin and Parks Canada intend to enter into a binding Memorandum of Agreement (MOA) that confirms designation under the National Urban Parks Policy.

On February 24, 2026, Corman Park Council passed a resolution to support designation. Corman Park is supportive of the vision, park boundary and governance structure. We value the NUP program objectives of connecting people with nature, conserving nature, and advancing reconciliation with First Nations and Métis people.

We base our support on the following shared understanding:

- A national urban park in the Saskatoon region would continue to be administered under the provincial Meewasin Valley Authority Act.
- Parks Canada and Meewasin have confirmed that current funding partners will not need to contribute any additional money over and above their current funding arrangements to fulfill the steps to get to a designation agreement. Costs for future park priorities and enhancements beyond designation would be discussed and agreed upon.
- Designation is subject to Parks Canada securing sustainable long term federal funding.
- All development rights and responsibilities associated with managing lands within the proposed park boundary remain with the landowner.

Corman Park supports enhancing the park experience in the Saskatoon and Corman Park region and value this investment in the community.

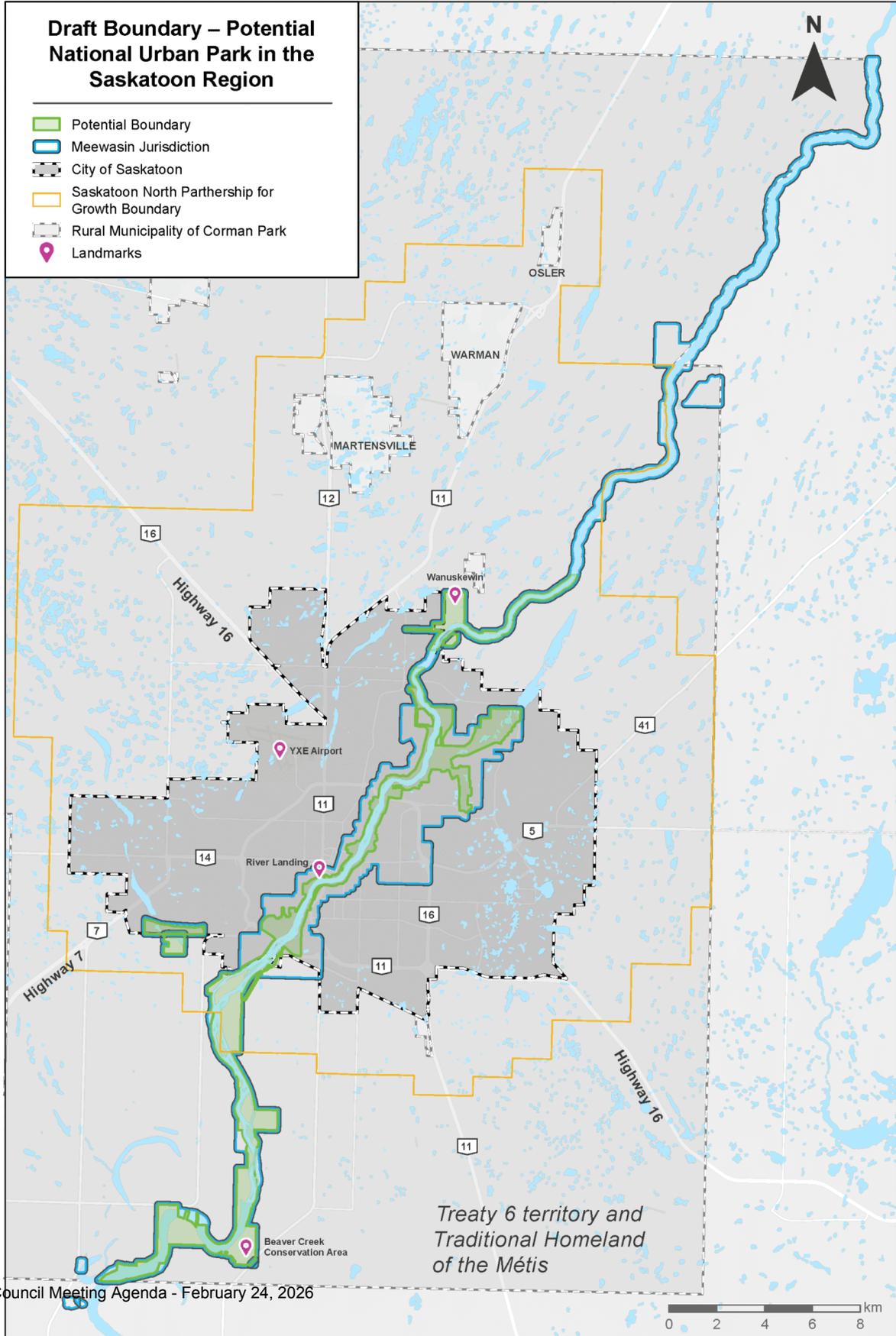
Sincerely,

XXX

CC Parks Canada

Enc.

Rural Municipality of *Corman Park*



Proposed National Urban Park in the Saskatoon Region

Since the fall of 2021, the Meewasin Valley Authority (Meewasin), Parks Canada, and many partners have been working together to explore the potential for a national urban park (NUP) in the Saskatoon region through Parks Canada's National Urban Parks Program. The Rural Municipality of Corman Park administration representatives are active members on the NUP Steering Committee.

The proposed NUP presents opportunities to enhance and elevate the existing urban park and to advance the vision and objectives of the National Urban Parks Program: conserving nature, connecting people with nature, and advancing reconciliation. This project has been guided by a shared commitment to ensure that First Nations and Métis voices and perspectives are meaningfully included in the creation and operation of a national urban park.

Vision:

The Saskatoon region national urban park aspires to conserve imperiled prairie grasslands and wetlands and protect vital ecosystems that are critical to urban health and traditional First Nations and Métis ways of life.

Weaving through Saskatchewan's largest population centre, this space emphasizes the importance of outdoor experiences to our collective well-being and has been designated as a featured Canadian destination to ensure all will be able to know and connect with the natural, cultural and recreational value of this area for generations to come.

Boundary:

The potential boundaries are proposed to include publicly owned land within the current Meewasin Valley, which includes trails in and around the Saskatoon area on both sides of the South Saskatchewan River.

The attached Draft Boundary map in Annex A is a result of partner collaboration. All risks and responsibilities associated with managing lands within the proposed park boundary remain with the landowner.

Governance:

A national urban park in the Saskatoon region will not be federally administered and Parks Canada will not own any land. Meewasin, as the lead partner, would continue to operate the park under the existing provincial Meewasin Valley Authority Act and coordinate park operations with partners. See graphic Annex B.

Meewasin will maintain its existing governance structure, while establishing a new advisory committee and formalizing a collaborative relationship with Parks Canada to support the national urban park. The RM of Corman Park would be offered a seat on the advisory committee. Terms of reference for this committee are being drafted and will be finalized prior to designation.

The direct and ongoing relationship between Meewasin and Parks Canada will be built on collaboration and mutual commitment to shared objectives. Parks Canada respects Meewasin's

leadership and community-driven approach to conserving lands within its jurisdiction. Meewasin can benefit from the expertise from inside Parks Canada Agency. Parks Canada intends to create a national network of NUPs and members will benefit from learning and leadership opportunities alongside other NUPs across Canada.

Some investment priorities for the park:

Partners want to enhance the experiences for everyone in one of Canada's most scenic river valleys. The national urban park would offer exciting features and promote deeper connections to the beautiful Meewasin Valley through investments linked to each objective.

- **To conserve nature:**
 - Enhanced conservation of habitat and biodiversity.
 - Create a Seed Bank and Greenhouse Learning Centre - a space for conservation research and learning programs for all ages.
- **To connect people and communities to nature:**
 - Enhanced trails, amenities and programs. As the city expands, more residents and visitors require access to outdoor spaces. An elevated urban park in the heart of Saskatoon provides opportunities for rejuvenation.
 - Create a potential Visitor Centre – a launching point for park exploration. Tours, self-guided hikes, information on things to do in the region, and more!
- **To advance reconciliation:**
 - Cultural Spaces – protection of places for ceremony and connection for First Nation and Métis Peoples. Dedicated spaces for celebrating and sharing First Nations and Métis culture, language and storytelling.
 - Sustained partnerships with Saskatoon Tribal Council and Métis Nation-Saskatchewan to centre indigenous voices, experiences and ways of knowing in park management.

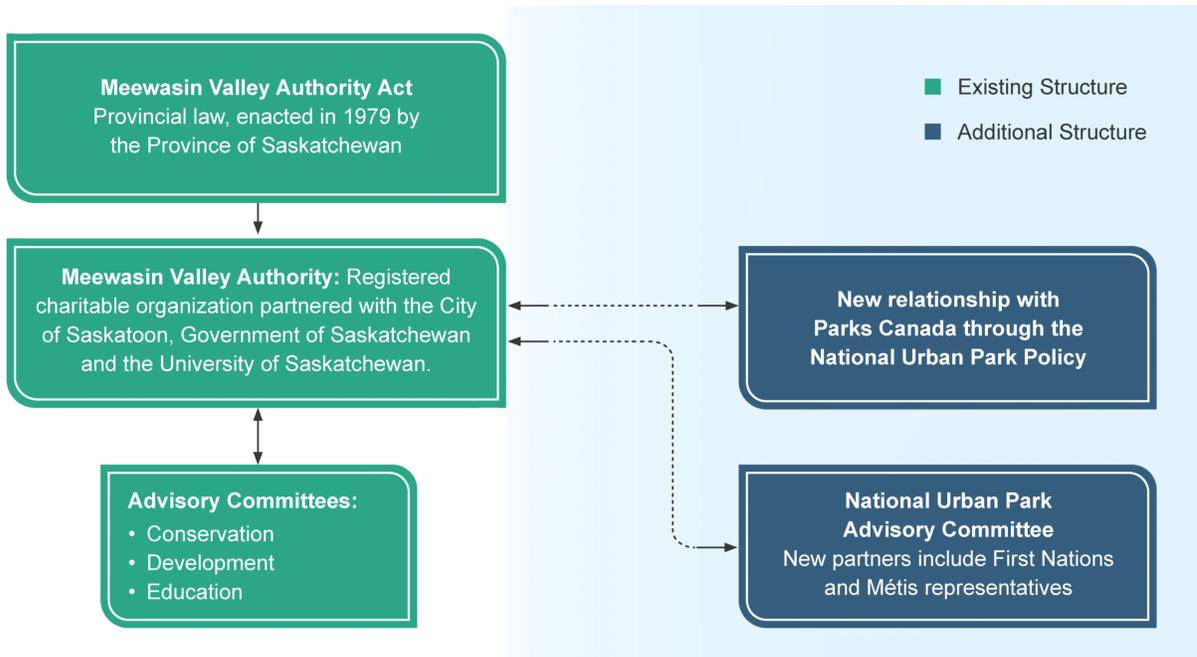
Engagement:

- Public and First Nation/Métis community engagement for the proposed national urban park in the Saskatoon Region was conducted between July 2 and September 26, 2025, led by Meewasin with input from Parks Canada, the Steering Committee, and Indigenous partners.
- In total, 4,396 individuals were engaged, including diverse voices. Of those engaged, 57% were members of the public and 43% were First Nations and Métis participants.
- Results showed overwhelming support for the proposed park's vision, boundaries, governance, and investment priorities.

Designation of the national urban park is dependent on Parks Canada securing the necessary federal funding. Funding will be confirmed prior to Meewasin signing a designation agreement.

Together, we have the opportunity to create an enhanced park that is inclusive, vibrant, and protected for generations to come.

Annex B



Subject

Solair Concept Plan Dispute Resolution – Appointment of Council Members to Mediated Council-to-Council Meetings

Recommendation

THAT in accordance with the dispute resolution provisions of the District Agreement, the R.M. Council:

- 1. Appoint the Reeve, _____, and _____ to represent the municipality at the mediated Council-to-Council sessions and grant the appointed Council representatives decision-making authority to negotiate and provide direction on discussion items during the mediated sessions, subject to final ratification by Council where required.*

Background

The Solair development proposal has generated disagreement among the R.M. of Corman Park, the City of Saskatoon, and the City of Martensville. Pursuant to the P4G Planning District Agreement, an administration-level dispute resolution meeting was held to identify shared concerns, clarify policy interpretations, and explore potential resolution pathways prior to returning the matter to the District Planning Commission (DPC).

The December 2, 2025, administrative-level meeting functioned as a disclosure session. The administrative meeting was intended as a disclosure and issue-framing session rather than a decision-making forum. While discussions were constructive and improved mutual understanding, administrations were unable to resolve the dispute. Core issues remain outstanding and have been deemed beyond staff-level authority to resolve.

Discussion

Key areas of dispute identified during the administrative-level discussions include:

- Land jurisdiction and decision-making authority;
- Cost-sharing responsibilities for school sites;
- Cost-sharing for recreational facilities; and
- The appropriate cost-sharing formulas and timing associated with servicing urban-level infrastructure.

All participating municipalities acknowledged the need for clearer regional standards, predictable cost recovery mechanisms, and policy alignment to support equitable and coordinated growth.

Dispute Resolution Process Status

As no resolution was achieved at the December 2, 2025 meeting and it was agreed that no resolution could be achieved at the administrative level, a joint report was taken to DPC with a recommendation that the dispute proceed to the next step of holding a Council-to-Council meeting where Council members from each of the three (3) disputing municipalities to discuss the issue and attempt to resolve the matter. This recommendation was supported by DPC.

In accordance with the dispute resolution provisions of the District Agreement, the disputing municipalities agreed that the Council-to-Council meeting is to be facilitated by a 3rd party mediator with representation from each of the disputing municipalities as follows:

- Three (3) Council members (with one being the Reeve) + Two (2) administrative staff (Chief Administrative Officer and the Director of Planning and Development).

Where there is an agreement that a resolution to the dispute can be reasonably achieved, the Council representatives of the disputing Affiliated Municipalities may schedule additional Council-to-Council meetings where potential solutions are brought forward. If resolution can be reached at Council-to-Council level, direction will be provided by the representatives to their respective administrations prior to application moving to municipal Councils.

If deadlocked at Council-to-Council, the application will move to each of the partner municipalities for their Council's consideration as a whole for a formal decision.

When the application for the amendment to the District Plan proceeds to the respective municipal Councils, all of the documentation and referral(s) that were presented to DPC will comprise the package for each municipal Council to consider. Additional information may also be provided to reflect subsequent discussions that occur as part of the dispute resolution process.

For Council's information, if a Council of an Affiliated Municipality fails to adopt an amendment to a district plan (*The Planning and Development Act - Section 102(9)*), the dispute resolution process would proceed. As per s.13(e) of the P4G Planning District Agreement, the disputing parties may initiate a request for mediation or binding arbitration by the Saskatchewan Municipal Board (SMB) in accordance with *section 233 of The Planning and Development Act, 2007*. Any costs associated with dispute resolution process will be shared by the disputing Affiliated Municipalities.

Council Representation and Authority

Given the complexity and significance of the issues under dispute, Administration recommends that Council appoint three (3) members to attend the mediated Council-to-Council meetings on its behalf. To ensure meaningful and effective participation, it is further recommended that these representatives be granted decision-making authority during the mediated discussions.

This authority will allow representatives to negotiate positions, explore compromise solutions, and provide direction to administration in real time, subject to Council ratification where required by statute or policy.

The recommendation would be the Reeve, plus two (2) Council members who may be most impacted by the dispute.

Next Steps

Following Council appointment of representatives, Administration will coordinate with the disputing municipalities to schedule the mediated Council-to-Council sessions. Should resolution be achieved, direction will be provided to administration for implementation. If the dispute remains unresolved, the matter may proceed with further steps as outlined in the District Agreement, including referral to the Saskatchewan Municipal Board or binding arbitration.

Implications

Strategic	The Solair Concept Plan supports Council's vision of a diverse and sustainable community where quality of life, opportunity, and growth are balanced. It also reflects the R.M.'s objective to accommodate new and varied land use patterns in Corman Park through thoughtful, proactive planning.
Financial	Costs associated with mediation or subsequent dispute resolution steps will be shared among the disputing municipalities in accordance with the District Agreement.
Policy/Legal	Once all options have been explored and resolution has still not been reached, the disputing parties may by agreement, initiate a request for binding arbitration by the Saskatchewan Municipal Board in accordance with section 233 of The Planning and Development Act, 2007. Any costs associated with dispute resolution process will be shared by the disputing Affiliated Municipalities.
Communication	Based on Council direction, Administration will coordinate with the disputing municipalities to schedule the mediated Council-to-Council sessions.
Other Implications / Options	n/a

Prepared by: Doug Ramage, P.Eng., ENV SP, Director of Planning and Development

Owned by: Planning and Development

Approved by: Kerry Hilts, Chief Administrative Officer



Information Sheet for Presentations to Council by Individuals &/or Groups

1. Please indicate the preferred date and at least one alternative date for the presentation.

Regular Council Meeting February 24

2. Briefly specify the purpose of the presentation and the key points you or your group expect to address at the Council meeting:

To provide the Business Plan to support our request for Community Parks and Capital Grant Funding and as required for the request of a Letter of Support. RE: Reports to Council RCM - 26- 003 and RCM -26-003.

3. List the names of the individuals who wish to address Council.

Dave Sim, Lorraine Beaudette

4. Will any written material be available to Council? Yes [dropdown]

Will the material be available for pre-distribution at least 4 business days prior to the publication of the Council Agenda? Yes [dropdown]

5. Your delegation presentation time is maximum 5 minutes. (Time limits are strictly enforced)

6. Please provide the following information on the contact person:

Name: Lorraine Beaudette

Organization or Group if applicable: Corman Park Horse Riders Association

Address: Site 816, Comp 162, RR 8 Postal Code S7K1M2

Home: Cell: [redacted] Bus:

Fax: E-mail: cphra2012@gmail.com

> Request & written materials must be submitted 4 business days prior to publication of meeting agenda. (Note: Publication of meeting agendas occur the Wednesday prior to the Council or Committee meeting)

> Meetings are held in the Council Chambers at the RM office, at 111 Pinehouse Drive, Saskatoon. Office phone (306) 242-9303

> Forward to: rm344@rmcormanpark.ca or Fax (306) 242-6965

For office use only: Date of Appearance: Feb 24/26 Time: Appx 10 - 11:30am
Approved by: [signature] Confirmation Date: Jan 26/26

Purpose of the Organization

The **Grasswood Horse Park (GHP)** is managed by the **Corman Park Horse Riders Association Inc. (CPHRA)**, a volunteer-run, not-for-profit organization established in 2012. The purpose of the organization is to **promote and develop Grasswood Horse Park as a safe, inclusive community gathering place** that supports equestrian activities, public recreation, and responsible land stewardship. GHP provides a unique, publicly accessible equestrian facility serving the Saskatoon region and surrounding rural municipalities. The park supports a wide range of disciplines, community events, and recreational use while prioritizing human and animal welfare.

The Problem and the Opportunity

Identified Problem

The Grasswood Horse Park currently lacks adequate permanent infrastructure to support growing and sustained use. Key challenges include:

- Limited shelter for horses, riders, volunteers, and spectators during extreme heat, rain, hail, and wind
- Insufficient bio secure stabling, increasing animal welfare risks and disease-transfer potential
- Reduced ability to host multi-day events, clinics, and higher-level competitions
- Potential for declining participation and rental revenue due to infrastructure limitations

Without additional infrastructure, membership growth, program expansion, and financial sustainability will be constrained.

Opportunity

By investing in **covered, bio secure horse stalls, separate roadways, and shaded public areas**, the Park can:

- Improve animal and human welfare
- Increase seasonal use and multi-day event utilization
- Attract new members, clubs, and regional events
- Strengthening financial sustainability through increased rentals, memberships, and programming

These improvements directly respond to feedback from the local equestrian community and align with broader municipal recreation goals

Strategic Alignment

CPHRA's vision aligns closely with the **R.M. of Corman Park's Strategic Plan**, sharing a common objective: **to value what we have and make it better.**

- The Park preserves and enhances municipal reserve land for public benefit
- Proposed infrastructure improvements increase safety, accessibility, and long-term value
- Community partnerships and volunteerism support efficient use of public resources

CPHRA's vision of safe, sustainable infrastructure directly supports the R.M.'s goals of responsible growth, community well-being, and asset stewardship.

Organizational Overview

Governance and Structure

- Registered non-profit corporation
- Volunteer-managed Board of 3–9 Directors
- Governed by bylaws and operational policies

Location

- Municipal Reserve land at 35364 Range Road 3052, RM of Corman Park
- Over 50 acres including arenas, trails, and open grassland
- Long-term lease (35 years) secured with the RM

Core Values

- Safety and due diligence for human and horse welfare
 - Community inclusiveness and accessibility
 - Environmental stewardship
 - Collaboration and volunteer engagement
-

Options Considered

CPHRA has explored multiple approaches to sustaining and expanding the Park:

1. Status Quo (No Major Capital Investment)

- Potential decline in membership, rentals, and program revenue
- Does not address welfare, safety, or growth needs

2. Incremental Improvements Only

- Small annual upgrades funded by operations
- Insufficient to support multi-day events or regional growth

3. Phased Capital Development (Recommended)

- Assembling Portable covered, bio secure stabling
- Supporting roadways and public shelter
- Enables revenue growth sufficient to support staffing and loan repayment

Financial Overview

Current Operations (Without New Stabling)

Based on the 5-Year Operating Budget, revenues are projected to **decline steadily** due to infrastructure constraints:

- Potential for Membership revenue decreases as participation declines
- Rentals, events, and concession revenue reduce over time
- Hay revenue decreases due to land loss
- Expenses increased approximately 5% annually

Under this scenario, the organization remains operational but increasingly constrained, with limited capacity for reinvestment.

Enhanced Operations (With Covered Stabling)

With the addition of stabling and supporting infrastructure, the financial outlook improves significantly:

- Memberships, trail passes, and sponsorships grow annually
- Facility rental revenue increases substantially, beginning the first-year stabling is available
- Programming and event income increases due to multi-day event capability
- Concession revenue increases with higher attendance

Added revenues allow for:

- Hiring a full-time program coordinator/administrator
- Servicing and retiring a \$100,000 capital loan within five years
- Absorbing higher insurance and administrative costs
- This scenario demonstrates long-term financial sustainability and growth.

Risk and Mitigations

Key Risks

- Failure to expand infrastructure results in declining use and revenue
- Weather-related cancellations due to lack of shelter
- Rising maintenance and insurance costs
- Volunteer fatigue without operational support

Mitigation Strategies

- Phased infrastructure development to manage financial exposure
 - Diversified revenue streams (memberships, rentals, grants, events)
 - Introduction of paid coordination staff funded through new revenues
 - Continued insurance coverage, safety rules, and emergency procedures
-

Implementation Plan

Accountability

- Oversight by the CPHRA Board of Directors
- Financial reporting and annual reviews
- Compliance with lease terms and municipal requirements

Milestones

1. Secure funding and partnerships
2. Develop roadways and public shelter areas
3. Assemble portable covered bio secure stable
4. Expand programming and event offerings
5. Hire program coordinator

Phased-In Delivery

Infrastructure and staffing will be implemented in phases to ensure revenues scale appropriately with costs.

Recommendation

CPHRA recommends proceeding with a **phased capital development approach** focused on covered, bio secure stabling and supporting infrastructure.

Justification

- Directly addresses animal welfare, safety, and community needs
- Enables significant revenue growth and financial sustainability
- Aligns with RM of Corman Park strategic objectives
- Demonstrates responsible use of public and partner funding

Likelihood of Council Support

The project aligns strongly with municipal recreation, community development, and asset stewardship goals, and is supported by demonstrated community demand and prudent financial planning.

Membership Fee Analysis

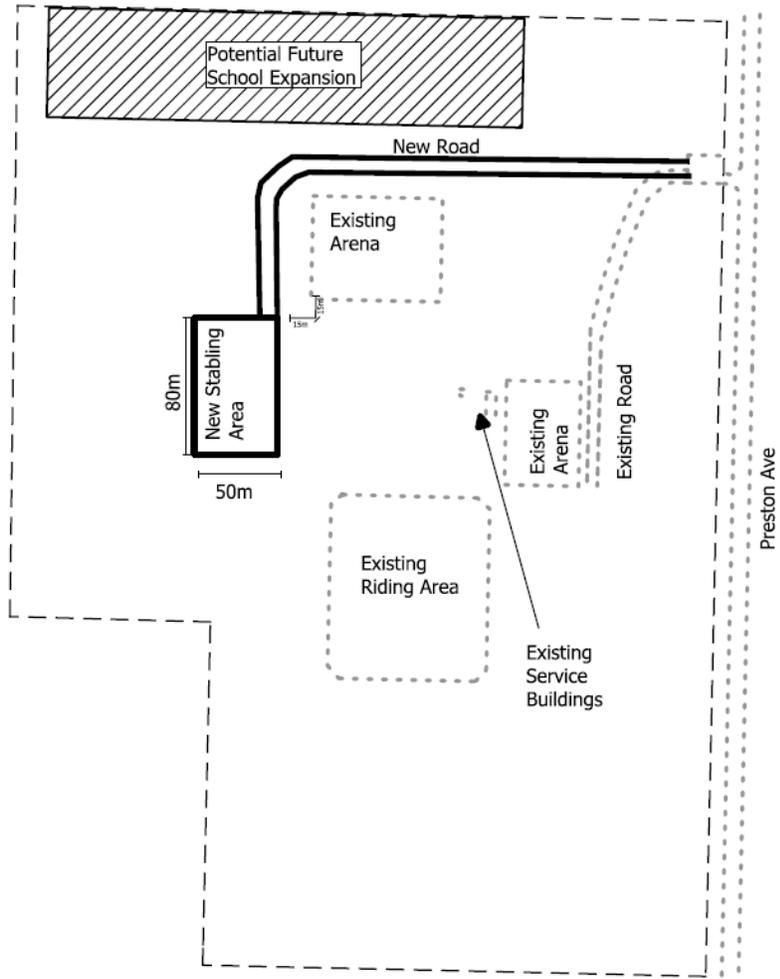
Membership fees remain intentionally affordable to ensure accessibility. Incremental increases are justified by:

- Expanded amenities and improved safety
- Increased programming and member value
- Continued reliance on rentals and events—not membership alone—to fund capital improvements

This balanced approach ensures inclusiveness while supporting operational sustainability.

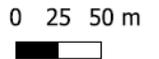
Conclusion

The Grasswood Horse Park is a valued regional asset with strong community support. Strategic investment in infrastructure will protect animal welfare, enhance public safety, and secure the Park's long-term financial and operational sustainability for future generations.



Site Plan

- - - Existing Infrastructure
- Additions
- ▨ Future School Expansion
- - - Property Boundaries



REPORT TO COUNCIL



Administration
1/27/2026
Council Meeting
Information Item
Priority 5. Partnerships

CPHRA has risen to meet the needs of local, regional and occasionally provincial organizations by adding basic infrastructure to GWP. All growth has taken place within the parameters of Section 3.2 of the Lease Agreement (Original (2013) & Revised (2018)) The majority (90%) of all users at the Park are hobbyist. The park is open to pedestrians 24/7 those who handle horses require documentation/insurance. It is open to everyone, anyone can become a member, therefore it is public, not private.

RCM-26-003

Subject

Municipal Reserve and the Corman Park Horse Riders Association

Recommendation

THAT Council PROVIDES DIRECTION to Administration on how the R.M. should proceed with its partnership with the Corman Park Horse Riders Association.

Report Summary

This report outlines considerations related to the evolving role of the Corman Park Horse Riders Association (CPHRA) on Municipal Reserve (MR) lands. Over time, the Association's activity scale, and operational needs have expanded beyond the original intent of the lands, which established to support hobby-based equine use while maintaining public access.

The report highlights several areas that require careful consideration, including statutory limit lease terms under provincial legislation, the management of access and rentals, signage termination provisions, the potential impact of future school expansion on available lands, a percent funding and loan requests.

Administration acknowledges and values the positive contribution CPHRA has made to the community. At the same time, the continued use of MR lands must remain consistent with the requirements of *The Planning and Development Act*, *The Dedicated Lands Regulations*, and council policy. This includes ensuring public accessibility, obtaining Ministerial approval where required, and maintaining appropriate limits on lease duration, subleasing, and financial commitments.

In this context, Administration notes that as the Association continues to grow, long-term sustainability and flexibility may ultimately be better supported on private land. Such an arrangement could provide CPHRA with greater autonomy to expand operations and pursue funding opportunities, while allowing the R.M. to continue meeting its legislative responsibilities and manage Municipal Reserve lands in a manner consistent with their intended public purpose.

Background / Discussion

The R.M. and CPHRA share a common interest in supporting recreation and community benefits while ensuring compliance with legislation governing Municipal Reserve lands. We do have different interpretation of requirements, and this has led to some challenges in moving forward. As CPHRA has grown, the R.M. has identified a need to revisit the lease to confirm that current and future use remains aligned with the original intent of maintaining public access and meeting statutory requirements, particularly in light of adjacent public land uses such as the South Corman Park School expansion.

Request for a 35 yr lease from effective date,(40 is max)

Rentals have been managed in accordance to the lease agreement with any over 3 days submitted to RM for approval. Want extended to 5 days

Access is managed by the Board and staff and readily available to those who need it.

RM Planning & Development have codes for the main gate,

RM Spray crew has key to access South entrance to work from Park for 3 to 4 weeks each summer, storing equipment on our secure grounds. 3 years in a row.

Contractors have had access to repair lagoon fence.

Hay contractor has access with key to gate.

New RM Chief of Police to utilize park for the new mounted patrol, using park facilities to hold horses, truck, trailer and ride out from there.

Saskatoon Fire chief conducts annual inspections.

Our insurance company receives updated pictures of all asserts every spring.

Requests for funding fit perfectly within the parameters of what the MR funds are to be designated to:

Section 192(1) MR

a) it is a **public park** (not private) but with some necessary restrictions around horse use. (Just like dog parks)

b) **Public recreation area** with Geo caching in the park, fun games and activities, Pedestrian access 24/7

c) assist **school with education** sessions centered on horses and first nation

d) we maintain the **natural areas**, clear the bush trails and mow pathways for users

g) use is **agricultural** by nature as it involves horses

Previously the MR land was utilized by one family for 25 years, until the CPHRA secured an agreement with the RM to make it into an accessible Public Horse Park.

In 2013 the founders envisioned trails in the ditches that would connect the park to the river trails. With added development, road traffic and dangers of unfilled trenches in the ditches, this idea was abandoned.

We are familiar with and operate within the P&D Act and the DLR. We are a very suitable entity for MR land based on the Act and regs.

The current location is very suitable with good access from major highways and plenty of room to grow.

The ten Acre set back is included in our site plan for the Roadway Project. Have agreed to Section 4.4 added to lease to address these lands.

We continue to meet lease requirements in many ways and have asked for specific examples of where we do not meet the agreement.

There is no other public horse parks in the RM of Corman Park, there are numerous privately held facilities and Prairie-land is not open to the public as you must be nominated and approved by a board to be a member of their Facility.

Key discussion areas include lease length limits set by regulation, approval of rentals and signage, public access, flexibility around termination and land area adjustments, and long-term funding sustainability.

The R.M. acknowledges CPHRA's value and past funding support; Administration remains open to reasonable flexibility within legislative constraints and are prepared to explore options such as Ministerial approval where appropriate, while encouraging a balanced, collaborative approach that protects public interests and supports CPHRA's continued success.

Per Legislation

Municipal Reserve (MR) lands are regulated in accordance with the *Planning and Development Act, 2007* (the *Act*) and under *Section 192 (1)* MR can only be used for the following:

- a) a public park or buffer strip;
- b) a public recreation area;
- c) school purposes;
- d) a natural area;
- e) a public building or facility;
- f) a building or facility used and owned by a charitable corporation as defined in *The Non-profit Corporations Act, 1995*;
- g) agricultural or horticultural uses; or
- h) any other specific or general use that the minister may prescribe by regulation.

All dedicated lands, except walkways, may be leased to any person or incorporated organization for the uses permitted within the regulations. Lessees may be responsible for maintenance, liability and other items negotiated with Council subject to compliance with the *Act* and the *Regulations*. MR funds cannot be used to fund the operation or maintenance of a MR parcel. MR lands must remain publicly accessible.

Per R.M. Policy:

Cash in lieu of dedicated land (MR funding) that the R.M. receives must be for projects on land owned by the R.M., other municipality, school board, or crown and zoned as municipal, public or environmental reserve. The project must be for public use (open to all the public), and not for exclusive community or subdivision use.

MR funds that the R.M. holds have a limited number of potential uses, including:

- Purchasing land that will be dedicated to public use,
- Developing public parks and recreational facilities on existing public, municipal, and environmental reserves within or outside of the municipality,
- Upgrading or replacing existing public parks and recreational facilities on existing public, municipal, and environmental reserves within or outside of the municipality,
- Developing public parks and recreational facilities on lands owned by a specified public authority, provided there is an agreement between the municipal council and the public authority. Such public authorities include the provincial government, another municipality, a school division, a post-secondary institution, a regional park, the Meewasin Valley Authority, the Provincial Capital Commission, and the Wakamow Valley Authority. This option is subject to approval from the Minister of Government Relations.
- The R.M. could enter partnerships and pool resources with nearby communities to address the recreational well-being of its citizens.
- Partnerships can be formal or informal and can include other municipalities, planning districts, regional parks, and/or First Nations and Métis communities. These partnerships can facilitate greater investments in and contributions to parks and recreational facilities.

Any project approved through the use of MR funding must be:

Asking for 35 year lease at time of signing (effective date)
Asking for 5 day overnight stay by horses versus 3 to accommodate National shows.

Rentals over 3 or 5 days to be approved.

Public access for pedestrians 24/7 at main gate.

10 acres are set aside on North boundary with school see site for roadway.

The Grasswood Horse Park is serving the riding & driving community and is open to everyone without prejudice.

It maintains open gates during events and rentals for spectators and community members to come and watch and enjoy the horses.

All funds received have been wisely invested in Electricity, Water Well, Metal & wood rail Arenas, Safe Bleachers, World Class Trail Course, Sea can Storage, Shop and Concession. Some horse panels were funded by the RM as was the Working Equitation Course

All maintenance & operational costs are covered by rentals & membership fees

We are approaching neighboring RMs and asking for their support

We have begun discussions with the First Nation and are seeking input on programming to meet their needs. We have applied to the DDCCDC for financial support.

We are a valued sponsor of the Urban Camp Program and owe a great deal of our success to the work the crews have done for us. They take great pride in their work at the GHP. And have done everything from tree planting, painting, construction work, weeding mowing and gopher control.

- 1) On land owned by the R.M. of Corman Park, other municipalities, school board(s) or crown; and,
- 2) Is or will be zoned Municipal Reserve, Public Reserve or Environmental Reserve; and,
- 3) Have a demonstrated plan for the ongoing operation and maintenance of the capital asset.

We have asked for a change on the lease to 5 days versus 3,

35 years from effective date

One date for all documents and rent to be submitted, July 1.

Per Community Planning:

To gain a better understanding of the possibility of lending money from the dedicated lands account, MR funds held by the R.M., Administration contacted Community Planning with the Ministry of Government Relations. According to this body, loans are not discussed in the *Act* or *Regulations*. As such, the municipality determines if it is willing to loan funds from this account. But it also recommended seeking legal counsel before entering into any such loan. The funding must be used for those purposes outlined in the *Act* and *Regulations* though.

General

Administration has had several meetings with CPHRA and provided them with an updated Lease Agreement in March 2025. The Agreement remains unsigned and Administration is seeking Council's direction on a path forward.

We are **not wanting to borrow money** against the property.

We **want to borrow money for portable stalls**.

We operate as an incorporated non profit association for recreational purposes and are in no position to purchase land.

We are open to all funding sources and are attempting to access them.

We have been and will continue to manage the operations within the confines of the MR designated lands and within the current or any new lease if agreed upon.

Further, Administration understands that the CPHRA offers a unique product that is missing in the Saskatoon region, and they have passion, but if the CPHRA wants to be located on MR lands, they are required to abide by the legislative rules and by Council's direction. As an organization, they may be better served by being located on a private parcel with unproductive ag land status. This will allow them to build their business as they see fit and be open to other funding sources. They would also be able to borrow money against the property to serve the association's growth. The other option would be for them to manage their operations within the confines of being located on MR designated lands (public purpose).

Implications

Strategic

By providing clear direction, both Administration and the CPHRA can move forward with confidence to ensure a long-term approach to this partnership and the association's ongoing growth.

Strategic Plan, 2024 to 2028, supports the strategic priority of Partnerships.

Whenever horses are on the property there is a requirement for equine liability insurance. There is no where that you can go without having the insurance requirement met.

IF the RM assumes the liability, then the arrangements could be changed and the gates left open. (if that is what you are asking for?)

Fees are kept low to allow everyone access.

A horse is quite often the greatest luxury many families have.

Raising fees too high would be unfordable for some once combined insurance.

Financial

The approach outlined by Council could have a noticeable financial impact if lending, or additional funding, are approved, especially for capital works projects.

The R.M. has provided: Over \$130,000 in total Capital Reserve Funding, and ~\$40,000 in Sask Lotteries Funding since 2019. These figures do not include the \$100,000 being provided as part of the 2025 MR allocation. This equates to ~\$270,000 provided funding by the R.M.

Policy / Legal

This item has been brought before Council to ensure the R.M. is adhering to provincial legislation while also maintaining R.M. policy as Council sees fit.

We have not received these funds. We applied in 2024 and told to reapply in 2025 for the 2026 MR allocation. Denied letter of support in 2024 & 2025. Partial approval with conditions for 2026 MR allocation.

Communication

The path described by Council will be communicated to the CPHRA by Administration.

Funds received since 2015 have been used to add 2 Riding Arenas, Trail Course, install power service, dig a well and install water to trail course pond. Added 2 sea cans.

All Operations, Maintenance, Equipment, Insurance and Staffing Costs are managed by the CPHRA.

Volunteers contribute upwards of \$60,000 a year towards management and development of the park.

Numerous programs have been offered at the park for the community as a whole with Sask Lottery support.

As needed, Administration will contact the Ministry of Government Relations and/or other provincial authorities, depending on the path selected by Council.

Other Implications

Any decisions made by Council could be seen as precedent setting and could be utilized by other entities located in the R.M. and/or conducting business with the R.M.

Attachment(s)

N/A

Report Written By: Benjamin Sipple

Approved for the Agenda: Kerry Hilts, Chief Administrative Officer

DRAFT REPORT - not submitted to Council

REPORT TO COUNCIL



Administration
1/27/2026
Council Meeting
Decision Item
Priority 1. Financial Accountability

RCM-26-012

Subject

Letter of Support Request - Roadway, Parking and Stabling Project

Recommendation

THAT Council DEFER (Option 1) this Letter of Support request from the Corman Park Horse Riders Association until the conditions outlined by Council for the Community Parks and Recreation Capital Grant Funding have been met for this capital works project.

Report Summary

The Corman Park Horse Riders Association (CPHRA) submitted the attached Letter of Support request to the R.M. for its Roadway, Parking and Stabling Project. This letter of support will be used by CPHRA to solicit funds from other municipalities, corporations and foundations. By stating that the R.M. is committing \$100,000 towards the project through the Community Parks and Recreation Capital Grant Funding, this letter will assist the Association in leveraging additional funds. This is the same project Council conditionally approved as part of the MR application process. The conditions set by Council were a 10-acre buffer zone as well as a business plan approved by Council. These conditions have not been met as of the writing of this report. Since Council's conditions have not been met as of yet, Administration recommends deferring this letter of support request until these conditions have been fulfilled because, in current state, the project nor the funding can be initiated. Once the conditions set by Council are met, Administration would support providing a letter of support at that time.

We agree to a 10 acres buffer zone and have included it in site plans, it is covered in the new lease agreement and we have no problem with it.

The business plan is underway but as volunteers we are finding it onerous to meet all of the new administrative requirements in addition to managing the park and its operations.

2026 is shaping up to be an excellent year with 44 memberships purchased to date for our opening in May.

Organizations have booked time at the park for their events including a 4H Club who ride their regularly and will hold their 2nd Achievement Day there this summer.

The CPHRA has organized an Opening Day at the Park with Free Wagon Rides and Youth Learn to drive session. There is a 3 part Trail Challenge Series, A Clinic Series, a Chore Team Competition, A Salty Seniors Fun Day

Background / Discussion

The project described in the attached letter is the same project Council reviewed and approved as part of the Community Parks and Recreation Capital Grant Funding applications. This funding was conditionally approved, with Council passing the following resolution:

Resolution No. 2025-11-063

THAT the Parks and Recreation Grant Funding application from Corman Park Horse Riders Association (CPHRA) be APPROVED for \$100,000 contingent to receiving a 10 acre buffer zone plan to the north so that there is no expansion conflict for the new South Corman Park School, and a comprehensive business plan approved by Council for the future of the CPHRA enterprise that includes an cost analysis of their memberships fees to review if they are adequate to fund their infrastructure growth expectations.

As of the writing of this report, these conditions have not been met and, as a result, the R.M. is not able to provide the funding or initiate the project.

Alternatives

Option 1 – Defer offering letter of support until after conditions are met

Administration is confident that CPHRA is working towards meeting the conditions of the R.M. funding request and once met a letter of support may be provided.

Option 2 – Provide letter of support

Council has the authority to provide a letter of support to a group or agency to support the growth.

Administration is recommending Option 1

Implications

Strategic

Deferring this letter of support request until the conditions set by Council for the MR capital grant funding have been met supports the *Strategic Plan, 2024 to 2028*, strategic priorities Financial Accountability, Service Delivery, and Partnerships. It also reinforces that R.M. communications and endorsements are accurate.

Financial

Providing a letter of support at this time will not have any direct financial impacts on the R.M. itself, but it would most likely cause other organizations that receive this letter to believe or assume that the R.M. has provided the funding. This would be misleading and could pose a risk to the R.M.

Policy / Legal

The conditions set by Council for the funding of this project have not been met yet. As such, providing a letter of support stating the R.M. is providing this funding appears premature. It would be more prudent to wait for the conditions to be met, then provide this letter of support to assist the Association in its fundraising efforts.

Communication

Council's decision will be communicated to the CPHRA.

If the letter of support is approved by Council, Administration will work with the CPHRA to write and provide the requested letter of support under the Reeve's signature.

Other Implications

Approving a letter of support at this time could actively work against the resolution passed by Council as the resolution has not been fulfilled as of the writing of this report.

Attachment(s)

1) Attachment - CPHRA Request for Letter of Support for Grasswood Horse Park

Report Written by: Benjamin Sipple

Approved for the Agenda: Kerry Hilts, Chief Administrative Officer

In Lieu of a letter of support for this specific project we would request a "high level" letter of support based upon the accomplishments and success of the park since taking over the land in 2013.

In the past we have enjoyed excellent support from the RM and have achieved great milestones by growing slowly and providing the basic infrastructure and park upkeep.

The resourcefulness of our dedicated volunteers shows every day.



Corman Park Horse Riders Association
Site 816, Comp 162, RR 8
Saskatoon, SK, S7K 1M2

Dear RM of Corman Park Council Members,

We are writing to request **a letter of support from RM Council of Corman Park** to assist us in our fundraising efforts for the **Roadway, Parking and Stabling project** as submitted to the **Community Park and Recreation Capital Grant Funding program October 15, 2025**.

The Project consists of **two main components**:

The **first component** is the **construction of a roadway from the entrance of the park to a large gravelled area for stabling of horses and parking of trailer rigs and trucks**. The location is desirable as it shelters horses away from Range Road 3052 and allows for spectator parking on the grass areas directly adjacent to the RR, thus providing safe separation of horses and the general public. Our current stalls (13 open portable panels) will be relocated to this area as soon as it is completed.

The **second component** is the **installation of 60 covered bio secure portable stalls to humanely house horses that are on site at the Grasswood Horse Park** for events and activities.

We appreciate that council has approved the allowance of \$100,000 in MR funds towards this project with a number of conditions to first be met.

The total estimated project cost is \$233,000 based on quotes received in 2025.

The Corman Park Horse Rider Association has pledged \$25,000 in funds along with another \$5,000 in direct Membership Support.

The requested letter of support would be used to solicit funds from other municipalities, corporations and foundations. By stating that the RM is committing \$100,000 towards the project in the letter will help to leverage further funds.

The economic, sporting and community benefits from this project will be far reaching for central Saskatchewan. The RM of Corman Park will be seen as a leader in ensuring the continuation of horse sport and culture.

We greatly appreciate your consideration of provision of this letter in support of the project.

Sincerely,

Lorraine Beaudette. President
On Behalf of CPHRA



Testimonials from the Grasswood Horse Park Community

Kelly Oesch

Thu, Feb 5, 7:31 AM (2 days ago)

to me

Grasswood Horse Park is such a valuable facility to safely ride at and meet new friends. Such a fun place, love it.

Kelly from Biggar

Lisa Helfrick

Thu, Feb 5, 8:01 AM (1 day ago)

to me

Grasswood Horse Park is a great place to bring your horse and be able to challenge yourself and your horse. I have only been coming to GWHP for a short period of time but have really appreciated it since joining.

I have met some really great people that share the same interest, horses and riding. GWHP is very well maintained and clean. The volunteers take really good care of the park and put on some really great events for anyone to come and see and join in. We are very fortunate to have such a beautiful place to be able to come and enjoy nature with your best friend that is close enough to the City. I am looking forward to spring and being able to come and enjoy the park and what it has to offer.

Thank you!! Lisa Helfrick

Thu, Feb 5, 8:29 AM (1 day ago)

Wendy Knorr

to me

Miniature horses, to draft horses Grasswood Horse Park is an incredible place to grow your relationship with your horses. Grasswood horse Park is also well-maintained offers so much for young riders and experienced riders.

Juliane Deubner

Thu, Feb 5, 8:36 AM (1 day ago)

to me

Hi, I have held a membership for the Grasswood Horse Park for several years. I use it for riding and driving. I love the trail course and in recent years our driving club (Prairie Carriage Driving Club) has hosted events at the park. It's very well suited for our driving events. We can set up cones, hazards or do a dressage test in one of the arenas. Wonderful venue.

Juliane Deubner

Loriann

Thu, Feb 5, 9:07 AM (1 day ago)

to me

"Grasswood Horse Park is a fantastic place with something for everyone, offering a variety of horse-related pursuits in a safe, well-maintained environment. I've especially enjoyed riding in the arena and spending time on the natural trail obstacle course—it's fun, thoughtfully designed, and great for building confidence for both horse and rider. A wonderful facility all around!"

Loriann Bodnard

Lionel Duh

Thu, Feb 5, 9:23 AM (1 day ago)

to me

We, use it in the middle of week, usually Monday to Thursday, usually late morning or early afternoon. We use arena 1, and Awesome Obstacle course, for training our young horses to be better, and more confident. Also enjoy the trail around the park, for a good warm up. I have helped in the past assembling bleachers, fence, repairing, and little upkeep, and happy to help assemble or repair .Lionel. 😊

Brenda Kwiatkowski

Thu, Feb 5, 9:33 AM (1

to me

The Grasswood Horse Park is a unique resource for horse people of all disciplines and is continually making improvements to enhance the experience of participants and spectators.

Moira Remmen

Thu, Feb 5, 9:54 AM (1 day ago)

, Feb 5, 9:54 AM (1 day ago)

to me

I use Grasswood Horse Park several times during the summer. it is an outstanding place for horse events. There is a lot of room for parking trailers and for setting up equipment for riding or driving horses. It is very well maintained. We appreciate that there is a concession for participants and water available for the horses.

Laurie Klassen

RM resident

About 12 years ago 4 residents of South Corman Park who were equine owners came together to brain storm. Development was taking away our riding access and busier roads found it unsafe to be ditch riding. Those 2 main concerns are much more prevalent now. The good news is we all came together all those years ago as residents and developed the Grasswood Horse Park as a safe place to gather with our horses and our neighbors.

The park remains a safe place to ride and has become a drawing card as well for visitors with horses from all over the Corman Park RM and from greater Saskatchewan

Thu, Feb 5, 10:22 AM (1 day ago)

Patsy Gursky

to me

To whom it may concern,

I wanted to share my heartfelt appreciation for Grasswood Horse Park and the impact it has already had on my life. Even though I am still very new to the riding world it only started in the spring of 2025 — this park has become a place that truly inspires me.

I have only been able to visit the park three times so far: once to watch, once to practice, and once to compete in August 2025. But in those three visits, Grasswood Horse Park left such a deep impression on me. Each time I stepped onto the grounds, I felt a mix of excitement, encouragement, and belonging that is hard to put into words.

For a new rider, everything feels big — the arena, the competition, the expectations, even the simple act of showing up. But Grasswood Horse Park made it feel possible. The atmosphere, the care put into the facilities, and the sense of community wrapped around the place gave me confidence when I needed it most. It made learning feel joyful instead of overwhelming. It made competing feel like a dream I was allowed to chase.

There is something special about the park — something you feel the moment you arrive. The energy of the horses, the dedication of the people who keep the grounds in such beautiful condition, and the welcoming nature of everyone I've met there. It's a place where passion for horses truly comes alive, and it shows in every detail.

Even with my limited time there so far, Grasswood Horse Park has played an unforgettable role in my journey. It encouraged me, challenged me, and reminded me why I fell in love with riding in the first place. I am deeply grateful for all the hard work, long hours, devotion, and heart that goes into keeping this incredible place running.

Thank you for creating a space where riders — beginners like me and experienced competitors alike — can grow, learn, and feel supported. I look forward to the many rides, lessons, and memories still ahead. With all my gratitude,

Patsy Gursky (54)

E K

Fri, Feb 6, 5:11 PM (16 hours ago)

to me

Dear Corman Park Council,

I am a 61-year-old grandmother and a hobby rider who boards my horse, and like many others, I rely on Grasswood Horse Park as a safe place to haul in and ride. The park is used by everyday riders like me—not just professionals or one specific discipline—and that's what makes it so valuable. I deeply appreciate that it is a public space, open and welcoming to everyone in the horse community. It supports healthy outdoor activity, connection, and responsible use of the land. Losing this park would have a real impact on people who depend on it.

Sincerely, Edie Koski

Jody Busch

Fri, Feb 6, 9:13 PM (12 hours ago)

"The Grasswood Horse Park is a world class facility the likes of which we rarely see in Western Canada. It is on par with some of the best natural trail facilities in North America. We are lucky to have it and I hope it continues to grow and succeed far into the future." - Jody Busch professional horse trainer and international competitor.

Colleen Kellett

Mon, Feb 9, 10:17 AM (22 hours ago)

Testimonial

For my family and me, Grasswood Horse Park is an invaluable part of the equestrian lifestyle we have enjoyed for nearly 30 years living in South Corman Park. In the past, riding along road ditches was common, but with increased traffic and rapid development in the area, this is no longer safe. Preserving dedicated land for equestrian use is essential to maintaining the rural character of our community and ensuring that growth does not come at the expense of open space or the qualities that make this area truly special.

Colleen Kellett

Jessica Wruck

Mon, Feb 9, 10:47 AM (22 hours ago)

To whom it may concern,
My husband, Scott Wruck and I run a horseback riding business just south of the horse park called Wruck Riding Centre.
We value having such a great horse park so close to us as we are able up take kids down during summer camps and utilize it personally. The Saskatchewan horse community needs wonderful venues such as this to continue to generate interest in horses and rural living. If anything, this horse park should be expanded to accommodate more year-round activity.
We are looking forward to using the horse park in 2026!
Sincerely,
Jessica and Scott Wruck
Owners & operators of Wruck Riding Centre.

Rett Hannay

Mon, Feb 9, 6:54 PM (13 hours ago)

to me

Grasswood Horse Park Support

I am writing this in support of The Grasswood Horse Park, as a horse owner as well as past president and past executive member. The vision of this being a safe space for equine lovers, owners and riders has not changed and neither has my support which has been from the very beginning and will always remain strong for our equine community.
The Grasswood Horse Park has seen many amazing events that have included children, seniors, the disabled and so many more. Having this space is a huge boon to Corman Park and surrounding area horse owners.

It holds a sense of pride for everyone who has ever been involved in creating this space as well as to the people who have enjoyed it over the years.

It would be a sad day to see all of the hard work and dedication of so many go to waste and lose such an important area for our friends, family and neighbors.

Lauretta Hannay

Dawn Brown

6:48 AM (2 hours ago)

to me

I have utilized the Grasswood Horse Park since its inception, from hauling in weekly to train my horses and meet with friends to ride, to attending many different events held there over the years, the GHP has been a vital part of my equine activities. As horse enthusiasts in Saskatchewan, we are blessed to have such a facility at our disposal. I look forward to enjoying the GHP for years to come.

Avid Park Enthusiast,
Dawn Brown

Cindy Sorensen

9:17 AM (22 minutes ago)

to me

As a horse owner in South Corman Park, Grasswood Horse Park is an essential asset to our community. With ongoing housing development and increased road traffic, open space for riding has steadily diminished—space that was a key reason many of us chose to live here. Preserving open green areas is vital for supporting mental and physical well-being and overall quality of life. With thoughtful planning, development and equestrian lifestyles can successfully coexist through the protection and maintenance of green spaces that support both.

Kind regards
Cindy Sorensen

Jenn Holowachuk

Wed, Feb 11, 7:22 PM (18 hours ago)

to me

The Grasswood Horse Park is a gem of a resource for horse people!! I have attended a few clinics and a horse show with my horses in the past few years and am planning to attend more events there this year. It's a great place to gather with the horse community!!

Jenn Holowachuk



Hanley Light Horse 4-H Club

February 9, 2026

RM of Corman Park
To Whom It May Concern,

The members and families of the Hanley Light Horse 4-H Club deeply value and appreciate the Grasswood Horse Park in the RM of Corman Park. The facility has become an essential part of our 4-H program, providing a safe, well-maintained, and welcoming environment for our club to develop horsemanship skills, confidence, responsibility, and teamwork.

Over the past two years, our club has proudly hosted our year end Achievement Day at Grasswood Horse Park, in addition to utilizing the grounds for regular 4-H rides, group riding opportunities, and clinics with professional riding instructors. The park's quality footing and safe riding areas allow our members to focus on learning and building skills while ensuring the safety of both horse and rider.

Grasswood Horse Park is widely recognized across the province as a premier equestrian facility and serves as a valuable hub for youth and community equine activities. Access to a facility of this caliber is vital for clubs like ours, who would not otherwise have access to safe and appropriate riding spaces.

Maintaining Grasswood Horse Park within the RM of Corman Park is extremely important to our members, families, and the broader equestrian community. The park supports youth development, encourages agricultural education, and helps foster lifelong skills and community connections.

This year, our club plans to continue utilizing the park by hosting our 2026 Achievement Day at Grasswood Horse Park, as well as organizing three clinics throughout May and June with a professional clinician to further develop member riding skills. Our club is also gaining volunteer experience with the Corman Park Horse Riders Association by assisting with their

gala event. Our members, ranging in age from 6–16, will be volunteering by working the coat check and helping with event duties, which supports youth development while teaching responsibility, leadership, and lifelong skills.

The Hanley Light Horse 4-H Club is grateful for the opportunity to utilize this exceptional facility, and we strongly support efforts to ensure Grasswood Horse Park remains a resource for future generations of youth and horse enthusiasts in our area.

Sincerely,

Lindsey Mitchell
Hanley Light Horse 4-H Club





Administration Committee Recommendations February 10, 2026

7.1.1.1. YXE Airport Authority Board Update

Recommendation: Haduik

THAT the presentation from the Saskatoon Airport Authority (YXE) Board President and CAO Stephen Maybury be RECEIVED AS INFORMATION.

Carried Unanimously

7.1.1.2. Nicolae Cascaval - Tamke Road Planned Paving Project

Recommendation: Balzer

THAT the presentation from Nicolae Cascaval regarding dust control and paving on Tamke Road, east of the Saskatoon International Raceway be RECEIVED AS INFORMATION.

Carried Unanimously

7.1.1.3. Concerned Rate Payers regarding RR 3084

THAT the presentation and written submission from the Concerned Ratepayers group regarding the condition of RR 3084 be RECEIVED AS INFORMATION.

Carried Unanimously

7.1.1.4. Town of Osler 125 Year Celebration

Recommendation: Balzer

THAT the Administration Committee recommends to Council that they recognize the Town of Osler's 125 Year Celebration with an ad in The Gazette for up to \$300.00.

Carried Unanimously



Minutes of the Administration Committee Meeting

February 10, 2026

8:30 am

111 Pinehouse Drive, Saskatoon, SK

Present: Reeve Hon. Joe Hargrave - Via Video Conference
Div. 4 Councillor David Greenwood
Div. 1 Councillor John Germs
Div. 2 Councillor John Saleski - Via Video Conference
Div. 3 Councillor Lyndon Haduik
Div. 5 Councillor Art Pruim
Div. 6 Councillor Steven Balzer
Div. 8 Councillor Wendy Trask

Regrets: Div. 7 Councillor Calvin Vaandrager

Staff: Kerry Hilts - CAO
Eileen Prosser - Legislative Officer
Cal Hamm, Director of Finance & IT Services
Hayder Lateef - Director of Infrastructure & Public Works
Doug Ramage - Director of Planning & Development
Blake Peters - Operations Manager
Shayden Brandt - Planner 1
Brett Kitchen - Planner II

1. **Call to Order**

Councillor Trask called the meeting to order at 8:32 am.

2. **Agenda**

Recommendation: Germs

THAT the Agenda be ACCEPTED as amended by removing Items 6 and 7 as per Councillor Greenwoods request.

Carried Unanimously

3. **Declaration of Conflict of Interest**

None.

4. **Delegation(s) -**

4.1 YXE Airport Authority Board Update

Recommendation: Haduik

THAT the presentation from the Saskatoon Airport Authority (YXE) Board President and CAO Stephen Maybury be RECEIVED AS INFORMATION.

Carried Unanimously

4.2 Nicolae Cascaval - Tamke Road Planned Paving Project

Recommendation: Balzer

THAT the presentation from Nicolae Cascaval regarding dust control and paving on Tamke Road, east of the Saskatoon International Raceway be RECEIVED AS INFORMATION.

Carried Unanimously

4.3 Concerned Rate Payers regarding RR 3084

Recommendation: Pruim

THAT the presentation and written submission from the Concerned Ratepayers group regarding the condition of RR 3084 be RECEIVED AS INFORMATION.

Carried Unanimously

5. **Administration Carryforward Action List**

No new updates.

6. **Councillor Greenwood - Council and CAO Covenant change**

Item removed from the Agenda as per Councillor Greenwood's request, he will sign the Covenant as is.

7. **Councillor Greenwood - Eagle Creek Park Donation**

Item removed from Agenda as per Councillor Greenwood's request, Eagle Creek will apply for Sask Lottery Grant Funding instead.

8. **Town of Osler 125 Year Celebration**

Recommendation: Balzer

THAT the Administration Committee recommends to Council that they recognize the Town of Osler's 125 Year Celebration with an ad in The Gazette for up to \$300.00.

Carried Unanimously

9. **Adjourn**

Councillor Trask ADJOURNED the meeting at 9:38 am.

Kerry Hilts, Chief Administrative Officer



Planning Committee Recommendations February 10, 2026

7.2.1.1. Planning Carryforward Action List

Recommendation: Haduik

THAT the Carryforward Action List be RECEIVED AS INFORMATION.

Carried Unanimously

7.2.1.2. PD 26-003 Con-Tech Subdivision Update

Recommendation: Trask

THAT the Planning Committee recommends to Council that the Con-Tech Municipal Reserve and Subdivision Servicing Fee report be RECEIVED AS INFORMATION.

Carried Unanimously

7.2.1.3. PD 26-004 - Planning & Development 2025 Annual Report

Recommendation: Haduik

THAT the Planning Committee recommends to Council that the Planning and Development 2025 Annual Report be RECEIVED AS INFORMATION.

Carried Unanimously



Minutes of the Planning Committee Meeting

February 10, 2026
111 Pinehouse Drive, Saskatoon, SK

Present: Reeve Hon. Joe Hargrave - Via Video Conference
Div. 1 Councillor John Germs
Div. 2 Councillor John Saleski - Via Video Conference
Div. 3 Councillor Lyndon Haduik
Div. 4 Councillor David Greenwood
Div. 5 Councillor Art Pruim
Div. 6 Councillor Steven Balzer
Div. 8 Councillor Wendy Trask

Regrets: Div. 7 Councillor Calvin Vaandrager

Staff: Kerry Hilts - Chief Administrative Officer
Eileen Prosser - Legislative Officer
Doug Ramage - Director of Planning & Development
Kylie Stumborg - Manager of Long Range & Regional Planning
Brett Kitchen - Planner II
Jeremy Dela Cruz - Senior Planner - Long Range & Regional Planning
Shayden Brandt - Planner I
Natalia Pavuk - Planning Tech
Hayder Lateef - Director of Infrastructure & Public Works
Cal Hamm - Director of Finance & IT Services
Blake Peters - Operations Manager

1. **Call to Order**

Councillor Pruim called the meeting to order at 9:43 am.

2. **Agenda**

Recommendation: Greenwood

THAT the Agenda be ACCEPTED as presented.

Carried Unanimously

3. **Declaration of Conflict of Interest**

None.

4. **Planning Carryforward Action List**

Recommendation: Haduik

THAT the Carryforward Action List be RECEIVED AS INFORMATION.

Carried Unanimously

5. **PD 26-003 Con-Tech Subdivision Update**

Recommendation: Trask

THAT the Planning Committee recommends to Council that the Con-Tech Municipal Reserve and Subdivision Servicing Fee report be RECEIVED AS INFORMATION.

Carried Unanimously

6. **PD 26-004 - Planning & Development 2025 Annual Report**

Recommendation: Haduik

THAT the Planning Committee recommends to Council that the Planning and Development 2025 Annual Report be RECEIVED AS INFORMATION.

Carried Unanimously

7. **Adjourn**

Councillor Pruiam ADJOURNED the meeting at 9:56 am.

Kerry Hiltz, Chief Administrative Officer

DRAFT



Public Works Committee Recommendations February 10, 2026

7.3.1.1. Public Works Carryforward Action List

Recommendation: Trask

THAT the Carryforward Action List be RECEIVED AS INFORMATION.

Carried Unanimously

7.3.1.2. 2026 In-House Construction Projects, PWC-26-005

Recommendation: Haduik

THAT the Public Works Committee recommends to Council that the 2026 In-House Construction Projects report be RECEIVED AS INFORMATION.

Carried Unanimously

7.3.1.3. Rescind Beaver Policy EP-003 - PWC-26-006

Recommendation: Pruim

THAT the Public Works Committee recommends to Council that the R.M. cover the cost of beaver removal for the next two (2) years as a pilot program and that Administration provides a report to Council on the data and costs over that time period.

Carried Unanimously



Minutes of the Public Works Committee Meeting

**February 10, 2026
111 Pinehouse Drive, Saskatoon, SK**

Present: Reeve Hon. Joe Hargrave - Via Video Conference
Div. 4 Councillor David Greenwood
Div. 1 Councillor John Germs
Div. 2 Councillor John Saleski - Via Video Conference
Div. 3 Councillor Lyndon Haduik
Div. 5 Councillor Art Pruij
Div. 6 Councillor Steven Balzer
Div. 8 Councillor Wendy Trask

Regrets: Div. 7 Councillor Calvin Vaandrager

Staff: Hayder Lateef - Director of Infrastructure & Public Works
Jessica Williams - Project Engineer
Kerry Hilts - CAO
Eileen Prosser - Legislative Officer
Cal Hamm, Director of Finance & IT Services
Blake Peters - Operations Manager
Doug Ramage - Director of Planning & Development
Shayden Brandt - Planner 1
Brett Kitchen - Planner II

1. **Call to Order**

Councillor Germs called the meeting to order at 9:57 am.

2. **Agenda**

Recommendation: Greenwood

THAT the Agenda be ACCEPTED as presented.

Carried Unanimously

3. **Declaration of Conflict of Interest**

None.

4. **Public Works Carryforward Action List**

Recommendation: Trask

THAT the Carryforward Action List be RECEIVED AS INFORMATION.

Carried Unanimously

5. **2026 In-House Construction Projects, PWC-26-005**

Recommendation: Haduik

THAT the Public Works Committee recommends to Council that the 2026 In-House Construction Projects report be RECEIVED AS INFORMATION.

Carried Unanimously

6. **Rescind Beaver Policy EP-003 - PWC-26-006**

Recommendation: Pruim

THAT the Public Works Committee recommends to Council that the R.M. cover the cost of beaver removal for the next two (2) years as a pilot program and that Administration provides a report to Council on the data and costs over that time period.

Carried Unanimously

7. **Adjourn**

Councillor Germs ADJOURNED the meeting at 10:34 am.

Kerry Hilts, Chief Administrative Officer

DRAFT



Minutes of the Executive Committee Meeting

February 10, 2026
111 Pinehouse Drive, Saskatoon, SK

Present: Reeve Hon. Joe Hargrave - Via Video Conference
Div. 8 Councillor Wendy Trask
Div. Councillor Art Pruum

Regrets: Div. 7 Councillor Calvin Vaandrager

Staff: James Burkell - Human Resources Manager
Kerry Hilts, Chief Administrative Officer

1. Call to Order

Councillor Pruum called the meeting to order at 11:17 am.

2. Declaration of Conflict of Interest

None.

3. In-Camera under Section 16(1)(a) of LAFOIP - Advice from Officials

Moved by: Trask

THAT the meeting moves In-Camera at 11:17 am under Section 16(1)(a) of *LAFOIP* - Advice from Officials.

Carried Unanimously

4. Out of In-Camera and reconvene the public meeting.

Councillor Pruum moved the meeting out of In-Camera and reconvened the Public Meeting at 11:47 am.

5. Rise and Report

Moved by: Pruum

THAT the Executive Committee recommends that a third party provides mandatory Council Governance Orientation, as per Section 3 in the Council Code of Ethics Bylaw 18/24, in April 2026.

Carried Unanimously

6. Adjourn

Councillor Pruum ADJOURNED the meeting at 11:47 am.

Hon. Joe Hargrave, Reeve



MINUTES OF THE REGULAR MEETING OF COUNCIL

January 27, 2026, 8:15 am
111 Pinehouse Drive, Saskatoon, SK

Present: Reeve Hon. Joe Hargrave
Div. 1 Councillor John Germs
Div. 2 Councillor John Saleski - Via Video Conference
Div. 3 Councillor Lyndon Haduik
Div. 4 Councillor David Greenwood
Div. 5 Councillor Art Pruim
Div. 7 Councillor Calvin Vaandrager
Div. 8 Councillor Wendy Trask

Regrets: Div. 6 Councillor Steven Balzer

Staff: Kerry Hilts - Chief Administrative Officer
Ben Sipple - Executive Assistant to CAO
Eileen Prosser - Legislative Officer
Doug Ramage - Director of Planning & Development
Kylie Stumborg - Manager of Long Range & Regional Planning
Kristie Muzyka - Planner II
Cal Hamm - Director of Finance & IT
Tanya Kolbeck - Tax Assessor
Hayder Lateef - Director of Infrastructure & Public Works
Jennifer Krasowski - Senior Project Engineer
Natalia Pavuk - Planning Tech

1. **Call To Order**

Reeve Hargrave called the meeting to order at 8:15 am.

1.1 **In-Camera under Section 16(1)(a) of LAFOIP - to discuss Advice from Officials and CAO Dialogue**

Resolution: 2026-01-001

Moved by: Pruim

THAT the meeting move In-Camera at 8:17 am under *LAFOIP* Section:

16(1)(a) - to discuss Advice from Officials and CAO Dialogue.

Carried Unanimously

1.2 **Out of In-Camera and reconvene the Public Meeting at 8:55 am.**

The Reeve moved the meeting out of In-Camera and reconvened Public Meeting at 8:53 am.

Meeting break from 8:53 am to 9:02 am.

2. Agenda

Resolution: 2026-01-002

Moved by: Germs

That the Agenda be ACCEPTED as amended by adding the following:

5.7.9 - Future of P4G - Reeve Hargrave

Carried Unanimously

3. Declaration of Conflict of Interest

4. Public Hearing(s) 9:00 am

Councillor Saleski left at 9:02 am.

4.1 Move meeting into the Public Hearing

Resolution: 2026-01-003

Moved by: Greenwood

THAT the meeting moves into the Public Hearing at 9:02 am.

Carried Unanimously

4.1.1 Bylaw 56-25 - Abee & Galshany Raja - Rezoning - Div. 4

No verbal or written submissions received.

4.1.2 Bylaw 58-25 - Valley Road Business Parks Ltd - Div. 4

No verbal or written submissions received.

4.1.3 Bylaw 57-25 - Valley Road Business Parks Ltd/Crown in Right Sask. - Road Closure -Div. 4

No verbal or written submissions received.

4.2 Close Public Hearing

Resolution: 2026-01-004

Moved by: Haduik

THAT the Public Hearing be closed and the Regular Meeting resumes at 9:06 am.

Carried Unanimously

5. Planning

5.1 Bylaw(s) for Second and Third Reading

5.1.1 Bylaw 56-25 - Second Reading

Resolution: 2026-01-005

Moved by: Germs

THAT Bylaw 56-25 be given SECOND READING.

Carried Unanimously

5.1.2 Bylaw 56-25 - Third Reading

Resolution: 2026-01-006

Moved by: Greenwood

THAT Bylaw 56-25 be given THIRD READING and ADOPTED.

Carried Unanimously

5.1.3 Bylaw 58-25 - Second Reading

Resolution: 2026-01-007

Moved by: Trask

THAT Bylaw 58-25 be given SECOND READING.

Carried Unanimously

5.1.4 Bylaw 58-25 - Third Reading

Resolution: 2026-01-008

Moved by: Vaandrager

THAT Bylaw 58-25 be given THIRD READING and ADOPTED.

Carried Unanimously

5.2 Applications for Discretionary Use - n/a

5.3 Applications for Zoning & OCP Amendment(s)

5.3.1 CDI 26-001 - Bylaw 02-26 - Rezoning - 1st Choice Fabric Installations Inc. - Div. 6

Resolution: 2026-01-009

Moved by: Vaandrager

THAT Bylaw 02-26 to rezone Parcel 'A', SE 3-39-5-W3 from D-Agricultural District 1 to D-Agricultural Residential 1 District, for the purpose of establishing a single agricultural residential yard site, be given FIRST READING and Administration be authorized to proceed with the Public Notice Process.

Carried Unanimously

5.3.1.1 CDI 26-001- Road Build-up Agreement - 1st Choice Fabric Installations Inc. - Div. 6

Resolution: 2026-01-010

Moved by: Pruijm

THAT the applicant, 1st Choice Fabric Installations Inc., enter into a road build-up agreement with the R.M. of Corman Park to bring a portion of Township Road 390 to main farm access road standards prior to third reading of Bylaw 02-26.

Carried Unanimously

5.4 Rezoning with Subdivision(s) - n/a

5.5 Applications for Subdivision(s)

Councillor Saleski returned to the meeting at 9:09 am.

5.5.1 CDI 26-002 - Subdivision 2025-32 - Hidden Valley Dairies Ltd. - Div. 6

Resolution: 2026-01-011

Moved by: Haduik

THAT the application of Hidden Valley Dairies Ltd. to subdivide a 32.38 ha (80 acre) parcel labelled as Parcel 'D' from NE 4-40-4-W3, for the purpose of creating an agricultural holding as shown on the Plan of Proposed Subdivision labelled as 'Appendix 1' be APPROVED subject to:

- i. The applicant being solely responsible for all the costs of subdivision process;
- ii. The execution and registration of an easement agreement to provide for a 5-metre-wide road widening easement adjacent to Range Road 3043 for the length of the source parcel;
- iii. The installation of any new plumbing and sewage systems shall be permitted, inspected and approved by the Saskatchewan Health Authority;
- iv. The applicant obtaining the necessary approvals and complying with the requirements and recommendations of all government ministries and agencies including, but not limited to, the Water Security Agency, the Saskatchewan Health Authority, the Ministry of Environment, and the Ministry of Parks, Culture and Sport;
- v. The property owners shall not block, divert or otherwise alter natural drainage patterns without prior consent from the Water Security Agency;
- vi. Any new approaches to Parcel 'D' or the remnant shall be constructed subject to consultation with, and approval from, the R.M. of Corman Park;
- vii. The construction of any buildings on Parcel 'D' or the remnant shall require the approval of a development permit and building permit from the R.M. of Corman Park; and,
- viii. Provision for the relocation of utility services is the responsibility of the applicant and at their expense to the satisfaction of the affected utility departments.

Carried Unanimously

5.6 Development Summary Report - Quarterly

5.6.1 CII 26-001 - Q4 Oct- Dec 2025

Resolution: 2026-01-012

Moved by: Haduik

THAT the Q4 2025 Development Summary Report be RECEIVED AS INFORMATION.

Carried Unanimously

5.7 Planning - Other

5.7.1 Bylaw 50-25 - Rescind Third Reading- Resolution 2025-11-010

Resolution: 2026-01-013

Moved by: Germs

THAT THIRD READING of Bylaw 50-25 to remove the Holding Provision from a portion of LSD 11, 14, 15, and 16 N ½ 34-35-5-W3 from D-Country Residential 3 District by Hold to D-Country Residential 3 District for the purpose of permitting a multi-parcel country residential subdivision Resolution 2025-11-010 be RESCINDED.

Carried Unanimously

5.7.2 Bylaw 50-25 - Rescind Second Reading - Resolution 2025-10-028

Resolution: 2026-01-014

Moved by: Greenwood

THAT SECOND READING of Bylaw 50-25, Resolution 2025-10-028 be RESCINDED.

Carried Unanimously

5.7.3 Bylaw 50-25 - Second Reading as amended

Resolution: 2026-01-015

Moved by: Trask

THAT Bylaw 50-25 as amended by removing of the wording 'This Bylaw shall come into force and take effect upon receiving the approval of the Minister of Government Relations' be given SECOND READING.

Carried Unanimously

5.7.4 Bylaw 50-25 - Third Reading as amended.

Resolution: 2026-01-016

Moved by: Vaandrager

THAT Bylaw 50-25 as amended by removing of the wording 'This Bylaw shall come into force and take effect upon receiving the approval of the Minister of Government Relations' be given THIRD READING.

Carried Unanimously

5.7.5 Bylaw 57-25 - Rescind Third Reading - Resolution 2025-12-011

Resolution: 2026-01-017

Moved by: Pruijm

THAT THIRD READING of Bylaw 57-25 to close a portion of roadway identified as ORA 55-36-6-3 and shown lying within the bold dashed line on the Plan of Proposed Subdivision attached as Attachment 'A' and forming part of this Bylaw Resolution 2025-12-011 be RESCINDED.

Carried Unanimously

5.7.6 Bylaw 57-25 - Rescind Second Reading - Resolution 2025-12-009

Resolution: 2026-01-018

Moved by: Haduik

THAT SECOND READING of Bylaw 57-25, Resolution 2025-12-009 be RESCINDED

Carried Unanimously

5.7.7 Bylaw 57-25 - Second Reading as amended.

Resolution: 2026-01-019

Moved by: Germs

THAT Bylaw 57-25 as amended by removing of the wording 'This Bylaw shall come into force and take effect upon receiving the approval of the Minister of Government Relations' be given SECOND READING.

Carried Unanimously

5.7.8 Bylaw 57-25 - Third Reading as amended.

Resolution: 2026-01-020

Moved by: Greenwood

THAT Bylaw 57-25 as amended by removing of the wording 'This Bylaw shall come into force and take effect upon receiving the approval of the Minister of Government Relations' be given THIRD READING.

Carried Unanimously

5.7.9 Future of P4G - Reeve Hargrave

Resolution: 2026-01-021

Moved by: Trask

THAT Administration provides to Council a comprehensive report on the status of P4G and the process if the R.M. chooses to opt out.

Carried Unanimously

6. Delegations - n/a

7. Consent Agenda Items

Resolution: 2026-01-022

Moved by: Germs

THAT the Consent Agenda Recommendations - Items 7.1.1.1 to 7.1.2 and 7.2.1.1 to 7.2.2 and 7.3.1.1 to 7.3.2 and 7.4, 7.5 be ADOPTED as one motion.

Carried Unanimously

7.1 Administration Committee Meeting

7.1.1 Administration Committee Meeting Recommendations - January 13, 2026

7.1.1.1 Con-Tech General Contractors – Report of MR Cash in Lieu for UFA

Resolution: 2026-01-023

Recommendation: Greenwood

THAT Administration provides a report on what the Municipal Reserve Cash in Lieu of land fee and other development servicing fees was for the UFA at the current Council approved land values.

Carried Unanimously

7.1.1.2 Delegation(s) - Con-Tech General Contractors - Duane Shapka - (5 min)

Resolution: 2026-01-024

Recommendation: Pruiim

THAT the presentation from Con-Tech General Contractors - Duane

Shapka be RECEIVED AS INFORMATION.
Carried Unanimously

7.1.1.3 Council Appointment updates – P4G ROC & REC, AC-26-001

Resolution: 2026-01-025

Recommendation: Hargrave
THAT Reeve Hargrave is appointed to the P4G Regional Oversight Committee (ROC) as the primary voting member with Councillor Trask appointed as the alternate and that both attend the ROC meetings when possible.
Carried Unanimously

7.1.1.4 Division 8 January 2026 Newsletter , AC-26-002

Resolution: 2026-01-026

Recommendation: Saleski
THAT the January 2026 Newsletter from Councillor Trask for distribution to Division 8 under Policy GA-006 is APPROVED.
Carried Unanimously

7.1.1.5 Proposed Council Professional Development Policy GG-006, AC-26-003

Resolution: 2026-01-027

Recommendation: Balzer
THAT the Council Professional Development Policy GG-006 be APPROVED.
In Favour (8): Hargrave, Germs, Saleski, Haduik, Pruij, Balzer, Vaandrager, and Trask
Absent (1): Greenwood
Carried (8 to 0)

7.1.1.6 Considerations for a New R.M. Municipal Office, AC-26-004

Resolution: 2026-01-028

Recommendation: Saleski
THAT Administration prepare a report outlining options for long-term planning for a new municipal office building over a 10-year period. The report is to include:

- the annual reserve contributions required to assist the plan; and
- current relocation options for the Corman Park Police Services.

In Favour (8): Hargrave, Greenwood, Saleski, Haduik, Pruij, Balzer, Vaandrager, and Trask
Opposed (1): Germs
Carried (8 to 1)

7.1.2 Administration Committee Meeting Minutes Approval - January 13, 2026

Resolution: 2026-01-029

Recommendation:
THAT January 13, 2026 Administration Committee Minutes be APPROVED.

7.2 Planning Committee Meeting

7.2.1 Planning Committee Meeting Recommendations

7.2.1.1 PD 26-001 - P4G Update

Resolution: 2026-01-030

Recommendation: Germs

THAT the revised P4G Terms of Reference be RECEIVED AS INFORMATION.

Carried Unanimously

7.2.1.2 PD 26-002 - Final Municipal Reserve Evaluation - add category

Resolution: 2026-01-031

Recommendation: Greenwood

THAT Administration directs Brunsdon Lawrek & Associates to add another category to the Municipal Reserve Evaluation Report for limited use, rural commercial, and contract rezoning sites.

In Favour (7): Hargrave, Germs, Saleski, Haduik, Greenwood, Vaandrager, and Trask

Opposed (2): Pruum, and Balzer

Carried (7 to 2)

7.2.1.3 PD 26-002 - Final Municipal Reserve Evaluation Report

Resolution: 2026-01-032

Recommendation: Trask

THAT the Municipal Reserve Valuation Project Update be RECEIVED AS INFORMATION.

7.2.2 Planning Committee Meeting Minutes Approval - January 13, 2026

Resolution: 2026-01-033

Recommendation:

THAT January 13, 2026 Planning Committee Minutes be APPROVED.

7.3 Public Works Committee Meeting

7.3.1 Public Works Committee Meeting Recommendations - January 13, 2026

7.3.1.1 PW 25-024 - MG30 Usage

Resolution: 2026-01-034

Recommendation: Trask

THAT the R.M. does not proceed with utilizing MG30 for future applications.

Carried Unanimously

7.3.1.2 PW 26-002 - Road Renaming - Formal Approval

Resolution: 2026-01-035

Recommendation: Balzer

THAT to improve Civic Addressing and Emergency Response, the following roads be formally APPROVED to be renamed:

1. The portions of Range Road 3061 and Township Road 352 southeast of Valley Road to WILLOW TRAIL.

2. The portion of Range Road 3060A south of Township Road 352 (southeast of Valley Road) to WILLOW POINT.

3. The portions of Township Road 380 and Range Road 3052

northeast of Township Road 380 to MÍSKANAW CUTOFF.

4. The North-South portion of Range Road 3062 remaining after the realignment of Dalmeny Road near Highway 305 to FORTNUM ROAD.

5. The renaming of the East-West portion of Range Road 3062 remaining after the realignment of Dalmeny Road near Highway 305 to FORTNUM GATE.

6. The portion of Range Road 3053 remaining after the realignment of Highway 305 north of Martensville to 13 MILE PLACE.

Carried Unanimously

7.3.1.3 PW 26-002 – Road Renaming - Endorsement

Resolution: 2026-01-036

Recommendation: Pruiim

THAT the renaming of the portion of TOWNSHIP ROAD 380 extending 500 meters southwest from Cathedral Bluffs to CATHEDRAL BLUFFS ROAD and that owners of property adjacent to the road be notified for comment of the intention to rename under Policy PW-53 be ENDORSED.

Carried Unanimously

7.3.1.4 PW 26-002- Road Renaming - Endorsement

Resolution: 2026-01-037

Recommendation: Saleski

THAT the renaming of the portion of Township Road 373 between Township Road 373 (Beam Road) and Saskatoon City Limits to 60th STREET WEST and that owners of property adjacent to the road be notified for comment of the intention to rename under Policy PW-53 be ENDORSED, and;

THAT a new road be named Harwood Road in the future.

Carried Unanimously

7.3.1.5 Councillor Germs - Review of Grader Zones

Resolution: 2026-01-038

Recommendation: Germs

THAT Administration provide a comprehensive report in Q2 2026 on different options for a better level of service in grading zones, including but not limited to, what the assessment is in each division, km's of routes to grade in each zone and working hours logged on routes.

Carried Unanimously

7.3.2 Public Works Committee Minutes Approval - January 13, 2026

Resolution: 2026-01-039

Recommendation:

THAT January 13, 2026 Public Works Committee Minutes be APPROVED

7.4 Council Meeting Minutes

Resolution: 2026-01-040

Recommendation:

THAT the following Council Meeting Minutes be APPROVED:

December 16, 2025 - Regular Council Meeting

7.5 Correspondence - Information

Resolution: 2026-01-041

Recommendation:

THAT the following correspondence be RECEIVED AS INFORMATION:

- 2025-11-19 Merrill Hill AGM Minutes
- 2025-11-26 Riverside Estates AGM Minutes
- 2025-12-09 Beaver Creek AGM Minutes
- 2025-12-18 Discovery Ridge Minutes

8. New Business Arising from the Minutes

Councillor Greenwood asked Administration if the upcoming report to Council regarding applying the Base Tax by unique properties, (Resolution 2025-12-042), could include a review of using reserves for any budgeting shortfalls. Administration confirmed that information will be included in the report.

9. Financial Reports

Resolution: 2026-01-042

Moved by: Greenwood

THAT Financial Reports 9.1 to 9.6, be ACCEPTED as presented.

Carried Unanimously

9.1 Payment Summary

9.2 Payment Detail

9.3 Mastercard Statement

9.4 Payroll Summary

9.5 Bank Reconciliation

9.6 Variance Report (Quarterly Report) - Q4 Oct-Dec 2025

10. Council Division Updates & Remuneration Report

Resolution: 2026-01-043

Moved by: Haduik

THAT the Council Division Updates and Remuneration Reports 10.1 to 10.3 be ACCEPTED as presented.

Carried Unanimously

10.1 Council Division Updates (verbal)

10.2 Council Indemnity

10.3 Council Payroll Summary

Meeting Break 9:39 am to 9:45 am.

11. Administration

11.1 Council-CAO Relationship and Use of a Council-CAO Covenant, RCM-26-001

Resolution: 2026-01-043

Moved by: Pruim

THAT the Council-Chief Administrative Officer Covenant be APPROVED.

In Favour (5): Hargrave, Germs, Pruim, Vaandrager, and Trask

Opposed (3): Saleski, Haduik, and Greenwood

Absent (1): Balzer

Carried (5 to 3)

11.2 Appointment of Bylaw Enforcement Officers, RCM-26-004

Resolution: 2026-01-044

Moved by: Haduik

THAT Bylaw 03-26 being a bylaw to appoint municipal Bylaw Enforcement Officers, be given FIRST READING.

Carried Unanimously

Resolution: 2026-01-045

Moved by: Pruim

THAT Bylaw 03-26 be given SECOND READING.

Carried Unanimously

Resolution: 2026-01-046

Moved by: Vaandrager

THAT Bylaw 03-26 be given UNANIMOUS CONSENT for THIRD READING.

Carried Unanimously

Resolution: 2026-01-047

Moved by: Trask

THAT Bylaw 03-26 be given THIRD READING and ADOPTED.

Carried Unanimously

11.3 Proposed Policy GA-012 Access to Information - The Local Authority Freedom and Protection Act, RCM-26-007

Resolution: 2026-01-048

Moved by: Trask

THAT Policy GA-012 Access to Information – *The Local Authority Freedom of Information and Protection of Privacy Act* is APPROVED, and that previous Policy GA-005 is REPEALED.

Carried Unanimously

11.4 2026 SARM Insurance Policy Renewal, RCM-26-006

Resolution: 2026-01-049

Moved by: Haduik

THAT the renewal of the 2026 SARM Insurance policies for Fidelity Bond Coverage, Liability Self-insurance Coverage and Excess Liability Coverage be approved.

Carried Unanimously

11.5 Municipal Revenue Sharing - Eligibility Requirements and Declaration, RCM-26-005

Resolution: 2026-01-050

Moved by: Germs

THAT the Council of the Rural Municipality of Corman Park No. 344 confirms the Municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- a. Submission of the 2024 Audited Financial Statements to the Ministry of Government Relations;
- b. Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- c. In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- d. Adoption of a Council Procedures Bylaw;
- e. Adoption of an Employee Code of Conduct; and,
- f. All members of Council have filed and annually updated their Public Disclosure Statements, as required.

Carried Unanimously

11.6 Fire Service Fees – Selection of Payment Plan for property located at 862 Valley Road, NW 9-35-6-W3, RCM-26-009

Resolution: 2026-01-051

Moved by: Greenwood

THAT Council waves 50% of the fire services invoice at 862 Valley Road and that a payment plan is agreed to with the property owner for the balance.

In Favour (1): Greenwood

Opposed (7): Hargrave, Germs, Saleski, Haduik, Pruijm, Vaandrager, and Trask

Absent (1): Balzer

Motion Lost (1 to 7)

Resolution: 2026-01-052

Moved by: Greenwood

THAT Council approves the payment plan for fire services invoicing at 862 Valley Road that includes monthly payments of \$1,000.00 on the 1st of each month starting February 1, 2026 until paid in full.

In Favour (6): Germs, Saleski, Haduik, Greenwood, Vaandrager, and Trask

Opposed (2): Hargrave, and Pruijm

Absent (1): Balzer

Carried (6 to 2)

11.7 Tax Abatement Request – James and Maria Cheke. Division - 2, RCM-26-008

Resolution: 2026-01-053

Moved by: Saleski

THAT a tax abatement of \$1,949.44 for the municipal portion of the 2025 property tax at legal land description Blk 4, SE-33-35-5-W3, Plan number 102322886 be APPROVED.

In Favour (7): Hargrave, Germs, Saleski, Haduik, Greenwood, Pruum, and Vaandrager

Opposed (1): Trask

Absent (1): Balzer

Carried (7 to 1)**11.8 FI-0012 - Tax Exemption Policy, RCM-26-014**

Resolution: 2026-01-054

Moved by: Greenwood

THAT the Tax Exemption Policy FI-0012 be APPROVED with the following amendments and that Administration contact developers in the R.M. to make them aware of the policy:

Building Permit Value	Exemption Term	New Building Exemption Percentage	Number of Full-Time Employees
\$1,000,000 to \$5,000,000	One Year	100%	5 Full-Time Employees
More than \$5,000,001	Three Year	100%	More than 6 Full-Time Employees

Carried Unanimously**11.9 2027 to 2028 Sask Lotteries Community Grant Allocations to other Municipalities, RCM-26-011**

Resolution: 2026-01-055

Moved by: Greenwood

THAT the R.M does not allocate any of their Sask Lotteries Community Grant Funding for 2027 to 2028 to the following municipalities:

- Asquith - \$955
- Clavet - \$690
- Dalmeny - \$2,761
- Langham - \$2,322
- Martensville - \$4,999
- Osler - \$1,916
- Warman - \$4,999

In Favour (2): Saleski, and Greenwood

Opposed (6): Hargrave, Germs, Haduik, Pruim, Vaandrager, and Trask

Absent (1): Balzer

Motion Lost (2 to 6)

Resolution: 2026-01-056

Moved by: Pruim

THAT Corman Park allocates \$18,642 of their Sask Lotteries Community Grant Funding for 2027 to 2028 to the following municipalities at the dollar amounts listed below and that Corman Park retains the balance of \$38,821 of the 2027 to 2028 Sask Lotteries Community Grant Funding:

- Asquith - \$955
- Clavet - \$690
- Dalmeny - \$2,761
- Langham - \$2,322
- Martensville - \$4,999
- Osler - \$1,916
- Warman - \$4,999

Carried Unanimously

11.10 Corman Park Board of Police Commissioners Member at Large Position, RCM-26-010

Resolution: 2026-01-057

Moved by: Pruim

THAT Mike Montgomery be APPOINTED to the Corman Park Board of Police Commissioners as a Member at Large.

Carried Unanimously

12. Public Works

Councillor Haduik left from 11:12 am to 11:14 am.

12.1 SK Recycles Transition Council Report, RCM-26-015

Resolution: 2026-01-058

Moved by: Haduik

THAT the R.M. continues the current service with SK Recycles and Loraas until February 2028 be APPROVED.

Carried Unanimously

Resolution: 2026-01-059

Moved by: Germs

THAT the R.M. receives curbside service directly by SK Recycles beginning February 1, 2028 be APPROVED.

Carried Unanimously

Councillor Greenwood left from 11:17 am to 11:20 am.

12.2 Spring Road Restrictions, RCM-26-013

Resolution: 2026-01-060

Moved by: Trask

THAT Administration enforce the Spring Road Restrictions in accordance with restricting heavy vehicle use as per the Ministerial Order, with additional R.M. specific exemptions as outlined below:

- All vehicles covered under the Ministerial Order.
- M. of Corman Park fleet when conducting necessary maintenance.
- Garbage and Septic Collection vehicles which hold an R.M. of Corman Park flat fee permit, issued for the purpose of maintaining a consistent standard of service related to waste collection to R.M. ratepayers year-round.
 - One off or non-essential garbage collection, such as waste associated with demolition activities, would not be issued a permit under this category.
- Vehicles essential to agricultural activities and/or food supply, which include but are not limited to milk trucks, grain trucks, vehicles carrying and/or delivering farm supplies and/or equipment, feed trucks, refrigeration trucks, etc.
- Hauling necessary for emergent purposes only (i.e., road washouts, construction of essential and time sensitive public infrastructure, etc.) with some restrictions on weight and frequency.
- Situations where applying the restriction would otherwise pose a significant risk to human or animal life.

Carried Unanimously

Resolution: 2026-01-061

Moved by: Pruum

THAT Administration be directed to update the R.M.'s permitted services during Spring Road Restrictions to include the following clarification under vehicles essential to agricultural activities and/or food supply:

- Heavy truck traffic that does not hold its own Agricultural Road Use Permit with the R.M. of Corman Park may either:
 - request a Flat Fee Permit from the R.M.; or
 - operate under the Agricultural Road Use Permit of the producer for whom they are hauling;

AND FURTHER THAT this provision be added as a sub-bullet under the existing category of:

- *Vehicles essential to agricultural activities and/or food supply, including but not limited to milk trucks, grain trucks, vehicles carrying and/or delivering farm supplies and/or equipment, feed trucks, refrigeration trucks, and similar vehicles.*

Carried Unanimously

13. Reeve's Report - Verbal

Resolution: 2026-01-062

Moved by: Greenwood

THAT the Reeve's report be RECEIVED AS INFORMATION.

Carried Unanimously

14. Chief Administrative Officer Report

Resolution: 2026-01-063

Moved by: Haduik

THAT the Chief Administrative Officer report be RECEIVED AS INFORMATION.

Carried Unanimously

15. Police Chief - CPPS Statistic Reports**15.1 CPPS - Stat Reports December 2025 & Year to Date**

Resolution: 2026-01-064

Moved by: Vaandrager

THAT the Corman Park Police Service reports be RECEIVED AS INFORMATION.

Carried Unanimously

16. Correspondence - Action Items -n/a**17. Upcoming Meetings**

Wednesday, January 28, 2026	2:00 PM	Police Commission Meeting
Thursday, February 5, 2026	11:30 AM	DPC
Monday, February 10, 2025	8:30 AM	Committee of the Whole
Tuesday, February 24, 2026	8:15 AM	Regular Council Meeting
Wednesday, February 25, 2026	2:00 PM	Police Commission Meeting
Thursday, March 5, 2026	11:30 AM	DPC
March 10-12, 2026	8:30 AM	SARM Convention
Tuesday, March 17, 2026	8:30 AM	Committee of the Whole
Wednesday, March 25, 2026	2:00 PM	Police Commission Meeting
Tuesday, March 31, 2026	8:15 AM	Regular Council Meeting
Thursday, April 2, 2026	11:30 AM	DPC

18. Adjournment

Resolution: 2026-01-065

Moved by: Greenwood

That the meeting be ADJOURNED at 11:38 pm.

Carried Unanimously

Hon. Joe Hargrave, Reeve

Kerry Hilts, Chief Administrative Officer



Minutes of the Special Council Meeting

February 10, 2026
111 Pinehouse Drive, Saskatoon, SK

Present: Reeve Hon. Joe Hargrave - Via Video Conference
Div. 1 Councillor John Germs
Div. 2 Councillor John Saleski - Via Video Conference
Div. 3 Councillor Lyndon Haduik
Div. 4 Councillor David Greenwood
Div. 5 Councillor Art Pruij
Div. 6 Councillor Steven Balzer
Div. 8 Councillor Wendy Trask

Regrets: Div. 7 Councillor Calvin Vaandrager

Staff: Kerry Hilts - Chief Administrative Officer
Eileen Prosser - Legislative Officer
Doug Ramage - Director of Planning & Development
Brett Kitchen - Planner II
Shayden Brandt - Planner I
Cal Hamm - Director of Finance & IT
Hayder Lateef - Director of Infrastructure & Public Works

1. Call to order

Councillor Germs called the meeting to order at 10:41 am.

2. Agenda

Resolution: 2026-02-001

Moved by: Trask

THAT the Agenda be ACCEPTED as presented.

Carried Unanimously

3. Declaration of Conflict of Interest

None

4. Biosolids Pipeline Corridor Project Endorsement, SCM-26-001

Resolution: 2026-02-002

Moved by: Germs

THAT the delegation Gary Schreiner, be APPROVED to address Council regarding the Biosolids Pipeline Corridor Project.

Carried Unanimously

Resolution: 2026-02-003

Moved by: Pruim

THAT Resolution 2025-09-069, *“THAT Council endorse the Biosolids Pipeline Corridor Project subject to the City of Saskatoon receiving the Provincial Grant for the project”* be RESCINDED, and;

THAT the R.M. secures capacity through SaskWater once the anticipated purple waterline is built;

AND FURTHER THAT the R.M. ENDORSE the Biosolids Pipeline Corridor Project with the following conditions:

- upgrade RR 3051 between Penner Road and TWP Road 382 to an asphalt paved road standard with all manholes in ditches;
- water/wastewater secured through the City of Saskatoon;
- any decommissioning and future liability of the former lines become the responsibility of the City of Saskatoon.

Carried Unanimously

5. Adjourn

Councillor Haduik ADJOURNED the meeting at 11:10 am.

Hon. Joe Hargrave, Reeve

Kerry Hilts, Chief Administrative Officer

Highway 41 Water Utility (H41WU)
Minutes of the Meeting held January 23, 2025
In Office Meeting, Aberdeen, SK

Attendance:

- Rene Labrecque
- Rochelle Blocka
- Dale Cousin
- Christine Meachem
- Myron Romanchuk
- Mark Schaffel
- Dave Tamney
- Blaine Tomolak

Rene Labrecque called the meeting to order at: 7:04 p.m.

7:05 guests Blair Cummins and Pat Engelberts joined the meeting to discuss the Truckfill stations. They are subscribers within the RM of Blucher and use the Glenmaur Truckfill. They are very happy with the increased flow upgrade and the 6 outside storage tanks as many farmers utilize the truckfills and lineups have greatly decreased. They wanted to ask if it was possible to extend the season on the Truckfill outside tanks. They asked if the utility could explore costs involved with extending the outside tank season by installing heat tapes, etc. Blaine Tomolak will put together costs involved with an upgrade and present at the next Budget meeting. **Guests exited the meeting at 7:40.**

Adopt agenda: Add on Truckfill Controls Upgrade to Agenda. Dave Tamney moved adoption of the agenda as presented, seconded by **Myron Romanchuk**; carried.

Minutes from last meeting: Changes to minutes: none, **Mark Schaffel** moved adoption of the minutes, **Dave Tamney** seconded; carried.

Financial Report as presented by Christine Meachem:

*Motion [Motion 1 – 2025] **Dale Cousin** made the motion to accept the financial report as presented by Christine Meachem, **Mark Schaffel** seconded, carried.*

*Motion [Motion 2 – 2025] to pay the bills: **Mark Schaffel** made the motion to pay the accounts payables, **Rene Labrecque** seconded, carried.*

Administrator's Report as presented by Christine Meachem

Board Review – Daily Water Testing Logs and Saskatchewan Research Council (SRC) Testing

*Motion [Motion 3 – 2025] board read the Daily Water Testing and Saskatchewan Research Council testing log records: **Dale Cousin** made the motion, **Dave Tamney** seconded, carried.*

Review of Accounts Receivable.

Overdue notices have been sent and collections are going well. All 2024 outstanding curbside amounts have been sent to the respective RMs Tax Roll and removed from Receivables (added to Tax Roll Liability - \$2,214.01).

December was a busy month for the Administrator preparing for year-end. Christine Meachem will call and schedule an appointment with the auditor.

All 2024 invoices for phase I of the Highway 5 Project were submitted and accepted by year-end to the Ministry of Highways (MoH) to be re-imbursed by 50% as per contract with MoH.

Christine Meachem applied for a Summer Student Grant for summer of 2025. Resumes are arriving from SaskPolytech and all interviews must be completed by February 14th to qualify for the Co-operative student program.

The SARWP conference was held on December 2nd and 3rd in Saskatoon. Rene Labrecque, Christine Meachem, Blaine Tomolak, and Kevin Moulds attended.

The City of Saskatoon increased their water cost to H41WU by 5% January 1st, 2025. SaskWater will increase their cost by 2% July 1, 2025. To accommodate the rising water cost, H41WU will increase their rate to the subscriber by 5.4% as of January 2025 utility notices.

*Motion [Motion 4 – 2025] motion to accept Bylaw No 01-2025, to fix the rates to be charged for the use and consumption of water, **Dave Tamney** made the motion, **Mark Schaffel** seconded, carried.*

Schedule a budget meeting with Rene Labrecque and Christine Meachem for next week. A major item to consider is upgrading the Truckfill operating system when planning for the 2025 budget. Dale Cousin presented a powerpoint with differing price points; more research will need to be done to determine extent of upgrade.

The Town of Aberdeen Truckfill was damaged by intruders in December and is being repaired through insurance. The Town of Aberdeen asked H41WU if the utility would like to upgrade the truckfill or replace the existing coin operated system. The small truckfill will remain as coin operated as the costs involved with the upgrade is too high.

Maintenance Operator Report: Presented by Blaine Tomolak

Blaine Tomolak spent many hours analyzing subscriber information to correct phases on the master list. This will help to ensure accuracy for phase consumption data and necessary communication with the subscriber. Consumption data shows purchased and sold water numbers do not match on all phases. Further investigation is required.

SaskWater found a leak in their existing pipe during new distribution pipe relocation. A PDWA was issued to our ASWWU and MWWI phases during the repair shut down. Bacti samples were collected and submitted. Results are expected on Friday, January 24th.

SaskWater relocation work along Highway 5 is expected to be completed by April 2025. H41WU will then construct nine new tie-in locations to the new distribution system.

The annual Water Security Agency inspection is scheduled for March 26, 2025.

Blaine Tomolak is on vacation January 27 – February 10. A back-up operator is in place and Kevin Moulds will be the main contact for daily testing, weekly sampling, pumphouse inspections, and all correspondence with the back-up operator.

Safety Update: by Mark Schaffel

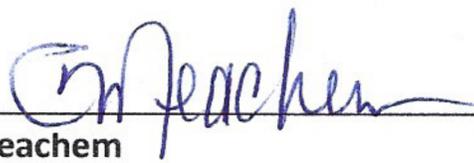
There have been no safety issues to report.

Next Board meeting is scheduled for, February 27, 2025.

Hr meeting and employee reviews are scheduled for February 26, 2025.

Meeting adjourned at 11:04 p.m. by Rene Labrecque.

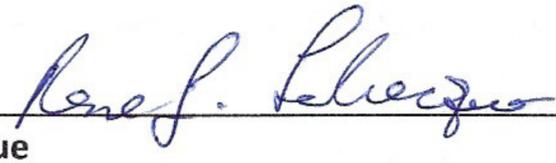
Signed by



Christine Meachem

Administrator

Approved by



Rene Labrecque

Chairman

Highway 41 Water Utility (H41WU)
Minutes of the Meeting held February 27, 2025
In Office Meeting, Aberdeen, SK

Attendance:

- Rene Labrecque
- Rochelle Blocka
- Dale Cousin
- Christine Meachem
- Myron Romanchuk
- Mark Schaffel
- Dave Tamney
- Blaine Tomolak

Rene Labrecque called the meeting to order at: 7:03 p.m.

Adopt agenda: Dale Cousin moved adoption of the agenda after adding an in-camera session at end of meeting for employee compensation, seconded by **Dave Tamney**; carried.

Minutes from last meeting: Changes to minutes: none, **Dale Cousin** moved adoption of the minutes, **Mark Schaffel** seconded; carried.

Financial Report as presented by Christine Meachem:

*Motion [Motion 5 – 2025] **Myron Romanchuk** made the motion to accept the financial report as presented by Christine Meachem, **Rene Labrecque** seconded, carried.*

*Motion [Motion 6 – 2025] to pay the bills: **Dave Tamney** made the motion to pay the accounts payables, **Dale Cousin** seconded, carried.*

Board Review – Daily Water Testing Logs and Saskatchewan Research Council (SRC) Testing

*Motion [Motion 7 – 2025] board read the Daily Water Testing and Saskatchewan Research Council testing log records: **Rene Labrecque** made the motion, **Rochelle Blocka** seconded, carried.*

Review of Accounts Receivable.

Overdue notices have been sent and collections are going well. Will ask the Auditor about accounts that are in arrears, and if a new account could be created to track accounts sent to the Credit Bureau.

Administrator's Report as presented by Christine Meachem

Christine Meachem reviewed the Highway 41 Water Utility website and added the minutes from 2024 as downloadable pdfs. The hyperlinks were checked and are functioning properly. Blaine Tomolak reviewed the list of suggested contractors on the website and provided Christine Meachem with an updated list.

The annual Drinking Water Quality and Compliance Notice for 2024 has been completed by Christine Meachem and reviewed by Lee Reinhart at the Water Security Agency. The document will be mailed or emailed to the subscribers with their February utility notices.

Rene Labrecque and Christine Meachem met the first week of February to review the budget for 2025 and discuss areas of concern. The Truckfill controls upgrades were included with this year's budget.

Christine Meachem and Rene Labrecque presented the 2025 proposed budget.

*Motion [Motion 8 – 2025] motion to accept the 2025 Budget as presented by Christine Meachem and Rene Labrecque, **Mark Schaffel** made the motion, **Dale Cousin** seconded, carried.*

A meeting has been scheduled between the Auditors from Jensen Stromberg and Christine Meachem for March 13, 2025. The auditors will visit the office in Aberdeen to commence the audit of H41WU financials.

Christine Meachem has applied for a summer student grant but will not know if it will be rewarded to H41WU until April 2025. Resumes received will be reviewed by Christine Meachem and interviewing post-secondary students will commence closer to the date of grant acceptance.

Maintenance Operator Report: Presented by Blaine Tomolak

Blaine Tomolak has been working with SaskWater on the Highway 5 pipeline relocation project plans. Sal Engineering has been commissioned to create a design report for the Water Security Agency to review and issue a permit to alter the distribution system that will service Bettker Road and Strawberry Hills. This work by H41WU could potentially begin by mid April. SaskWater relocation work is expected to be done by April, allowing H41WU to construct nine new tie-in locations to the distribution system.

The Water Security Agency (WSA) annual inspection was done February 26th, 2025 with Lee Reinhart from the WSA. The inspection went well.

There have been five new potential infill construction project cost estimates sent by Blaine Tomolak. There have been no build confirmations to date.

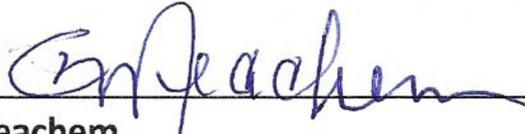
Safety Update: by Mark Schaffel

There have been no safety issues to report. Muster point sign to go up as soon as the snow recedes away from the trees in the back of the building.

Next Board meeting is scheduled for, March 27, 2025.

In-Camera session to discuss and approve employee compensation with HR Committee – at 9:15.

Meeting adjourned at 10:05 p.m. by Rene Labrecque, seconded by Dale Cousin.

Signed by 
Christine Meachem
Administrator

Approved by 
Rene Labrecque
Chairman

Highway 41 Water Utility (H41WU)
Minutes of the Meeting held April 3, 2025
In Office Meeting, Aberdeen, SK

Attendance:

- Rene Labrecque
- Rochelle Blocka
- Dale Cousin
- Christine Meachem
- Myron Romanchuk
- Mark Schaffel
- Blaine Tomolak

Rene Labrecque called the meeting to order at: 7:05 p.m.

Adopt agenda: Dale Cousin moved adoption of the agenda as presented, seconded by **Myron Romanchuk**; carried.

Minutes from last meeting: Changes to minutes: none, Dale Cousin moved adoption of the minutes, **Rochelle Blocka** seconded; carried.

Financial Report as presented by Christine Meachem:

Motion [Motion 9 – 2025] Rochelle Blocka made the motion to accept the financial report as presented by Christine Meachem, Rene Labrecque seconded, carried.

Motion [Motion 10 – 2025] to pay the bills: Dale Cousin made the motion to pay the accounts payables, Myron Romanchuk seconded, carried.

Administrator's Report as presented by Christine Meachem

Board Review – Daily Water Testing Logs and Saskatchewan Research Council (SRC) Testing

Motion [Motion 11 – 2025] board read the Daily Water Testing and Saskatchewan Research Council testing log records: Rochelle Blocka made the motion, Myron Romanchuk seconded, carried.

Mark Schaffel entered meeting at 8:20

Review of Accounts Receivable.

Overdue notices have been sent and collections are going well. Two overdue accounts have been sent to collections, accounts #785 0010 and #85 0040. #785 0010, has since paid their outstanding principal balance in March.

A request has been sent to SecurTek for a quote on a security system for the office building. There has been no response yet, but Christine Meachem will follow-up with the company for a quote. Christine Meachem will also reach out to SGI to see if there is a price break on insurance if there is a security system in place.

Greg Pohler from SaskWater would like to book a customer engagement meeting with the Administrator and members of the Board. His preference is to meet during business hours; therefore, this could limit who can attend the meeting. He will give a one hour presentation and question period afterwards. Christine Meachem to book for April 16th – Rene Labrecque, Mark Schaffel, and Blaine Tomolak to attend.

An appraisal was conducted by SunCorp Valuations in September of 2020 of H41WU Assets to assist with the placement of property insurance. H41WU insurance premiums have been increasing yearly due to inflation of replacement materials; therefore, it was decided not to have a re-appraisal at this time.

The audit with Jensen and Stromberg is well underway. The auditors came to the office on March 13th and worked with Christine Meachem for the day. Everything looked in order and should be completed by early May. The AGM date will need to be set at the next meeting.

Maintenance Operator Report: Presented by Blaine Tomolak

Blaine Tomolak has been working with SaskWater on the Highway 5 relocation project plans for the new H41WU water tie-ins to SaskWater relocated pipeline. The pipeline relocation is going well with SaskWater. Sal Engineering is creating a design report for the Water Security Agency to review and issue a permit to alter the distribution system for the Bettker Road new point of delivery. H41WU will be starting work next week on the new tie-ins.

Blaine Tomolak did a powerpoint presentation to show the work in progress and work to be done along Highway 5. Points discussed were:

- The lines will have to be lowered around the Manhattan Group.
- At Strawberry Hills, H41WU will connect to a new metered manhole to supply water to our Bettker Road and Strawberry Hills subscribers.
- The corner of Old 27 Road and highway 5 will be a new delivery point.

SaskWater relocation work is expected to be completed by end of April.

There are potentially five new infill construction projects for 2025. Blaine Tomolak has provided quotes and is awaiting responses.

Safety Update: by Mark Schaffel

There have been no safety issues to report. Mark Schaffel and the staff talked about safety habits at the last meeting and how ice on the roads is a concern this time of year. Some items that were considered to purchase are removable cleats for walking on the ice, rubber gloves, and particle masks. The staff would like to have a fire extinguisher learning exercise with the local firehouse.

Next Board meeting is scheduled for, May 1st, 2025.

Meeting adjourned at 10:00 p.m. by Rene Labrecque.

Signed by 
Christine Meachem
 Administrator

Approved by 
Rene Labrecque
 Chairman

Highway 41 Water Utility (H41WU)
Minutes of the Meeting held May 1, 2025
In Office Meeting, Aberdeen, SK

Attendance:

- Rene Labrecque
- Rochelle Blocka
- Dale Cousin
- Christine Meachem
- Myron Romanchuk
- Mark Schaffel
- Blaine Tomolak

Rene Labrecque called the meeting to order at: 7:00 p.m.

Adopt agenda: **Mark Schaffel** moved adoption of the agenda as presented, with addition of new Board member replacement discussion under New Business, seconded by **Dave Tamney**; carried.

Minutes from last meeting: Changes to minutes: none, **Rochelle Blocka** moved adoption of the minutes, **Myron Romanchuk** seconded; carried.

Financial Report as presented by Christine Meachem:

*Motion [Motion 12 – 2025] **Dale Cousin** made the motion to accept the financial report as presented by Christine Meachem, **Rene Labrecque** seconded, carried.*

*Motion [Motion 13 – 2025] to pay the bills: **Mark Schaffel** made the motion to pay the accounts payables, **Dave Tamney** seconded, carried.*

Administrator's Report as presented by Christine Meachem

Board Review – Daily Water Testing Logs and Saskatchewan Research Council (SRC) Testing

*Motion [Motion 14 – 2025] board read the Daily Water Testing and Saskatchewan Research Council testing log records: **Rochelle Blocka** made the motion, **Myron Romanchuk** seconded, carried.*

Review of Accounts Receivable.

Overdue notices have been sent and collections are going well.

The Board made a motion to increase the new customer PIN fee for the Truckfill stations from \$20.00 to \$25.00.

*Motion [Motion 15 – 2025] motion to increase the Truckfill starter PIN fee to \$25.00: **Myron Romanchuk** made the motion, **Rene Labrecque** seconded, carried.*

Christine Meachem has reached out to Securtek for a quote on a security system for the office building. The subcontractor will visit the office and provide a quote to be presented at the next Board meeting. H41WU insurance broker has confirmed that a security system installed by a certified security provider, will lower building insurance premiums.

The 2024 Audit is going well and should be completed soon. There were only a few questions and no errors to report. The draft audit will be presented at the next Board meeting prior to the AGM.

Greg Pohler, from SaskWater was unavailable on April 16th for his yearly customer engagement meeting with H41WU. Therefore, Christine Meachem will work with Mr. Pohler to make a meeting arrangement in June. Mr. Pohler would like to arrange a SaskWater engineer to also attend and present a summary of the Highway 5 East pipeline realignment project. Christine Meachem, Mark Schaffel, Rene Labrecque, and Blaine Tomolak to attend the meeting.

Canada Summer Jobs grants have not contacted H41WU regarding summer student funding, therefore, Christine Meachem has not interviewed any summer students as of May 1st. Date of confirmation of funding is unknown.

There have been nine new Truckfill accounts set-up since early Spring. Christine Meachem suggested sending out a letter to Truckfill users who have not used the system for three or more years. Therefore, access codes may then be re-used with new PIN numbers. Auditing the Truckfill accounts will also eliminate users that no longer live in the area and correct any address or phone number changes.

*Motion [Motion 16 – 2025] motion to audit stale Truckfill accounts. Stale being defined as non-use for three years: **Rene Labrecque** made the motion, **Dale Cousin** seconded, carried.*

Maintenance Operator Report: Presented by Blaine Tomolak

Blaine Tomolak has been working with SaskWater on the Highway 5 relocation project and H41WU line relocation work is nearly complete. The Bettker Road and 316 Road manhole tie-ins are expected to be complete by May 15th and should be the final step for the project.

Laniwci and Glenmaur Truckfill stations are operational. The Bergheim Truckfill is experiencing troubles with instrumentation and is currently being worked on.

There were 34 line locate tickets in April due to spring construction.

There are five potential new infill construction projects for summer 2025. Blaine Tomolak has provided cost estimates to potential subscribers and is waiting for project commitments in order to schedule the infill work.

Three Sensus meters have been changed to new Badger meters as they are aging and becoming less reliable on consumption data.

Safety Update: by Mark Schaffel

There have been no safety issues to report.

Next Board meeting is scheduled for, June 18th, 2025.

Rene Labrecque will be stepping down as a Board member and Chairperson at the Annual General Meeting and has been exploring a replacement from the RM of Grant.

AGM Meeting scheduled for, June 19th, 2025.

Meeting adjourned at 9:02 p.m. by Rene Labrecque.

Signed by 
Christine Meachem
Administrator

Approved by 
Rene Labrecque
Chairman

Highway 41 Water Utility (H41WU)
Minutes of the Meeting held June 4, 2025
In Office Meeting with SaskWater, Aberdeen, SK

Attendance:

- Rene Labrecque
- Greg Pohler
- Kevin Moulds
- Christine Meachem
- Mark Schaffel
- Marty Colwell
- Blaine Tomolak

Rene Labrecque called the meeting to order at: 11:00 a.m.

Greg Pohler gave a presentation to Christine Meachem, Rene Labrecque, Mark Schaffel, Blaine Tomolak, and Kevin Moulds.

His presentation focussed on operations and financial situation of SaskWater.

Marty Colwell, an Engineer from SaskWater, also gave a small update on the Highway 5 Project.

- Replaced 6 and ½ km of pipe. Abandoned all previous lines. At the intersection of 316 and highway 5 they did an interconnect.
- There are 5 new points of delivery. And a new main line crossing.
- There is some cleanup to finish, but overall the project is now complete.
- There are four new point of deliveries for H41WU which will be read each month and be reflected in the new contract and billing.
- If there are any new requests or reduction in volumes for water supply, please speak with SaskWater.
- Any increased water volumes should be reflected in the minimum purchase requirements.
- A new contract should be written later in the year, that way we will know more of our numbers and water requirements.

Saskwater (SAPO) water system has around 60,000 customers. The potable water originates from the City of Saskatoon, with 7 connection points to the city. SAPO has a 20 year Master Servicing Agreement with the City of Saskatoon that was executed on January 1, 2022. Therefore, SAPO provided 20 year agreements to its customers in 2021 and 2022 to run in conjunction with their agreement with the City of Saskatoon.

City of Saskatoon will have their water price increases available in 2026 and 2027.

The breakdown of H41WU water bill from SaskWater is as follows:

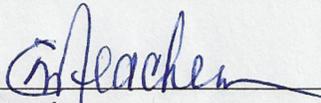
- The City of Saskatoon charge is 75% of SaskWater's cost of water. (which is what SaskWater pays)
- 25% is SaskWater charge.

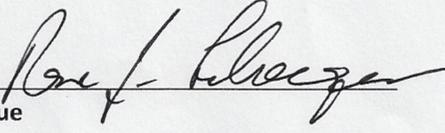
The new Levy charge is currently \$2909.70 which is paid to the City of Saskatoon and based on any new connections under 2".

Blaine Tomolak mentioned that sand particles collect at the Pitt Road pumphouse. SaskWater to check why that would be happening and relay the information to Blaine Tomolak.

SaskWater Planning and budget of capital projects are prioritized by system requirements and existing resources. SaskWater applies for grant funding to help maximize project impacts.

Meeting adjourned at 12:30 p.m. by Rene Labrecque.

Signed by 
Christine Meachem
Administrator

Approved by 
Rene Labrecque
Chairman

Highway 41 Water Utility (H41WU)
Minutes of the Meeting held June 18, 2025
In Office Meeting, Aberdeen, SK

Attendance:

- Rene Labrecque
- Rochelle Blocka
- Dale Cousin
- Christine Meachem
- Myron Romanchuk
- Mark Schaffel
- Dave Tamney

Rene Labrecque called the meeting to order at: 7:05 p.m.

Adopt agenda: Myron Romanchuk moved adoption of the agenda as presented, with addition of new Board member replacement discussion under New Business, seconded by **Dave Tamney**; carried.

Minutes from last meeting: Changes to minutes: none, **Rochelle Blocka** moved adoption of the minutes, **Mark Schaffel** seconded; carried.

Financial Report as presented by Christine Meachem:

*Motion [Motion 17 – 2025] **Mark Schaffel** made the motion to accept the financial report as presented by Christine Meachem, **Rene Labrecque** seconded, carried.*

*Motion [Motion 18 – 2025] to pay the bills: **Rochelle Blocka** made the motion to pay the accounts payables, **Dale Cousin** seconded, carried.*

Administrator's Report as presented by Christine Meachem

Board Review – Daily Water Testing Logs and Saskatchewan Research Council (SRC) Testing

*Motion [Motion 19 – 2025] board read the Daily Water Testing and Saskatchewan Research Council testing log records: **Rochelle Blocka** made the motion, **Myron Romanchuk** seconded, carried.*

Review of Accounts Receivable.

Overdue notices have been sent and collections are going well. There is a significantly higher dollar amount over 90 days, however, I have spoken with Acct#29 and they are transitioning to a new company and accounts payable department. Their account will be paid before the end of June.

Christine Meachem presented the draft 2024 audited financial statements to the Board.

*Motion [Motion 20 – 2025] board reviewed the draft audited 2024 financial statements. Motion to accept the draft audit: **Dave Tamney** made the motion, **Rene Labrecque** seconded, carried.*

The Highway 5 Project is nearly complete and there were many expenses incurred during the month of May. Christine Meachem has sent the invoice to the Ministry of Highways for 50% reimbursement of these expenses. There should be one more remittance made to the Ministry of Highways later this year.

A new security system will be installed at the office on June 26th, therefore, Christine Meachem has applied for a discount on insurance for the office building and its contents. Computer backups are now downloaded daily to an external drive and uploaded offsite securely to Radish Networks. This system will ensure complete backups are saved.

Munisoft has updated their software to a new General Ledger platform, therefore, Christine Meachem will participate in a full day of changeover and mandatory training in July.

Christine Meachem sent a letter to the Truckfill users requesting any account updates, such as contact information and or inactivity. If it is found that the account is inactive, then it may be used for another customer, and more licenses do not need to be purchased. There have been 23 new Truckfill accounts for the year so far. There have been a couple of complaints from customers regarding Laniwci Truckfill potholes. The RM of Aberdeen will gravel and grade the yard site and consider long term solutions to prevent such large holes from forming so quickly.

On June 4th, Greg Pohler, from SaskWater, presented their financial position and operations for 2024 to Rene Labrecque, Mark Schaffel, Blaine Tomolak, Kevin Moulds, and Christine Meachem. Marty Colwell, an engineer from SaskWater, gave an update on the Highway 5 Project. There are 4 new point of deliveries which will be read each month and be reflected in a new contract/billing with SaskWater. The TowerHill pumphouse is now decommissioned.

Maintenance Operator Report: Presented by Blaine Tomolak

All relocate work on the Highway 5 project is complete and operating. The main distribution line along Highway 5 is now fed from a SaskWater metered manhole at the NE corner of highways 316 and 5.

There may be another Ministry of Highways (MOH) and H41WU project at the town of St. Denis as they reshape the south entrance into town, therefore, the water line will need to be lowered. MOH has agreed to pay for 50% of the estimated \$20,000 project cost.

The TransGas main distribution pipeline project involves twinning the line from Patience Lake Potash Mine to the Prud'homme storage caverns, which involves 9 water utility crossings. Blaine Tomolak is currently working with Canadian Plains Energy services with water line locates.

The 2022 Chev Silverado is at Saskatoon Motor Products with transmission shifting issues. GM Canada has agreed to provide a vehicle until the truck is repaired.

Safety Update: by Mark Schaffel

There have been no safety issues to report.

Next Board meeting is scheduled for, Aug 21, 2025.

Meeting adjourned at 9:45 p.m. by Rene Labrecque.

Signed by 
Christine Meachem
Administrator

Approved by 
Rene Labrecque
Chairman

Highway 41 Water Utility (H41WU)
Minutes of the Meeting held Aug 28, 2025
In Office Meeting, Aberdeen, SK

Attendance:

- Mark Schaffel
- Dale Cousin
- Christine Meachem
- Myron Romanchuk
- Dave Tamney
- Blaine Tomolak

Mark Schaffel called the meeting to order at: 7:21 p.m.

Adopt agenda: **Myron Romanchuk** moved adoption of the agenda as presented, seconded by **Dave Tamney**; carried.

Minutes from last meeting: Changes to minutes: none, **Dale Cousin** moved adoption of the minutes, **Myron Romanchuk** seconded; carried.

Financial Report as presented by Christine Meachem:

*Motion [Motion 21 – 2025] **Dave Tamney** made the motion to accept the financial report as presented by Christine Meachem, **Dale Cousin** seconded, carried.*

*Motion [Motion 22 – 2025] to pay the bills: **Dave Tamney** made the motion to pay the accounts payables, **Myron Romanchuk** seconded, carried.*

Administrator's Report as presented by Christine Meachem

Board Review – Daily Water Testing Logs and Saskatchewan Research Council (SRC) Testing

*Motion [Motion 23 – 2025] board read the Daily Water Testing and Saskatchewan Research Council testing log records: **Dale Cousin** made the motion, **Myron Romanchuk** seconded, carried.*

Christine Meachem remarked that the AGM in June went well and welcomed Mark Schaffel as the Board's new Chairperson.

Christine Meachem participated in a training session with Munisoft on June 8 and 9th as they have upgraded their general ledger platform. There were some challenges with the upgrade, but the Munisoft staff were helpful with the upgrade and training.

There was a request from the owner of Account #432 0010 to install a curbstop to his adjoining lot. He stated that H41WU had not installed a curbstop to his adjoining lot 13 years ago when the estates were under construction. Therefore, he stated that H41WU had not fulfilled the agreement made between himself and H41WU in 2012, as each lot was to receive a curbstop and one had been missed. Christine Meachem has been researching the files of the development and will consult H41WU's lawyer regarding statute of limitations and signed historical contracts. She will report the outcome of this research at the meeting in September.

Dale Cousin presented work that he has done on transitioning the Truckfill computer systems to newer and efficient technology, as the current system is outdated and can be costly to repair. He will present project costs at a later date.

There was a request from a small water utility (7 or 8 members) along Highway 5 to join H41WU. Christine Meachem asked the utility to provide a contract proposal, map, and most recent financial statements. Christine Meachem recommended that she and the Board consult with previous Board members who had participated in acquiring the Manhattan Group utility to better understand the process.

Review of Accounts Receivable.

Overdue notices have been sent and collections are going well. Account #29 0010 has fallen behind; however, they will pay the balance at the end of month. They had been purchased by another company, and the accounts payables department has not completed its transition to the new company, delaying payment.

Maintenance Operator Report: Presented by Blaine Tomolak

TransGas is constructing a pipeline twinning project from Patience Lake Mine site to the Prud'homme storage caverns. They will be crossing 9 sections of H41WU water pipeline infrastructure, therefore, there have been multiple line locates, meetings, and on-site monitoring by Blaine Tomolak. The project will continue into fall.

The Ministry of Highways (MOH) completed work at the St. Denis entryway at Highway 5 on August 13th. H41WU had to relocate a water line at this location with an approximate cost of \$20,000. MOH has agreed to a 50% cost share of the relocation.

Four summer infill projects are complete with 2 built along Edenburg Road and 2 built along Drews Road. There are possibly two more infill projects scheduled for fall.

There was a blown transformer near the Glenmaur Truckfill which required repairs to the load out pump starter contactor inside the building. Christine Meachem to investigate if SaskPower will compensate for the repair.

Blaine Tomolak received a cost estimate to install heat tape for cold weather outdoor water storage at the Glenmaur Truckfill.

*Motion [Motion 24 – 2025] to install heat tape and insulation at Glenmaur Truckfill station to protect cold weather outside storage at a cost of \$4,000: **Dave Tamney** made the motion, **Mark Schaffel** seconded, carried.*

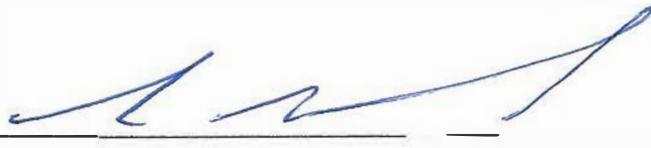
Safety Update: by Mark Schaffel

There have been no safety issues to report. Christine Meachem and Blaine Tomolak are booked for First Aid Training September 10th.

Next Board meeting is scheduled for, Sept 25, 2025. Due to length of meeting, the in-camera will be postponed for the meeting in September.

Meeting adjourned at 10:15 p.m. by Mark Schaffel.

Signed by 
Christine Meachem
Administrator

Approved by 
Mark Schaffel
Chairman

Highway 41 Water Utility (H41WU)
Minutes of the Meeting held Sept 25th, 2025
In Office Meeting, Aberdeen, SK

Attendance:

- Mark Schaffel
- Rochelle Blocka
- Dale Cousin
- Denis Hounjet
- Christine Meachem
- Dave Tamney
- Blaine Tomolak

Mark Schaffel called the meeting to order at: 7:00 p.m.

Adopt agenda: Dave Tamney moved adoption of the agenda as presented, seconded by **Dale Cousin**; carried.

Minutes from last meeting: Changes to minutes: none, **Dale Cousin** moved adoption of the minutes, **Dave Tamney** seconded; carried.

Financial Report as presented by Christine Meachem:

*Motion [Motion 25 – 2025] **Rochelle Blocka** made the motion to accept the financial report as presented by Christine Meachem, **Denis Hounjet** seconded, carried.*

*Motion [Motion 26 – 2025] to pay the bills: **Dave Tamney** made the motion to pay the accounts payables, **Dale Cousin** seconded, carried.*

Administrator's Report as presented by Christine Meachem

Board Review – Daily Water Testing Logs and Saskatchewan Research Council (SRC) Testing

*Motion [Motion 27 – 2025] board read the Daily Water Testing and Saskatchewan Research Council testing log records: **Dale Cousin** made the motion, **Rochelle Blocka** seconded, carried.*

Christine Meachem asked for a quote by a local contractor to replace the front door to the office building. For a new door, frame, parts and labour to install similar door is quoted at approximately \$1,600.

*Motion [Motion 28 – 2025] to install new front door to office building with approval of \$2200.00: **Mark Schaffel** made the motion, **Dale Cousin** seconded, carried.*

Four infills are now complete. Three of these infills have been paid in full and the fourth should be paid by the end of October.

The phone line at the old TowerHill pumphouse has been disconnected this month.

There has been no follow-up communication with the small utility request to join H41WU. Christine Meachem will follow-up in October.

Mark Schaffel and Christine Meachem spoke with Chris Donald at Jensen Stromberg regarding the request from account #432 0010 to install a curbstop to their adjoining lot. Historical signed documents stated that this lot (#58) was to be excluded from the original pipeline distribution system and curbstop construction. A letter from Jensen Stromberg was emailed and mailed to the subscriber Wednesday, September 24th stating that there was no agreement to install a curbstop to this lot and the statute of limitations had expired.

Review of Accounts Receivable.

Overdue notices have been sent and collections are going well. Account #29 0010 is under new management and will have their account paid in full by the end of the month as they are restructuring their accounts payable department.

Maintenance Operator Report: Presented by Blaine Tomolak

The TransGas pipeline project water line crossings are complete with no issues.

The Aberdeen town reservoir build is well underway and the tie-in to the new reservoir is expected to take place in October of 2025. H41WU Phase C may need to be shut down at that time, but no plans with the town have been discussed yet.

Blaine Tomolak has had 32 line locate tickets in September as construction along highway 5 continues.

The Pit Road pumphouse had a PVC pipe leak on the September long weekend. The leak was isolated that day, with a bypass to continue service to subscribers. The pipe was repaired the following day by TMH Electrical Mechanical.

Three damaged curbstops were repaired, along with the RM of Aberdeen equipment operator.

The Glenmaur pumphouse cold weather outdoor storage project is underway, with heat trace and thermostat installed by BDM Electric. Blaine Tomolak will research insulated coverage for the flex hose and valves, so that the Truckfill can remain open into colder temperatures as per farmers' requests.

Blaine Tomolak has begun dismantling the decommissioned Tower Hill pumphouse as some parts may be reusable.

Safety Update: by Mark Schaffel

There have been no safety issues to report. Christine Meachem and Blaine Tomolak completed First Aid Training on September 9th and 10th.

Pumphouse Maintenance and St. Denis Parish Infill

Mark Schaffel discussed the bollards at Bergheim asking if they could be painted as customers have expressed that they are difficult to see. Blaine Tomolak will paint the safety bollards yellow and paint the pumphouse stantions blue.

Denis Hounjet spoke with Tall Trenching to install a trench to hook-up to the curbstop at the St. Denis Parish. Infill is to be constructed in October 2025.

Next Board meeting is scheduled for, Oct. 30, 2025.

Meeting adjourned at 9:10 p.m. by Mark Schaffel.

In-Camera Session at 9:15

Signed by



Christine Meachem

Administrator

Approved by



Mark Schaffel

Chairman

Highway 41 Water Utility (H41WU)
Minutes of the Meeting held Oct 30th, 2025
In Office Meeting, Aberdeen, SK

Attendance:

- Mark Schaffel
- Dale Cousin
- Denis Hounjet
- Christine Meachem
- Myron Romanchuk
- Dave Tamney

Mark Schaffel called the meeting to order at: 7:00 p.m.

Adopt agenda: Dave Tamney moved adoption of the agenda as presented, seconded by **Myron Romanchuk**; carried.

Minutes from last meeting: Changes to minutes: none, **Dale Cousin** moved adoption of the minutes, **Denis Hounjet** seconded; carried.

Financial Report as presented by Christine Meachem:

*Motion [Motion 29 – 2025] **Dave Tamney** made the motion to accept the financial report as presented by Christine Meachem, **Myron Romanchuk** seconded, carried.*

*Motion [Motion 30 – 2025] to pay the bills: **Dale Cousin** made the motion to pay the accounts payables, **Dave Tamney** seconded, carried.*

Administrator's Report as presented by Christine Meachem

Board Review – Daily Water Testing Logs and Saskatchewan Research Council (SRC) Testing

*Motion [Motion 31 – 2025] board read the Daily Water Testing and Saskatchewan Research Council testing log records: **Denis Hounjet** made the motion, **Dale Cousin** seconded, carried.*

Christine Meachem had asked for a quote by a local contractor to replace the front door to the office building. The previous quote was for a door that opened into the building and therefore, was not up to commercial building code. A new quote was requested for a commercial outwards opening door, and the cost will be approximately \$3,000.

*Motion [Motion 32 – 2025] motion to revise Motion 28, to amend amount for new door to office building from 2200 to 3400. **Dale Cousin** made the motion, **Dave Tamney** seconded, carried.*

Christine Meachem suggested that Bylaw 3-2008 'Residential Development' should be reviewed as it may have information that is outdated. Review to begin in the new year before construction season.

Two more infills have been billed and are awaiting payment by the end of the year.

The SARWP Conference is December 9th and 10th this year. Christine Meachem, Blaine Tomolak, and Kevin Moulds will attend. Mark Schaffel will attend the seminar section only on December 10th.

The Staff and Board Christmas party will be held at Champetre County this year – Christine Meachem to research dates available and will notify the Board via email on dates available.

Munisoft offers a Customer Portal extension that would make it easier for subscribers to access their monthly statements via the website. Christine Meachem will contact Munisoft and offer more information at the next Board meeting.

Andrew Hamoline approached H41WU with snow removal at the office this upcoming winter. He will prorate his charge as it is a smaller area to clear. Christine Meachem to contact Mr. Hamoline and draw up an agreement with him.

Subscriber #176-0010, a seasonal user, asked H41WU if they could not pay the minimum charge for their service in the summer as they use large quantities in the winter only for their livestock. Submitted request denied by the Board. There are many subscribers who are seasonal users and they opt to have their meters removed for the season that they are absent. It was suggested that subscriber 176-0010 do the same.

Review of Accounts Receivable.

Overdue notices have been sent and collections are going well. There are consistently less accounts over 90 days, including the curbside only accounts.

Maintenance Operator Report: Presented by Blaine Tomolak

The Glenmaur pumphouse cold weather storage is complete. Lines are wrapped in heat trace and R20 reflective insulation. Water will be stored in two tanks outside during -5 to -7 temperatures.

Outside storage tanks were shut down at Bergheim October 15th. Laniwci was shut down twice, but requests were made to provide more water. Once the tanks are empty, Laniwci outside storage will be shut down for the season.

Safety bollards and load-out stanchions were painted and reflective tape was added in October at all three truck-fill pumphouses.

There were 30 locate tickets in October as the construction season continues.

The 2022 Chev Silverado is currently at SMP for service. It was discussed that it is time to trade-in the Silverado before it has more issues and higher mileage. Mark Schaffel to research trucks in Saskatoon before the next meeting as there may be sales before the Christmas season.

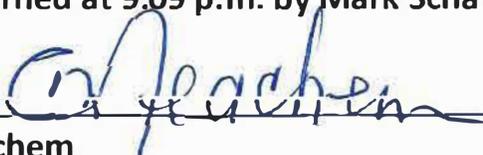
Safety Update: by Mark Schaffel

There have been no safety issues to report.

Next Board meeting is scheduled for, Nov. 27, 2025.

Meeting adjourned at 9:09 p.m. by Mark Schaffel.

Signed by
Christine Meachem
Administrator



Approved by
Mark Schaffel
Chairperson



Highway 41 Water Utility (H41WU)
Minutes of the Meeting held Nov 27th, 2025
In Office Meeting, Aberdeen, SK

Attendance:

- Mark Schaffel
- Rochelle Blocka
- Denis Hounjet
- Christine Meachem
- Myron Romanchuk
- Dave Tamney
- Blaine Tomolak

Mark Schaffel called the meeting to order at: 7:02 p.m.

Adopt agenda: **Myron Romanchuk** moved adoption of the agenda as presented with addition of Purchase New Truck and Christmas Party in January, seconded by **Rochelle Blocka**; carried.

Minutes from last meeting: Changes to minutes: none, **Denis Hounjet** moved adoption of the minutes, **Myron Romanchuk** seconded; carried.

Financial Report as presented by Christine Meachem:

*Motion [Motion 33 – 2025] **Rochelle Blocka** made the motion to accept the financial report as presented by Christine Meachem, **Myron Romanchuk** seconded, carried.*

*Motion [Motion 34 – 2025] to pay the bills: **Denis Hounjet** made the motion to pay the accounts payables, **Rochelle Blocka** seconded, carried.*

Administrator's Report as presented by Christine Meachem

Board Review – Daily Water Testing Logs and Saskatchewan Research Council (SRC) Testing

*Motion [Motion 35 – 2025] board read the Daily Water Testing and Saskatchewan Research Council testing log records: **Mark Schaffel** made the motion, **Myron Romanchuk** seconded, carried.*

Christine Meachem purchased winter safety kits to add to the safety gear in each company truck. Jason Armbruster and Don Blocka reviewed the H41WU Safety booklet and signed the acknowledgment page.

Christine Meachem will renew the Site Docs subscription for the safety program for 2026. Blaine Tomolak and Kevin Moulds are utilizing the forms to track truck safety and mileage and for documenting job safety analysis.

Christine Meachem researched the Munisoft online customer portal. It only shows information regarding billing to subscribers who have signed up for e-billing, therefore, would not likely have a benefit to the organization as 345 bills are emailed and 355 are mailed with Canada Post.

The SARWP (Saskatchewan Association of Rural Water Pipelines) Conference is December 9th and 10th in Saskatoon. Blaine Tomolak will attend the professional development course on the 9th. Christine Meachem, Blaine Tomolak, Denis Hounjet, and Mark Schaffel will attend the Conference on the 10th.

The power has been disconnected to TowerHill Pumphouse and is nearly empty of all equipment.

There were six new infills for 2025 and all have been paid in full by the new subscribers. Three are purchasing water, while three are in the process of building their homes and are curbstops only.

Christine Meachem has begun the paperwork for the Saskatchewan Municipal Board (SMB) to approve the water increase for January. The City of Saskatoon has not verified their price increase, but SaskWater will call as soon as they

know the percentage increase. A motion via email will need to be made with the price increase and Christine Meachem will then submit the necessary paperwork to SMB in December 2025.

The annual Board and staff Christmas Party will be held on January 9th at Champetre County.

Review of Accounts Receivable.

Overdue notices have been sent and collections are going well.

Mark Schaffel confirmed that he picked up a new company truck, further to the November 18th Board vote via email, 'to purchase the 2025 Chev Silverado'. The 2022 Chev was traded in before the mileage (approx. 109,000km) lowered the value of the truck and more service calls were required after warranty expired. The new truck has an excellent trade-in value and was around \$5,000 less than comparables in the dealership lot. There is more cargo storage area available in the cab of the truck, however, running boards will need to be installed.

Maintenance Operator Report: Presented by Blaine Tomolak

The Glenmaur outside water storage was shut down on November 7th, Bergheim was shut down at the end of October, and Laniwci was shut down and restarted three times as local farmers requested more available water for fall spraying – eventually closed by November 1st.

There was a cracked drop hose at the Glenmaur pumphouse which was repaired on November 19th. A new drop hose will be installed soon.

There were multiple line locates as SaskPower and SaskEnergy relocate their infrastructure along Highway 5.

Tower Hill pumphouse is stripped and decommissioned, with major components stored at the Bergheim pumphouse.

A small utility South of Highway 5 has contacted Christine Meachem and Blaine Tomolak with questions about amalgamation with H41WU. They believe that they may have a pipe leak, therefore, they were asked to contact SaskWater and Tall Trenching to discuss leak location and repair options. They are to contact the utility in the near future with information regarding their possible leak and financial reports.

There were some house service calls this past month: replace a plugged PRV (pressure reducing valve), close a curbstop for the winter, install a new infill meter, and service a Badger end-point communication device.

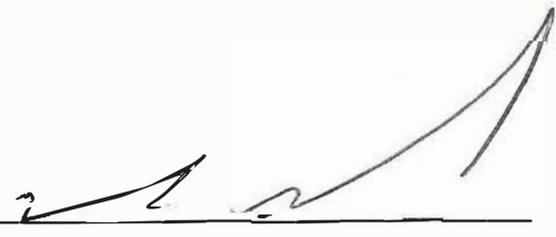
Safety Update: by Mark Schaffel

There have been no safety issues to report.

Next Board meeting is scheduled for, Jan. 29th, 2026.

Meeting adjourned at 9:14 p.m. by Mark Schaffel.

Signed by 
Christine Meachem
Administrator

Approved by 
Mark Schaffel
Chairperson



**SASKATOON NORTH
PARTNERSHIP FOR GROWTH (P4G)**

2025 Annual Report

Vision: Growing relationships for a prosperous future.

***Mission: Cultivating local and global opportunities together,
to provide value for the region.***

www.partnershipforgrowth.ca



ABOUT THE SASKATOON NORTH PARTNERSHIP FOR GROWTH

The Saskatoon North Partnership for Growth (P4G) includes political and administrative representation from the partnering municipalities of the R.M. of Corman Park, the Cities of Warman, Martensville and Saskatoon, and the Town of Osler.

The P4G was formed in 2014 to bring a collaborative and coordinated approach to growth of the region. The latest projections show the P4G region nearing a population of **500,000 within the next 20 years**, which reinforces the need for intermunicipal collaboration.

For information about the P4G, please visit: www.partnershipforgrowth.ca

2025 ACHIEVEMENTS

All Council's Reunion

On a regular basis, the P4G hosts an 'all council's reunion' to share progress on P4G initiatives, discuss opportunities or challenges in the region, build rapport and support implementation of the [P4G strategic plan](#).

The 2025 P4G all council's reunion was held on Thursday, June 12, 2025 at the Brian King Centre in Warman, SK.

The following reunion themes were developed to facilitate the agenda outcomes:

- 'Celebrate and inform'
- 'Deepen understanding'
- 'Build relationships'

All municipal Council members and senior administrative staff were invited to attend the reunion, beyond those who sit on P4G committees. Over 50 elected officials and senior administration from the five partner municipalities attended the 2025 reunion, with event facilitation and support provided by Rebecca Row, P4G Executive Director and Valkyrie Rouse, a student helper from the University of Saskatchewan.

Based on the recently approved P4G strategic plan, one of the key areas of focus for the 2025 reunion was 'government relations', particularly with the provincial government, with the following representatives in attendance at the reunion:

- Hon. Scott Moe, Premier of Saskatchewan
- Hon. Dave Marit, Minister of Highways & Minister of SaskBuilds and Procurement
- Hon. Ken Cheveldayoff, MLA Saskatoon Willowgrove (Minister of Advanced Education)
- Hon. Jim Reiter, MLA Rosetown-Delisle (Minister of Finance)
- Hon. Terry Jenson, MLA Warman (Minister of Social Services)
- Hon. Jamie Martens, MLA Martensville-Blairmore
- Mr. Barret Kropf, MLA Dakota-Arm River
- Mr. Kevin Kasun, MLA Prince Albert Carlton
- Jared Dunlop, Premier's Chief of Staff

- Derek Griffin, Executive Assistant to the Premier
- Matt Henry, Digital Media for the Premier
- James Cherewyk, Chief of Staff, Minister of Highways
- Whitney Friesen, Constituency Assistant, MLA Warman

The P4G invited the following federal representatives to attend the reunion:

- Kelly Block, MP Carlton Trail–Eagle Creek
- Josh Boyes, Executive Assistant, MP Block

As part of the reunion agenda, Premier Moe was invited to speak to the community partners regarding their collaborative efforts and highlight ways for the P4G to align with *Saskatchewan's Growth Plan for 2020-2030* to increase population, amplify job creation and increase investment.

Following Premier Moe's remarks, Corman Park Reeve Joe Hargrave moderated a question period discussion with the Premier and his officials.

A facilitated 'table talk' session was also held with municipal attendees to provide an informal opportunity for intermunicipal discussion on region topics.



Image 1: Reunion attendees participate in facilitated table talk



Image 2: Premier Moe addressing the reunion attendees

Regional Servicing Hub

The P4G is exploring the creation of a new regional servicing hub that would offer high-capacity wastewater, potable water and recycled water ('purple water') servicing in the region within the next 3-5 years.

The regional servicing hub will be designed to accommodate a range of strategic economic industries, from value-added agricultural to critical minerals processing. Completed economic analysis shows that, aside from high-capacity water and wastewater servicing, the P4G region has what is needed to attract investment such as:

- an approved regional future land use plan in place;
- a zoning framework that provides flexibility for large sites and/or building footprints;
- proposed connections to enhanced high capacity water and wastewater services;
- efficient logistics and transportation networks including road, rail and aviation linkages;
- access to abundant agricultural commodities or other raw materials;
- a well-educated workforce, with established education, research and innovation facilities; and
- access to ample natural gas and power.

Construction of the regional servicing hub provides for development opportunities to advance 16 out of the 30 goals outlined in *Saskatchewan's Growth Plan for 2020-2030*.

Investment Readiness Strategy

The P4G municipalities want to ensure that the region is ready for the expected employment growth associated with the availability of high-capacity water and wastewater infrastructure from the regional servicing hub, with a focus on accelerating the availability of 'development ready' lands in the region.

Throughout 2025, the P4G continued work on an investment readiness strategy to support regional economic development, site selection and investment inquiries related to the provision of high-capacity servicing in the region.

Collaborative planning across the five community partners builds intermunicipal capacity by ensuring coordinated development, equitable benefits, and readiness for public and private investment.

The investment readiness strategy began in August 2024, including:

- case study profiling of similar regions and high-capacity developments across North America;
- creation of local and regional site selection criteria evaluations to review necessary competitive development standards against development concepts;
- engagements with First Nations and Métis communities, industry stakeholders, service providers and government entities;

- four development concepts were identified including a strengths, weaknesses, opportunities and threats (SWOT) analysis;
- selection of a preferred concept with detail on potential land uses, servicing, land acquisition and phasing;
- identification of governance and regulatory changes to reduce red tape and provide opportunities for 'development ready' lands in the region;
- industry sector/cluster research and funding resource research;
- completion of a final report; and
- hosting of numerous steering committee meetings, workshops and project team meetings.

The investment readiness study's recommendations are intended to provide outcomes for transforming serviced-ready land into investment opportunities by identifying bureaucratic and financial barriers. The investment readiness strategy will be a pre-cursor to further stages and studies such as tax sharing agreements, marketing and sales, site selection, procurement, property management and/or detailed servicing design.

Grant funding for the study was provided through the [TSS initiative](#).

P4G Operations and Governance Review

The P4G was formed in 2014 through Council approval of the P4G terms of reference, which were last updated in 2023 following creation of the new P4G planning district and hiring of a new P4G Executive Director.

At the time, the P4G strategic planning process was being initiated, and it was acknowledged that changes to P4G operational and governance structures may be required in the future to help implement the new regional vision, mission and priorities.

In fall 2025, a number of recommendations to improve P4G operations, governance and reporting structures were made to the Regional Oversight Committee (ROC). The ROC supported the changes, with direction provided to finalize a revised terms of reference, along with creation of an updated organizational chart and other internal policies required for implementation, such as a revised P4G committee chair policy.

At the December 11, 2025 ROC meeting, a new P4G terms of reference was approved, with direction that a copy be sent to the partnering municipal Councils for information and selection of new P4G committee appointments.

Revisions to the P4G terms of reference are not intended to change municipal autonomy, but rather provide more effective intermunicipal committee governance, reporting and operations. Changes to the P4G terms of reference include:

- Retention of the ROC, with two-person representation; one elected official as the primary voting member, with an additional alternate elected official who can attend meetings as necessary. The Mayor/Reeve does not have to be one of the two members, but quorum (4 out of 5 members) and voting (one vote per municipality) remain the same as before. The ROC reports to municipal Councils.

- Agenda management and ROC meeting support will be provided from a new ROC First Team, including the City Managers/Chief Administrative Officer (CAO) from the partnering municipalities. The ROC First Team reports to the ROC.
- The new ROC committee structure would mirror a typical Council/administrative report and presentation model that is outcome and action focused; additional municipal administrations beyond the ROC First Team would attend ROC for delegations or presentations only.
- The ROC First Team will be assisted by the P4G Executive Director with business and budget planning, committee meeting management, project guidance and resourcing for ad-hoc committees. The P4G Executive Director will report to the ROC First Team.
- Elimination of the Regional Oversight Executive Committee (REC) and Planning and Administration Committee (PAC) from the committee structure:
 - REC – while this committee was created to deal with activities such as human resources, committee credentialing, strategic plan monitoring and reunion event planning, the broad scope of the committee created confusion between what REC and ROC were responsible for.
 - PAC – while this committee served to support the initial planning work of P4G, the work of P4G has become more varied and covers a broader range of topics than just planning. Instead, the use of ad-hoc committees will support specific projects going forward.
- The use of ad-hoc committees is now included. These ad-hoc committees will support the various regional projects being undertaken, made up of staff that have knowledge in the field related to the project, appointed by the CAO/City Manager from each jurisdiction. For each project, a project charter will be created and a project management lead identified, with project reporting to the ROC First Team.
- Clarifications to the P4G organizational chart were made, including separation between the planning district and P4G administration to remove any confusion between the committees and their mandates.

2026 INITIATIVES

In 2026, the P4G will be focused on:

- Implementing changes to P4G governance and operations including new committee reporting structures;
- Establishing internal standard operating procedures for P4G planning district processes (i.e. roles and responsibilities, timelines and application workflows); and
- Reviewing strategies for regional cost recovery and servicing.

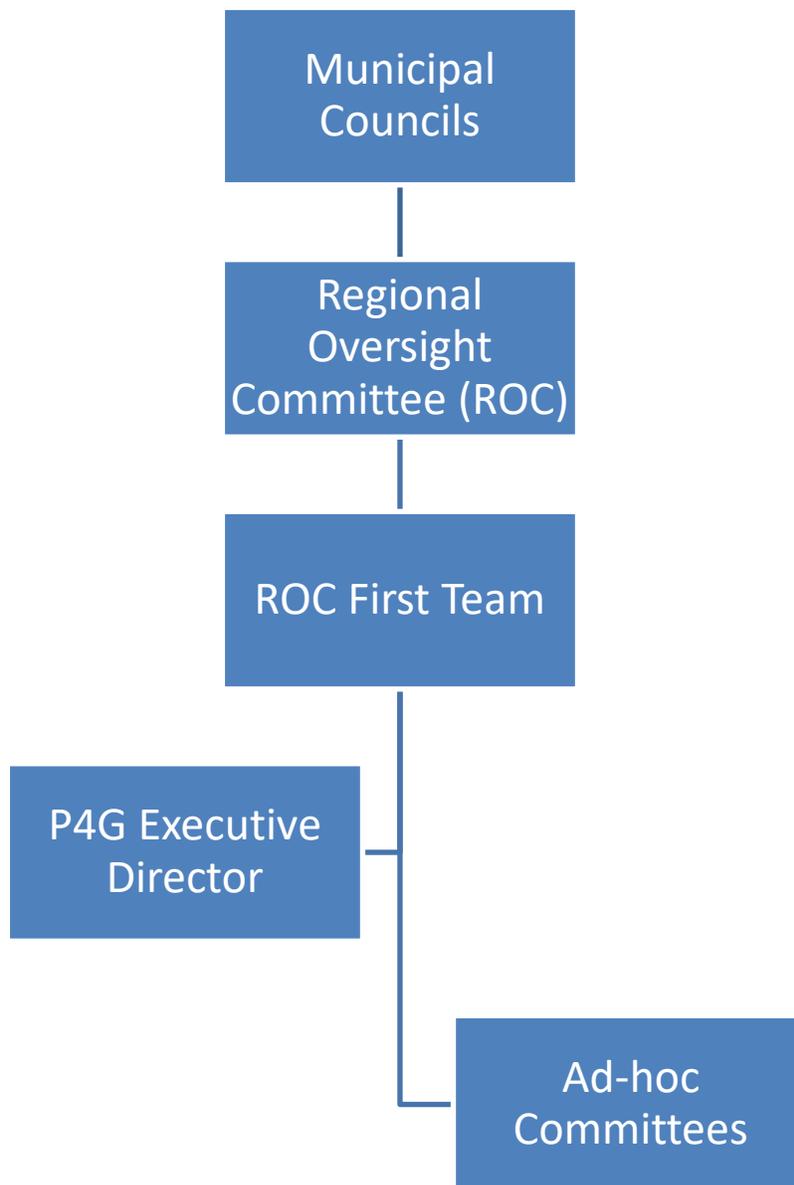
P4G COMMITTEES

The P4G utilizes a regional governance framework that includes a number of committees to discuss regional issues, and help ensure effective intermunicipal collaboration, which can recognize and respond to the most pressing needs of the region.

Depending on the municipality, the elected officials or municipal staff assigned to the various P4G committees may be the same, however their roles and responsibilities will differ based on the committee mandate.

Due to governance changes in 2026, a number of existing P4G committees were disbanded. The new P4G organizational chart is included below:

P4G Organizational Chart:



Regional Oversight Committee (ROC)

The ROC consists of political representatives and senior management from each of the five partner municipalities. The ROC sets priorities for the P4G, including the annual work plan and budget, and provides direction on matters of regional importance, particularly those involving strategic or financial commitments.

The ROC is a recommending body, responsible for reporting to municipal Councils.

In 2025, the ROC included the following elected officials:

- Reeve Joe Hargrave, Corman Park
- Councillor Wendy Trask, Corman Park
- Councillor Art Pruum, Corman Park (Alternate)
- Mayor Kent Muench, Martensville
- Councillor Spencer Nikkel, Martensville
- Councillor Brad Blixt, Martensville (Alternate)
- Mayor Abe Quiring, Osler
- Councillor Bill Ruskin, Osler
- Councillor Adam Humenuik, Osler (Alternate)
- Mayor Cynthia Block, Saskatoon
- Councillor Randy Donauer, Saskatoon; ROC Chair
- Councillor Zach Jeffries, Saskatoon (Alternate)
- Mayor Gary Philipchuk, Warman; ROC Vice Chair
- Councillor Marshall Seed, Warman
- Councillor Kevin Tooley, Warman (Alternate)

Throughout 2025, the following administrative staff contributed to the ROC:

- Rebecca Row, P4G Executive Director
- Kerry Hilts, Corman Park
- Doug Ramage, Corman Park
- Kylie Stumborg, Corman Park
- Tanya Garost, Martensville
- Bonnie Gorelitza, Martensville
- Matt Gruza, Martensville
- Jeff Jorgenson, Saskatoon
- Angela Gardiner, Saskatoon
- Celene Anger, Saskatoon
- Lesley Anderson, Saskatoon
- Tyson McShane, Saskatoon
- Galen Heinrichs, Saskatoon
- Amanda Rosenthal-Hiebert, Warman
- Brad Toth, Warman

Regional Oversight Executive Committee (REC)

The REC was a sub-committee of the ROC, and served as an advisor to the P4G Executive Director and a liaison between the P4G Executive Director and the ROC.

The REC members for 2025 were:

- Reeve Joe Hargrave, Corman Park
- Mayor Kent Muench, Martensville
- Mayor Abe Quiring, Osler
- Councillor Randy Donauer, Saskatoon; REC Chair
- Mayor Gary Philipchuk, Warman

Administrative support to REC was provided by:

- Rebecca Row, P4G Executive Director
- Kerry Hilts, Corman Park
- Tanya Garost, Martensville
- Jeff Jorgenson, Saskatoon
- Amanda Rosenthal-Hiebert, Warman

Due to governance changes in 2026, the REC will be disbanded and replaced by the ROC First Team.

Planning and Administration Committee (PAC)

The PAC was comprised of administration representatives from each of the community partners, responsible for providing advice to the ROC and P4G Executive Director on regional priorities.

In 2025 the PAC members were:

- Rebecca Row, P4G Executive Director; PAC Chair
- Doug Ramage, Corman Park
- Kylie Stumborg, Corman Park
- Bonnie Gorelitza, Martensville
- Tyson McShane, Saskatoon
- Jason Sick, Saskatoon
- Brad Toth, Warman

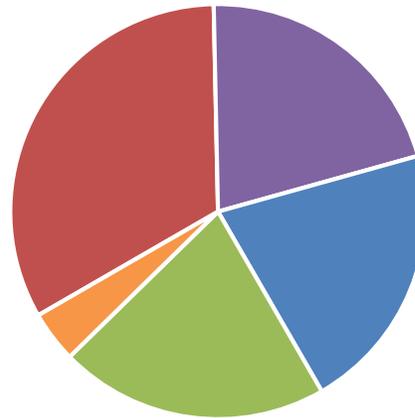
Due to governance changes in 2026, the PAC will be disbanded and ad-hoc committees will be used as necessary.

P4G FUNDING

On an annual basis, the P4G endorses a budget which is forwarded to the member Councils for consideration during their individual municipal budget processes.

The following funding model is typically used for P4G operating and capital expenses:

- Saskatoon: 33%
- Corman Park: 21%
- Martensville: 21%
- Warman: 21%
- Osler: 4%



Operating Expenses

P4G operating expenses encompasses two parts; first is the general administration expenses (i.e. wages, business development, committee meeting expenses). The partners have been funding these operating expenses collectively since 2014.

Second, are the operating expenses for the P4G planning district, including meeting administration, member remuneration and the DPC secretary role. All five partners started contributing to the planning district operational expenses in 2022.

Capital Expenses

The P4G members have been jointly funding a variety of capital projects since 2014, and consider a multi-year work plan for budgeting purposes. These capital projects are often planning or engineering related studies that help support regional growth, servicing and economic development.

The P4G capital expenses are offset by grant revenue sources when available.

2025 MEMBER CONTRIBUTIONS

The approved 2025 operating and capital portions, and municipal funding contributions are highlighted in the chart below:

Municipality	Contribution to Capital	Contribution to Operating	Total Contribution
Corman Park	\$11,058.60	\$102,466.64	\$113,525.24
Martensville	\$11,058.60	\$102,466.64	\$113,525.24
Osler	\$2,106.40	\$19,517.45	\$21,623.85
Saskatoon	\$17,377.80	\$161,019.00	\$178,396.80
Warman	\$11,058.60	\$102,466.64	\$113,525.24
TOTAL	\$52,660.00	\$487,936.37	\$540,596.37

Eagle Ridge

Board Report of Activities

For the Year Ended December 31, 2025

1. Annual General Meeting
 - a. AGM Preparation – January 2025
 - b. Financial Statement follow up, receipt and review and Budget Preparation
 - c. Submit documents to RM.
 - d. Follow up with residents regarding Eagle Ridge sign and RM pest management program

2. RM Correspondence
 - a. Organized Hamlet Regulation Amendments (updated legislation)
 - b. Municipal Reserve Insurance

3. All Hamlets Meeting - March 2025

4. Eagle Ridge Contact List
 - a. Updated as changes requested.

5. Hamlet Roads Repair and Patching
 - a. August- Emails and discussions with RM regarding cost, and timing of patchwork for Eagle Ridge Road and RR3042.

Hamlet of Cedar Villa Estates**Budget of Revenues, Expenditures and Reserve Balance
For the year Ending December 31, 2026**

	Budget 2025	Budget 2026	
Revenues			
Municipal Tax - Allocation - 40%	\$ 43,750.00	\$ 45,937.50	Estimated 5% increase - suggested by RM
Provincial Revenue Sharing Grant	\$ 21,000.00	\$ 22,050.00	Estimated 5% increase - suggested by RM
Total Revenues	\$ 64,750.00	\$ 67,987.50	
Expenses			
Invoices Paid by the Municipality			
Garbage Pickup	\$ 11,700.00	\$ 12,285.00	
Septic Pump-outs	\$ -	\$ 12,000.00	2026 Pump Out Year
Chip Sealing	\$ -	\$ -	
Mowing & Spraying	\$ 1,650.00	\$ 2,000.00	Looking for new contract
Board Remuneration & Costs	\$ 500.00	\$ 500.00	
Community Get-together & AGM	\$ 200.00	\$ 1,000.00	AGM & Fall BBQ
Supplies	\$ 300.00	\$ 300.00	
Subtotal	\$ 14,350.00	\$ 28,085.00	
Custom Work provided by Municipality			
Snow Removal/Sanding	\$ 3,750.00	\$ 4,000.00	
Sign Install	\$ 150.00	\$ 150.00	
Asphalt Road Work	\$ 3,500.00	\$ 3,500.00	Possible minor repairs in 2026
Street Sweeping	\$ 600.00	\$ 700.00	
Subtotal	\$ 8,000.00	\$ 8,350.00	
Total Expenses	\$ 22,350.00	\$ 36,435.00	
Net Income / (Loss)	\$ 42,400.00	\$ 31,552.50	
Reserve Surplus/ (Deficit) - Beginning Balance			
Interest Credit/(Debit) on Reserve Balance	\$ 81,442.77	\$ 81,442.77	
Current Year Net Income/(Loss)	\$ 2,443.28	\$ 2,443.28	Est 3% interest rate for 2025
	\$ 42,400.00	\$ 31,552.50	
RESERVE Surplus/(Deficit) - Ending Balance	\$ 123,842.77	\$ 155,395.27	

Note: Have not received the financial statements for 2025 YE, for comparison to Actuals

Hamlet of Eagle Ridge Operating Statement	Actual Budget					Projected
	2021	2022	2023	2024	2025	2026
RESERVE - Beginning Balance	\$138,478	\$204,464	\$275,231	\$359,392	\$445,561	\$526,679
Interest on Reserve Balance	\$855	\$5,100	\$13,246	\$17,107	\$13,128	\$15,000
REVENUE						
Special Levy - Roads	\$31,200	\$31,200	\$31,200	\$31,200	\$31,200	\$31,200
Municipal Tax Allocation - 40%	\$28,263	\$29,220	\$30,736	\$32,219	\$33,808	\$33,000
Provincial Revenue Sharing Grant	\$11,715	\$10,404	\$11,652	\$13,170	\$13,950	\$12,000
Special Levy - Waste & Recycling	\$8,723	\$8,723	\$8,723	\$8,723	\$8,723	\$8,723
Total Revenue	\$79,901	\$79,547	\$82,311	\$85,312	\$87,681	\$84,923
EXPENSES						
<i>Invoices Paid by the RM</i>						
Waste & Recycling (Loraas)	\$8,014	\$8,398	\$8,332	\$8,445	\$8,527	\$8,723
Engineering Fees	\$5,342					
Legal Fees (Eagle Heights)						
Road Work (Paving/Asphalt Repair)			\$1,672	\$1,907		
AGM Hall Rental			\$64	\$100	\$50	\$225
<i>Custom Work provided by the RM</i>						
Snow Removal/Sanding	\$912	\$2,073	\$770	\$5,073	\$7,083	\$7,500
Mowing	\$402	\$1,439	\$375	\$434	\$193	\$1,000
Road Work (Chip Seal/Asphalt Patching)		\$1,602			\$3,473.2	\$3,500
Street Sweeping		\$370	\$183	\$292	\$365	\$400
Signs	\$100					
Total Expenses	-\$14,770	-\$13,880	-\$11,395	-\$16,251	-\$19,690	-\$21,348
Net Income / Loss	\$65,131	\$65,667	\$70,916	\$69,061	\$67,990	\$63,575
RESERVE - Ending Balance	\$204,464	\$275,231	\$359,392	\$445,561	\$526,679	\$605,254
Special Levy - Loraas (per household)	\$335.50	\$335.50	\$335.50	\$335.50	\$335.50	\$335.50
Special Levy - Roads (per household)	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00

Hamlet of Neuhorst
Annual Budget Fiscal Year 2026

Projected Revenues

Municipal Tax Allocation-40%	25,591.20
Provincial Revenue Sharing Grant	16,956.00
Total Projected Revenue	42,547.20

Projected Expenses

Garbage Pickup/Recycle (assumes 10% increase)	10000.00
Utilities- Saskpower (assumes 3% Saskpower increase)	5750.00
Pumphouse Costs 1000	
Rink Flood, Maintenance and Snow Removal	500.00
Board Renumeration	200.00

Custom Work provided by the Municipality

Snow Removal/Sanding	4000.00
Seal Coating/Asphalt repair	1500.00
Street sweeping	250.00
	23200.00

Potential Additional Expenses- Projects to be discussed/confirmed with RM

- Street Resealing- (2026, 2027 advised by RM)	
- Cost TBD by RM, Hamlet submitting Work Request	
?	
- Contribution to Potential Municipal Reserve Park Project	TBD
Contractor Estimates for 2026 work ~ \$50,000;	
Municipal Reserve Fund /RM authorized Contribution 34,838	? 15162.00 ?

RIVERSIDE ESTATES 2026 BUDGET

Revenues	2026
Municipal Tax Allocation - 40%	\$ 107,000.00
Provincial Revenue Sharing Grant	\$ 40,000.00
TOTAL REVENUES	\$ 147,000.00
Expenses	
Invoices Paid by the Municipality	
Crack Sealing	\$ 15,000.00
Custom Work provided by the Municipality	
Snow Removal/Sanding	\$ 4,500.00
Mowing	\$ 1,500.00
Street Sweeping	\$ 1,000.00
Signs	\$ 500.00
Contingency	\$ 8,500.00
TOTAL EXPENSES	\$ 31,000.00
Net Income / (Loss)	\$ 116,000.00
RESERVE Surplus / (Deficit) - Beginning Balance	\$ 275,687.00
Interest Credit (@ 2.5%)	\$ 6,892.18
Current Year Net Income / (Loss) - (above)	\$ 116,000.00
Deduct: Riverside Road Annual Payment	-\$ 81,973.25
RESERVE Surplus / (Deficit) - Ending Balance	\$ 316,605.93

Organized Hamlet of Neuhorst Board Meeting

Date: January 13, 2026

Location: Neuhorst Community Hall

Number in Attendance: Jonathan Stampe (chair), Corny Braun (vice-chair), and Jadelyn Braun (Secretary/Treasurer)

1. Funds

- **2026 Hamlet budget required.**
 - **Budget to be drafted based on last 2 years costs and circulated for review. To be sent to RM ASAP.**
- **RM advises the Hamlet street needs to be resealed in 2026/2027.**
 - **The board agreed this is a priority.**
- **We got approved for a grant for paving in the community park. We would need to pay the remainder of the cost after \$35,000. Projected cost about 50,000 for rink surface and playground access path.**
 - **The board agreed that we consult with the RM to see if we can access funds to both get the road re-paved (priority) and to still be able to afford the park grant cost sharing. This will determine ability to pursue park project.**
- **RM advised Lorass Disposal rates will go up.**
 - **The board is going to work a percentage increase into 2026 budget as initial measure until amount is known.**
- **It was suggested by residents that the hamlet buy a snow plow blade to clear the hamlet street.**
 - **The board agreed that we will continue to have the RM clear and salt the road for consistency.**
- **Road patching cost for 2025 is going to be split between the hamlet and IWI. Water services were added to properties in the hamlet and the equipment damaged the road.**
 - **Board to follow up with IWI and RM to get this reimbursed**

2. Other discussion

- **We were asked about the addresses in the hamlet by the RM**
 - **The board agreed that we are going to keep the house number system we have now. Board to work with RM and provide newsletter communication to residents for the RM.**

- **Noted from RM that approved items for reimbursement from Hamlet RM account need to be noted in meeting minutes.**

- **Items agreed to be submitted to the RM for payment (reimbursement of previously paid items). RM advised needed ASAP.**
 - **Hall furnace repair**
 - **Hall lot gravel (1 load/other covered by donation)**
 - **Dust control materials- waiting for requested invoice, will prompt again**

- **RM asked about 2025 Hamlet Board honorariums (\$100 as in the past)**
 - **approved as previously communicated to RM, needed in meeting minutes**

Meeting started at 7:00pm and ended at 9:00pm

Hamlet of Eagle Ridge: Annual General Meeting Minutes

Tuesday, January 27, 2026 at 7:00 pm

Meeting Room 1, Saskatoon Field House

1) Call to Order:

Carisa Polischuk called the meeting to order at 7:05 pm.

2) Board Introductions:

Carisa Polischuk (Chairperson), Curtis Arnold (Vice Chairperson), Shawn Wimpney (Secretary/Treasurer)

3) Hamlet Attendance:

Louis O'Reilly
Val O'Reilly
Tannis Maina
Keith Martell
Shauna Wimpney
Kevin Jarrett
Kenton Peterson
Dennis Thompson
Candace Frank
Mike Barnett
Renee Morissette
Calvin Wells
Darcie Wells
Les Couture

4) Approve the Agenda:

***MOTION:** To approve the agenda of the January 27, 2026 Eagle Ridge AGM as presented. This motion was introduced by Tannis Maina, seconded by Kenton Peterson, and carried.*

5) Adopt Minutes from Previous AGM:

***MOTION** by Louis O'Reilly: To adopt the minutes of the January 28, 2025 Eagle Ridge AGM as presented. Seconded by Mike Barnett. Motion carried.*

6) Business Arising from the Minutes: The Hamlet Board shared information as follows.

Presented by Carisa Polischuk.

- **Animal Control Bylaw Discussion**
 - i. **Appendix A – Excerpt from Cormon Park Website – Current News**

7) Board Reports:

a) **Report on Board's Activities:** Presented by Shawn Wimpney.

Motion to accept by Tannis Maina: To approve the Report on Board Activities. Seconded by Shauna Wimpney. Motion Carried.

b) **2025 Financial Statements:** Presented by Carisa Polischuk.

MOTION by Keith Martell: To approve the 2025 financial statement for Eagle Ridge as presented. Seconded by Kenton Peterson; Motion carried.

c) **Budget for 2026:** Presented by Carisa Polischuk.

- **Motion** by Mike Barnett; To approve the budget for 2026; Seconded by Calvin Wells, motion carried.

8) New Business:

- **Organized Hamlet Regulation Amendments (updated legislation)**
 - i. **Email Correspondence – Appendix B**

10) Set Date for Next Year's AGM: Tuesday, November 17, 2026 7 pm.

MOTION by Shauna Wimpney: To set the date for the next AGM for Tuesday, November 17, 2026 at 7pm. Seconded by Tannis Maina. Motion carried.

11) Adjournment:

MOTION by Kenton Peterson: To adjourn the meeting at 7:56 pm. Calvin Wells, seconded. Meeting adjourned.

Appendix A:

At the Regular Council Meeting held on September 23, 2025, Council gave First Reading to Animal Control Bylaw No. 41-25.

- CORRECTION – Animal Control Bylaw No. 41-25 Public Open House
- An advertisement in the January 22nd 2026 edition of the Clarks Crossing Gazette advertised a public open house for the Animal Control Bylaw was to take place on Thursday, January 29th 2026. Please note that this date has changed.
- A public open house will be held at the RM of Corman Park Office, Council Chambers, on Thursday, February 12, 2026, from 3:00 p.m. to 6:00 p.m. The open house will provide residents with an opportunity to review the proposed bylaw and related educational materials. This session is intended to help ensure residents are informed of the minimum standards and procedures contained within the proposed bylaw.
- Animal Control Bylaw No. 41-25 is intended to consolidate and replace the Dogs at Large Bylaw No.32/20 and the Keeping of Animals Bylaw No. 04/21. The proposed bylaw establishes clear regulations for the control and keeping of domestic animals, livestock, and birds, and outlines applicable enforcement provisions.

Appendix B:

From: Benjamin Sipple <bsipple@rmcormanpark.ca>

Sent: January 27, 2026 2:44 PM

To: Polischuk, Carisa <carisa.polischuk@usask.ca>

Subject: RE: All Hamlets Meeting - Update

Hello Carisa,

Thank you for reaching out and chatting this afternoon.

I have a quick update on the grant application as well as the associated hamlet agreement and the policies and procedures.

The R.M.'s grant application was successful. We were notified towards the end of December in 2025.

As such, the R.M. is now working on finalizing the templates for both the hamlet agreement and the required policies and procedures.

Once these are finalized, they will be taken to Council in February.

Once approved/received by Council, we will be in contact with all the organized hamlets in Corman Park.

This will either result in an all-hamlets meeting or individual meetings with each hamlet. I have it noted that your community would prefer an all-hamlets meeting.

Please let me know if you have any questions or need anything else.
Thank you again.

All the best,

Ben Sipple, MPP, BA

Executive Assistant to the Chief Administrative Officer
RM of Corman Park
111 Pinehouse Drive
Saskatoon, SK
P: (306) 975-1656



Confidentiality Warning

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From: Benjamin Sipple <bsipple@rmcormanpark.ca>
Sent: May 2, 2025 10:04 AM
To: Benjamin Sipple <bsipple@rmcormanpark.ca>
Cc: Kerry Hilts <khilts@rmcormanpark.ca>
Subject: RE: All Hamlets Meeting - Update

CAUTION: External to USask. Verify sender and use caution with links and attachments. Forward suspicious emails to phishing@usask.ca

Good morning Hamlet Board Members,

I hope you are doing well.

I am reaching out with a quick update on the R.M.'s progress regarding the grant application.

The grant application was successfully submitted on April 30th, which met the established deadline of the [Targeted Sector Support Initiative](#).

A big thank you to both Cathedral Bluffs as well as Cedar Villa Estates. Your partnership in this undertaking is greatly appreciated and, ultimately, made it possible.

The decision process can take up to 90 days.

I am hopeful/optimistic that a decision will be made sooner than that but cannot guarantee it.

I will be in touch once I have more information.

In the meantime, please continue to submit your meetings minutes and any inquires to me.

Please let me know if you have any questions or would like any additional information.

Thank you, as always, for the efforts and hard work you undertake on behalf of your communities.

I will be in touch.

All the best,

Ben Sipple

Executive Assistant to the Chief Administrative Officer

Rural Municipality of Corman Park

111 Pinehouse Drive

Saskatoon, SK S7K 5W1

Phone: (306) 975-1656

Email: bsipple@rmcormanpark.ca

Website: <https://www.rmcormanpark.ca>



From: Benjamin Sipple

Sent: Thursday, April 17, 2025 9:17 AM

To: Benjamin Sipple <bsipple@rmcormanpark.ca>

Cc: Kerry Hilts <khilts@rmcormanpark.ca>

Subject: RE: All Hamlets Meeting - Update

Good morning Hamlet Board Members,

I hope you are doing well.

I am reaching out with an update on the R.M.'s progress.

We found a grant opportunity that we are going to apply for, the [Targeted Sector Support Initiative](#), where we are applying under the Capacity Building funding stream.

The objective is to hire a consultant/legal representative to create the templates for the required agreement and policies that the R.M. and each Hamlet now needs.

The R.M. has partnered with both Cathedral Bluffs and Cedar Villa Estates for this grant opportunity as each community has a registered non-profit connected to it; a **big thank**

you to both hamlets for the support and partnership. If your hamlet has a connected, registered non-profit, and you would like to partner on this grant, please let me know. The TSS Initiative provides funding assistance on a cost-shared basis. For successful projects, the TSS Initiative offers 75% of the project's eligible costs to the maximum amount of \$100,000. Project partners are responsible for the remaining 25% of the eligible costs; in this case **the R.M. would take on this responsibility.**

The deadline to submit the application is Wednesday, April 30, 2025.

As such, if this grant application is successful, the R.M. and the partner hamlets will hire a legal representative to complete the agreement and policy templates. These templates will then be used in coordination with every hamlet, with both Cathedral Bluffs and Cedar Villa receiving special acknowledgements as partners. This is expected to significantly decrease the time needed for the R.M. and each hamlet to become compliant with current legislation.

If the application is not successful, I will be working on the agreement template first and the policy templates second. This will take a bit more time though, so we are hopeful that the application will be approved.

Please let me know if you have any questions.

I will be in touch as more information becomes available.

Thank you for your ongoing efforts and hard work.

All the best,

Ben Sipple

Executive Assistant to the Chief Administrative Officer
Rural Municipality of Corman Park

111 Pinehouse Drive

Saskatoon, SK S7K 5W1

Phone: (306) 975-1656

Email: bsipple@rmcormanpark.ca

Website: <https://www.rmcormanpark.ca>



From: Benjamin Sipple

Sent: Wednesday, March 19, 2025 10:07 AM

To: Benjamin Sipple <bsipple@rmcormanpark.ca>

Cc: Kerry Hilts <khilts@rmcormanpark.ca>

Subject: All Hamlets Meeting - Update

Hello Hamlet Board Members,

Hope you are doing well.

Foremost, thank you for all the hard work you contribute to the betterment of your communities.

As discussed at the meetings yesterday, both the R.M. as well as each Hamlet Board has a bit of work to do in order to become compliant with the updated legislation.

This will begin with creating the **Agreement template** and working towards establishing a formal agreement between each Hamlet and the R.M.

I am hoping to send an Agreement Template to each Hamlet over the coming month. Completing and signing a Hamlet Agreement is expected to take up to 12 months.

The R.M. is also working on a **list of contacts**, so each board is aware of which department/person to contact when they have a question, as well as a **budget template** and **templates for the required policies**, including the **nomination package and public disclosure statement** for board members.

More information on these topics is available in the Hamlet Presentation, Hamlet Guide, as well as copies of *The Municipalities Act* as well as *The Municipalities Regulations* as attached.

Please review the presentation and guide. But keep in mind that the provincial legislation takes precedence.

We understand this work will take some time and the R.M. appreciates your ongoing efforts and work as well as our mutual pursuit of a collaborative relationship.

As long as a Hamlet is making a reasonable effort to become compliant with updated legislation, the R.M. is understanding and prepared to work with you.

We expect it will take roughly 1 to 2 years for each Hamlet, and the R.M., to achieve full compliance with these new requirements.

Please feel free to share this information among your hamlet members and voters/residents.

Finally, please review the information for your hamlet at [Hamlets | Rural Municipality of Corman Park, SK](#).

Please let me know if any changes should be made.

Please let me know if you have any questions or would like to discuss any of the topics in greater detail.

I will be in touch to begin discussing the required Hamlet Agreement in the near future.

All the best,

Ben Sipple

Executive Assistant to the Chief Administrative Officer

Rural Municipality of Corman Park

111 Pinehouse Drive

Saskatoon, SK S7K 5W1

Phone: (306) 975-1656

Email: bsipple@rmcormanpark.ca

Website: <https://www.rmcormanpark.ca>



15-25M | Emergency Services Funding with a Focus on Rural Fire Departments

Rural Municipality of Corman Park No. 344 (submitting RM), Rural Municipality of Vanscoy No. 345, Rural Municipality of Bayne No. 371, Rural Municipality of Reford No. 379, Rural Municipality of Hoodoo No. 401, Rural Municipality of Fish Creek No. 402, Rural Municipality of Invergordon No. 430, Rural Municipality of St. Louis No. 431, Rural Municipality of Birch Hills No. 460, Rural Municipality of Prince Albert No. 461, Rural Municipality of Torch River No. 488, Rural Municipality of Buckland No. 491 (submitting RM), Rural Municipality of Shellbrook No. 493, Rural Municipality of Paddockwood No. 520, and the District of Lakeland No. 521

WHEREAS Saskatchewan experienced unprecedented wildfires in 2025, with approximately 2.73 million hectares (6.75 million acres) burned across the province, causing significant damage to northern communities, boreal forest lands, homes and infrastructure.

WHEREAS rural municipalities rely heavily on volunteer and community-based fire departments which typically provide fire services through service agreements and mutual aid agreements. These fire departments are often underfunded and under-equipped, while the cost of essential fire equipment such as trucks, protective gear, breathing apparatus, and water-handling equipment has risen exponentially beyond what most rural municipalities can reasonably afford.

WHEREAS the cost of providing these emergency services, especially firefighting, in rural areas continues to increase placing ever larger and increasingly unsustainable burdens on municipal budgets to maintain the same level of emergency services over time.

WHEREAS new safety and training requirements, including the Saskatchewan Public Safety Agency's Minimum Standards Guide, along with National Fire Protection Association and Fire Underwriters Survey standards for apparatus design and service life, while critical for firefighter and community safety, have further increased the financial burden on already struggling rural fire departments.

BE IT RESOLVED that SARM lobby both the provincial and federal governments to establish sustainable funding programs and resource supports to help ensure rural fire departments can meet modern safety standards, acquire the equipment they need, and be prepared to respond effectively to wildfires and other emergencies in rural municipalities throughout Saskatchewan.

Resolution Background:

Rural Municipality of Corman Park No. 344

The cost of emergency services, especially firefighting, is continuing to grow year over year. Coupled with this growing expense, since services are provided by other jurisdictions through contracts, rural municipalities have less control over the availability, level, and quality of emergency services. To address this growing concern, Corman Park has met with its contracted fire departments, largely volunteer based, to review existing contracts and better understand available services.

Rural Municipality of Buckland No. 491

Saskatchewan has experienced unprecedented wildfire activity in 2025, with approximately 6.75 million acres burned across the province, causing significant impacts to northern communities, boreal forest lands, homes, and infrastructure. RM's rely heavily on volunteer and community-based fire departments

to protect our residents, yet many of these departments are underfunded, under-equipped, and facing increasing costs for essential equipment, training, and compliance with new safety standards.

Response from Ministry of Community Safety dated Jan 28, 2026

Resolution 15-25M - Emergency Services Funding with a Focus on Rural Fire Departments

The SPSA acknowledges the increasing pressures facing rural fire departments, including rising equipment costs, evolving safety and training requirements, and the growing demands placed on volunteer services following challenging wildfire seasons. The Agency provided support through programs such as the Transportation Rescue Extrication (TRES) program, subsidization of PPSTN and dispatch services, access to no-cost data management tools, and SPSA-sponsored training and operational support. While national standards such as NFPA and Fire Underwriters Survey requirements fall outside provincial jurisdiction, we recognize the financial impact on municipalities and will continue to work with partners to identify sustainable approaches that help ensure rural fire departments remain equipped and prepared .

Honourable Michael Weger
Minister for Community Safety
Minister Responsible for Saskatchewan Public Safety Agency

**Minutes of Meeting of the Hamlet of Cathedral Bluffs Board
and the
Cathedral Bluffs Community Association Board
February 10, 2026 - 8:00 p.m.
At the CB Park Chalet or Via Zoom if needed**

Attended: Mitch Flaman, Adam Fenwick, Simon Pollard, Darren Fernuck, Flynn Skot, Lisa Wedewer.
Zoom - Dean Heidt, Sujata Sethi and Lane Fitzsimmons

1. Call to order – Adam Fenwick
2. Approval of Minutes of November 5, 2025. Sujata motion to accept. Lisa seconded.
3. Additions to the Agenda - none
4. Business arising from November 5 Meeting - Adam
 - a) Review of Roles and Responsibilities of Board Members
 - b) Municipality Act and Regulations Requirements – Adam
 - a. Reminder of Dates for 2026 Meetings - May 5 and August 11
 - b. Service Agreement with RM of Corman Park

Update on Request for special funding – Adam/Lisa/Helen - Community Center grant was put on the back burner. There is a hall in South Corman Park, but we want our new focus to be on having one in the north end for the RM to use as needed. Art said they currently rent outside the RM for larger meetings etc. but they would like the RM money to come back to the RM account. We need to work on an application for next October. Question arising around if we need an operating budget to keep it running? Simon, Mitch and Flynn have volunteered to be a part of an ad hoc committee to plan specs. Let's come back to the meeting on May 5th and have some ideas for the hall and more concrete details by August to get the grant in for October.

- c) Tree Lighting - Flynn

Power to be shut off February 14 and the lights will remain up all year long.
- d) Road Maintenance – update on diagnostics for pavement/surface condition - Dean

Dean emailed Jessica - she's not responding. He is looking for someone else to communicate with. Prairie Road Solutions, could do SONAR to check the quality of the road. Simon thinks possibly \$5,000 to get done. Will research more.
5. Hamlet Items:
 - a. Report of the Board Chair – Adam Fenwick

Nothing to report at this time. Waiting for the snow to melt and see how it goes this year.

b. Report of the Financial Chair- Sam Siwy

No report as Sam is away.

c. Review of Work Plans/Dates - Available upon request.

d. Report of the Chief Operating Officer – Sujata Sethi

Sujata sent out the report tonight for the chief operation officer. Available upon request [AUR]. Winter Bluffs Bulletin was issued to the Hamlet with RM Emergency Numbers and the CB WTP Annual Notification 2025 - [AUR]

e. New Business:

1. Community/RM Liaison for Flooding/Pumping Requirements - Adam will be the liaison for flooding and pumping to make that call to set that up.
2. RM Requirement for Disclosure Statements - Disclosure statements that need to be done for the RM. High requirements to have a fully staffed board for volunteers, but don't see them possibly changing.
3. Spring Cleanup Bins - last 2 weeks in May for Loraas bin.
4. Emergency Contact for RM – The RM Emergency Numbers were added to the Winter Bluffs Bulletin 2026 Issue to hamlet.
5. Other

6. Community Association Items:

a. Report of the Board Chair – Adam Fenwick - nothing to add.

b. Report of the Financial Chair – Sam Siwy - no report - away.

c. Report of the Water Treatment Plant Chair - Darren Fernuk - nothing to report.

d. Report of the Park Committee – Simon Pollard

We got the furnace room and chalet ozoned, and it smells better. Rink is good, lights are good. Summer project of possibly replacing boards. We have had lots of community activity this winter at the rink.

e. Report of Community Programming - Lisa-Christmas party went over well, will plan for similar event next year. Nothing else to report.

f. Board Work Plans - Updating the door security codes as required. Idea to make a post about "if people have forgotten their security code to the chalet to reach out to Michele or Mitch." Park clean up date in June or July.

g. New Business

Rink Reno

-boards are getting broken behind the nets, stronger rinks have more metal on the frame and twice as frequent. At some point we'll have to look at the structural frame. Rink has lasted 6 years, not enough backing behind the nets. Adam called a company from Alberta, to get ideas on seams and expansion kits. Getting more supports would help. Mitch would like a group to get the information and costs of what would work best. They patched up with a sheet of plywood last week and it seems to be ok. The frame is powder coated, not sure how long it will last. Leave it up to the park committee to come back to our May meeting with options, pros, cons and costs of fixing or replacing rink boards

7. Next meeting dates: Tuesday, May 5/2026; Tuesday, August 11/2026
8. Round Table
9. Sujata motion to adjourn 9:32 pm.

Respectfully Submitted by Lisa Wedewer and Michele Cozart.



PO Box 7859 Saskatoon, Saskatchewan S7K 4R5

February 11, 2025

Hayder Lateef, Director of Infrastructure & Public Works
& Kerry Hilts, Chief Administrative Officer
RM of Corman Park
111 Pinehouse Drive
Saskatoon, Saskatchewan, S7K 5W1

Dear Hayder and Kerry:

Re: Upgrade of Tamke Road

Thank you again for taking the time to meet with Tyson and I , discussing the RM's plans for the Tamke Road paving project. We appreciate the effort the RM has put into advancing this long-awaited improvement.

Following our meeting and subsequent internal review, Saskatchewan International Raceway has carefully considered the request for a financial contribution toward the paving of Tamke Road. After assessing our club's current financial position, operational priorities, and long-term capital needs, we have concluded that we are not in a position to contribute funding toward the paving project for Tamke Road.

We recognize that the completed project will be a positive upgrade to the area, however SIR operates as a not-for-profit organization with limited financial capacity, and our available resources must remain focused on maintaining the facility, ensuring safety, and delivering our core programming like the "Street Legal" drag racing whereby a group of volunteers open the track to the public for participation in an organized, but informal, day or evening of racing. As mentioned at our meeting, our sustainability is linked to significant volunteerism and donations to ensure that we can maintain and operate a safe drag racing facility.

We remain supportive of the RM's efforts to proceed with the project and appreciate being kept informed as it moves forward. As mentioned, our 60th anniversary celebration is scheduled for the weekend of August 13-16th. We have made significant financial commitments around this weekend and as such it is imperative that work done on Tamke Road is scheduled outside of this window. I would appreciate it if you stay in contact with our track manager, Shawn Zezula, regarding the scheduling of the work so that we can adapt if required (outside of that key weekend).

Additionally, if you identify and grant or infrastructure programs that we can jointly apply for to bring in funds towards the project, we would be happy to collaborate on those. Please let me know if you find anything.

Thank you again for the meeting and for your continued engagement with SIR. I hope to see you at the track sometime this season.

Sincerely,

Trevor Jacek

President

306.270.5310

trevor.jacek@mwdc.ca

cc: RM of Corman Park Council, rm344@rmcormanpark.ca

Payment Summary

Pay Date : Between(Calendar) 2026-01-17 12:00:00 AM, 2026-02-13 12:00:00 AM

Reference Number	Supplier Name	Pay Amount
01002-0001	RECEIVER GENERAL	86,953.70
01003-0001	CITIBANK THD REMITTANCES	288.03
01005-0001	3G JUNK & GARBAGE REMOVAL	535.50
01005-0002	ACTION OFFICE INTERIORS	1,072.26
01005-0003	AIR EXCELLENCE HVAC SERVICES INC	1,026.17
01005-0004	ALLNORTH CONSULTANTS LIMITED	6,281.63
01005-0005	ALSCO	919.28
01005-0006	BISHOP, DAVID A.	140.00
01005-0007	BOLT SUPPLY HOUSE LTD.	54.32
01005-0008	BRANDT TRACTOR LTD.	1,087.96
01005-0009	CITY OF SASKATOON	23,261.08
01005-0010	CITY OF WARMAN	1,716.48
01005-0011	CLARK'S CROSSING GAZETTE NEWSPAPER CORP	1,283.62
01005-0012	CLEARLY INSTALLED MOBILE GLASS	2,153.40
01005-0013	COMPASS GROUP ONTARIO LTD	427.61
01005-0014	COSMOPOLITAN INDUSTRIES LTD.	130.20
01005-0015	CULLIGAN WATER	19.50
01005-0016	DE LAGE LANDEN FINANCIAL SERVICES CANADA INC.	125.14
01005-0017	EASY KLEEN PUMPS & PRESSURE	2,283.23
01005-0018	ESRI CANADA	23,298.90
01005-0019	FEDERAL EXPRESS CANADA LTD	102.46
01005-0020	FRONTLINE TRUCK & TRAILER	7,067.79
01005-0021	GFL ENVIRONMENTAL SERVICES INC.	122.98
01005-0022	GREGG DISTRIBUTORS	1,841.20
01005-0023	GREWAL, SUKHWINDER	500.00
01005-0024	HAMM, CALEN	175.00
01005-0025	HEIDELBERG MATERIALS CANADA LIMITED	15,356.17
01005-0026	INFORMATION SERVICES CORPORATION GEOMATICS DISTRIBUTION CENTRE	2,404.18
01005-0027	INTERSTATE ALL BATTERY CENTER	18.91
01005-0028	IVERSON, TESSA	396.98
01005-0029	LEAN MACHINE METAL FABRICATION INC	191.67
01005-0030	LGG INDUSTRIAL	331.23
01005-0031	MAZURKEWICH, CLARK W.	500.00
01005-0032	MCDUGALL GAULEY	30,321.63
01005-0033	MERLIN FORD LINCOLN	519.68
01005-0034	MRF GEOSYSTEMS CORPORATION	39,245.77
01005-0035	MUN. EMPL. PENSION PLAN	42,937.90
01005-0036	MUNICODE SERVICES LTD.	14,901.84
01005-0037	NOR-TEC LINEN	137.10
01005-0038	PATHWAYS CONSULTING	1,548.00
01005-0039	PETERS, ABRAM J.	500.00
01005-0040	PETRO CANADA PRODUCTS	2,051.66
01005-0041	PRAIRIE MOBILE COMM.	499.49
01005-0042	PRESNIAK, TERENCE	500.00
01005-0043	PROSSER, EILEEN	500.00
01005-0044	RA AUTO REPAIR LTD	1,406.53
01005-0045	RICE, RYAN	59.42
01005-0046	SARM - FINNING	91,491.23
01005-0047	SARM - MCHELLIN TIRE	12,049.38

01005-0048	SARM - STAPLES	831.19
01005-0049	SASK 1ST CALL	9.45
01005-0050	SASK TEL - C.M.R.	6,665.33
01005-0051	SASK WATER CORPORATION	43,661.86
01005-0052	SASK. RESEARCH COUNCIL	205.54
01005-0053	SASKATOON ACCELERATED TECHNOLOGY INC.	11,753.48
01005-0054	SASKATOON CO-OP ASSOC.LTD	45,218.22
01005-0055	SASKATOON REGIONAL ECONOMIC DEVELOPMENT AUTHORITY INC	682.50
01005-0056	SASKATOON SPCA	1,500.00
01005-0057	SASKATOON WHOLESALE TIRE	4,529.30
01005-0058	SASKENERGY	6,352.01
01005-0059	SASKPOWER	6,677.37
01005-0060	SCRIVEN, CAREY R.	139.85
01005-0061	SEEMOREGREEN LANDSCAPING	42.00
01005-0062	SMART, LEONORA	500.00
01005-0063	STANTEC CONSULTING LTD.	55,104.86
01005-0064	SUTHERLAND AUTOMOTIVE	2,597.09
01005-0065	TAXERVICE INC.	2,180.40
01005-0066	TEXT2CAR	799.20
01005-0067	TITANGPS	1,240.09
01005-0068	TRASK, WENDY	66.59
01005-0069	TRIOD SUPPLY (N.B.) LTD.	73,311.95
01005-0070	VAANDRAGER, CALVIN J.	125.00
01005-0071	WATROUS MAINLINE MOTOR PRODUCTS LTD	152,446.84
01005-0072	WHITEHEAD, MICHAEL	350.00
01005-0073	WILLIAMS, JESSICA	97.76
01005-0074	WSP CANADA LIMITED	29,813.97
01006-0001	RECEIVER GENERAL	131,068.53
01007-0001	SCHOOL TAX - MINISTER OF FINANCE	967,462.49
01008-0001	RECEIVER GENERAL	4,434.63
01009-0001	SUNCOR ENERGY PRODUCTS PARTNERSHIP	7,094.70
01010-0001	BMO BANK OF MONTREAL	14,762.54
01011-0001	1353475 AB Ltd O/A TEL-J COMMUNICATIONS	350.39
01011-0002	ADSPARK COMMUNICATIONS	399.60
01011-0003	ALLNORTH CONSULTANTS LIMITED	2,699.81
01011-0004	ALSCO	919.28
01011-0005	APPLIED INDUSTRIAL TECHNOLOGIES	976.80
01011-0006	ASL PAVING LTD.	263,028.53
01011-0007	ASTRO TOWING	74.29
01011-0008	AUTO CLEARING (1982) LTD.	806.14
01011-0009	BALZER, STEVEN	124.08
01011-0010	BOBCAT AND KUBOTA OF SASKATOON	6,706.58
01011-0011	BRANDT TRACTOR LTD.	2,157.06
01011-0012	BRIARGATE PROMOTIONS LTD	735.48
01011-0013	BURKELL, JAMES	500.00
01011-0014	CDW CANADA	794.35
01011-0015	CITY OF SASKATOON	171.89
01011-0016	CITY OF WARMAN	74.49
01011-0017	CLOSED CREEK RESOURCES INC	25.72
01011-0018	CORE INDUSTRIAL SERVICES L.P.	630.00
01011-0019	COSMOPOLITAN INDUSTRIES LTD.	130.20
01011-0020	CULLIGAN WATER	41.00
01011-0021	DUNDURN RURAL WATER UTILITY	3,425.77
01011-0022	EQUIPMENT MAINTENANCE & SUPPLY CO	96.95

01011-0023	FRONTLINE TRUCK & TRAILER	548.82
01011-0024	GARDNER, TANNER J.R.	66.00
01011-0025	GORDON, JAMES A.	500.00
01011-0026	GREENWOOD, DAVID	109.56
01011-0027	GREGG DISTRIBUTORS	3,743.34
01011-0028	HADUIK, LYNDON	52.80
01011-0029	HARGRAVE, JOE	310.86
01011-0030	HBI OFFICE PLUS INC	71.79
01011-0031	ICESOFT TECHNOLOGIES HOLDINGS LTD	4,995.00
01011-0032	INT. UNION OF OPERATING	1,598.80
01011-0033	INTERVALLEY WATER INC.	505.91
01011-0034	ISL ENGINEERING AND LAND SERVICES LTD	70,971.19
01011-0035	JOHNSON, BRAEDEN M.D.	460.00
01011-0036	LIBERTY CONSULTING WEST INC	-133.50
01011-0036	LIBERTY CONSULTING WEST INC	133.50
01011-0037	MRF GEOSYSTEMS CORPORATION	4,293.87
01011-0038	MUN. EMPL. PENSION PLAN	41,496.14
01011-0039	NOR-TEC LINEN	68.55
01011-0040	PRAIRIE MOBILE COMM.	610.49
01011-0041	PRUIM, ARTHUR J.	84.48
01011-0042	RA AUTO REPAIR LTD	227.58
01011-0043	SALESKI, JOHN J.	26.40
01011-0044	SARM - ATS TRAFFIC	19,442.09
01011-0045	SARM - MICHELIN TIRE	938.95
01011-0046	SARM - STAPLES	493.21
01011-0047	SASK MUNL HAIL INS ASSOC.	1,327.67
01011-0048	SASK TEL - C.M.R.	6,304.50
01011-0049	SASK WATER CORPORATION	39,069.20
01011-0050	SASK. RESEARCH COUNCIL	1,578.15
01011-0051	SASKATCHEWAN CONSERVATION & DEVELOPMENT ASSOCIATION	-1,128.75
01011-0051	SASKATCHEWAN CONSERVATION & DEVELOPMENT ASSOCIATION	1,128.75
01011-0052	SASKATOON CO-OP ASSOC.LTD	34,253.38
01011-0053	SASKATOON REGIONAL ECONOMIC DEVELOPMENT AUTHORITY INC	682.50
01011-0054	SASKENERGY	5,447.52
01011-0055	SHARP AUTO TRIM	3,019.20
01011-0056	SIGMA SAFETY CORP	2,955.06
01011-0057	ST. PAUL'S RCSSD #20	69,653.04
01011-0058	SUTHERLAND AUTOMOTIVE	2,522.62
01011-0059	TEXT2CAR	799.20
01011-0060	TRASK, WENDY	212.52
01011-0061	UAP INC	13.93
01011-0062	VAANDRAGER, CALVIN J.	184.80
01012-0001	WBM TECHNOLOGIES INC	41,559.58
01013-0001	RECEIVER GENERAL	75,694.89
28855	KHALSA SCHOOL INC.	-42.88
30418	MYCYK, MODEST	-100.00
30512	COOK, DARCY & DANIELA	-118.51
30589	PLUMMER, ANDREW & MORGAN	-75.00
30610	CLEARLY INSTALLED MOBILE GLASS	-732.60
30617	GRAHAM, DONALD ANDREW AND FOX, STACEY ELIZABETH	-75.00
30995	BRAR, GURPREET & RUPINDER	-2,349.26
31227	ELLIS, LYNDON & AMANDA	-35.20
31437	COTE, JOHN D. AND STEFANYSHYN-COTE, BARBARA A.	-75.00
31441	MCCORRISTON, COLIN & HOLLY	-425.00

31506	THE TECHNOCRAT HOLDING COMPANY LTD	-6,000.00
31653	ACTION CAR & TRUCK ACCESSORIES	1,140.66
31654	BAKKER, NICK	1,375.00
31655	BRAUN, CORNELIUS	100.00
31656	BRAUN, ADAM AND KADLER, JADELYN ERIKA	100.00
31657	BRADLEY, RYAN	500.00
31658	BRIDGE CITY ELECTRIC	856.33
31659	BROWNLEE LLP	4,725.32
31660	BRUNSDON LAWREK & ASSOCIATES	4,610.81
31661	BUHLER, BEN	1,375.00
31662	CLIFTON ENGINEERING GROUP	1,751.52
31663	EXPERT LOCKSMITHS LTD.	779.89
31664	FRONTLINE OUTFITTERS	718.99
31665	GAVELIS, MIKE	100.00
31666	GUILLEMIN, BRIAN	100.00
31667	HILTZ, KELLY	8,725.50
31668	JANTZEN, KYLE	100.00
31669	KOSTIUK NOBBS, SHERRY LYN	100.00
31670	KOZAR, CHAD & NICOLE	100.00
31671	LAKEFIELD LLP	220.00
31672	MIDWEST SURVEYS INC	1,980.00
31673	MINISTER OF FINANCE ACCOUNTS RECEIVABLE PROCESSING	3,141.60
31674	MINISTER OF FINANCE ACCOUNTS RECEIVABLE PROCESSING	4,528.62
31675	PEACOCK, GRANT	100.00
31676	POSTMA, LORAINÉ	1,250.00
31677	PRAIRIE SKY CHAMBER OF COMMERCE	257.25
31678	ROGERS WIRELESS	520.00
31679	ROWSELL, TRENT	500.00
31680	SETCAN	4,253.32
31681	STEBNER, ZACHARY & CROMBIE	100.00
31682	SASKTIP INC.	100.00
31683	TRUE NORTH OVERHEAD DOORS	1,495.56
31684	VANSCOY RM POLICE SERVICE	637.15
31685	WALDNER, ZACHARY	100.00
31686	WARMAN HOME CENTRE LP	2,135.98
31687	WEIR, SCOTT	100.00
31688	WHEATON GMC BUICK CADILLAC LTD.	215.58
31689	WIEBE, STEPHEN	1,250.00
31700	ACTION CAR & TRUCK ACCESSORIES	1,298.69
31701	CHEKE, JAMES & MARIA	1,949.44
31702	DONAUER, RANDY	100.00
31703	FIRST AID FOR LIFE	606.06
31704	HOLTSMAN, BLAIR D. & JILLIAN L.	12,000.00
31705	MERIDIAN SURVEYS LTD.	2,641.80
31706	SASK ASSESSMENT MANAGEMENT AGENCY	182,591.00
31707	SASKATCHEWAN EMERGENCY PLANNERS ASSOCIATION	250.00
31708	SASKATCHEWAN HEAVY CONSTRUCTION ASSOCIATION	472.50
31709	WALL, GREGORY & DEBBIE	5,513.57
31710	RMAA WORKSHOP FUND	100.00

Payment Detail

Pay Date : Between(Calendar) 2026-01-17 12:00:00 AM, 2026-02-13 12:00:00 AM

Payment Number: 01002-0001, Supplier: RECEIVER GENERAL

Invoice Number	Invoice Description	Invoice Amount
RECE000 - 161530	Payroll Remittance BN: 107941676RP0001	1,156.08
RECE000 - 161532	Payroll Remittance BN: 107941676RP0002	85,797.62

Payment Number: 01003-0001, Supplier: CITIBANK THD REMITTANCES

Invoice Number	Invoice Description	Invoice Amount
DEC25	Anchor Screws, Battery Charger, Washers, Gloves	288.03

Payment Number: 01005-0001, Supplier: 3G JUNK & GARBAGE REMOVAL

Invoice Number	Invoice Description	Invoice Amount
118	Garbage Removal	231.00
119	Garbage Removal	178.50
120	Garbage Removal	126.00

Payment Number: 01005-0002, Supplier: ACTION OFFICE INTERIORS

Invoice Number	Invoice Description	Invoice Amount
098769	Adjustable Table - CPPS	1,072.26

Payment Number: 01005-0003, Supplier: AIR EXCELLENCE HVAC SERVICES INC

Invoice Number	Invoice Description	Invoice Amount
13103	Install Wireless Thermostat	1,026.17

Payment Number: 01005-0004, Supplier: ALLNORTH CONSULTANTS LIMITED

Invoice Number	Invoice Description	Invoice Amount
FB64854	RR 3052 - RMCP 2504 & TWP 374 - RMCP 2506	6,281.63

Payment Number: 01005-0005, Supplier: ALSCO

Invoice Number	Invoice Description	Invoice Amount
1681829	Coveralls, Towels	459.64

1683482	Coveralls, Towels	459.64
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Payment Number: 01005-0006, Supplier: BISHOP, DAVID A.

Invoice Number	Invoice Description	Invoice Amount
DEC25	SARM Vision Benefit	140.00

Payment Number: 01005-0007, Supplier: BOLT SUPPLY HOUSE LTD.

Invoice Number	Invoice Description	Invoice Amount
9183630-00	Bolts - TG43	54.32

Payment Number: 01005-0008, Supplier: BRANDT TRACTOR LTD.

Invoice Number	Invoice Description	Invoice Amount
102000016	Window - G41	1,087.96

Payment Number: 01005-0009, Supplier: CITY OF SASKATOON

Invoice Number	Invoice Description	Invoice Amount
10001800055745	Fire Services - SE 2-36-5 W3	2,215.34
10001800055746	Fire Services - SE 6-37-6 W3	3,046.09
10001800055748	Fire Services - NE 35-35-6 W3	2,215.34
10001800055749	Fire Services - SW 16-35-6 W3	1,107.67
10001800055752	Fire Services - NW 26-36-4 W3	1,384.59
10001800055758	Fire Services - Eldorado Lane	2,769.18
10001800056055	Fire Services - SW 22-37-4 W3	2,215.34
10001800056057	Fire Services - SE 14-38-5 W3	6,092.19
10001800056063	Fire Services - NE 12-36-6 W3	1,107.67
10001800056066	Fire Services - SW 2-36-4 W3	1,107.67

Payment Number: 01005-0010, Supplier: CITY OF WARMAN

Invoice Number	Invoice Description	Invoice Amount
DEC25-2	2025 Development Appeals Board Remuneration	1,716.48

Payment Number: 01005-0011, Supplier: CLARK'S CROSSING GAZETTE NEWSPAPER CORP

Invoice Number	Invoice Description	Invoice Amount
3573	Bylaw 56/58-25	555.71
3611	Bylaw - 56/58-25	555.71
3649	Advertisement - Animal Control	172.20

Payment Number: 01005-0012, Supplier: CLEARLY INSTALLED MOBILE GLASS

Invoice Number	Invoice Description	Invoice Amount
119353	Window - G41	555.00
119371	Replace Window - T44	555.00
119372	Install Backglass - G40	444.00
119378	Replace Window - T51	599.40

Payment Number: 01005-0013, Supplier: COMPASS GROUP ONTARIO LTD

Invoice Number	Invoice Description	Invoice Amount
1487618	Coffee, Cream	427.61

Payment Number: 01005-0014, Supplier: COSMOPOLITAN INDUSTRIES LTD.

Invoice Number	Invoice Description	Invoice Amount
100037	Office Paper Recycling & Confidential Shredding	130.20

Payment Number: 01005-0015, Supplier: CULLIGAN WATER

Invoice Number	Invoice Description	Invoice Amount
3343040	Water - Lutheran	19.50

Payment Number: 01005-0016, Supplier: DE LAGE LANDEN FINANCIAL SERVICES CANADA INC.

Invoice Number	Invoice Description	Invoice Amount
10569138	Copier Lease - CPPS	125.14

Payment Number: 01005-0017, Supplier: EASY KLEEN PUMPS & PRESSURE

Invoice Number	Invoice Description	Invoice Amount
245852	Power Venter/Valve	2,283.23

Payment Number: 01005-0018, Supplier: ESRI CANADA

Invoice Number	Invoice Description	Invoice Amount
90248320	GIS Annual Software Subscription	23,298.90

Payment Number: 01005-0019, Supplier: FEDERAL EXPRESS CANADA LTD

Invoice Number	Invoice Description	Invoice Amount
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2-706-43375	Office Courier - CPPS	102.46
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Payment Number: 01005-0020, Supplier: FRONTLINE TRUCK & TRAILER

Invoice Number	Invoice Description	Invoice Amount
C101437588:01	Seals - TG50	99.32
C101437589:01	Shocks - TG43	158.11
C101437589:02	Rim - TG43	374.00
C101437879:01	Brake Kit - TG43	2,091.07
C101437927:01	Brake Kit - TG43	688.07
R101092503	Replace Light Sensors- TG50	3,657.22

Payment Number: 01005-0021, Supplier: GFL ENVIRONMENTAL SERVICES INC.

Invoice Number	Invoice Description	Invoice Amount
LQ03219652	Used Oil Collection	122.98

Payment Number: 01005-0022, Supplier: GREGG DISTRIBUTORS

Invoice Number	Invoice Description	Invoice Amount
583441	Bibs, Jackets	210.89
584274	Signal Light - T45	117.92
584275	Bottle Jack - T46	516.99
584277	Lever Chain Hoist	550.70
586848	Hydraulic Fittings - TG43	417.60
587349	Hdraulic Fittings - TG43	23.71
587350	Washers - TG50	3.39

Payment Number: 01005-0023, Supplier: GREWAL, SUKHWINDER

Invoice Number	Invoice Description	Invoice Amount
DEC25	SARM Vision Benefit	500.00

Payment Number: 01005-0024, Supplier: HAMM, CALEN

Invoice Number	Invoice Description	Invoice Amount
DEC25	SARM Vision Benefit	175.00

Payment Number: 01005-0025, Supplier: HEIDELBERG MATERIALS CANADA LIMITED

Invoice Number	Invoice Description	Invoice Amount
7117430	Regular Council Meeting Agenda February 24, 2025 Road Salt/Sand	2,895.71

7118525	Road Salt/Sand	7,787.84
7120019	Road Salt/Sand	4,672.62

Payment Number: 01005-0026, Supplier: INFORMATION SERVICES CORPORATION GEOMATICS DISTRIBUTION CENTRE

Invoice Number	Invoice Description	Invoice Amount
CI26-00000023	2026 Rural & Urban Cadastral Annual Maintenance	2,404.18

Payment Number: 01005-0027, Supplier: INTERSTATE ALL BATTERY CENTER

Invoice Number	Invoice Description	Invoice Amount
1909601017081	Batteris - CPPS	18.91

Payment Number: 01005-0028, Supplier: IVERSON, TESSA

Invoice Number	Invoice Description	Invoice Amount
DEC25-1	SARM Vision Benefit	396.98

Payment Number: 01005-0029, Supplier: LEAN MACHINE METAL FABRICATION INC

Invoice Number	Invoice Description	Invoice Amount
G 114187	Drawer Slide - CPPS - M573 & M576	191.67

Payment Number: 01005-0030, Supplier: LGG INDUSTRIAL

Invoice Number	Invoice Description	Invoice Amount
SK316246	Hydraulic Hose - TG51	125.50
SK316335	Hydraulic Hose - TG43	85.65
SK316399	Hydraulic Hose - G35	120.08

Payment Number: 01005-0031, Supplier: MAZURKEWICH, CLARK W.

Invoice Number	Invoice Description	Invoice Amount
DEC25	SARM Vision Benefit	500.00

Payment Number: 01005-0032, Supplier: MCDOUGALL GAULEY

Invoice Number	Invoice Description	Invoice Amount
764771	Legal	216.45
764773	Legal	356.59
764775	Legal	1,444.06
764782	Legal	282.50

764789	Legal	876.13
864778	Legal	27,145.90

Payment Number: 01005-0033, Supplier: MERLIN FORD LINCOLN

Invoice Number	Invoice Description	Invoice Amount
574210	Bedmats - T55 & T56	519.68

Payment Number: 01005-0034, Supplier: MRF GEOSYSTEMS CORPORATION

Invoice Number	Invoice Description	Invoice Amount
C-8072	2026 Annual Software License - GPS System - CPPS	14,990.77
C-8073	2026 Annual Software License - Report/Ticketing - CPPS	24,255.00

Payment Number: 01005-0035, Supplier: MUN. EMPL. PENSION PLAN

Invoice Number	Invoice Description	Invoice Amount
MUNE000 - 161531	Payroll Remittance BN: 107941676RP0002	42,937.90

Payment Number: 01005-0036, Supplier: MUNICODE SERVICES LTD.

Invoice Number	Invoice Description	Invoice Amount
62183	101267896 Sask - 3562925	582.42
62184	Keet - 3586625	301.31
62185	Fluter - 3602625	381.89
62187	Richter - 3599725	714.44
62196	D & S Developments - 3543125	605.72
62198	Crossmount Homes - 3649825	950.51
62199	Andres - 3607925	240.43
62201	Crossmount Homes - 3650325	1,148.07
62203	Crossmount Homes - 3650125	950.51
62206	Keet - 3586625	301.31
62214	Kaler - 3640025	842.42
62221	Hannah/Detwiller - 3651025	372.75
62222	Zimmer - 3651125	281.43
62233	Rheindel - 3607625	310.62
62240	Fuhr - 3566425	621.25
62248	Easton - 3651925	365.30
62249	Guenther - 3475925	652.31
62251	Bella/Michel - 3530125	386.45
62252	Murphy - 3595625	559.13
62265	Keet - 3652425	105.00

62266	Crossmount Homes Cidery - 3529825	465.95
62267	Schmidt - 3613325	326.16
62268	Bailey - 3618725	565.34
62269	Gerspacher - 3637925	456.62
62271	Hormiz/Slivo - 3635825	497.00
62274	Hart/McFaul - 3520625	310.62
62286	Kernan - 3653526	105.00
62287	Traves/De Freitas - 3653626	360.63
62288	Richter - 3599725	105.00
62290	Jackson - 3653926	298.20
62294	Morris Landscape - 3336724	290.75
62295	Jagoe - 3498425	447.30

Payment Number: 01005-0037, Supplier: NOR-TEC LINEN

Invoice Number	Invoice Description	Invoice Amount
R1-910256	Entrance Mats	68.55
RI-910092	Entrance Mats	68.55

Payment Number: 01005-0038, Supplier: PATHWAYS CONSULTING

Invoice Number	Invoice Description	Invoice Amount
RMCP06012026	HR Training	1,548.00

Payment Number: 01005-0039, Supplier: PETERS, ABRAM J.

Invoice Number	Invoice Description	Invoice Amount
DEC25	SARM Vision Benefit	500.00

Payment Number: 01005-0040, Supplier: PETRO CANADA PRODUCTS

Invoice Number	Invoice Description	Invoice Amount
2219562	Oil	2,051.66

Payment Number: 01005-0041, Supplier: PRAIRIE MOBILE COMM.

Invoice Number	Invoice Description	Invoice Amount
BBSASIN903	Council I Pad	499.49

Payment Number: 01005-0042, Supplier: PRESNIAK, TERENCE

Invoice Number	Invoice Description	Invoice Amount
Regular Council Meeting Agenda - February 24, 2026		

DEC25	SARM Vision Benefit	500.00
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Payment Number: 01005-0043, Supplier: PROSSER, EILEEN

Invoice Number	Invoice Description	Invoice Amount
DEC25	SARM Vision Benefit	500.00

Payment Number: 01005-0044, Supplier: RA AUTO REPAIR LTD

Invoice Number	Invoice Description	Invoice Amount
46497	Lug Nut, Oil, Filters - M577	285.98
46669	Oil, Filters, Washer Fluid - M576	134.46
46670	Door Mirror - M575	440.36
46675	Oil, Filters, Washer Fluid - M578	134.46
46693	Oil, Filters, Washer Fluid, Wiper Blades - M574	179.33
46724	Tire Repair - M573	35.00
46725	Door Link - M574	196.94

Payment Number: 01005-0045, Supplier: RICE, RYAN

Invoice Number	Invoice Description	Invoice Amount
JAN26	Meal and Shop Supplies Reimbursement	59.42

Payment Number: 01005-0046, Supplier: SARM - FINNING

Invoice Number	Invoice Description	Invoice Amount
SARM141833	Starter - S21	2,785.06
SARM141929	Starter - S21	-1,388.50
SARM141930	Starter - S21	-1,345.50
SARM224764	Blade Cutting Edge, Bit End - D19	917.19
SARM224783	Wear Strips, Filters - G34 & G35	5,475.64
SARM224876	Bit End, Blade Cutting Edge, Nuts, Bolts, Washers - D19	3,589.19
SARM224881	Seat Belt, Drain Plug, Horn Button - S21	898.12
SARM224903	Door Handle - D19	590.93
SARM294965	Engine Rebuild - L49	79,969.10

Payment Number: 01005-0047, Supplier: SARM - MICHELIN TIRE

Invoice Number	Invoice Description	Invoice Amount
SARM259099	Tires - G26	9,639.50
SARM259214	New Tire - G35	2,409.88

Payment Number: 01005-0048, Supplier: SARM - STAPLES

Invoice Number	Invoice Description	Invoice Amount
SARM281934	File Folders, Envelopes, Hand Towels, Kleenex	625.63
SARM284075	Steno Pads, Tea, Copy Paper	181.20
SARM286246	Tea	24.36

Payment Number: 01005-0049, Supplier: SASK 1ST CALL

Invoice Number	Invoice Description	Invoice Amount
2855	Call 1st Ticket Notifications	9.45

Payment Number: 01005-0050, Supplier: SASK TEL - C.M.R.

Invoice Number	Invoice Description	Invoice Amount
JAN26 - 33RD LL	Utilities	43.90
JAN26 - ADMIN CELL	Utilities	470.66
JAN26 - ADMIN FAX	Utilities	276.73
JAN26 - ADMIN LL	Utilities	2,443.67
JAN26 - BYLAW CELL	Utilities	78.45
JAN26 - COUNCIL CELL	Utilities	192.29
JAN26 - CPPS CELL	Utilities	986.11
JAN26 - CPPS LL	Utilities	483.39
JAN26 - HAIGHT LL	Utilities	83.81
JAN26 - LUTHERAN LL	Utilities	143.19
JAN26 - P4G CELL	Utilities	78.45
JAN26 - PARK LL	Utilities	99.04
JAN26 - PW CELLS	Utilities	1,106.76
JAN26 - WARMAN LL	Utilities	94.35
JAN26 - WATER LL	Utilities	84.53

Payment Number: 01005-0051, Supplier: SASK WATER CORPORATION

Invoice Number	Invoice Description	Invoice Amount
SW094575	Utilities	43,661.86

Payment Number: 01005-0052, Supplier: SASK. RESEARCH COUNCIL

Invoice Number	Invoice Description	Invoice Amount
SRC-3026141	Water Testing - CR, GE,RE	101.59
SRC-3026211	Water Testing - GE, CE, RE	103.95

Payment Number: 01005-0053, Supplier: SASKATOON ACCELERATED TECHNOLOGY INC.

Invoice Number	Invoice Description	Invoice Amount
13111	Agreement Base Management Contract	1,007.88
13123	Agreement Acceltech BDR Agreement	441.23
13167	Laptops	10,304.37

Payment Number: 01005-0054, Supplier: SASKATOON CO-OP ASSOC.LTD

Invoice Number	Invoice Description	Invoice Amount
DEC25	Fuel	45,218.22

Payment Number: 01005-0055, Supplier: SASKATOON REGIONAL ECONOMIC DEVELOPMENT AUTHORITY INC

Invoice Number	Invoice Description	Invoice Amount
1309	Monthly Rent - P4G	682.50

Payment Number: 01005-0056, Supplier: SASKATOON SPCA

Invoice Number	Invoice Description	Invoice Amount
RMOFCP - 2025 DEC	Contract Animal Services - Monthly Fee	1,500.00

Payment Number: 01005-0057, Supplier: SASKATOON WHOLESALE TIRE

Invoice Number	Invoice Description	Invoice Amount
662102	Flat Repair	882.45
663402	Flange Ring - L51	388.50
665632	Tires & Service Call - G26	1,159.95
665635	Tires - T37	2,098.40

Payment Number: 01005-0058, Supplier: SASKENERGY

Invoice Number	Invoice Description	Invoice Amount
DEC25	Utilities	6,352.01

Payment Number: 01005-0059, Supplier: SASKPOWER

Invoice Number	Invoice Description	Invoice Amount
4020-0001-6166	Utilities	6,677.37

Payment Number: 01005-0060, Supplier: SCRIVEN, CAREY R.

Invoice Number	Invoice Description	Invoice Amount
Regular Council Meeting Agenda - February 24, 2026		

JAN26	Bylaw Clothing	139.85
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Payment Number: 01005-0061, Supplier: SEEMOREGREEN LANDSCAPING

Invoice Number	Invoice Description	Invoice Amount
30477	Ice Melt	42.00

Payment Number: 01005-0062, Supplier: SMART, LEONORA

Invoice Number	Invoice Description	Invoice Amount
DEC25	SARM Vision Benefit	500.00

Payment Number: 01005-0063, Supplier: STANTEC CONSULTING LTD.

Invoice Number	Invoice Description	Invoice Amount
2061958	RMCP2518 - Floral Rd & RR3041	22,797.45
2072963	Design & Construction for Floral Rd, RR 3041 & Grasswood Rd - RMCP2518	4,864.50
2072984	Design & Construction for Floral Rd, RR 3041 & Grasswood Rd - RMCP2519	27,442.91

Payment Number: 01005-0064, Supplier: SUTHERLAND AUTOMOTIVE

Invoice Number	Invoice Description	Invoice Amount
373662	Nozzle and Hose - T37	118.72
375787	Rocker Switch - T55	19.23
386120	Battery Core Return - T37	-16.65
396264	Restock of Filters, Cable, Straps	529.90
398242	Front CV Shaft - T45	176.48
399908	Wiper Blades, Lock De-Icer	234.77
400913	Battery - T54	349.33
406048	U-Joint, Seal Kit - T38	117.41
407769	Brake Pads & Rotors - T48 & T38	391.51
413148	Filters, Hand Wipes	636.70
413896	Filter	39.69

Payment Number: 01005-0065, Supplier: TAXERVICE INC.

Invoice Number	Invoice Description	Invoice Amount
2442197	Property Tax Enforcement Costs	48.90
2442198	Property Tax Enforcement Costs	48.90
2442199	Property Tax Enforcement Costs	146.70
2442200	Property Tax Enforcement Costs	97.80
2442201	Property Tax Enforcement Costs	48.90

2442202	Property Tax Enforcement Costs	48.90
2442203	Property Tax Enforcement Costs	97.80
2442204	Property Tax Enforcement Costs	48.90
2442205	Property Tax Enforcement Costs	97.80
2442206	Property Tax Enforcement Costs	48.90
2442207	Property Tax Enforcement Costs	97.80
2442208	Property Tax Enforcement Costs	48.90
2442209	Property Tax Enforcement Costs	48.90
2442210	Property Tax Enforcement Costs	48.90
2442211	Property Tax Enforcement Costs	48.90
2442212	Property Tax Enforcement Costs	48.90
2442213	Property Tax Enforcement Costs	48.90
2442214	Property Tax Enforcement Costs	48.90
2442215	Property Tax Enforcement Costs	97.80
2442216	Property Tax Enforcement Costs	48.90
2442217	Property Tax Enforcement Costs	97.80
2442226	Property Tax Enforcement Costs	349.65
2442227	Property Tax Enforcement Costs	349.65
2442592	Property Tax Enforcement Costs	21.00
2442593	Property Tax Enforcement Costs	21.00
2442594	Property Tax Enforcement Costs	21.00

Payment Number: 01005-0066, Supplier: TEXT2CAR

Invoice Number	Invoice Description	Invoice Amount
68Q-03745	Annual 4G Service Plan - North Well	799.20

Payment Number: 01005-0067, Supplier: TITANGPS

Invoice Number	Invoice Description	Invoice Amount
INV1811916	Field Doc License	1,240.09

Payment Number: 01005-0068, Supplier: TRASK, WENDY

Invoice Number	Invoice Description	Invoice Amount
JAN26	I-Pad Case	66.59

Payment Number: 01005-0069, Supplier: TRIOD SUPPLY (N.B.) LTD.

Invoice Number	Invoice Description	Invoice Amount
168527	Grader Blades	73,311.95

Payment Number: 01005-0070, Supplier: VAANDRAGER, CALVIN J.

Invoice Number	Invoice Description	Invoice Amount
DEC25-1	2025 Development Appeals Board Remuneration	125.00

Payment Number: 01005-0071, Supplier: WATROUS MAINLINE MOTOR PRODUCTS LTD

Invoice Number	Invoice Description	Invoice Amount
131430	2026 New Chevrolet Tahoe - CPPS	76,223.42
131431	2026 New Chevrolet Tahoe - CPPS	76,223.42

Payment Number: 01005-0072, Supplier: WHITEHEAD, MICHAEL

Invoice Number	Invoice Description	Invoice Amount
DEC25	SARM Vision Benefit	350.00

Payment Number: 01005-0073, Supplier: WILLIAMS, JESSICA

Invoice Number	Invoice Description	Invoice Amount
JAN26	Social Committee Lunch, Mileage	97.76

Payment Number: 01005-0074, Supplier: WSP CANADA LIMITED

Invoice Number	Invoice Description	Invoice Amount
20335952	Project - RM344 Various Engineering Services #ST193447 (CA-EI)	13,907.78
20335954	Project - RM-344 Various Engineering Services #ST193447 (CA-EI)	15,906.19

Payment Number: 01006-0001, Supplier: RECEIVER GENERAL

Invoice Number	Invoice Description	Invoice Amount
RECE000 - 161784	Payroll Remittance BN: 107941676RP0001	237.15
RECE000 - 161786	Payroll Remittance BN: 107941676RP0002	130,831.38

Payment Number: 01007-0001, Supplier: SCHOOL TAX - MINISTER OF FINANCE

Invoice Number	Invoice Description	Invoice Amount
JAN26	School Tax Collections	967,462.49

Payment Number: 01008-0001, Supplier: RECEIVER GENERAL

Invoice Number	Invoice Description	Invoice Amount
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RECE000 - 161910	Payroll Remittance BN:	4,434.63
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Payment Number: 01009-0001, Supplier: SUNCOR ENERGY PRODUCTS PARTNERSHIP

Invoice Number	Invoice Description	Invoice Amount
JAN26	Fuel	7,094.70

Payment Number: 01010-0001, Supplier: BMO BANK OF MONTREAL

Invoice Number	Invoice Description	Invoice Amount
JAN26 - ADMIN 1	CAMA Membership, Office Software	695.05
JAN26 - ADMIN 2	Binders	2,974.30
JAN26 - ADMIN 3	Amazon Membership, SARM Accomodations, Council Sundries, CAM Membership	3,545.73
JAN26 - CPPS	Insurance, Keys, Training Books, Clothing Items, Webcam, Gas, Annual Subscription	4,861.54
JAN26 - P4G	Parking, Meeting Sundries, Office Software, Mail Forwarding, Adobe Subscription	1,576.06
JAN26 - PLANNING	Office Software, Training, Meeting Sundrie, MC Annual Fee	541.99
JAN26 - PW	Internet, Staff Lunch, Condolence Flowers, Permit Fee	567.87

Payment Number: 01011-0001, Supplier: 1353475 AB Ltd O/A TEL-J COMMUNICATIONS

Invoice Number	Invoice Description	Invoice Amount
INV-19294	Public Works After Hours Answering Services	350.39

Payment Number: 01011-0002, Supplier: ADSPARK COMMUNICATIONS

Invoice Number	Invoice Description	Invoice Amount
SI-26560	Website Updates - CPPS	399.60

Payment Number: 01011-0003, Supplier: ALLNORTH CONSULTANTS LIMITED

Invoice Number	Invoice Description	Invoice Amount
FB63657	RMCP 2504 - RR 3052 & RMCP 2506 - TWP 374	2,699.81

Payment Number: 01011-0004, Supplier: ALSCO

Invoice Number	Invoice Description	Invoice Amount
1685178	Coveralls, Towels	459.64
1686853	Coverall, Towels	459.64

Payment Number: 01011-0005, Supplier: APPLIED INDUSTRIAL TECHNOLOGIES

Invoice Number	Invoice Description	Invoice Amount
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7033792927	Hydraulic Flow Valve - TG43	976.80
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Payment Number: 01011-0006, Supplier: ASL PAVING LTD.

Invoice Number	Invoice Description	Invoice Amount
00040405	RMCP 2515_2516 - TWP 374 & RR 3052	263,028.53

Payment Number: 01011-0007, Supplier: ASTRO TOWING

Invoice Number	Invoice Description	Invoice Amount
954566	Towing - M578	74.29

Payment Number: 01011-0008, Supplier: AUTO CLEARING (1982) LTD.

Invoice Number	Invoice Description	Invoice Amount
337901	E-Brake Assembly - T42	732.60
338644	Cable - T42	73.54

Payment Number: 01011-0009, Supplier: BALZER, STEVEN

Invoice Number	Invoice Description	Invoice Amount
JAN26	Mileage and Expenses	124.08

Payment Number: 01011-0010, Supplier: BOBCAT AND KUBOTA OF SASKATOON

Invoice Number	Invoice Description	Invoice Amount
W91244	Repairs - TR75	6,706.58

Payment Number: 01011-0011, Supplier: BRANDT TRACTOR LTD.

Invoice Number	Invoice Description	Invoice Amount
102000845	Rear Window - G40	978.11
102001181	Clamps, Bolts, Washers, Extension Pipe - G37	1,178.95

Payment Number: 01011-0012, Supplier: BRIARGATE PROMOTIONS LTD

Invoice Number	Invoice Description	Invoice Amount
180080ZT2	Business Cards	735.48

Payment Number: 01011-0013, Supplier: BURKELL, JAMES

Invoice Number	Invoice Description	Invoice Amount
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JAN26	SARM - Vision Benefit	500.00
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Payment Number: 01011-0014, Supplier: CDW CANADA

Invoice Number	Invoice Description	Invoice Amount
AH51Q70	Wirelss Mouse	302.81
AH5M55S	Wirelss Mouse, Surge Protector, USB	416.98
AH5QH9B	Wall Charger	74.56

Payment Number: 01011-0015, Supplier: CITY OF SASKATOON

Invoice Number	Invoice Description	Invoice Amount
JAN26	Utilities	171.89

Payment Number: 01011-0016, Supplier: CITY OF WARMAN

Invoice Number	Invoice Description	Invoice Amount
JAN26	Utilities	74.49

Payment Number: 01011-0017, Supplier: CLOSED CREEK RESOURCES INC

Invoice Number	Invoice Description	Invoice Amount
JAN26	Utlities	25.72

Payment Number: 01011-0018, Supplier: CORE INDUSTRIAL SERVICES L.P.

Invoice Number	Invoice Description	Invoice Amount
41910254	Septic - Haight	315.00
41910255	Septic - Lutheran	315.00

Payment Number: 01011-0019, Supplier: COSMOPOLITAN INDUSTRIES LTD.

Invoice Number	Invoice Description	Invoice Amount
100494	Office Paper Recycling & Confidential Shredding	130.20

Payment Number: 01011-0020, Supplier: CULLIGAN WATER

Invoice Number	Invoice Description	Invoice Amount
13715TP	Water - Lutheran	41.00

Payment Number: 01011-0021, Supplier: DUNDURN RURAL WATER UTILITY

Invoice Number	Invoice Description	Invoice Amount
DEC25	Double Paid Invoices - RE	-880.11
JAN26	Utilites - RE	4,305.88

Payment Number: 01011-0022, Supplier: EQUIPMENT MAINTENANCE & SUPPLY CO

Invoice Number	Invoice Description	Invoice Amount
I05733	Cam Latch - L55	96.95

Payment Number: 01011-0023, Supplier: FRONTLINE TRUCK & TRAILER

Invoice Number	Invoice Description	Invoice Amount
C101438246:01	Cap Gasket - TG43	18.16
C101438258:01	Brake Post and Adjuster - TG43	530.66

Payment Number: 01011-0024, Supplier: GARDNER, TANNER J.R.

Invoice Number	Invoice Description	Invoice Amount
JAN26	Crop Production Admission Fees	66.00

Payment Number: 01011-0025, Supplier: GORDON, JAMES A.

Invoice Number	Invoice Description	Invoice Amount
JAN26	SARM - Vision Benefit	500.00

Payment Number: 01011-0026, Supplier: GREENWOOD, DAVID

Invoice Number	Invoice Description	Invoice Amount
JAN26	Mileage and Expenses	109.56

Payment Number: 01011-0027, Supplier: GREGG DISTRIBUTORS

Invoice Number	Invoice Description	Invoice Amount
587879	Wheel Seal	337.03
589601	Washers, Bolts	703.07
589602	Storage Tote	197.36
590630	Couplers, Nipples - TG43	835.21
590631	Resp Valve, Gloves, Toilet Tissue, Mop Handle, Tarp	474.34
590659	N95 Masks, Hand Soap, Headlamp Bulbs, Heat Tape - T42 & TG35	369.43
590745	Paper Towel, Window Washer Fluid - CPPS	97.88
591204	Mudflap Brackets, Literature Holder, Clevis - G33	255.31
592809	Literature Rack	473.71

Payment Number: 01011-0028, Supplier: HADUIK, LYNDON

Invoice Number	Invoice Description	Invoice Amount
JAN26	Mileage and Expenses	52.80

Payment Number: 01011-0029, Supplier: HARGRAVE, JOE

Invoice Number	Invoice Description	Invoice Amount
JAN26	Mileage and Expenses	310.86

Payment Number: 01011-0030, Supplier: HBI OFFICE PLUS INC

Invoice Number	Invoice Description	Invoice Amount
INV240490	Binders	71.79

Payment Number: 01011-0031, Supplier: ICESOFTECHNOLOGIES HOLDINGS LTD

Invoice Number	Invoice Description	Invoice Amount
V-3020	Annual Renewal - Auto Dialer	4,995.00

Payment Number: 01011-0032, Supplier: INT. UNION OF OPERATING

Invoice Number	Invoice Description	Invoice Amount
JAN26	Union Dues Remittance	1,598.80

Payment Number: 01011-0033, Supplier: INTERVALLEY WATER INC.

Invoice Number	Invoice Description	Invoice Amount
77887	Utilities - Neuhorst	61.11
77888	Utilities	444.80

Payment Number: 01011-0034, Supplier: ISL ENGINEERING AND LAND SERVICES LTD

Invoice Number	Invoice Description	Invoice Amount
129122	Project #16907	57,666.57
129123	RMCP2510 - TMP	13,304.62

Payment Number: 01011-0035, Supplier: JOHNSON, BRAEDEN M.D.

Invoice Number	Invoice Description	Invoice Amount
JAN26-1	Training - Meal Per Diem	460.00

Payment Number: 01011-0036, Supplier: LIBERTY CONSULTING WEST INC

Invoice Number	Invoice Description	Invoice Amount
8728	Cost Reduction Consulting - Oct to Dec 2025	133.50

Payment Number: 01011-0037, Supplier: MRF GEOSYSTEMS CORPORATION

Invoice Number	Invoice Description	Invoice Amount
C-8187	IBM MQ Software -Annual Renewal - CPPS	4,293.87

Payment Number: 01011-0038, Supplier: MUN. EMPL. PENSION PLAN

Invoice Number	Invoice Description	Invoice Amount
MUNE000 - 161785	Payroll Remittance BN: 107941676RP0002	41,496.14

Payment Number: 01011-0039, Supplier: NOR-TEC LINEN

Invoice Number	Invoice Description	Invoice Amount
RI-910483	Entrance Mats	68.55

Payment Number: 01011-0040, Supplier: PRAIRIE MOBILE COMM.

Invoice Number	Invoice Description	Invoice Amount
BBSASIN982	Apple ID Pad	610.49

Payment Number: 01011-0041, Supplier: PRUIM, ARTHUR J.

Invoice Number	Invoice Description	Invoice Amount
JAN26	Mileage and Expenses	84.48

Payment Number: 01011-0042, Supplier: RA AUTO REPAIR LTD

Invoice Number	Invoice Description	Invoice Amount
46582	Oil, Air Filter, Washer Fluid - M575	88.90
46708	Oil, Filters, Washer Fluid - M576	138.68

Payment Number: 01011-0043, Supplier: SALESKI, JOHN J.

Invoice Number	Invoice Description	Invoice Amount
JAN26	Mileage and Expenses	26.40

Payment Number: 01011-0044, Supplier: SARM - ATS TRAFFIC

Invoice Number	Invoice Description	Invoice Amount
SARM299782	Signs (Stock)	6,523.06
SARM302447	Walking Path Signs	12,919.03

Payment Number: 01011-0045, Supplier: SARM - MICHELIN TIRE

Invoice Number	Invoice Description	Invoice Amount
SARM258576	Tires - T49	938.95

Payment Number: 01011-0046, Supplier: SARM - STAPLES

Invoice Number	Invoice Description	Invoice Amount
SAREM850934 CR	Coke, Club Soda - pd twice	-29.50
SARM296966	Garbage Bags, Hand Towels, File Folders, Pencils	522.71

Payment Number: 01011-0047, Supplier: SASK MUNL HAIL INS ASSOC.

Invoice Number	Invoice Description	Invoice Amount
JAN26	Hail Insurance Remittance	1,327.67

Payment Number: 01011-0048, Supplier: SASK TEL - C.M.R.

Invoice Number	Invoice Description	Invoice Amount
FEB26 - 33RD LL	Utilities	43.90
FEB26 - ADMIN CELLS	Utilities	416.94
FEB26 - ADMIN FAX	Utilities	276.73
FEB26 - ADMIN LL	Utilities	2,443.67
FEB26 - BYLAW CELL	Utilities	69.49
FEB26 - COUNCIL CELL	Utilities	170.31
FEB26 - CPPS CELLS	Utilities	873.42
FEB26 - CPPS LL	Utilities	483.39
FEB26 - HAIGHT LL	Utilities	83.81
FEB26 - LUTHERAN LL	Utilities	144.54
FEB26 - P4G CELL	Utilities	69.49
FEB26 - PARK LL	Utilities	99.04
FEB26 - PW CELLS	Utilities	950.89
FEB26 - WARMAN LL	Utilities	94.35
FEB26 - WATER LL	Utilities	84.53

Payment Number: 01011-0049, Supplier: SASK WATER CORPORATION

Invoice Number	Invoice Description	Invoice Amount
SW094982	Utilities	39,069.20

Payment Number: 01011-0050, Supplier: SASK. RESEARCH COUNCIL

Invoice Number	Invoice Description	Invoice Amount
SRC-3026505	Water Testing - CR, RE, GE	103.95
SRC-3026511	Water Testing - 33rd and Ind Park	69.30
SRC-3026707	Water Testing - RE, CR, GE	103.95
SRC-3027053	Water Testing - Ind Park	34.65
SRC-3027070	Water Testing - CR, GE, RE	103.95
SRC-3027124	Water Testing - RE, CR, GE - Haloacetic Acids, Trihalomethanes	1,162.35

Payment Number: 01011-0051, Supplier: SASKATCHEWAN CONSERVATION & DEVELOPMENT ASSOCIATION

Invoice Number	Invoice Description	Invoice Amount
1119	2026 Membership and Insurance Fees	1,128.75

Payment Number: 01011-0052, Supplier: SASKATOON CO-OP ASSOC.LTD

Invoice Number	Invoice Description	Invoice Amount
JAN26	Fuel	34,253.38

Payment Number: 01011-0053, Supplier: SASKATOON REGIONAL ECONOMIC DEVELOPMENT AUTHORITY INC

Invoice Number	Invoice Description	Invoice Amount
1317	Monthly Rent - P4G	682.50

Payment Number: 01011-0054, Supplier: SASKENERGY

Invoice Number	Invoice Description	Invoice Amount
JAN26	Utilities	5,447.52

Payment Number: 01011-0055, Supplier: SHARP AUTO TRIM

Invoice Number	Invoice Description	Invoice Amount
16515	Decals - M575	3,019.20

Payment Number: 01011-0056, Supplier: SIGMA SAFETY CORP

Invoice Number	Invoice Description	Invoice Amount
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24639	Signal Valor Lightbar - M575	2,955.06
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Payment Number: 01011-0057, Supplier: ST. PAUL'S RCSSD #20

Invoice Number	Invoice Description	Invoice Amount
JAN26	School Tax Collections	69,653.04

Payment Number: 01011-0058, Supplier: SUTHERLAND AUTOMOTIVE

Invoice Number	Invoice Description	Invoice Amount
421083	Brake Rotors, Hub Seals, O-Rings - T42	1,033.51
421381	Calipers and Brackets - T42	504.58
422878	Rocker Switch - T55	-57.68
424907	Restock Filters, Rocker Switch - T55	1,042.21

Payment Number: 01011-0059, Supplier: TEXT2CAR

Invoice Number	Invoice Description	Invoice Amount
68Q-03764	Annual 4G Renewal - Clarence Well	799.20

Payment Number: 01011-0060, Supplier: TRASK, WENDY

Invoice Number	Invoice Description	Invoice Amount
JAN26-1	Mileage and Expenses	212.52

Payment Number: 01011-0061, Supplier: UAP INC

Invoice Number	Invoice Description	Invoice Amount
441-868213	Washers - TG43	30.34
441-868844	Camshaft Washers - TG43	13.93
441-869079	Washers - TG43	-30.34

Payment Number: 01011-0062, Supplier: VAANDRAGER, CALVIN J.

Invoice Number	Invoice Description	Invoice Amount
JAN26	Mileage and Expenses	184.80

Payment Number: 01012-0001, Supplier: WBM TECHNOLOGIES INC

Invoice Number	Invoice Description	Invoice Amount
INP-208200	Printer Maintenance Contract - CPPS	205.74
INV-240336	Panasonic Tablet/Laptop - CPPS	37,816.30

WBM-26680	Agreement Managed Services - CPPS	3,537.54
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Payment Number: 01013-0001, Supplier: RECEIVER GENERAL

Invoice Number	Invoice Description	Invoice Amount
RECE000 - 161977	Payroll Remittance BN: 107941676RP0001	237.15
RECE000 - 161979	Payroll Remittance BN: 107941676RP0002	75,457.74

Payment Number: 28855, Supplier: KHALSA SCHOOL INC.

Invoice Number	Invoice Description	Invoice Amount
200	Cancelled Invoice - Overpaid Taxes	42.88

Payment Number: 30418, Supplier: MYCYK, MODEST

Invoice Number	Invoice Description	Invoice Amount
DEC23	Beaver Creek Hamlet Board Remuneration	100.00

Payment Number: 30512, Supplier: COOK, DARCY & DANIELA

Invoice Number	Invoice Description	Invoice Amount
JAN24	IPCP Rebate	118.51

Payment Number: 30589, Supplier: PLUMMER, ANDREW & MORGAN

Invoice Number	Invoice Description	Invoice Amount
APR24	Appeal Fee Refund	75.00

Payment Number: 30610, Supplier: CLEARLY INSTALLED MOBILE GLASS

Invoice Number	Invoice Description	Invoice Amount
082906	Install Window - G37	333.00
082937	Repair Stone Chips - T54	66.60
281957	Install Window - G31	333.00

Payment Number: 30617, Supplier: GRAHAM, DONALD ANDREW AND FOX, STACEY ELIZABETH

Invoice Number	Invoice Description	Invoice Amount
MAY24	Appeal Fee Refund	75.00

Payment Number: 30995, Supplier: BRAR, GURPREET & RUPINDER

Invoice Number	Invoice Description	Invoice Amount
DEC24	Reimburse Over Paid Property Taxes	2,349.26

Payment Number: 31227, Supplier: ELLIS, LYNDON & AMANDA

Invoice Number	Invoice Description	Invoice Amount
JAN25	23/24 IPCP Rebate - Weed	35.20

Payment Number: 31437, Supplier: COTE, JOHN D. AND STEFANYSHYN-COTE, BARBARA A.

Invoice Number	Invoice Description	Invoice Amount
JUL25	Appel Fee Refund - SAMA Agreement	75.00

Payment Number: 31441, Supplier: MCCORRISTON, COLIN & HOLLY

Invoice Number	Invoice Description	Invoice Amount
JUL25	Discretionary Use App Refund	425.00

Payment Number: 31506, Supplier: THE TECHNOCRAT HOLDING COMPANY LTD

Invoice Number	Invoice Description	Invoice Amount
SEP25	Approach Fee Deposit Refund	6,000.00

Payment Number: 31653, Supplier: ACTION CAR & TRUCK ACCESSORIES

Invoice Number	Invoice Description	Invoice Amount
52889324	Mud Flaps - T55 & T56	1,140.66

Payment Number: 31654, Supplier: BAKKER, NICK

Invoice Number	Invoice Description	Invoice Amount
DEC25	2025 Development Appeals Board Remuneration	1,375.00

Payment Number: 31655, Supplier: BRAUN, CORNELIUS

Invoice Number	Invoice Description	Invoice Amount
DEC25	Neuhorst Hamlet Board Remuneration - 2025	100.00

Payment Number: 31656, Supplier: BRAUN, ADAM AND KADLER, JADELYN ERIKA

Invoice Number	Invoice Description	Invoice Amount
DEC25	Neuhorst Hamlet Board Remuneration - 2025	100.00

Payment Number: 31657, Supplier: BRADLEY, RYAN

Invoice Number	Invoice Description	Invoice Amount
DEC25	2025 Hamlet First Responder Remuneration	500.00

Payment Number: 31658, Supplier: BRIDGE CITY ELECTRIC

Invoice Number	Invoice Description	Invoice Amount
IN00006800	New Diesel Switch	856.33

Payment Number: 31659, Supplier: BROWNLEE LLP

Invoice Number	Invoice Description	Invoice Amount
597761	Legal Fees	4,725.32

Payment Number: 31660, Supplier: BRUNSDON LAWREK & ASSOCIATES

Invoice Number	Invoice Description	Invoice Amount
092619067	Appraisal Fee - Contracted Services	4,610.81

Payment Number: 31661, Supplier: BUHLER, BEN

Invoice Number	Invoice Description	Invoice Amount
DEC25	2025 Development Appeals Board Remuneration	1,375.00

Payment Number: 31662, Supplier: CLIFTON ENGINEERING GROUP

Invoice Number	Invoice Description	Invoice Amount
328797	Catherdal Bluffs Drainage Improvements	1,751.52

Payment Number: 31663, Supplier: EXPERT LOCKSMITHS LTD.

Invoice Number	Invoice Description	Invoice Amount
S105150	Keys	779.89

Payment Number: 31664, Supplier: FRONTLINE OUTFITTERS

Invoice Number	Invoice Description	Invoice Amount
IN2419008	Clothing Items, Hemming - CPPS	718.99

Payment Number: 31665, Supplier: GAVELIS, MIKE

Invoice Number	Invoice Description	Invoice Amount
IN2419008	Clothing Items, Hemming - CPPS	718.99

Invoice Number	Invoice Description	Invoice Amount
DEC25	Cedar Villa Hamlet Board Remuneration - 2025	100.00

Payment Number: 31666, Supplier: GUILLEMIN, BRIAN

Invoice Number	Invoice Description	Invoice Amount
DEC25-1	Cedar Villa Hamlet Board Remuneration - 2025	100.00

Payment Number: 31667, Supplier: HILTZ, KELLY

Invoice Number	Invoice Description	Invoice Amount
681964	Fencing	8,725.50

Payment Number: 31668, Supplier: JANTZEN, KYLE

Invoice Number	Invoice Description	Invoice Amount
DEC25	2025 Hamlet Board Remuneration	100.00

Payment Number: 31669, Supplier: KOSTIUK NOBBS, SHERRY LYN

Invoice Number	Invoice Description	Invoice Amount
DEC25-1	Cedar Villa Hamlet Board Remuneration - 2025	100.00

Payment Number: 31670, Supplier: KOZAR, CHAD & NICOLE

Invoice Number	Invoice Description	Invoice Amount
DEC25	2025 Hamlet Board Remuneration	100.00

Payment Number: 31671, Supplier: LAKEFIELD LLP

Invoice Number	Invoice Description	Invoice Amount
JAN26	Deposit Account Refund	220.00

Payment Number: 31672, Supplier: MIDWEST SURVEYS INC

Invoice Number	Invoice Description	Invoice Amount
12765SC	Inv Sub App 2026-13-01	1,980.00

Payment Number: 31673, Supplier: MINISTER OF FINANCE ACCOUNTS RECEIVABLE PROCESSING

Invoice Number	Invoice Description	Invoice Amount
FD2026140	Fire Dispatach Services - 2026	3,141.60

Payment Number: 31674, Supplier: MINISTER OF FINANCE ACCOUNTS RECEIVABLE PROCESSING

Invoice Number	Invoice Description	Invoice Amount
MCW2576808	Line Painting	4,528.62

Payment Number: 31675, Supplier: PEACOCK, GRANT

Invoice Number	Invoice Description	Invoice Amount
DEC25-1	Cedar Villa Hamlet Board Remuneration - 2025	100.00

Payment Number: 31676, Supplier: POSTMA, LORAINE

Invoice Number	Invoice Description	Invoice Amount
DEC25	2025 Development Appeals Board Remuneration	1,250.00

Payment Number: 31677, Supplier: PRAIRIE SKY CHAMBER OF COMMERCE

Invoice Number	Invoice Description	Invoice Amount
2019752	2026 Membership	257.25

Payment Number: 31678, Supplier: ROGERS WIRELESS

Invoice Number	Invoice Description	Invoice Amount
3113498131	Wireless - Ind Park and Riverside	520.00

Payment Number: 31679, Supplier: ROWSELL, TRENT

Invoice Number	Invoice Description	Invoice Amount
DEC25	2025 Development Appeals Board Remuneration	500.00

Payment Number: 31680, Supplier: SETCAN

Invoice Number	Invoice Description	Invoice Amount
INV16047	Conversion Kit - CPPS	4,253.32

Payment Number: 31681, Supplier: STEBNER, ZACHARY & CROMBIE

Invoice Number	Invoice Description	Invoice Amount
DEC25	Cedar Villa Hamlet Board Remuneration - 2025	100.00

Payment Number: 31682, Supplier: SASKTIP INC.

Invoice Number	Invoice Description	Invoice Amount
JAN26	2026 Membership	100.00

Payment Number: 31683, Supplier: TRUE NORTH OVERHEAD DOORS

Invoice Number	Invoice Description	Invoice Amount
71	Repair Overhead Doors	1,495.56

Payment Number: 31684, Supplier: VANSCOY RM POLICE SERVICE

Invoice Number	Invoice Description	Invoice Amount
1014	Pistol Pouch, Duty Belt - CPPS	637.15

Payment Number: 31685, Supplier: WALDNER, ZACHARY

Invoice Number	Invoice Description	Invoice Amount
DEC25	2025 Hamlet Board Remuneration	100.00

Payment Number: 31686, Supplier: WARMAN HOME CENTRE LP

Invoice Number	Invoice Description	Invoice Amount
FE3085	Treated Sign Posts	2,135.98

Payment Number: 31687, Supplier: WEIR, SCOTT

Invoice Number	Invoice Description	Invoice Amount
DEC25	2025 Hamlet Board Remuneration	100.00

Payment Number: 31688, Supplier: WHEATON GMC BUICK CADILLAC LTD.

Invoice Number	Invoice Description	Invoice Amount
965077	Block Heater Cords - T48	107.79
965078	Block Heater Cords - T48	107.79

Payment Number: 31689, Supplier: WIEBE, STEPHEN

Invoice Number	Invoice Description	Invoice Amount
DEC25	2025 Development Appeals Board Remuneration	1,250.00

Payment Number: 31700, Supplier: ACTION CAR & TRUCK ACCESSORIES

Invoice Number	Invoice Description	Invoice Amount
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52898100	Trifold Cover - T35	1,298.69
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Payment Number: 31701, Supplier: CHEKE, JAMES & MARIA

Invoice Number	Invoice Description	Invoice Amount
DEC25	2025 Tax Abatement	1,949.44

Payment Number: 31702, Supplier: DONAUER, RANDY

Invoice Number	Invoice Description	Invoice Amount
DEC25	Reimburse - P4G Expenses	100.00

Payment Number: 31703, Supplier: FIRST AID FOR LIFE

Invoice Number	Invoice Description	Invoice Amount
12918	First Aid, CPR, AED Training	606.06

Payment Number: 31704, Supplier: HOLTSMAN, BLAIR D. & JILLIAN L.

Invoice Number	Invoice Description	Invoice Amount
JAN26	Service Holdback Refund	12,000.00

Payment Number: 31705, Supplier: MERIDIAN SURVEYS LTD.

Invoice Number	Invoice Description	Invoice Amount
IN33044	SA254862 - Subdivision Road Widening	2,641.80

Payment Number: 31706, Supplier: SASK ASSESSMENT MANAGEMENT AGENCY

Invoice Number	Invoice Description	Invoice Amount
2026670	2026 Municipal Invoice	182,591.00

Payment Number: 31707, Supplier: SASKATCHEWAN EMERGENCY PLANNERS ASSOCIATION

Invoice Number	Invoice Description	Invoice Amount
00965	Membership Renewal - 2026	250.00

Payment Number: 31708, Supplier: SASKATCHEWAN HEAVY CONSTRUCTION ASSOCIATION

Invoice Number	Invoice Description	Invoice Amount
28196	2026 Membership	472.50

Payment Number: 31709, Supplier: WALL, GREGORY & DEBBIE

Invoice Number	Invoice Description	Invoice Amount
FEB26	Refund - Overpaid Taxes	5,513.57

Payment Number: 31710, Supplier: RMAA WORKSHOP FUND

Invoice Number	Invoice Description	Invoice Amount
FEB26	Spring Workshop 2026 Registration Fee	100.00

MasterCard Statement
Reporting Period: January 1-31, 2026

ADMINISTRATION			
Date	Amount	Vendor	Description
6-Jan-26	\$582.75	CAMA	Membership
9-Jan-26	\$54.58	Rebel	Office Software
12-Jan-26	\$57.72	GoTo	Office Software
20-Jan-26	\$2,974.30	Bindertek	Binders (Archives)
2-Jan-26	\$11.09	Amazon	Membership/Subscription
6-Jan-26	\$3,179.04	Four Points/Sheraton Hotel	SARM Convention Accomodations
13-Jan-26	\$78.10	Safeway	Council Sundries
16-Jan-26	\$277.50	CAMEA (Municipal Executive Assistant)	Membership
PLANNING			
Date	Amount	Vendor	Description
5-Jan-26	\$23.85	Zoom	Meeting Software
8-Jan-26	\$36.75	CIP (Cdn Institute of Planners)	Conference/Training
15-Jan-26	\$456.39	Mulberry's	P4G Lunch
27-Jan-26	\$25.00	Master Card	Annual Fee
PUBLIC WORKS			
Date	Amount	Vendor	Description
27-Dec-25	\$155.40	Starlink	Internet
8-Jan-26	\$184.92	Red Swan Pizza	Staff Xmas Lunch
13-Jan-26	\$72.15	Little Pharmacy	Flowers (Condolence)
27-Jan-26	\$155.40	Starlink	Internet
Total	\$8,324.94		

Payroll GL Posting - Summary



Post For : Month 1
 Transactions : All Paid/Unpaid : All
 Trans Date : All
 Emp Category : 001 To 102
 Emp Department : All

Update Files : N
 Year : 2026
 Period : 1
 Voucher # :

GL Code	CC1	CC2	CC3	Name	Debit	Credit
1-2-510-500				GG-SB-Office Admin Salaries	195793.56	0.00
1-2-510-501				GG-SB-Office Admin Benefits	24489.54	0.00
1-2-520-500				PS-SB-Police Salaries	94156.51	0.00
1-2-520-501				PS-SB-Police Benefits	22893.68	0.00
1-2-530-500				PS-PC-Bylaw Enforcement Salary	5408.19	0.00
1-2-530-501				PS-PC-Bylaw Enforcement Benefits	1386.07	0.00
1-2-552-500				TS-SB-Salaries-PW-Admin	81373.50	0.00
1-2-552-501				TS-SB-Benefits-Public Works	35418.20	0.00
1-2-552-506				TS-SB-Cell Allowance-(Non-Tax)	525.00	0.00
1-2-552-640				TS-Safety Meetings	906.74	0.00
1-2-554-500				TS-SB-Wages-Mach-Maint-Graders	12211.71	0.00
1-2-556-500				TS-SB-Wages-Mach-Maint-Heavy Equip	3314.84	0.00
1-2-558-500				TS-SB-Wages-Mach-Maint-Light Trucks	4695.08	0.00
1-2-560-500				TS-SB-Wages-Mach-Maint-Heavy Trucks	4910.67	0.00
1-2-564-500				TS-SB-Wages-Mach-Maint-Misc Equip	37.69	0.00
1-2-567-500				TS-SB-Wages-Shop Maint-LR	418.80	0.00
1-2-570-500				XXXTS-SB-Wages-Shop Maint-PA	18.85	0.00
1-2-572-500				XXXTS-SB-Wages-Shop Maint-HA	79.74	0.00
1-2-574-500				TS-SB-Wages-Road Construction	3047.07	0.00
1-2-577-500				TS-SB-Wages-Paving/Seal Coat	1182.86	0.00
1-2-578-500				TS-SB-Wages-Road Maintenance	13666.94	0.00
1-2-579-500				TS-SB-Wages-Custom Work	123.96	0.00
1-2-581-500				TS-SB-Wages-Roads-Asphalt Repair	875.16	0.00
1-2-584-500				TS-SB-Wages-Gravel Crush & Stockpile	866.87	0.00
1-2-588-500				TS-SB-Wages-Roads-Mowing	4230.72	0.00
1-2-594-500				TS-SB-Wages-Snow Removal	40376.93	0.00
1-2-598-500				TS-SB-Wages-Roads-Signs	1950.83	0.00
1-2-600-500				EPH-SB-Wages-Waste Disposal	150.76	0.00
1-2-621-500				UT-SB-Wages-Industrial Park Water	263.63	0.00
1-2-624-500				UT-SB-Wages-33rd Street Well	52.73	0.00
1-2-630-500				UT-SB-Wages-Grasswood Water	1630.26	0.00
1-2-631-500				UT-SB-Wages-Riverside Water	1612.68	0.00
1-2-633-500				UT-SB-Wages-Casa Rio Water	1472.08	0.00
1-2-645-500				PD-SB-Salaries-Planning	71741.64	0.00
1-2-645-501				PD-SB-Benefits-Planning	22277.57	0.00
1-2-672-500				EPH-SB-Wages-Weed Control	7268.75	0.00
1-2-672-501				EPH-SB-Benefits-All EPH	2878.27	0.00
1-2-700-500				P4G - Administration	11017.04	0.00
1-2-700-501				P4G - Director Benefits	2359.47	0.00
1-3-110-103				General Bank	0.00	-340725.41
1-4-205-175				Payroll Suspense - Employee deductions	0.00	-218022.23
1-4-205-177				Payroll Suspense - Group Ins.	0.00	-32304.05
1-4-205-179				Payroll Suspense - Superannuation	0.00	-84434.04
1-4-205-183				Payroll Suspense - Union Dues	0.00	-1598.86



Bank Reconciliation and Investment Summary – Period Ending January 31, 2026

Bank Reconciliation

General Bank – Ending Balance January 31, 2026	\$14,816,051
Add: Outstanding deposits	29,834
Deduct: Outstanding withdrawals/charges	(161,428)
Calculated Bank Balance – Ending Balance January 31, 2026	\$14,684,457 (A)
Add: Adjustments	(2,390)
GL Bank Balance	\$14,682,067

Investment Summary

CIBC investment portfolio – balance as of January 31, 2026	\$ 1,507,163 (B)
RBC investment portfolio – balance as of January 31, 2026	\$500,000 (C)
Total general operating funds as of January 31, 2026 (A+B+C=D)	\$16,691,620 (D)

Year to date Investment Report

CIBC investment portfolio – opening balance January 1, 2026	\$ 1,503,675
Add: Change in balance for one month ending January 31, 2026	3,398
RBC investment portfolio – ending balance January 31, 2026	\$ 1,507,163
YTD Return on Investment	0.23%
Interest earned on General Bank, January 2026	\$38,250
Average interest earned on operating account	2.25%

COUNCIL INDEMNITY SUMMARY FOR JANUARY, 2026

Councillor	Date	Description	Amount
Hargrave, Joe	November 19, 2025	Ratepayer AGM	\$ 185.00
	January 8, 2026	Meeting with CAO	\$ 124.00
	January 8, 2026	Meeting with Councillor Randy Donauer	\$ 124.00
	January 8, 2026	Virtual Meeting with Highways & Des Nedhe	\$ 185.00
	January 13, 2026	Admin/Planning/Public Works Committee Meeting	\$ 185.00
	January 15, 2026	P4G DPC Meeting	\$ 185.00
	January 16, 2026	Lunch with Leaders - Martensville	\$ 124.00
	January 19, 2026	Virtual Meeting with G. R.	\$ 124.00
	January 20, 2026	Meeting with Social Services Re: Ranch Erlo	\$ 185.00
	January 20, 2026	Meeting with CAO	\$ 124.00
	January 27, 2026	Regular Council Meeting	\$ 185.00
	January 28, 2026	Meeting with Maple Ridge Estates	\$ 124.00
	January 28, 2026	Police Commission Meeting	\$ 185.00
	January, 2026	Council Salary	\$ 2,575.00
	January, 2026	Communication Allowance	\$ 103.00
	January, 2026	Reeve's Supervision	\$ 1,267.00
	January, 2026	CRA	\$ (1,179.02)
		Total	\$ 4,804.98
	Germs, John	January 13, 2026	Admin/Planning/Public Works Committee Meeting
January 27, 2026		Regular Council Meeting	\$ 185.00
January, 2026		Deputy Reeve	\$ 50.00
January, 2026		Council Salary	\$ 1,545.00
January, 2026		Communication Allowance	\$ 103.00
January, 2026		CRA	\$ (198.67)
		Total	\$ 1,869.33
Saleski, John	December 10, 2025	Ratepayer Meeting - Grasswood	\$ 124.00
	January 13, 2026	Admin/Planning/Public Works Committee Meeting	\$ 185.00
	January 27, 2026	Regular Council Meeting	\$ 185.00
	January, 2026	Council Salary	\$ 1,545.00
	January, 2026	Communication Allowance	\$ 103.00
	January, 2026	CRA	\$ (220.12)
		Total	\$ 1,921.88
Haduik, Lyndon	January 13, 2026	Admin/Planning/Public Works Committee Meeting	\$ 185.00
	January 27, 2026	Regular Council Meeting	\$ 185.00
	January, 2026	Council Salary	\$ 1,545.00
	January, 2026	Communication Allowance	\$ 103.00
	January, 2026	CRA	\$ (184.18)
		Total	\$ 1,833.82

Greenwood, David	January 13, 2026	Admin/Planning/Public Works Committee Meeting	\$	185.00
	January 14, 2026	Eagle Creek Meeting	\$	185.00
	January 24, 2026	Railway Meeting	\$	185.00
	January 27, 2026	Regular Council Meeting	\$	185.00
	January, 2026	Council Salary	\$	1,545.00
	January, 2026	Communication Allowance	\$	103.00
	January, 2026	CRA	\$	(416.45)
		Total	\$	1,971.55
Pruim, Arthur	January 13, 2026	Admin/Planning/Public Works Committee Meeting	\$	185.00
	January 13, 2026	Planning Committee Meeting - Chair	\$	50.00
	January 20, 2026	Ranch Erlo Meeting	\$	185.00
	January 22, 2026	Opimihaw Meeting	\$	-
	January 27, 2026	Regular Council Meeting	\$	185.00
	January 28, 2026	Police Commission Meeting	\$	185.00
	January, 2026	Council Salary	\$	1,545.00
	January, 2026	Communication Allowance	\$	103.00
January, 2026	CRA	\$	(305.95)	
	Total	\$	2,132.05	
Balzer, Steven	January 13, 2026	Admin/Planning/Public Works Committee Meeting	\$	185.00
	January 15, 2026	Wheatland Meeting	\$	185.00
	January 22, 2026	Opimihaw Meeting	\$	185.00
	January, 2026	Council Salary	\$	1,545.00
	January, 2026	Communication Allowance	\$	103.00
	January, 2026	CRA	\$	(237.81)
	Total	\$	1,965.19	
Vaandrager, Calvin	November 19, 2025	AGM Payment (the amt was \$124 in Dec Sheet, should be \$185)	\$	61.00
	January 5, 2026	Police Chief Meeting	\$	185.00
	January 13, 2026	Admin/Planning/Public Works Committee Meeting	\$	185.00
	January 27, 2026	Regular Council Meeting	\$	185.00
	January 28, 2026	Police Commission Meeting	\$	185.00
	January, 2026	Council Salary	\$	1,545.00
	January, 2026	Communication Allowance	\$	103.00
	January, 2026	CRA	\$	(309.13)
	Total	\$	2,139.87	
Trask, Wendy	January 13, 2026	Admin/Planning/Public Works Committee Meeting	\$	185.00
	January 13, 2026	Admin Committee Meeting - Chair	\$	50.00
	January 13, 2026	Meeting with Ratepayers - Road 3084	\$	124.00
	January 15, 2026	P4G DPC Meeting	\$	185.00
	January 27, 2026	Regular Council Meeting	\$	185.00
	January 28, 2026	Meeting with Ratepayer - Jim Randall	\$	124.00
	January 29, 2026	ROC Meeting	\$	185.00
	January, 2026	Council Salary	\$	1,545.00
	January, 2026	Communication Allowance	\$	103.00
	January, 2026	CRA	\$	(570.28)
	Total	\$	2,115.72	
TOTAL INDEMNITIES			\$	20,754.39

Payroll GL Posting - Summary



Post For : Month 1
 Transactions : All Paid/Unpaid : All
 Trans Date : All
 Emp Category : All
 Emp Department : COUN To COUN

Update Files : N
 Year : 2026
 Period : 1
 Voucher # :

GL Code	CC1	CC2	CC3	Name	Debit	Credit
1-2-501-500				GG-CR-Reeve Attending Office	1317.00	0.00
1-2-502-500				GG-CR-Council Indemnity - Meetings	16415.00	0.00
1-2-502-501				GG-CR-Benefits-Council	813.02	0.00
1-2-503-500				GG-CR-Council Indemnity - Committee	4977.00	0.00
1-2-504-519				GG-CR-Council Communication Allow.	927.00	0.00
1-2-520-505				PS-SB-Police Comm Remuneration	740.00	0.00
1-3-110-103				General Bank	0.00	-20754.39
1-4-205-175				Payroll Suspense - Employee deductions	0.00	-4434.63
Total Amount					25189.02	-25189.02

REPORT TO COUNCIL



Administration
2/24/2026
Council Meeting
Information Item
Priority 5. Partnerships

RCM-26-003

Subject

Municipal Reserve and the Corman Park Horse Riders Association

Recommendation

THAT Council PROVIDES DIRECTION to Administration on how the R.M. should proceed with its partnership with the Corman Park Horse Riders Association.

Report Summary

The report reviews the evolving role of the Corman Park Horse Riders Association (CPHRA) on Municipal Reserve lands. It also flags key considerations such as legislative limits on leases, access and rental control, signage, termination terms, school expansion impacts, funding and loan requests, and competing community uses for the site. The report also notes that the scale and nature of current activities may be moving beyond the original hobby-based, publicly accessible equine intent of the site.

While recognizing CPHRA's positive community contribution, Administration emphasizes that MR land use must stay compliant with legislation and Council policy, including public accessibility and proper approvals. As CPHRA grows, the report suggests private land may offer a more sustainable long-term option, giving the Association flexibility to expand while allowing the R.M. to meet its legal obligations and preserve MR lands for public use.

Background / Discussion

The R.M. and CPHRA share a common interest in supporting recreation and community benefit, while ensuring compliance with legislation governing Municipal Reserve lands. We do have different interpretations of requirements, and this has led to some challenges in moving forward. As CPHRA has grown, the R.M. has identified a need to revisit the lease to confirm that current and future use remains aligned with the original intent of maintaining public access and meeting statutory requirements, particularly in light of adjacent public land uses such as the South Corman Park School expansion. Further, Administration also notes that the Association's growth in activities and operational needs appears to be moving beyond the original purpose of supporting hobby-based equine use with open public access. This is evidenced by increasing amenities, programming, and related activities on site. Administration's understanding is that true public access means anyone can use the land without undue barriers - in this context, meaning a horse and rider can reasonably access and use the site.

Key discussion areas include lease length limits set by regulation, approval of rentals and signage, public access, flexibility around termination and land area adjustments, and long-term funding sustainability.

The R.M. acknowledges CPHRA's value and past funding support; Administration remains open to reasonable flexibility within legislative constraints and are prepared to explore options such

as Ministerial approval where appropriate, while encouraging a balanced, collaborative approach that protects public interests and supports CPHRA's continued success.

Per Legislation

Municipal Reserve (MR) lands are regulated in accordance with the *Planning and Development Act, 2007* (the Act) and under *Section 192 (1)* MR can only be used for the following:

- a) a public park or buffer strip;
- b) a public recreation area;
- c) school purposes;
- d) a natural area;
- e) a public building or facility;
- f) a building or facility used and owned by a charitable corporation as defined in *The Non-profit Corporations Act, 1995*;
- g) agricultural or horticultural uses; or
- h) any other specific or general use that the minister may prescribe by regulation.

All dedicated lands, except walkways, may be leased to any person or incorporated organization for the uses permitted within the regulations. Lessees may be responsible for maintenance, liability and other items negotiated with Council subject to compliance with the Act and the *Regulations*. MR funds cannot be used to fund the operation or maintenance of a MR parcel. MR lands must remain publicly accessible. In this instance, public access means that anyone can participate without a burden. For CPHRA and this MR parcel, this means that anyone should be able to take a horse to this location and use the land.

Further, there is a growing concern about the number of uses on this MR parcel. It currently hosts the South Corman Park School, the South Corman Park Community Association, as well as CPHRA. With the anticipated expansion of the South Corman Park School, a conflict between these uses is becoming more likely, especially if ball and soccer opportunities expand on the MR parcel as well.

Per R.M. Policy:

Cash in lieu of dedicated land (MR funding) that the R.M. receives must be for projects on land owned by the R.M., other municipality, school board, or crown and zoned as municipal, public or environmental reserve. The project must be for public use (open to all the public), and not for exclusive community or subdivision use.

MR funds that the R.M. holds have a limited number of potential uses, including:

- Purchasing land that will be dedicated to public use,
- Developing public parks and recreational facilities on existing public, municipal, and environmental reserves within or outside of the municipality,
- Upgrading or replacing existing public parks and recreational facilities on existing public, municipal, and environmental reserves within or outside of the municipality,
- Developing public parks and recreational facilities on lands owned by a specified public authority, provided there is an agreement between the municipal council and the public authority. Such public authorities include the provincial government, another municipality, a school division, a post-secondary institution, a regional park, the Meewasin Valley Authority, the Provincial Capital Commission, and the Wakamow Valley Authority. This option is subject to approval from the Minister of Government Relations.
- The R.M. could enter partnerships and pool resources with nearby communities to address the recreational well-being of its citizens.
- Partnerships can be formal or informal and can include other municipalities, planning districts, regional parks, and/or First Nations and Métis communities. These partnerships can facilitate greater investments in and contributions to parks and recreational facilities.

Any project approved through the use of MR funding must be:

- 1) On land owned by the R.M. of Corman Park, other municipalities, school board(s) or crown; and,
- 2) Is or will be zoned Municipal Reserve, Public Reserve or Environmental Reserve; and,
- 3) Have a demonstrated plan for the ongoing operation and maintenance of the capital asset.

Per Community Planning:

To gain a better understanding of the possibility of lending money from the dedicated lands account, MR funds held by the R.M., Administration contacted Community Planning with the Ministry of Government Relations. According to this body, loans are not discussed in the *Act* or *Regulations*. As such, the municipality determines if it is willing to loan funds from this account. But it also recommended seeking legal counsel before entering into any such loan. The funding must be used for those purposes outlined in the *Act* and *Regulations* though.

General

Administration has had several meetings with CPHRA and provided them with an updated Lease Agreement in March 2025. The Agreement remains unsigned and Administration is seeking Council's direction on a path forward.

Council does have the authority to make exceptions to the application and use of MR Lands; however, any such decision would most likely increase the risks to the R.M., especially in regard to provincial legislation and judicial processes as well as public scrutiny and precedent setting. Further, we may also need to apply for a Ministerial Order to release the lands from MR designation to maintain compliance under the various *Acts*.

Administration understands that the CPHRA offers a unique product that is missing in the Saskatoon region, and they have passion, but if the CPHRA wants to be located on MR lands, they are required to abide by the legislative rules and by Council's direction. As an organization, they may be better served by being located on a private parcel with unproductive ag land status. This will allow them to build their business as they see fit and be open to other funding sources. They would also be able to borrow money against the property to serve the association's growth. The other option would be for them to manage their operations within the confines of being located on MR designated lands (public purpose).

Implications

Strategic

By providing clear direction, both Administration and the CPHRA can move forward with confidence to ensure a long-term approach to this partnership and the association's ongoing growth.

Strategic Plan, 2024 to 2028, supports the strategic priority of Partnerships.

Financial

The approach outlined by Council could have a noticeable financial impact if lending, or additional funding, are approved, especially for capital works projects.

The R.M. has provided: Over \$130,000 in total Capital Reserve Funding, and ~\$40,000 in Sask Lotteries Funding since 2019. These figures do not include the \$100,000 being provided as part of the 2025 MR allocation. This equates to ~\$270,000 provided funding by the R.M., once the conditions of the 2025 MR capital project are approved.

Policy / Legal

This item has been brought before Council to ensure the R.M. is adhering to provincial legislation while also maintaining R.M. policy as Council sees fit.

Communication

The path described by Council will be communicated to the CPHRA by Administration.

As needed, Administration will contact the Ministry of Government Relations and/or other provincial authorities, depending on the path selected by Council.

Other Implications

Any decisions made by Council could be seen as precedent setting and could be utilized by other entities located in the R.M. and/or conducting business with the R.M.

Attachment(s)

N/A

Report Written By: Benjamin Sipple

Approved for the Agenda: Kerry Hilts, Chief Administrative Officer

REPORT TO COUNCIL



Administration
1/27/2026
Council Meeting
Decision Item
Priority 1. Financial Accountability

RCM-26-012

Subject

Letter of Support Request - Roadway, Parking and Stabling Project

Recommendation

THAT Council DEFER (Option 1) this Letter of Support request from the Corman Park Horse Riders Association until the conditions outlined by Council for the Community Parks and Recreation Capital Grant Funding have been met for this capital works project.

Report Summary

The Corman Park Horse Riders Association (CPHRA) submitted the attached Letter of Support request to the R.M. for its Roadway, Parking and Stabling Project. This letter of support will be used by CPHRA to solicit funds from other municipalities, corporations and foundations. By stating that the R.M. is committing \$100,000 towards the project through the Community Parks and Recreation Capital Grant Funding, this letter will assist the Association in leveraging additional funds. This is the same project Council conditionally approved as part of the MR grant application process. The conditions set by Council were a 10-acre buffer zone as well as a business plan approved by Council. These conditions have not been met as of the writing of this report. But CPHRA has stated that the 10-acre buffer zone can be accommodated. However, the proposed buffer zone from CPHRA has not been approved yet.

Since Council's conditions have not been met as of yet, Administration recommends deferring this letter of support request until these conditions have been fulfilled because, in its current state, the project nor the funding can be initiated. Once the conditions set by Council are met, Administration would support providing a letter of support at that time.

Background / Discussion

The project described in the attached letter is the same project Council reviewed and approved as part of the Community Parks and Recreation Capital Grant Funding applications. This funding was conditionally approved, with Council passing the following resolution:

Resolution No. 2025-11-063

THAT the Parks and Recreation Grant Funding application from Corman Park Horse Riders Association (CPHRA) be APPROVED for \$100,000 contingent to receiving a 10 acre buffer zone plan to the north so that there is no expansion conflict for the new South Corman Park School, and a comprehensive business plan approved by Council for the future of the CPHRA enterprise that includes an cost analysis of their memberships fees to review if they are adequate to fund their infrastructure growth expectations.

As of the writing of this report, these conditions have not been met and, as a result, the R.M. is not able to provide the funding or initiate the project.

Alternatives

Option 1 – Defer offering letter of support until after conditions are met

Administration is confident that CPHRA is working towards meeting the conditions of the R.M. funding request and once met a letter of support may be provided.

Option 2 – Provide letter of support

Council has the authority to provide a letter of support to a group or agency to support their growth.

Option 3 – Provide a general letter of support not connected to this specific project

Council could also provide a general, high-level letter of support to the CPHRA based on its current operations, accomplishments, and successes as opposed to a letter of support specific to this project.

Administration is recommending Option 1

Implications

Strategic

Deferring this letter of support request until the conditions set by Council for the MR capital grant funding have been met supports the *Strategic Plan, 2024 to 2028*, strategic priorities of Financial Accountability, Service Delivery, and Partnerships. It also reinforces that R.M. communications and endorsements are accurate.

Financial

Providing a letter of support at this time will not have any direct financial impacts on the R.M. itself, but it would most likely cause other organizations that receive this letter to believe or assume that the R.M. has provided the funding. This would be misleading and could pose a risk to the R.M.

Policy / Legal

The conditions set by Council for the funding of this project have not been met yet. As such, providing a letter of support stating the R.M. is providing this funding appears premature. It would be more prudent to wait for the conditions to be met, then provide this letter of support to assist the Association in its fundraising efforts.

Communication

Council's decision will be communicated to the CPHRA.

If the letter of support is approved by Council, Administration will work with the CPHRA to write and provide the requested letter of support under the Reeve's signature.

Other Implications

Approving a letter of support at this time could actively work against the resolution passed by Council as the resolution has not been fulfilled as of the writing of this report.

Attachment(s)

1) Attachment - CPHRA Request for Letter of Support for Grasswood Horse Park

Report Written by: Benjamin Sipple

Approved for the Agenda: Kerry Hilts, Chief Administrative Officer



Corman Park Horse Riders Association
Site 816, Comp 162, RR 8
Saskatoon, SK, S7K 1M2

Dear RM of Corman Park Council Members,

We are writing to request ***a letter of support from RM Council of Corman Park*** to assist us in our fundraising efforts for the **Roadway, Parking and Stabling project** as submitted to the **Community Park and Recreation Capital Grant Funding program October 15, 2025**.

The Project consists of **two main components**:

The ***first component*** is the **construction of a roadway from the entrance of the park to a large gravelled area for stabling of horses and parking of trailer rigs and trucks**. The location is desirable as it shelters horses away from Range Road 3052 and allows for spectator parking on the grass areas directly adjacent to the RR, thus providing safe separation of horses and the general public. Our current stalls (13 open portable panels) will be relocated to this area as soon as it is completed.

The ***second component*** is the **installation of 60 covered bio secure portable stalls to humanely house horses that are on site at the Grasswood Horse Park** for events and activities.

We appreciate that council has approved the allowance of \$100,000 in MR funds towards this project with a number of conditions to first be met.

The total estimated project cost is \$233,000 based on quotes received in 2025.

The Corman Park Horse Rider Association has pledged \$25,000 in funds along with another \$5,000 in direct Membership Support.

The requested letter of support would be used to solicit funds from other municipalities, corporations and foundations. By stating that the RM is committing \$100,000 towards the project in the letter will help to leverage further funds.

The economic, sporting and community benefits from this project will be far reaching for central Saskatchewan. The RM of Corman Park will be seen as a leader in ensuring the continuation of horse sport and culture.

We greatly appreciate your consideration of provision of this letter in support of the project.

Sincerely,

Lorraine Beaudette. President
On Behalf of CPHRA



Corman Park Horse Rider's Association

REPORT TO COUNCIL



Administration
2/24/2026
Council Meeting
Decision Item
Priority 3. Service Delivery

RCM-26-020

Subject

2025 Saskatchewan Lotteries Community Grant Application from the Dalmeny 4-H Multiple Club

Recommendation

THAT Council review and decide on the funding request submitted by the Dalmeny 4-H Multiple Club for Sask Lotteries Community Grant Funding, totaling \$2,062.41, to assist with the costs of program supplies, a facility rental, advertising, programming, and instructor fees.

Report Summary

The Dalmeny 4-H Multiple Club has submitted its second Sask Lotteries funding request for 2025/2026, seeking \$2,062.41 to support program supplies, facility rental, advertising, programming, and instructor fees. The Club previously received \$2,000 this year and \$1,500 in 2024/25, with required reporting completed. Planned activities include a woodworking project to build a podium for future programs, a Club Unity Event focused on shared learning and relationships, and additional instructor-led projects.

Background / Discussion

The Saskatchewan Lotteries Community Grant Program is a partnership among Sask Sport Inc., Sask Culture Inc., and the Saskatchewan Parks and Recreation Association Inc. The grant program assists in the development of sport, culture, and recreation programs by providing funds to non-profit community organizations operated by volunteers. The goal of the program is to get people involved in sport, culture, and recreation activities by enabling communities to address the needs of local residents. Expenditures must be directly related to the delivery of a sport, culture, or recreation program.

For the current funding year, running from April 1, 2025 to March 31, 2026, the R.M. received \$33,798. This funding has been disbursed by Sask Lotteries and received by the R.M.

This is the second request from the Dalmeny 4-H Multiple Club for Sask Lotteries funding this year (2025/2026). This association was given \$2,000 previously. And, during the 2024/25 funding cycle, this organization received \$1,500 and did successfully submit its follow-up report.

This request totals \$2,062.41 and will be used to assist with the costs of program supplies, a facility rental, advertising, programming, and instructor fees. The Dalmeny 4-H Multiple Club plans on undertaking a wood working program to construct a podium that will then be used in other programs, like public speaking. The organization also anticipates hosting a relationship and shared learning program, the Club Unity Event, with its members. And it would like to obtain instructors for other projects and groups.

If this application is approved, the Club will be able to pursue these additional programs and projects before March 31, 2026, while also building program supplies that can be used for multiple undertakings going forward, such as a podium. Otherwise, some of the programming

will need to be reduced or delayed, additional fundraising will be needed, or a combination of both.

Applicant Budget:

Revenue	\$0	While there is no revenue for these additions, the instructors have chosen to donate their time to contribute to this program and grow 4-H centred projects and programming *4-H does require registration fees, but these were used on previous projects already.
Expenses	\$2,270	For program supplies, a facility rental, advertising, programming, and instructor fees
Grant Requested	\$2,062.41	Assist with the cost of these expenses, especially program supplies, programming, and instructor fees

Implications

Strategic

Assist local, non-profit, and volunteer based organizations in maintaining, improving, and expanding opportunities for people of all ages to derive the benefits from involvement in sport, culture, and recreation programs and activities within the R.M. This is the second application from this organization during this funding cycle.

In addition, the R.M.'s total grant allocation is \$33,798 and 30% of these funds (\$10,139.40) must be allocated to projects supporting under-represented groups. This application does not meet this criterion according to the applicant. But the R.M. has met this requirement through the other programs that have already received funding.

Financial

The R.M.'s current Sask Lotteries balance is \$2,062.41. With the approval of this request, the balance would be \$0.00 (2,062.41 – 2,062.41). The total amount must be allocated and spent, with receipts, before the March 31, 2026 deadline.

Applications:	Name of Applicant	Applications Denied	Approved by Council	Date Approved or Denied
1	Sask Central River Pirates Baseball Assoc.	Approved	\$4,000.00	2025-04-29
2	Dalmeny Skating Club	Approved	\$2,500.00	2025-05-27
3	Dalmeny 4-H Multiple Club	Approved	\$2,000.00	2025-05-27
4	Country Kids Co-Op Preschool	Approved	\$2,500.00	2025-05-27
5	Corman Park Horse Riders Association	Approved	\$2,500.00	2025-06-24
6	Dalmeny Seniors Association	Approved	\$4,000.00	2025-06-24
7	Cathedral Bluffs Community Assoc.	Approved	\$635.59	2025-06-24
8	Busting with Energy Inc.	Approved	\$3,000.00	2025-08-19
9	Twin Rivers Music Festival	Approved	\$2,500.00	2025-09-23
10	Langham Skating Club	Approved	\$3,000.00	2025-09-23
11	Cathedral Bluffs Community Assoc.	Approved	\$1,500.00	2025-09-23
12	Corman Park Horse Riders Association	Approved	\$2,600.00	2025-11-25
13	Mirror Image Vaulters	Approved	\$1,000.00	2025-11-25
14	Valley Growlers Hockey	Denied	\$0.00	2025-11-25
15	Dalmeny 4-H Multiple Club			
Totals To Date		-	\$31,735.59	
	Lottery Funds to be allocated	\$ 33,798.00	\$33,798.00	
	Lottery Grant Applications Approved		\$31,735.59	
	Total Lottery Funds Remaining		\$2,062.41	
	Lottery Grant Applications Denied	\$ -		
	(Total requests (assuming all funds used))	\$ 33,798.00		

Policy / Legal

The R.M. of Corman Park administers the grant on behalf of Sask Lotteries. This request meets the criteria under the Sask Lotteries Community Grant Program and is eligible for funding.

Communication

Administration will notify the applicant of Council's decision.

Other Implications

N/A

Attachment(s)

1. Dalmeny 4-H Multiple Club - Second Application - Sask Lotteries Grant_Redacted

Report Written by: Benjamin Sipple

Approved for the Agenda: Kerry Hilts, Chief Administrative Officer



R.M. of CORMAN PARK APPLICATION FOR SASK LOTTERY FUNDING

Funding Request

Total Grant Funding Request \$ 2060

Applicant Information

1. Organization: Dalmeny 4-H Multiple Club

2. Mailing Address:

3. Physical Address:

4. Contact Person: Julie Worfolk

5. Phone: (306) 640-5100

6. Email: dalmeny4h@gmail.com

7. If your application is successful, which name should be written on the cheque?

Dalmeny 4-H Multiple Club

Program Details

8. Name: Dalmeny 4-H Multiple Club

9. Date(s): April 1, 2025 - March 31, 2026

10. Location: Dalmeny, SK

11. Will this program be available to all residents of the R.M.? Yes

11. a. If not, please explain:

12. Is there a direct participation or registration fee? Yes

12. a. If there is a fee, what is the total amount and what does it cover?

\$100 registration fee is collected by 4-H Saskatchewan per member. It covers record book material, admin, etc.



13. Description, including detailed information on activities, number of expected participants, cost of activities, and what the grant funds will be used for. If more space is needed, please attach a separate sheet of paper:

We currently offer 5 projects to 26 members. We have 9 volunteers to help lead. We would like to purchase supplies to build a podium and possible storage for 4-H items (\$750). We need facility rental for public speaking event (\$100) and club advertising (\$500). We would like an activity for all members to attend so project groups can build relationships and learn together (\$750). We would like to bring in instructors for some project groups (\$150).

14. What is the area of focus for the program? Check all that apply.

<input type="checkbox"/>	Sport	<input checked="" type="checkbox"/>	Recreation
<input checked="" type="checkbox"/>	Culture	<input type="checkbox"/>	Cultural Celebration
<input checked="" type="checkbox"/>	Cultural Awareness	<input type="checkbox"/>	Music
<input checked="" type="checkbox"/>	Performing Arts	<input type="checkbox"/>	Literary
<input checked="" type="checkbox"/>	Arts and Crafts	<input type="checkbox"/>	Heritage

15. Identify Target Audience and/or Participants:

Youth between ages 6-21 years

15. a. Is the program designed to benefit under-represented groups? Check all that apply.

<input type="checkbox"/>	Indigenous peoples	<input type="checkbox"/>	Economically Disadvantaged Peoples
<input type="checkbox"/>	Newcomers	<input type="checkbox"/>	older adults (65 & up)
<input type="checkbox"/>	Persons with Disabilities	<input type="checkbox"/>	single parent families
<input type="checkbox"/>	Youth at Risk	<input type="checkbox"/>	Women
<input checked="" type="checkbox"/>	Not Applicable		



15. b. Describe how the program will benefit the identified under-represented groups, including how they participated in the planning and evaluation:

—

16. Describe the impact and benefit of the program to the residents of the R.M.:

4-H is a club based youth organization focusing on hands on learning and encouraging community minded youth 4-H members to give back to the community in the R.M. They do this by participating in local activities including Christmas hampers, garbage pick-up, and more.

17. Describe how this program is accessible to the public and who can participate:

Any youth between the ages of 6-21 years old are welcome to join. Both rural and town residents are welcome to participate. Any adult who is willing to volunteer and completes the screening process is welcome to lead a project.



18. How is your organization contributing to the program?

The Dalmeny 4-H Multiple Club is ~~offering~~^{offering} projects including:
 Small Pets, Explore 4-H, Cultural Diversity, Crafts, and
 Cake Decorating this year.

19. Why is the Saskatchewan Lotteries Community Grant funding needed?

The funding will help cover project costs, club activities,
 and club supplies. We hope to build a podium for the
 public speeches event we hold annually.

20. What will the impact be if the program does not receive this grant?

The club would have to do additional fundraising
 to cover costs. Or we may have to wait for next year
 for the needed club supplies.

21. How will your organization recognize the contributions of the R.M. and Sask Lotteries?

We will make posts on social media, display posters
 at events, and verbally acknowledge the contributions at
 events.



Revenue & Expenses of the Proposed Program

Only include figures for the project or program, not the entire organization's budget

Revenues:

Registration Fee	\$ 0
Other:	\$ 0
	\$
Total Revenue:	\$ 0

Expenses:

Equipment Purchase / Rental	\$ 750
Facility Rental	\$ 100
Advertising	\$ 500
Program Supplies	\$
Instructor Fees	\$ 150
Insurance	\$
Administrative Supplies	\$ 20
Other: Club Unity Event	\$ 750
	\$
	\$
	\$
	\$
Total Expenses	\$ 2270
Projected Gain / Loss	\$ 2270
Total Grant Funding Request	\$ 2060



Submission

By signing below, you acknowledge that you can submit an application on behalf of the organization and that the information contained in this application is **complete and accurate** to the best of your knowledge. You also acknowledge that your organization has met, and will meet, **the requirements of the Sask Lotteries Community Grant Program**; including eligible expenses, insurance requirements, and program report obligations.

Julie Worfolk

Signature

Julie Worfolk

Name

January 28, 2026

Date

Please submit your completed application to sasklotteries@rmcormanpark.ca.

Once the application is received by the R.M. of Corman Park, it will be taken to Council during a regularly scheduled Council Meeting for review, consideration, and a decision.

Thank you for applying for Sask Lotteries Community Grant Funding. If you have any questions or would like additional information, please contact sasklotteries@rmcormanpark.ca or (306) 975-1656.

REPORT TO COUNCIL



Administration
2/24/2026
Council Meeting
Decision Item
Priority 3. Service Delivery

RCM-26-023

Subject

2025 Saskatchewan Lotteries Community Grant Application from the Merrill Community Improvement Project

Recommendation

THAT Council review and decide on the funding request submitted by the Merrill Community Improvement Project for Sask Lotteries Community Grant Funding, totaling \$1,901.74, to purchase equipment, including hockey nets, a hockey shooting target, and three disc golf baskets.

Report Summary

The Merrill Community Improvement Project has submitted its first Sask Lotteries funding request for 2025/2026, seeking \$1,901.74 to purchase publicly accessible recreation equipment, including hockey nets, a shooting target, and disc golf baskets. The group previously received \$4,479.96 in 2023 for benches and completed the required follow-up reporting.

Background / Discussion

The Saskatchewan Lotteries Community Grant Program is a partnership among Sask Sport Inc., Sask Culture Inc., and the Saskatchewan Parks and Recreation Association Inc. The grant program assists in the development of sport, culture, and recreation programs by providing funds to non-profit community organizations operated by volunteers. The goal of the program is to get people involved in sport, culture, and recreation activities by enabling communities to address the needs of local residents. Expenditures must be directly related to the delivery of a sport, culture, or recreation program.

For the current funding year, running from April 1, 2025 to March 31, 2026, the R.M. received \$33,798. This funding has been disbursed by Sask Lotteries and received by the R.M.

This is the first request from the Merrill Community Improvement Project for Sask Lotteries funding this year (2025/2026). This association was given \$4,479.96 for benches in 2023 and did successfully submit its follow-up report.

This request totals \$1,901.74 and will be used to purchase equipment, including hockey nets, a hockey shooting target, and three-disc golf baskets. This equipment will allow the community to enhance the availability of sport and recreation opportunities and is open to the public.

If this application is approved, the community will be able to enhance current sport and recreation activities for public use both presently and into the future. Otherwise, this equipment will not be purchased at this time, additional fundraising will be needed, or a combination of both.

Applicant Budget:

Revenue	\$0	While there is no revenue for this equipment, volunteers routinely undertake fundraising initiatives to pursue community improvements.
Expenses	\$1,901.74	For equipment purchases, including hockey nets, a hockey shooting target, and three disc golf baskets
Grant Requested	\$1,901.74	The cost of these equipment purchases

Implications**Strategic**

Assist local, non-profit, and volunteer based organizations in maintaining, improving, and expanding opportunities for people of all ages to derive the benefits from involvement in sport, culture, and recreation programs and activities within the R.M. This is the first application from this organization since the 2023 funding cycle.

In addition, the R.M.'s total grant allocation is \$33,798 and 30% of these funds (\$10,139.40) must be allocated to projects supporting under-represented groups. This application does not meet this criterion according to the applicant. But the R.M. has met this requirement through the other programs that have already received funding.

Financial

Depending on Council's allocation to the Dalmeny 4-H Multiple Club, the R.M.'s current Sask Lotteries balance is either \$0.00 or up to \$2,062.41. As such, if the remaining balance is \$0.00, then no funding can be provided. If the balance is \$2,062.41 when this application is considered, the balance would be \$160.67 (2,062.41 – 1,901.74), if approved. The total amount must be allocated and spent, with receipts, before the March 31, 2026 deadline.

Applications:	Name of Applicant	Applications Denied	Approved by Council	Date Approved or Denied
1	Sask Central River Pirates Baseball Assoc.	Approved	\$4,000.00	2025-04-29
2	Dalmeny Skating Club	Approved	\$2,500.00	2025-05-27
3	Dalmeny 4-H Multiple Club	Approved	\$2,000.00	2025-05-27
4	Country Kids Co-Op Preschool	Approved	\$2,500.00	2025-05-27
5	Corman Park Horse Riders Association	Approved	\$2,500.00	2025-06-24
6	Dalmeny Seniors Association	Approved	\$4,000.00	2025-06-24
7	Cathedral Bluffs Community Assoc.	Approved	\$635.59	2025-06-24
8	Busting with Energy Inc.	Approved	\$3,000.00	2025-08-19
9	Twin Rivers Music Festival	Approved	\$2,500.00	2025-09-23
10	Langham Skating Club	Approved	\$3,000.00	2025-09-23
11	Cathedral Bluffs Community Assoc.	Approved	\$1,500.00	2025-09-23
12	Corman Park Horse Riders Association	Approved	\$2,600.00	2025-11-25
13	Mirror Image Vaulters	Approved	\$1,000.00	2025-11-25
14	Valley Growlers Hockey	Denied	\$0.00	2025-11-25
15	Dalmeny 4-H Multiple Club			
16	Merrill Community Improvement Project			
Totals To Date		-	\$31,735.59	
	Lottery Funds to be allocated	\$ 33,798.00	\$33,798.00	
	Lottery Grant Applications Approved		\$31,735.59	
	Total Lottery Funds Remaining		\$2,062.41	
	Lottery Grant Applications Denied	\$ -		
	(Total requests (assuming all funds used))	\$ 33,798.00		

Policy / Legal

The R.M. of Corman Park administers the grant on behalf of Sask Lotteries. This request meets the criteria under the Sask Lotteries Community Grant Program and is eligible for funding.

Communication

Administration will notify the applicant of Council's decision.

Other Implications

N/A

Attachment(s) -

1. Merrill Community Improvement Project - Sask Lotteries Grant Application_Redacted

Report Written by: Benjamin Sipple

Reviewed and Approved by:

Approved for the Agenda: Kerry Hilts, Chief Administrative Officer



R.M. of CORMAN PARK APPLICATION FOR SASK LOTTERY FUNDING

Funding Request

Total Grant Funding Request \$ 1901.74

Applicant Information

1. Organization: Merrill Community Improvement Project

2. Mailing Address:

3. Physical Address:

4. Contact Person: Betty and Brent Aasen

5. Phone:

6. Email: merrillcommunityimprovementpro@gmail.com

7. If your application is successful, which name should be written on the cheque?
merrill community improvement project

Program Details

8. Name: merrill community recreation project

9. Date(s): March 15 2026

10. Location: Merrill Community Centre

11. Will this program be available to all residents of the R.M.? yes

11. a. If not, please explain:

12. Is there a direct participation or registration fee? no

12. a. If there is a fee, what is the total amount and what does it cover?



13. Description, including detailed information on activities, number of expected participants, cost of activities, and what the grant funds will be used for. If more space is needed, please attach a separate sheet of paper:

Funds will be used for the purchase of two high quality hockey nets for the outdoor rink and a shooting target, and also three disc golf baskets to expand our existing four hole disc golf course.

Cost of two hockey nets and target: 1301.97

Cost of three disc golf baskets: 599.77

14. What is the area of focus for the program? Check all that apply.

<input checked="" type="checkbox"/>	Sport	<input checked="" type="checkbox"/>	Recreation
<input type="checkbox"/>	Culture	<input type="checkbox"/>	Cultural Celebration
<input type="checkbox"/>	Cultural Awareness	<input type="checkbox"/>	Music
<input type="checkbox"/>	Performing Arts	<input type="checkbox"/>	Literary
<input type="checkbox"/>	Arts and Crafts	<input type="checkbox"/>	Heritage

15. Identify Target Audience and/or Participants:

The recreation facility is open to anybody in surrounding area, and all residents of the R.M. of Corman Park.

15. a. Is the program designed to benefit under-represented groups? Check all that apply.

<input type="checkbox"/>	Indigenous peoples	<input type="checkbox"/>	Economically Disadvantaged Peoples
<input type="checkbox"/>	Newcomers	<input type="checkbox"/>	older adults (65 & up)
<input type="checkbox"/>	Persons with Disabilities	<input type="checkbox"/>	single parent families
<input type="checkbox"/>	Youth at Risk	<input type="checkbox"/>	Women
<input checked="" type="checkbox"/>	Not Applicable		



15. b. Describe how the program will benefit the identified under-represented groups, including how they participated in the planning and evaluation:

There is no fee or membership required to use the outdoor rink or disc golf course. Since the area is open to anyone, it does not benefit any specific group any more than any other group.

16. Describe the impact and benefit of the program to the residents of the R.M.:

The project benefits the residents of the R.M. of Corman Park by giving them a free place to enjoy the outdoors year round. The outdoor rink gives those who are just learning to skate to the more advanced to come out and have a fun day with their family. The purchase of the hockey nets and target will enhance the experience for them. The hockey nets are advertised as "indestructible". The nets can improve safety compared to less quality hockey nets, as the pipes on lower quality nets will collapse and possibly rupture over time from use, and that could cause sharp metal edges causing a safety concern.

The disc golf baskets provides improved recreation opportunity for R.M. of Corman Park residents. The existing four basket course has been well received by the community and adding to it will further enhance their recreation opportunity.

17. Describe how this program is accessible to the public and who can participate:

The Merrill Community Centre recreation park is open to all residents of the R.M. of Corman Park. Residents are able to use the outdoor rink and disc golf course anytime they desire. There are no restrictions on who can use the facility.



18. How is your organization contributing to the program?

Various fundraiser are held throughout the year. They include a annual Barbecue Rib Dinner and Silent Auction, Annual Community Garage Sale, and a Beverage Basket raffle.

19. Why is the Saskatchewan Lotteries Community Grant funding needed?

Small community groups such as ours have limited funds as funds mostly come from fundraising efforts. Any funds received that will help alleviate pressure on the funds raised by the group, will help to ensure the success of the project going forward in the long term.

20. What will the impact be if the program does not receive this grant?

There will be reduced recreation opportunities for the residents of the R.M. of Corman Park. The Merrill Community Improvement Project want to have a variety of recreation choices available to all, within our means, as one sport does not fit all,

21. How will your organization recognize the contributions of the R.M. and Sask Lotteries?

The organization will recognize the contributions on our Merrill Community Center Facebook page, Merrill Community Facebook page and the Moon Lake Crimewatch email group.



Revenue & Expenses of the Proposed Program

Only include figures for the project or program, not the entire organization's budget

Revenues:

Registration Fee	0.00
	\$
Other:	\$
	\$
Total Revenue:	\$

Expenses:

Equipment Purchase / Rental	\$ 1901.74
Facility Rental	\$
Advertising	\$
Program Supplies	\$
Instructor Fees	\$
Insurance	\$
Administrative Supplies	\$
Other:	\$
	\$
	\$
	\$
	\$
	\$
Total Expenses	0.00 \$ 1901.74
Projected Gain / Loss	0.00
	\$
Total Grant Funding Request	1901.74
	\$

Submission

By signing below, you acknowledge that you can submit an application on behalf of the organization and that the information contained in this application is complete and accurate to the best of your knowledge. You also acknowledge that your organization has met, and will meet, the requirements of the Sask Lotteries Community Grant Program ; including eligible expenses, insurance requirements, and program report obligations.

Signature
BRENT AASEN
Name
Feb 5 / 2026
Date

Please submit your completed application to sasklotteries@rmcormanpark.ca.

Once the application is received by the R.M. of Corman Park, it will be taken to Council during a regularly scheduled Council Meeting for review, consideration, and a decision.

Thank you for applying for Sask Lotteries Community Grant Funding. If you have any questions or would like additional information, please contact sasklotteries@rmcormanpark.ca or (306) 975-1656.

REPORT TO COUNCIL



Administration
2/24/2026
Council Meeting
Decision Item
Priority 3. Service Delivery

RCM-26-022

Subject

2026 SAMA Training, Annual Meeting, and Voting Delegate

Recommendation

1. THAT Council APPOINT the Tax Assessor of the R.M. to attend the 2026 SAMA Annual Meeting as the Voting Delegate of the R.M. with all related expenses paid for by the R.M.; and,
2. THAT Council APPROVE adding the SAMA Voting Delegate appointment to the annual Council Appointments in 2027 and going forward.

Report Summary

SAMA will hold its training session on April 21st from 1:30 pm to 4:30 pm and the Annual Meeting on the following day, April 22nd, at Prairieland Park in Saskatoon. There is no cost for the training session and the AGM costs \$75. The Tax Assessor of the R.M., Tanya Kolbeck, anticipates attending both meetings, and has previously attended on the R.M.'s behalf.

Background / Discussion

The theme of SAMA's 2026 Annual Meeting is "Shaping the Future of Assessment." At the meeting SAMA will discuss how it is developing processes and harnessing technology to prepare for the future of assessment.

Business conducted at the Annual Meeting will include:

- Consideration of resolutions with respect to assessment policy and practices, assessment administration, or assessment legislation;
- Receipt of the board of directors' annual report;
- Consideration of reports made by SAMA; and,
- Consideration of any changes proposed by SAMA to assessment legislation.

Municipal Councils may appoint two voting delegates to attend the training session and Annual Meeting. The voting delegates can be any elected or administrative representative named by the municipal council to attend SAMA's Annual Meeting as a voting delegate. Additional delegates, including members of council and administration, may also attend the Annual Meeting as non-voting participants. In previous years, Council delegated the Property Tax Assessor, Tanya Kolbeck, to attend as its voting delegate.

In addition, a municipal council may present a resolution for consideration regarding assessment policy and practices, assessment administration or assessment legislation by the deadline of March 22, 2026.

Implications

Strategic

The training session provides valuable information about what to expect from the upcoming 2026 taxation year and training on roll delivery dates, legislated deadlines, inspection, assessment principles, etc.

The Annual Meeting provides an opportunity for each municipality to directly impact and help shape property assessment practices, administration, and legislation. By appointing a voting delegate, the R.M. is better positioned to influence these key area.

Supports the *Strategic Plan, 2024 to 2028*, strategic priorities of Financial Accountability, Service Delivery, and Partnerships.

Financial

The cost to attend is \$75.00 per person if registered before March 31, 2026 and \$85.00 after. The fee covers both the training session and Annual Meeting.

Policy / Legal

Attending the Annual Meeting ensures that R.M. administration is aware of current practices and requirements. It also fosters a stronger understanding of assessment through the training session. Both of these help inform policy decisions by the R.M.

Communication

If approved, Administration will inform SAMA that Tanya Kolbeck will attend and be the voting delegate for the R.M.

Other Implications

Since the R.M. is largely dependent on property taxes for its revenue, attending both the training session and the Annual Meeting promotes a better understanding of taxation and support the revenue of the R.M.

Attachment(s)

2026 SAMA Training, Annual Meeting, and Voting Delegate – Notice

Report Written by: Benjamin Sipple

Approved for the Agenda: Kerry Hilts, Chief Administrative Officer



January 21, 2026

To: All Municipal Councils
c/o Clerks and Administrators

NOTICE OF SAMA ANNUAL MEETING

In accordance with *The Assessment Management Agency Act*, municipal councils are hereby notified that the Saskatchewan Assessment Management Agency (SAMA) will hold its Annual Meeting on **Wednesday, April 22, 2026, at Prairieland Park in Saskatoon**. The theme of SAMA's 2026 Annual Meeting is "Shaping the Future of Assessment." At the meeting we will discuss how SAMA is developing processes and harnessing technology to prepare for the future of assessment in the province.

Registration fees for the annual meeting are \$75 if registered before March 31, 2026, and \$85 after March 31, 2026. SAMA will also be offering a virtual option for the 2025 annual meeting. A registration fee of \$25 will be charged for virtual access to the annual meeting. Delegates are welcome to share virtual access for a group of people. Virtual attendees are not allowed to vote on resolutions.

For 2026, SAMA will be using an online registration application for delegates to register and receive updates and information on the AGM. A link to the online registration platform will be included in the Annual Meeting brochure when it is sent out in late February.

SAMA will again offer a half day training session the day before the Annual Meeting specifically geared to administrators. The session will run the afternoon of April 21, 2026, from 1:30 – 4:30, and will be held at **Prairieland Park in Saskatoon**, in the same room as the Annual Meeting. There is no cost for the training session, however, delegates are asked to pre-register for the session. We will also be offering a virtual session for attendees who cannot attend the training session in person.

A block of hotel rooms has been set aside for the 2026 AGM at the Home Inn & Suites – Saskatoon South, located at 253 Willis Crescent. By calling (306) 657-4663 and using the Group Name: SAMA, delegates will be offered a preferred rate on their stay if they book prior to March 1, 2026.

Municipal councils may appoint up to two voting delegates to attend the Annual Meeting. The voting delegates can be any elected or administrative representative named by the municipal council to attend SAMA's Annual Meeting as a voting delegate. Additional delegates, including members of council and administration, may also attend the Annual Meeting as non-voting participants.

Registration on the day of the annual meeting will begin at **8:15 a.m. on April 22, 2026**, with the formal meeting commencing at **9:00 a.m.** Refreshments will be provided throughout the day, and lunch is included with each delegate's in-person registration fee.

Business conducted at the SAMA Annual Meeting will include:

- consideration of resolutions with respect to assessment policy and practices, assessment administration or assessment legislation;
- receipt of the board of directors' annual report;
- consideration of reports made by SAMA; and,
- consideration of any changes proposed by SAMA to assessment legislation.

As stated in section 17(1) of the *Annual Meeting Bylaw*, a municipal council may, not less than one month before the date set for the convening or reconvening of the annual meeting, deliver to the Board a proposed resolution for consideration at the annual meeting. A municipal council may present a resolution respecting assessment policy and practices, assessment administration or assessment legislation. **The deadline for submission of regular (non-emergent) resolutions is March 22, 2026.** Resolutions may be submitted by mail to the CEO's attention at SAMA Central Office, 200-2201-11th Avenue, Regina, Saskatchewan, S4P 0J8, by or by email at sama.agm@sama.sk.ca.

The full registration package and agenda for SAMA's Annual Meeting will be sent to municipal councils by March 1, 2026. If you have any questions about the annual meeting, please contact SAMA at 1-800-667-7262 or by email at sama.agm@sama.sk.ca.

Sincerely,



Betty Rogers
SAMA Chief Executive Officer

REPORT TO COUNCIL



Administration
2/24/2026
Council Meeting
Decision Item
Priority 5. Partnerships

RCM-26-021

Subject

Select the Two Voting Delegates for the SARM 2026 Annual Convention

Recommendation

THAT Council select _____ & _____ as the two (2) Voting Delegates for the upcoming SARM 2026 Annual Convention.

Report Summary

The SARM Annual Convention (March 10 to 12, 2026) is scheduled to put forward submitted resolutions on behalf of its members on March 11. Those identified as Voting Delegates will be able to cast votes on behalf of their voting delegation on these resolutions.

Background / Discussion

Each member R.M. is allowed two (2) Voting Delegates. Voting Delegates must be Elected Officials of the R.M. who have been sworn in and can vote at regularly scheduled Council meetings and have been appointed by Council to have voting privileges at a SARM convention. Voting Delegates must be registered by February 27, 2026.

Administration is asking Council to select its two (2) voting representatives. Those representatives will vote on resolutions at the Annual 2026 Convention based on feedback received from those members of Council at the Convention – table discussions in real time.

Council has no resolutions for the SARM 2026 Annual Convention.

Implications

Strategic

To ensure the R.M. is maximizing the benefits of its ongoing relationship with SARM, it is best for Council to select Voting Delegates before the Annual Convention to ensure each resolution posed at the event can be addressed and influenced by the perspectives of the R.M. and its Council.

Supports the *Strategic Plan, 2024 to 2028*, strategic priority of Partnerships.

Financial

The cost of registration for the SARM 2026 Annual Convention is \$175, plus taxes, per attending member with an additional \$50, plus taxes, for lunches. There is no additional cost to register as a Voting Delegate.

Policy / Legal

The Voting Delegates selected by Council will be able to vote on the resolutions presented at the SARM Annual Convention.

Communication

Once two (2) Voting Delegates are selected by Council, the names of the identified Members of Council will be included in the registration information for the SARM 2026 Annual Convention.

Other Implications

By selecting the Voting Delegates at a regularly scheduled Council Meeting, the selection process remains accountable, transparent, and democratic.

Attachment(s)

N/A

Report Written by: Benjamin Sipple

Approved for the Agenda: Kerry Hilts, Chief Administrative Officer

REPORT TO COUNCIL



Administration
2/24/2026
Council Meeting
Decision Item
Priority 1. Financial Accountability

RCM-26-024

Subject

Fire Services Fee Policy

Recommendation

THAT Council approves the draft *Fire Services Fee Policy* (FI-013), as attached.

Report Summary

Administration has created a draft Fire Service Fee Policy that seeks to outline a revised cost-recovery model for annual firefighting expenses incurred by the R.M. The Policy is designed to ensure fairness, administrative simplicity, alignment with insurance trends, and long-term financial sustainability for fire protection services. It also supports strategic priorities related to financial accountability and service delivery.

Background / Discussion

At the December 9, 2025, Administration Committee meeting, Administration presented Report AD 25-033 – *Firefighting Services Fee Report*, which outlined cost-recovery options for fire response and recommended proceeding with Option 1 – flat fee per unique property owner. Council endorsed the Administrative Committee recommendation and further directed Administration to bring back an updated fire services bylaw in Q1 2026 that included a flat fee for unique property owners.

In support of this direction, and to ensure a consistent and transparent policy framework, Administration has prepared a draft Fire Services Fee Policy (FI-013). This Policy is intended to function as the administrative and financial foundation for the updated bylaw and to clearly outline fee structures, responsibilities, cost-recovery processes, and definitions.

The draft Policy incorporates the recommended model, best-practice principles, and operational considerations identified in AD 25-033, including:

- fair distribution of firefighting response costs,
- simplification of administrative processes,
- alignment with insurance market trends, and
- predictable and sustainable funding for fire protection services.

Upon Council's endorsement of the Policy, Administration will bring back the updated Fire Services Bylaw for consideration and approval.

Discussions

The draft Fire Services Fee Policy (FI- 013) attached for Council review formally establishes:

1. An annual fire service fee applied once per year to each unique owner of Residential and Agriculture property;

2. Exclusions to the annual fire service fee which includes incident- based full cost recovery for Commercial and Industrial properties, with no maximum per- incident cap.
3. Clear defines administrative processes regarding invoicing, collection, appeals; and outlines exclusions for which the fire service fee would not apply.
4. Describes the annual reserve process and year-end accounting processes

This Policy is intended to guide Administration regardless of which bylaw structure Council ultimately adopts. Council may revise, amend, or replace the draft as part of its deliberations

Alternative Revenue Scenarios – Flat Fee Model

For Council's consideration, Administration has modeled flat-fee scenarios based on approximately 4,700 unique properties. These scenarios illustrate the per-property annual fee required to achieve different total cost-recovery targets for fire services.

Illustrative scenarios:

- \$400,000 total recovery
≈ \$85 per unique property / year
- \$500,000 total recovery
≈ \$106 per unique property / year
- \$600,000 total recovery
≈ \$128 per unique property / year

These scenarios demonstrate the scalability of the flat-fee model and provide Council flexibility to align the fee level with the desired degree of cost recovery, reserve contributions, and long-term financial planning for fire protection services.

Under any of these options, the same administrative simplicity and predictability benefits remain, and the model continues to support stable funding for fire response while limiting large, unexpected incident-based charges to residential and agricultural property owners.

It is also important to note that R.M. property owners are currently required to carry a minimum of \$30,000 in fire service protection through their insurance, at an estimated average cost of approximately \$300 per property owner annually. The flat-fee amounts outlined in the above model are considerably lower than this typical insurance cost. As a result, the proposed approach may reduce the overall financial burden related to fire protection while also decreasing the frequency of billing disputes and insurance-related follow-ups. This in turn is expected to save administrative time and improve the experience for ratepayers by providing a clear, predictable, and modest annual charge.

The Policy proposes recovering \$600,000 annually, which equates to a \$128 flat fee per unique property. The alternative scenarios are provided for Council's information to show how different total recovery targets would affect the flat fee amount.

Implications

Strategic

Implementing a fire service fee aligns with the R.M.'s Strategic Plan 2024–2028 key priority areas: Financial Accountability and Service Delivery.

Financial

The flat fee model provides predictable revenue for firefighting services and reduces reliance on insurance reimbursements.

Policy / Legal

Council may levy the fee under its general authority for service charges in *The Municipalities Act*.

Provides the Policy foundation required for an updated Fire Services Bylaw under *The Municipalities Act*.

Communication

Will require clear ratepayer communications as the fee model is finalized.

Other Implications

None.

Attachment(s): Fire Services Fee Policy, FI – 013

Report Written by: Cal Hamm, Director of Finance & IT

Approved for the Agenda: Kerry Hilts, Chief Administrative Officer



Financial - Accounting

Title: Fire Services Fee Policy	Policy Number: FI-013
Objective: To outline the recovery of direct fire response costs for Residential and Agriculture properties through an annual fire service fee.	
Authority:	

1. POLICY STATEMENT

The Municipality will fund Residential and Agriculture fire protection through a fire service fee charged annually per unique owner. Commercial and Industrial properties will continue with incident-based invoicing, with no maximum charge per incident.

2. PURPOSE

To establish a fair, predictable, and transparent framework to recover the direct costs of providing firefighting and related emergency response services, while simplifying administration and ensuring sustainable funding for municipal fire protection.

3. AUTHORITY

This Policy is enacted by Council resolution and administered by the Chief Administrative Officer (CAO).

4. SCOPE

This Policy applies to all properties within the municipality’s boundaries and to all owners of record as defined by the municipal assessment roll and land titles data.

5. DEFINITIONS

- *“Direct Fire Response Costs”* - Fees and charges invoiced to the Municipality by contracted or mutual-aid fire departments for response, apparatus, personnel, consumables, specialized equipment, and third-party services directly attributable to an incident.
- *“Incident”* - A dispatched response by a contracted or mutual-aid fire department to a fire, medical incident, explosion, hazardous materials event, rescue, or related emergency on or originating from a property.
- *“Nuisance calls”* – Means a request for fire department response where no emergency is present and the response is triggered by avoidable, negligent, or improper causes. This includes false or repeated alarms from faulty or poorly maintained systems, misuse or tampering with fire protection equipment, non-



emergency situations better handled by another service, and preventable alarms caused by dust, cooking smoke, steam, or similar conditions where reasonable precautions were not taken.

- “Owner” - A person(s) or legal entity as registered on the land title.
- “Property Classes”
 - Residential: Parcels assessed as residential use.
 - Agriculture: Parcels assessed as agricultural use, including cultivated land and pasture.
 - Commercial: Parcels assessed as commercial or industrial use.
- “Unique Property Owner” – Person(s) or entity who owns one or more properties within the Municipality. Each unique owner has a distinct Client Code, which is the basis for which the Fire Service Fee is applied.
- “Unregistered Control Burns” – A fire event that has not been properly registered with the Provincial Control Burn Line. If a controlled burn is not properly registered and a call is reported from a passerby, municipal fire crews will respond to the incident.

6. POLICY PRINCIPLES

Each unique property owner that owns one or more Residential and/or Agriculture properties in the Municipality will be charged an annual fire service fee. This fee will be added as a separate line item on the annual tax/levy notice.

Where multiple ownership structures exist, Finance will apply reasonable, consistent rules to ensure a single charge per Owner. Council will set the fire services fee annually as part of the property tax mill rate discussion.

The annual service fee applies only to direct fire response costs.

7. EXCLUSIONS

- Commercial properties will be charged per incident for the full direct fire response costs attributable to the property/incident with no maximum cap. The invoice will be issued to the commercial property owner (or occupant under a lease where applicable) based on incident reports and invoices from responding fire services.
- The municipality will bill both residential/agricultural and commercial property owners for direct fire response costs that pertain to nuisance calls or unregistered controlled burns. No maximum cap applies.
- Intentional acts, bylaw contraventions, or negligence may be subject to additional cost recovery and enforcement under applicable bylaws and statutes.



8. RESERVES AND ACCOUNTING

- Annual fire service fee revenue is recognized against current-year firefighting expenses.
- Reserve: Any surplus is transferred to the fire services reserve (target balance of \$600,000) to provide rate stability in higher-cost years. Any shortfall may be offset from the reserve subject to Council approval.

9. NON-PAYMENT AND COLLECTIONS

Unpaid amounts are subject to the Municipality’s standard arrears, interest, and collection processes, up to and including tax roll addition where lawful and applicable.

10. MUTUAL AID AND CONTRACTED SERVICES

The Municipality will continue to rely on existing fire protection and mutual aid agreements to deliver services; invoices from responding departments form the basis for cost recovery under this Policy.

11. EFFECTIVE DATE AND REVIEW

- Effective upon Council approval.

Reviewed every three (3) years by the Administration Committee.

Seal

Kerry Hilts, Chief Administrative Officer

Date

REPORT TO COUNCIL



Public Works
2/24/2026
Council Meeting
Decision Item
Priority 1. Financial Accountability

RCM-26-026

Subject

Potable Water Fill Station Rates

Recommendation

THAT Council approves adding the following three (3) user groups for the fill stations and the rates charged for each to the Water Utility Bylaw.

- R.M resident at a rate of \$5.38 per m³ in 2026 and \$5.65 per m³ in 2027.
- Non R.M. resident at a rate of \$5.65 per m³ in 2026 and \$5.93 per m³ in 2027.
- Commercial user or water users over 400 m³ per year at a rate of \$7.06 per m³ in 2026 and \$7.41 per m³ in 2027.

Background

There are three (3) potable water fill stations located within the R.M. and these are shown in Appendix A. There are often long wait times, especially at the north well and this due to high usage from commercial users using the stations. Vac trucks have a large capacity and can take 30-45 minutes to fill. When several trucks are lined-up, residential users can experience significant delays in accessing water.

At the November 25, 2025, Council Meeting, Council approved proceeding with an option to establish separate user groups with different rates for the potable water fill stations. Administration was to provide a follow up report with proposed user groups and rate structures.

The current rate charged for all users is \$5.38 per m³ (\$0.00538 per L). This was last updated July 15, 2019. SaskWater charged a rate of \$3.5376 per m³ in 2019, and \$4.1321 per m³ in 2025. In 2026 the rate will be \$4.3077 per m³ (increase of 4.25%) and in 2027 the rate will be \$4.4921 per m³ (increase of 4.281%).

The total maintenance costs associated with all the fill stations was \$11,408.10 in 2025 and this included wages, utilities, materials, and supplies. The total water usage was 36,115 m³ in 2025 and this resulted in a maintenance cost of \$0.32 per m³ purchased.

There are currently around 825 active fobs that use the water fill stations including individual and commercial users.

Create different user groups with varying rates

Administration is proposing the following user groups and rates.

User Group	Definition	2026 Rate (\$/m ³)	2027 Rate (\$/m ³)
R.M ratepayer	Individual users who own land in the R.M and opt into this group.	5.38	5.65
Non R.M. ratepayer	Individual users who don't own land in the R.M.	5.65	5.93
Commercial/high user	Users with a business name and users that purchase over 400 m ³ in a year. R.M. Agricultural users that used the water for farming purposes will be exempt from this group.	7.06	7.41

The non R.M. ratepayer user group would see an increase of 5% in 2026 and 5% in 2027. The commercial/high user group would see an increase of 25% from the non R.M. ratepayer group. The R.M. ratepayer user group would not see an increase in 2026 and in 2027 they would see an increase of 5%.

The table below show the profits from 2025 verses the projected profits for 2026 and 2027 when using the proposed rates. It is assumed that each year wages, utilities, and material and supplies will all increase by 4%. It is also assumed that 30% of individuals will opt in to the RM ratepayer rate in 2026 and another 30% in 2027.

	2025 Unaudited	2026 Projections	2027 Projections
Revenue	\$ 194,526.24	\$ 221,532.23	\$ 231,703.20
Expenses	\$ 156,925.24	\$ 163,565.54	\$ 170,533.98
Profit	\$ 37,601.00	\$ 57,966.69	\$ 61,169.22

Administration will be able to create these three (3) user groups within Text2Car and assign the approved rate for each group.

Through Text2Car, Administration will be able to notify all users of the change prior to May 1, 2026. The new user groups and rates will also be posted on the R.M website.

Water Utility Bylaw

The changes to the rates are proposed to take effect on May 1, 2026, and will be added to the Water Utility Bylaw.

Administration is also proposing to add the following information to the Water Utility Bylaw that is consistent with current practices.

Application for Water Fill Station

- a) Any person desiring to use the R.M.'s portable fill stations will be required to sign up and purchase a fob from the R.M. office during business hours and pay upfront for any water needed.

Liability

- d) The Municipality is not liable for damages caused by the quality of water at the fill stations. The water at these fill stations is not disinfected to standards nor is the water quality checked on a regular basis by the RM of Corman Park. Patrons are advised that the consumption and other personal uses of this water are at the patron's own risk and that the RM of Corman Park makes no representation as to the current or on-going water quality and safety.

The Water Utility Bylaw will be presented in a different item for approval.

Implications

Strategic:	The R.M. can keep the rates lower for R.M. residential users if commercial/high use users are charged a higher rate. This would ensure the RM has a self-sustaining water utility that is capable of providing safe potable water to ratepayers and be able to meet all regulatory requirements. The R.M.'s Strategic Plan, key Priorities: Financial Accountability and Service Delivery.
Financial:	The R.M. can ensure that all costs associated with the fill stations will be covered with the proposed fees while giving a reduced rate for R.M. residents.
Policy / Legal:	The proposed rates will be included in the Water Utility Bylaw for approval.
Communication	Administration will send out a message through Text2Car to all users notifying them of the change prior to May 1, 2026. The new user groups and rates will also be posted on the R.M website.

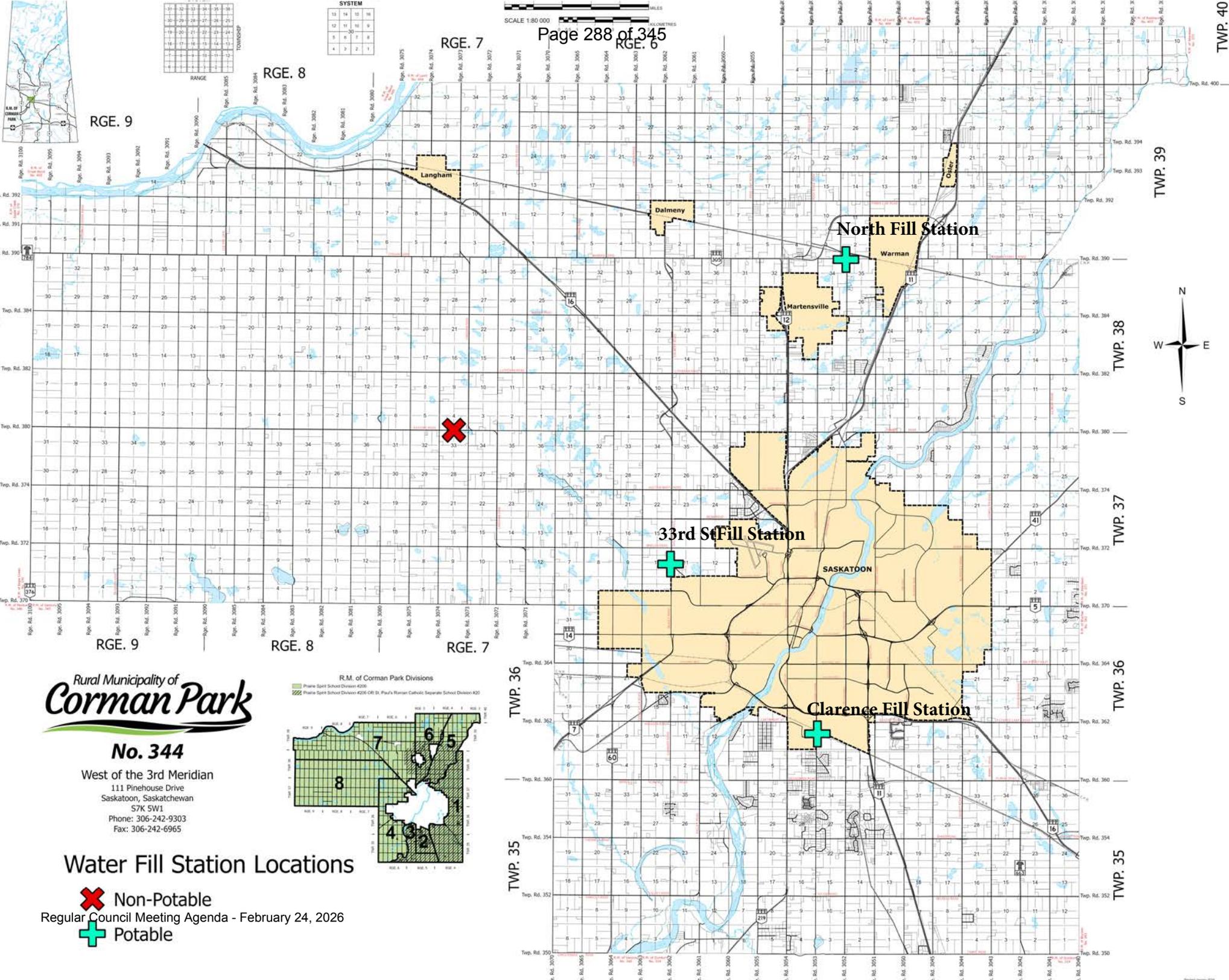
Appendices

Appendix A – Map of Water Fill Stations

Report Written by: Jessica Williams, Project Engineer

Reviewed and Approved by: Hayder Lateef, P.Eng. Director of Infrastructure and Public Works

Approved for the Agenda: Kerry Hilts, Chief Administrative Officer

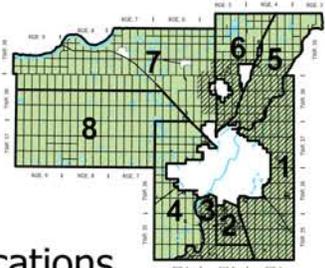


Rural Municipality of
Corman Park

No. 344

West of the 3rd Meridian
111 Pinehouse Drive
Saskatoon, Saskatchewan
S7K 5W1
Phone: 306-242-9303
Fax: 306-242-6965

R.M. of Corman Park Divisions
Pharm Spirit School Division #206
Pharm Spirit School Division #205 OR St. Paul's Roman Catholic Separate School Division #20



Water Fill Station Locations

✖ Non-Potable

+ Potable

Regular Council Meeting Agenda - February 24, 2026

REPORT TO COUNCIL



Public Works
2/24/2026
Council Meeting
Decision Item
Priority 1. Financial Accountability
RCM-26-030

Subject

Water Utility Rate Increase

Recommendation

- 1) THAT the water utility rate increase be set at 5.0% in 2026 and 5.0% in 2027, with the 2026 increase to take effect on May 1, 2026, and the 2027 increase to take effect on January 1, 2027.
- 2) THAT Bylaw No. 05-26, the Water Utility Bylaw be given FIRST READING.
- 3) THAT Bylaw No. 05-26 be given SECOND READING.
- 4) THAT Bylaw No. 05-26 be given UNANIMOUS CONSENT for THIRD READING.
- 5) THAT Bylaw No. 05-26 be given THIRD READING and ADOPTED.

Background / Discussion

The R.M. provides potable water and acts as a water utility for five water distribution sites/developments. Three (3) are residential: Casa Rio, Grasswood, and Riverside Estates. Two (2) are commercial: Corman Industrial Park and Battleford Trail. The last water rate increase occurred in 2022.

All water consumed at these sites comes from the City of Saskatoon water treatment plant. Casa Rio, Grasswood, Industrial Park, and Battleford Trail receive water from SaskWater, while Riverside Estates receives water from the Dundurn Rural Water Utility.

Notice has been received from SaskWater advising of rate increases of 4.25% in 2026 and 4.28% in 2027. The Dundurn Rural Water Utility has advised of a 2.28% increase for 2026. The 2027 rate for Dundurn has not yet been provided.

As a result of these increases, the following rate adjustments are being proposed for the next two years.

Water System	2025 Rate	2026 Rate (5% Increase)	2027 Rate (5% Increase)
Casa Rio & Casa Rio East	\$6.89	7.23	7.59
Grasswood Estates	\$6.19	6.50	6.83
Corman Industrial Park	\$5.74	6.03	6.33
Battleford Trail	\$5.74	6.03	6.33
Riverside Estates	\$7.84	8.23	8.64
Bi-Monthly Administration Fee	\$20.00	30.00	30.00

Below are the current and future rates from SaskWater and Dundurn Water.

Company	2025 Rate per m ³	2026 Rate per m ³	2026 Percentage Increase	2027 Rate per m ³	2027 Percentage Increase
SaskWater	\$4.1321	\$4.3077	4.25%	\$4.4921	4.281%
Dundurn Water	\$4.395	\$4.495	2.22%	N/A	N/A

The table below shows the estimated monthly water costs under the 2026 and 2027 proposed water rates for each system.

Water System	Current Number of Users	Current Average Monthly Consumption Per User (CM3)	2026 Proposed Rate	Monthly Flat Fee	Estimated Monthly Water Cost Per User	Monthly \$ Change from 2025 to 2026	Monthly \$ Change from 2026 to 2027
Corman Industrial Park	19	121.84*	\$6.03	\$15.00	\$756.45*	\$40.70	\$36.88
Battleford Trail	12	23.73	\$6.03	\$15.00	\$158.91	\$11.94	\$7.16
Grasswood Estates	130	15.84	\$6.50	\$15.00	\$118.06	\$9.92	\$5.23
Casa Rio & Casa Rio East	102	24.48	\$7.23	\$15.00	\$192.10	\$13.33	\$8.82
Riverside Estates	70	15.63	\$8.23	\$15.00	\$143.83	\$11.11	\$6.42

**Industrial Park is showing a higher monthly average because there is a large consumption single user that has increased the average significantly.*

Below is a summary of Water System Profitability/Loss for each system. Yearly projections have been prepared using the proposed rates outlined below. These projections assume a 4% increase in wages, utilities, and materials and supplies. The 2025 figures are currently unaudited.

Water Systems Summary Profitability/Loss			
Water System	2025 Unaudited	2026 Projections	2027 Projections
Casa Rio & Casa Rio East (Including Wood Meadows)	\$ 47,302.22	\$ 56,411.92	\$ 59,649.09
Grasswood	\$ 8,695.08	\$ 17,452.18	\$ 18,574.21
Industrial Park	\$ 19,940.94	\$ 23,191.25	\$ 25,279.05
Battleford Trail	\$ 7,043.46	\$ 8,163.25	\$ 8,563.58
Riverside	\$ (68,657.84)	\$ (63,984.27)	\$ (66,542.80)
Water Wells	\$ 41,491.36	\$ 61,934.86	\$ 65,216.75
Total Estimated Profit Generated	\$ 55,815.22	\$ 103,169.18	\$ 110,739.88
Less Shared General Water Expenses	\$ 66,606.37	\$ 69,270.62	\$ 72,041.45

Total	\$ (10,791.15)	\$ 33,898.56	\$ 38,698.43
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Casa Rio & Casa Rio East Water System			
	2025	2026	2027
Revenue	\$218,807.63	\$235,124.75	\$245,917.41
Expense	\$171,505.41	\$178,712.83	\$186,268.33
Total	\$47,302.22	\$56,411.92	\$59,649.09

Grasswood Estates Water System			
	2025	2026	2027
Revenue	\$168,696.53	\$184,169.67	\$192,330.82
Expense	\$160,001.45	\$166,717.50	\$173,756.61
Total	\$8,695.08	\$17,452.18	\$18,574.21

Industrial Park Water System			
	2025	2026	2027
Revenue	\$163,191.50	\$172,470.40	\$180,879.33
Expense	\$143,250.56	\$149,279.14	\$155,600.28
Total	\$19,940.94	\$23,191.25	\$25,279.05

Battleford Trail Water System			
	2025	2026	2027
Revenue	\$21,156.32	\$22,883.15	\$23,913.59
Expense	\$14,119.85	\$14,719.90	\$15,350.01
Total	\$7,043.46	\$8,163.25	\$8,563.58

Riverside Estates Water System			
	2025	2026	2027
Revenue	\$111,484.35	\$120,817.11	\$126,207.44
Expense	\$180,142.19	\$184,801.38	\$192,750.24
Total	(68,657.84)	(63,984.27)	(66,542.80)

At the November 2025 Council meeting Administration brought forward a report regarding the Riverside Estates water loss investigation. Over the past several months Administration has been investigating the ongoing background water loss within Riverside Estates. Administration is currently undertaking various steps to reduce the water loss at this system.

Schedule A of the Water Utility Bylaw has been updated to reflect the rates and administration fee increases. It also includes the changes from the Water Fill Stations item that Council previously considered.

Implications

Strategic

Increasing the water rates is to ensure the RM has a self-sustaining water utility that is capable of providing safe potable water to ratepayers and be able to meet all regulatory requirements.

2025 to 2029 R.M. of Corman Park Strategic Plan, Key Priorities: Financial Accountability and Service Delivery.

Policy/Legal	Water Utility Rates are subject to Saskatchewan Municipal Board Approval (SMB). Legislation that applies to municipal utility rates include <i>Section 73(2) of The Municipalities Act and Section 3 of The Municipal Board Act</i> .
	The proposed rates will be included in the Water Utility Bylaw.
Financial	The recommended 5.0% increase is to ensure a sustainable water utility that is able cover its own costs and have a reserve for repairs and required capital upgrades.
Communication	A 30-Day Public Notice of water rate increases will be sent to all R.M. water users.

Appendices

Appendix A – Proposed Water Utility Bylaw No. 05-26

Report Written by: Tessa Iverson, Public Works Administrative Assistant

Reviewed and Approved by: Hayder Lateef, P.Eng. Director of Infrastructure and Public Works

Approved for the Agenda: Kerry Hilts, Chief Administrative Officer



Water Utility Bylaw 05-26

1. This Bylaw will be cited as The Water Utility Bylaw.
2. The purpose of this Bylaw is to establish conditions, responsibilities, and procedures for the construction, installation and use of water services in regards to water utilities operated by the Rural Municipality of Corman Park No. 344.
3. Application for Water Utility
 - a) Any person desiring to connect his/her property with any water utility shall sign and file with the Municipality a written application on the form provided for a permit to make such a connection.
 - b) A deposit equalling the amount set in Schedule "A" shall be paid to the Municipality. This will only be refunded if and when the meter is returned without the Municipality replacing it with another meter, and without any damage to the meter.
 - c) A tenant deposit equalling the amount set in Schedule "A" shall be paid to the Municipality. This will only be refunded if and when the account is paid in full and the tenant's final water metre reading has been verified.
4. Application for Water Fill Station
 - a) Any person desiring to use the R.M.'s potable fill stations will be required to sign up and purchase a fob from the R.M. office during business hours and pay upfront for any water needed.
5. Connection and Repair
 - a) Subscribers to any water utility will pay a connection fee equaling the amount set out in **Schedule "A"**.
 - b) Water utility service connection fees are based upon construction costs and cost recovery for water system asset depreciation.
 - c) All water utility service connections must be installed within the public right-of-way or easement adjacent to private property.
 - d) All water utility service connection work, including construction, and installation, must be undertaken by a licensed contractor approved and organized by the Municipality.
 - e) The subscriber is responsible for all connection costs from the service connection to the intended distribution point on private property.



- f) If the Municipality is not satisfied with the construction, maintenance, repair or replacement of a service connection by the owner of a parcel of land/consumer, the Municipality may require the owner/consumer to construct, maintain, repair or replace the service connection of a public utility in accordance with the Municipality's instructions within a specified time.
- g) If an owner/consumer does not comply with the requirement of the Municipality to the satisfaction of the Municipality within the specified time, or in an emergency, the Municipality may disconnect the service connection.
- h) No cross connections or the potential to cross connect within the water distribution mains or water service lines will be allowed.
- i) No person shall connect anything to the water utility which may cause the service to become contaminated or polluted.
- j) No Seasonal connections will be permitted. A seasonal connection will be defined as reconnecting to the water service line within eight (8) months of the disconnection by the original consumer. If a seasonal connection has occurred, the consumer will be billed the minimum fee as set out in **Schedule "A"** for the previous months disconnected.
 - i) To avoid any additional reading charges, it is the consumer's responsibility to notify the Municipality of an extended leave from the property. The Municipality will cease to send out reading requests until the return of the home owner. Billing will be set at the minimum fee as per **Schedule "A"** for that time. The consumer, upon return, will then notify the Municipality of their return and a meter reading.
- k) No bypass piping or other device capable of reducing the effectiveness of a backflow prevention device shall be installed in a water utility supply system.
- l) Except as otherwise provided and relative to any utility system, no construction, excavations or connections will be performed in or on public lands between the First day of November of any year and the Fifteenth day of April of the following year.
- m) No unauthorized person shall uncover, make any connections with or opening into, use, alter or disturb any part of the utility system.
- n) No person being an owner, occupier, tenant or inmate of any house, building or other premises which are supplied with water from the water system shall vend, sell or dispose of water therefrom, or give away, or permit the same to be taken or carried away, or use, or supply it to the use or benefit of others, or to any other use and benefit, or shall increase the supply of water beyond that fixed by the rating of the premises.



- o) Except as provided, no persons other than authorized employees of the Municipality shall open or close or operate or interfere with any valve, hydrant or fire plug, or draw water therefrom.

6. Responsibility

- a) When the lines of an existing service connection located on a property owner's/consumer's parcel of land fail, it shall be the property owner's/consumer's responsibility to repair or replace his/her portion of the service connection from the building to the curb stop. Work must be completed by a licensed contractor.
- b) When the main lines of an existing service connection located on the Municipality right-of-way fail, it shall be the Municipality's responsibility to repair or replace the main lines of the service connection up to and including the curb stop.

7. Authority

- a) The Council may appoint officials and employees for the purpose of carrying out the provisions of this bylaw and remunerate the said officials and employees.
- b) The Administrator and other duly authorized employees, or those suitable persons bearing proper credentials and identification, shall be permitted to enter upon all properties for the purpose of inspection, observation, measurement, sampling, testing and recording in accordance with the provisions and intentions of this bylaw.
- c) Where any inspection discloses any failure, omission or neglect contrary to this bylaw, the authorized person making such inspection shall, in writing, notify the said owner, proprietor or occupier to rectify the failure, omission or neglect within a period which is, in the opinion of the authorized person, reasonable under the circumstances.
- d) Any person who fails to comply with a notice within the time limit specified therein is guilty of an offence against this bylaw.
- e) The Municipality may shut off the water supplied to the land or premises of any consumer who may be guilty of a breach of or non-compliance with any of the provisions of this bylaw or the Water Regulations, 2002, and may refuse to turn on the water until satisfied and assured that the consumer intends to comply with this bylaw and the Water Regulations, 2002.
- f) The Municipality retains the right to ration or limit the amount of water furnished to any/or all consumers, should circumstances warrant such an action.

8. Liability

The Municipality is not liable for damages:

- a) caused by the break, plugging or stoppage of any water main or attachment;



- b) caused by the interference with the supply of any water service necessary in connection with the repair or proper maintenance of the water service; or
- c) generally for any accident due to the operation of any water service unless that action has been shown to be directly due to the negligence of the Municipality or its employees.
- d) caused by the quality of water at the fill stations. The water at these fill stations is not disinfected to standards nor is the water quality checked on a regular basis by the R.M. of Corman Park. Patrons are advised that the consumption and other personal uses of this water are at the patron's own risk and that the R.M. of Corman Park makes no representation as to the current or on-going water quality and safety.

9. Water Meters

- a) Where water supplied to consumers is measured by water meters, all water meters shall be supplied by the Municipality; all meters shall remain the property of the Municipality. A deposit equalling the amount set out in **Schedule "A"** shall be paid to the Municipality. This will only be refunded if and when the meter is returned without the Municipality replacing it with another meter, and without any damage to the meter.
- b) Every owner or occupier of property shall provide adequate protection for the meter against frost, heat or other internal or external damage.
- c) Where water is measured by a water meter, there shall not be any fixture or appurtenance to remove water from the water line between the curb stop and the water meter.
- d) No person, in any way, shall interfere or tamper with the meter.

10. Reading Meters

Every owner and occupier of premises connected to the water system shall provide free and convenient access to his premises at all reasonable times for the purpose of reading meters. At the discretion of the Municipality, reading of the meters will be performed annually. All meters are to be installed with an external read out.

- o Water meters shall be read every two (2) months by the consumer and reported to the Municipal office. A reminder will be sent out via mail, email or fax no less than two (2) weeks prior to the due date.
- o If no reading is received by the office by the due date the following steps are to be followed.
 - Phone, Mail or Fax a second reminder.
 - If no reading is received by the billing date then the consumer's consumption shall be estimated
 - If two (2) consecutive billing periods have passed with no reading submitted from the occupant of a dwelling, a reading will be taken by an agent of the Municipality. A reading charge of \$50.00 will be charged in addition to the consumption charges.



11. Rates

- a) The Council shall, from time to time, establish, amend, or set schedules of rates respecting fees, charges, tolls, fares, or rents payable by consumers for the purpose of the general maintenance, management, conduct and operation of the utility.
- b) The particulars set out in **Schedule "A"** shall be deemed sufficient and obligatory for the purpose of establishing rates and charges in respect of the use of the water utility **or fill station**.
- c) The charges to be paid by the water consumer whose water service has been turned on shall be those set out in **Schedule "A"** attached; provided, however, that the minimum shall be payable in every case whether or not any water is consumed.
- d) Accounts for water service shall cover a period of two successive months, and shall be rendered on or before the first day of the month next following such period. Accounts shall be paid within a period of thirty days from the date on which such accounts are rendered. If an account is not paid within the period of thirty days, the water service may be cut off. When the water service is cut off, it shall not be turned on until all arrears have been paid, together with a fee set out in **Schedule "A"** shall be applied.
- e) All outstanding payments are subject to a penalty of **1% per month**.
- f) The Municipality may collect the unpaid utility rates, charges, tolls, fares or rents together with all costs and charges in connection therewith, that remain unpaid by charging the amount owing against the lands owned by the consumer owing the utility rates, charges, tolls, fares or rents within the boundaries of the Municipality on the same manner and subject to the same provisions as taxes due and owing in respect of that land. Refer to Bylaw 34-25.
- g) Tenant accounts shall be paid within a period of thirty days from the date on which such accounts are rendered. If a tenant account is not paid within the period of 60 days, the land owner and the tenant will be notified in writing of the unpaid amount. If the tenant account remains outstanding after 90 days, in the sole and absolute discretion of the Municipality, the tenant account may be suspended and the water service may be cut off.
- h) If, after 90 days, a tenant account remains outstanding; the tenant account may be suspended and the \$200.00 tenant deposit may be applied against the tenant account at the sole and absolute discretion of the Municipality. Any amounts that remain unpaid on the tenant account will be added to the tax roll of the registered owner of the property in question and collected in the same manner and subject to the same provisions as taxes due and owing in respect of that land. Refer to Bylaw 34-25.



12. Penalties

- a) If a person is found guilty of an offence against this Bylaw, the court may, in addition to any other penalty imposed, order the person to comply with this Bylaw or a license, permit or other authorization issued under this Bylaw, or a term or condition of any of them.
- b) A person to whom an order is made pursuant to subsection 11 (a) who fails to comply with that order within the time specified by the court is guilty of an offence and liable on summary conviction:
 - i. In the case of an individual, to a fine not exceeding \$10,000 and, in the case of an corporation, to a fine not exceeding \$25,000, and is also liable to an action at law, at the suit of the Municipality to make good any damage done.
- c) Conviction of a person for a breach of any provision of this Bylaw does not relieve that person from compliance with the Bylaw.

13. That Bylaw No. 15/22, and all amendments thereto, are hereby repealed.

14. "The rates, charges, tolls or rents contained in this bylaw shall come into force and take effect on the day of approval being issued by the Local Government Committee."

Hon. Joe Hargrave, Reeve

SEAL

Kerry Hilts, Chief Administrative Officer

Read a first time ____ day of _____, 2025
 Read a second time this ____ day of _____, 2025
 Read a third time and passed this ____ day of _____, 2025



Schedule "A"
Rates and Fees
Effective May 1, 2026

Water Meter Deposit

A deposit of **\$200** is required upon application and approval of water service.

Tenant Account Deposit

A deposit of **\$200** is required upon application and approval of water service for a tenant occupying a dwelling in the RM.

Unpaid Account Fees

When the water service is cut off, it shall not be turned on until all arrears have been paid, together with a fee of **\$60** to cover the expenses of turning off the water and turning it on again; provided that if it is required to turn on the water service outside the employees' regular working hours, an additional fee of **\$60** shall be applied.

Water Utility Fees and Rates:

1. Organized Hamlet of Casa Rio Water System
 - a. \$7.23 in 2026 per cubic meter or \$20 Minimum payment (Bi-Monthly)
 - b. \$7.59 in 2027 per cubic meter or \$20 Minimum payment (Bi-Monthly)
 - c. \$30 Administration fee (Bi-Monthly)
 - d. \$16,000 Connection fee (one time cost).*

2. Hamlet of Casa Rio East Water System
 - a. \$7.23 in 2026 per cubic meter or \$20 Minimum payment (Bi-Monthly)
 - b. \$7.59 in 2027 per cubic meter or \$20 Minimum payment (Bi-Monthly)
 - c. \$30 Administration fee (Bi-Monthly)
 - d. \$16,000 Connection fee (one time cost).*

3. Organized Hamlet of Riverside Estates Water System
 - a. \$8.23 in 2026 per cubic meter or \$20 Minimum payment (Bi-Monthly)
 - b. \$8.64 in 2027 per cubic meter or \$20 Minimum payment (Bi-Monthly)
 - c. \$30 Administration fee (Bi-Monthly)
 - d. \$16,000 Connection fee (one time cost).*

4. Hamlet of Grasswood Water System
 - a. \$6.50 in 2026 per cubic meter or \$20 Minimum payment (Bi-Monthly)
 - b. \$6.83 in 2027 per cubic meter or \$20 Minimum payment (Bi-Monthly)
 - c. \$30 Administration fee (Bi-Monthly)
 - d. \$16,000 Connection fee (one time cost).*



- 5. Corman Industrial Park Water System
 - a. \$6.03 in 2026 per cubic meter or \$20 Minimum payment (Bi-Monthly)
 - b. \$6.33 in 2027 per cubic meter or \$20 Minimum payment (Bi-Monthly)
 - c. \$30 Administration fee (Bi-Monthly)
 - d. \$16,000 Connection fee (one time cost).*

- 6. Battleford Trail Water System
 - a. \$6.03 in 2026 per cubic meter or \$20 Minimum payment (Bi-Monthly)
 - b. \$6.33 in 2027 per cubic meter or \$20 Minimum Payment (Bi-Monthly)
 - c. \$30 Administration Fee (Bi-Monthly)

*Connection fees are based upon the cost of construction and the replacement value of infrastructure capacity, with re-evaluation completed as required.

Water Fill Station Groups and Rates

- 1. R.M Ratepayer User Group
 - a. \$5.38 per cubic meter in 2026
 - b. \$5.65 per cubic meter in 2027

- 2. Non R.M. Ratepayer User Group
 - a. \$5.65 per cubic meter in 2026
 - b. \$5.93 per cubic meter in 2027

- 3. Commercial User Group
 - a. \$7.06 per cubic meter in 2026
 - b. \$7.41 per cubic meter in 2027

REPORT TO COUNCIL



Public Works
2/24/2026
Council Meeting
Decision Item
Priority 1. Financial Accountability

RCM-26-029

Subject

Traffic Bylaw 07-26 Proposed Amendment

Recommendation

1. THAT Bylaw 07-26 being a Bylaw to regulate the operation and parking of vehicles (Traffic Bylaw), be given FIRST READING.
2. THAT Bylaw 07-26 be given a SECOND READING.
3. THAT Bylaw 07-26 be given UNANIMOUS CONSENT for THIRD READING.
4. THAT Bylaw 07-26 be given THIRD READING and ADOPTED.

Background

The R.M. facilitates the transport of goods via municipal roads while seeking to mitigate the impacts of heavy truck traffic on infrastructure and safety. Over-weight Road permits and Road Maintenance Agreements (RMAs) are used to manage this activity.

- Over-weight Road permits are supported through provincial legislation and are intended for trucks that are not associated with a bulk haul but are hauling weights which exceed the approved road weights.
- RMAs are supported through *The Municipalities Act* and are intended for bulk hauls. RMAs are intended to address the incremental costs associated with heavy hauling and not the full cost of maintenance, construction and repair of municipal roads. Rates for RMAs and other regulations are set by the province according to *The Municipalities Act*.

At the November 4, 2025, Committee Meeting, Public Works presented an item on road maintenance agreement enforcement options and Council directed Administration to prepare draft amendments to the Road Maintenance Agreement (RMA) and applicable bylaws to support the enforcement of RMAs.

Currently the R.M. has no set standard defining what is considered a bulk haul. The current RMAs also do not clearly state what the penalty will be for Haulers/Operators who are in non-compliance with the agreement. As such revisions to our bylaws and haul agreements are needed.

Currently for gravel haulers within the R.M., they are required to enter into an RMA. This has allowed haulers to haul up to Primary Weight on R.M. roads and they are required to pay fees to the R.M. based on rates set out by the province.

From *The Municipalities Act*, the intent of a RMA is to provide the parties with an efficient method by which haulers compensate the municipality for the additional road maintenance, restoration and loss of road service life resulting from their bulk hauls. Administration is proposing to define bulk haul as four (4) loads in 24 hours or eight (8) loads per week. This definition is included in the proposed updated Traffic Bylaw.

Any hauler who has not entered into an RMA that meets the definition of bulk haul would be subject to a fine as specified in section 12(a) of the Traffic Bylaw. This section states that a person who contravenes the Traffic Bylaw shall be liable of a fine not exceeding the amounts listed in the General Penalty Bylaw 35/20. In the case of an individual, a fine not exceeding \$10,000 and in the case of a continuing offence, to a further fine not exceeding \$2,500 per day. In the case of a corporation, a fine not exceeding \$25,000 and in the case of a continuing offence, to a further fine not exceeding \$2,500 per day.

Currently single trip permits are issued through Roadata. The fees for permits issued from Roadata are shown in the table below.

Type	R.M. Load Fee	Roadata Admin Fee	Total cost
Single Trip	\$25	\$25	\$50
Multiple load	\$25 per load	\$35	\$60 plus \$25 for each additional load
Special Approval Permit	\$25 per load	\$37.50	\$67.50 plus \$25 for each additional load

Administration is proposing to implement an annual permit per unit for haulers proposing to haul overweight. This practice is consistent with that of other R.M.s in the province. Annual permit fees charged by other R.M.'s have been shown in the table below.

R.M.	Annual Permit Cost per unit	One Trip Permit cost
Dundurn	\$400.00	\$50.00
Aberdeen	\$300.00	\$50.00
Rosthern	\$300.00	\$50.00
Laird	\$100.00	\$25.00
Sherwood	\$200.00	\$50.00
Carmichael	\$300.00	
Edenwold	\$200.00	
Pense	\$330.00	
Snipe Lake	\$100.00	
Newcombe	\$100.00	
Chesterfield	\$100.00	
Pleasant Valley	\$200.00	
Milton	\$100.00	

Administration is proposing to charge a \$400 annual overweight permit (per unit per route).

For haulers with large fleets, an option to do an annual fleet permit (per route) is proposed with the following fee structure:

- 10 to 19 Trucks: \$4,000
- 20 to 29 Trucks: \$8,000
- Greater 30: \$12,000

Road Maintenance Agreement Updates

Administration is proposing to add the following items to the Road Maintenance Agreement.

- A copy of all scale tickets or other approved verification method must be provided to support the declaration. The scale tickets would be reviewed for compliance with all terms of the agreement.
- Scale tickets and quantity reporting will be required to be submitted monthly and the R.M. will invoice each hauler monthly. A final statutory declaration must be submitted at the end of the summer and winter haul periods stating the overall totals for that period.
- The RMAs will not allow haulers to haul over the vehicle weight restriction as listed in Appendix 2. Overweight permits (in accordance with the fees discussed in the previous section) will be required to haul overweight.

Traffic Bylaw Updates

The following updates to the Traffic Bylaw are being proposed.

Add a new definition to Section 2.(c)

2.(c) "Bulk Haul" means repeated transportation of goods by, to or for a shipper, hauler or receiver, of divisible or non-divisible loads, over a defined route, which exceeds four (4) loads in 24 hours or eight (8) loads per week.

Add a new section for Road Maintenance Agreements

5. ROAD MAINTENANCE AGREEMENTS

- (a) A hauler shall enter into a Road Maintenance Agreement with the Municipality where loads meet the bulk haul definition as authorized in the Municipalities Act.
- (b) A hauler shall pay the Municipality the compensation for road maintenance as calculated in section 12.1 and 12.2 of The Municipalities Regulations within thirty (30) days of receiving the invoice. The invoice will be based on verified quantities from the hauler.
- (c) A Road Maintenance Agreement will not allow haulers to haul over the vehicle weight restriction as listed in Appendix 2. Overweight permits will be required to haul overweight.
- (d) The Administrator may revoke or suspend a Road Maintenance Agreement when the applicant fails to observe conditions of the agreement.
- (e) Failure to obtain an agreement as required by the Administrator is subject to a fine as specified in Section 12(a).

Add fees under the Over-weight Permit Section

6. OVER-WEIGHT PERMITS

- (d) Over-weight fees will be charged in accordance with Schedule No. 2.

Schedule No. 2
Hauling Fees

Type of Permit		Fee	
Over-Weight (per route)	Single Trip		\$50
	Multi-Trip		\$25 per load plus a one-time \$35 administration fee
	Annual, Single Truck (January 1 to December 31)		\$400
	Annual, Bulk Fleet (January 1 to December 31)	10 to 19	\$4,000
		20 to 29	\$8,000
Greater than 30		\$12,000	
Bulk Haul		As per the Regional Rates set by the Saskatchewan Ministry of Highways and in accordance with Section 12.1 of the Municipalities Act or a minimum of \$120, whichever is higher	

Add a new section for Agricultural Producer Agreements

8. AGRICULTURAL PRODUCER AGREEMENT

- (f) Agricultural producers with land in the R.M. or Corman Park may enter into an Agricultural Producer Agreement with the Municipality for hauling products used for agricultural purposes.
- (g) Vehicles essential to agricultural activities and/or food supply that do not hold their own Agricultural Producer Agreement may operate under the agreement of the producer for whom they are hauling.
- (h) The Administrator may revoke or suspend an Agricultural Produce Agreement when the applicant fails to observe conditions of the agreement, or the applicant no longer owns agricultural land within the R.M. of Corman Park.
- (i) Hauling products used for agricultural purposes without obtaining an agreement as required by the Administrator is subject to a fine as specified in Section 12(a).

Implications

- Strategic:** Updating this Bylaw ensures that the R.M. can enforce RMAs and allows the R.M. to charge additional fees for haulers that want to haul overweight.
2025 to 2029 R.M. of Corman Park Strategic Plan, Key Priorities: Financial Accountability.
- Financial:** The R.M will be able to collect more fees for haulers proposing to haul over-weight. This will help offset the additional maintenance costs associated with over-weight hauling.
- Policy / Legal:** *Traffic Bylaw No. 7/26* will replace *Traffic Bylaw No. 55/25*
- Communication:** Administration will communicate with all current gravel haulers and Roadata of the changes. The R.M.'s website will be updated as well.

Appendices

- Appendix A – Proposed Traffic Bylaw 7/26
Appendix B – Updated RMA

Report Written by: Jessica Williams, Project Engineer
Reviewed and Approved by: Hayder Lateef, P.Eng. Director of Infrastructure and Public Works
Approved for the Agenda: Kerry Hilts, Chief Administrative Officer



Traffic Bylaw 07-26

A BYLAW TO REGULATE THE OPERATION & PARKING OF VEHICLES, UNCONTROLLED INTERSECTIONS AND THE USE OF THE HIGHWAYS

The Council of the Rural Municipality of Corman Park No. 344 in the Province of Saskatchewan enacts as follows:

1. This bylaw may be referred to as the Traffic Bylaw.

2. DEFINITIONS

For the purpose of this Bylaw, the following terms and words shall have the following meanings:

- (a) "Administrator" means the Administrator or CAO (or designate) of the Rural Municipality of Corman Park No. 344;
- (b) "All Terrain Vehicle" and/or "ATV" means all-terrain vehicle as defined in The All-Terrain Vehicles Act;
- (c) "Bulk Haul" means repeated transportation of goods by, to or for a shipper, hauler or receiver, of divisible or non-divisible loads, over a defined route, that exceeds four (4) loads per day or eight (8) loads per week.
- (d) "Council" means the Council of the Rural Municipality of Corman Park No. 344;
- (e) "Country Residential Subdivision" – means any area within the Rural Municipality of Corman Park No. 344 which under the provisions of the Rural Municipality of Corman Park No. 344 Zoning Bylaw or the Saskatoon Planning District Zoning Bylaw zoned CR1, CR3, CR4, DCR1, DCR2, DCR3, DCR4 or DCR5;
- (f) "Commercial Subdivision" - means any area within the Rural Municipality of Corman Park No. 344 which under the provisions of the Rural Municipality of Corman Park No. 344 Zoning Bylaw or the Saskatoon Planning District Zoning Bylaw zoned C, M1, M2, REC, DB, DM1, DM2, DC1, DC2, DREC1 or DRM1;
- (g) "Curb" means the lateral boundaries of a roadway, whether or not marked by curbing;
- (h) "Designated Officer" means the Administrator (or Director of Infrastructure & Public Works), Royal Canadian Mounted Police, Corman Park Police, Sheriff or any other person appointed to enforce municipal bylaws;
- (i) "Highway" means a road, parkway, driveway, square, or place designated and intended for or used by the general public for the passage of vehicles, but does not include any area, whether privately or publicly owned, that is primarily intended to be used for the parking of vehicles and the necessary passageways on that area and does not include a provincial highway within the Municipality as designated pursuant to the provisions of The Highways and Transportation Act, 1997;
- (j) "Justice" means a Justice of the Peace as per The Legislation Act;
- (k) "Lug Vehicle" means any vehicle with a portable engine or tractor engine having metal spikes, lugs or cleats projecting from the face of the wheels or tires thereof, or having metal track tread;
- (l) "Minister" means the member of the Executive Council to whom, for the time being, the administration of The Highways and Transportation Act, 1997, is assigned;



- (m) "Municipality" means the Rural Municipality of Corman Park No. 344;
- (n) "One-Way Highway" has the meaning ascribed thereto by The Traffic Safety Act;
- (o) "Owner" means: the person or entity to whom a certificate of registration for the vehicle has been issued pursuant to The Traffic Safety Act or the person or entity named in an equivalent document from another jurisdiction;
- (p) "Parking" has the meaning ascribed thereto by The Traffic Safety Act;
- (q) "Person" means and includes operator, authorized person, owner or registered owner as described by The Traffic Safety Act;
- (r) "Road Committee" means a body of persons appointed by the Municipality as the Road Committee;
- (s) "Speed Zone" means any portion of a Highway within the Rural Municipality of Corman Park No. 344, as designated herein, and identified by a sign erected and maintained at each end thereof, indicating the maximum speed applicable thereto;
- (t) "Vehicle" means a vehicle, trailer or semi-trailer or a motor vehicle as ascribed to by The Traffic Safety Act; and
- (u) "Walkway" means a path or sidewalk intended for the use of pedestrians and bicycles and not designed or intended for motor vehicle traffic or hooved animals.

3. SCOPE

- (a) "Stop" Signs: pursuant to the provisions of The Traffic Safety Act;
- (b) "One-Way Highway": pursuant to The Traffic Safety Act;
- (c) "Vehicle Weight Restrictions": Highway locations listed in Appendix 2;
- (d) "Speed Limits/Restrictions": Highway locations listed in Appendix 1; and
- (e) "Yield Signs" pursuant to the provisions of The Traffic Safety Act.

4. DELEGATED AUTHORITY

- (a) Where the Administrator has been given authority under this Bylaw, may delegate to the Director of Infrastructure & Public Works.

5. INFRACTIONS

- (a) Miscellaneous Signs:
 - (i) No person shall, except where authorized by resolution of Council, or when duly authorized by law, erect upon or immediately adjacent to any Highway, any sign, marker, signal or light, or any advertising sign or device;
 - (ii) No person shall deface, damage, destroy, move or remove any sign or marker erected pursuant to this Bylaw;
 - (iii) The provisions of The Traffic Safety Act shall apply to all traffic approaching and facing a "Stop" sign or a "Yield" sign erected and maintained in accordance with this Bylaw.
- (b) Parking:



- (i) The parking of vehicles is not permitted on any Highway within the Municipality, unless a special events permit has been authorized by the Administrator as attached in Appendix 5.
- (c) Walkways:
 - (i) All walkways within the Municipality are intended solely for use by pedestrians and bicycles.
 - (ii) No person shall operate a motor vehicle or travel on, or with, hooved animal(s) on any walkway, except where such operation is specifically authorized by the Municipality.
 - (iii) No person shall park or stop a vehicle so as to block or impede the use of a walkway.
 - (iv) The Municipality may permit temporary access for maintenance, emergency or authorized utility work.
- (d) Speed:
 - (i) No person shall operate a vehicle on a Highway at a speed greater than the speed permitted in Appendix 1.
 - (ii) Notwithstanding Subsection (d)(i) a person shall not drive a vehicle on a street in a posted construction area at a speed greater than the posted speed limit for the construction area.
- (e) One Way Highway:
 - (i) Except as otherwise provided herein a person may operate a vehicle in either direction on all Highways within the Municipality.
- (f) Vehicle Weight Restriction:
 - (i) No person shall, without a permit issued:
 - a. Pursuant to Section 5 of this Bylaw; or by the Minister pursuant to Section 36 of The Highways and Transportation Act, 1997, operate, move, or cause to be operated or moved on or over a municipal highway, a vehicle, the gross vehicle weight of which exceeds the limits shown in Appendix 2 of this Bylaw.
 - b. Municipal roads listed in Appendix 2 shall be governed by weight limits as defined in the Vehicle Weight and Dimensions Regulations, 2010.
 - c. Contraventions of this section are liable to the penalties referred to in the Vehicle Weight and Dimension Regulations, 2010, and Table 2 of the Summary Offences Procedure Regulations, 1991 and are not restricted by Section 12(a) of this Bylaw.
- (g) Lug Vehicle Restriction:
 - (i) No person shall, without a permit issued by the Administrator, operate a Lug Vehicle on a Highway.
 - (ii) The Administrator is hereby authorized to issue permits in writing for the purpose of Section 5(g)(i) of this bylaw in any case where the applicant therefore has signed a written undertaking of the form in Appendix 3 provided that the Administrator is satisfied that, with reasonable care in operation, the lug vehicle may be propelled or driven over any highway without damage resulting thereto or to any bridge or culvert thereon. Nothing contained in Section 5(g)(i) shall be deemed to preclude the



transport of a lug vehicle as herein defined over any highway where same is being carried by means of a rubber-tired trailer or other conveyance equipped with rubber tires.

- (h) Damage to Highways:
 - (i) A person shall not use a vehicle on a Highway if the vehicle causes damage to the Highway surface. Every person who damages a Highway is liable for the damage caused and shall reimburse the Municipality for the costs of repairing the Highway. Every person who contravenes this section is guilty of an offence and liable on summary conviction to a fine as set forth in Schedule 1.
- (i) Road Bans:
 - (i) The Administrator (or designate) or Road Committee may implement road bans within the Municipality pursuant to The Highways and Transportation Act, 1997. No person shall use a Highway in contravention of a road ban issued by the Administrator (or designate) or the Road Committee.

6. ROAD MAINTENANCE AGREEMENTS

- (a) A hauler shall enter into a Road Maintenance Agreement with the Municipality where loads meet the bulk haul definition as authorized in the Municipalities Act.
- (b) A hauler shall pay the Municipality the compensation for road maintenance as calculated in section 12.1 and 12.2 of The Municipalities within thirty (30) days of receiving the invoice. The invoice will be based on verified quantities from the hauler.
- (c) A Road Maintenance Agreement will not allow haulers to haul over the vehicle weight restriction as listed in Appendix 2. Overweight permits will be required to haul overweight.
- (d) The Administrator may revoke or suspend a Road Maintenance Agreement when the applicant fails to observe conditions of the agreement.
- (e) Failure to obtain an agreement as required by the Administrator is subject to a fine as specified in Section 12(a).

7. OVER-WEIGHT PERMITS

- (a) The Administrator (or designate) may, if satisfied that the vehicle or combination of vehicles can be operated or moved upon a municipal Highway without damage to the Highway or other property, issue a permit to the registered owner of the vehicle or combination of vehicles to exceed the maximum gross vehicle weights fixed by this Bylaw.
- (b) In order to obtain a permit under this section the registered owner must provide to the Administrator (or designate):
 - (i) proof satisfactory that the vehicle and its load will not exceed the registered gross vehicle weight specified in the certificate of registration of the vehicle issued pursuant to The Traffic Safety Act; and
 - (ii) proof of financial responsibility as provided for and in conformity with the requirements of The Traffic Safety Act.



- (c) The Administrator (or designate) shall, in the permit, designate the municipal Highways that may be used and the vehicle shall then be operated on only such municipal Highways as are designated.
- (d) **Over-weight fees will be charged in accordance with Schedule No. 2.**
- (e) Unlicensed construction equipment, such as rock trucks and scrapers, will be allowed on R.M. Highways dependent on width and the following conditions:
 - (i) A permit will be required for each move (subject to approval)
 - (ii) Two pilot vehicles consistent with Provincial regulations, required on all moves
 - (iii) Tracked vehicles are not allowed to be driven on Highways, they must be trailered.
 - (iv) No loaded vehicles allowed to be driven on Highways.
- (f) Failure to obtain a permit as required by the Administrator is subject to the penalties referred to in the Vehicle Weight and Dimension Regulations, 2010, and Table 2 of the Summary Offences Procedure Regulations, 1991 and are not restricted by Section 12(a) of this Bylaw.

8. AGRICULTURAL PRODUCER AGREEMENT

- (a) **Agricultural producers with land in the R.M. or Corman Park may enter into an Agricultural Producer Agreement with the Municipality for hauling products used for agricultural purposes.**
- (b) **Vehicles essential to agricultural activities and/or food supply that do not hold their own Agricultural Producer Agreement may operate under the agreement of the producer for whom they are hauling.**
- (c) **The Administrator may revoke or suspend an Agricultural Produce Agreement when the applicant fails to observe conditions of the agreement, or the applicant no longer owns agricultural land within the R.M. of Corman Park.**
- (d) **Hauling products used for agricultural purposes without obtaining an agreement as required by the Administrator is subject to a fine as specified in Section 12(a).**

9. BRIDGES

- (a) No person shall operate or move or cause to be operated or moved on or over any bridge within the Municipality a vehicle, the gross vehicle weight of which exceeds 54,500 kg or 27,000 kg per axle group, without a permit.
- (b) No person shall operate or move or cause to be operated or moved on or over any bridge within the Municipality a vehicle, the gross vehicle weight of which exceeds the limits shown in Appendix 2.



10. SIGNS

- (a) The Administrator is hereby authorized to erect, or cause to be erected, and remove, or cause to be removed, such signs and signals as necessary to properly carrying out the provisions of the bylaw, or for the proper control of the traffic in the RM of Corman Park.
- (b) The Administrator may erect and maintain on any highway, signs as he/she may deem expedient for warning, guidance, directions or information thereon.
- (c) Any person or company responsible for construction, construction equipment, or material within the highway must setup traffic control. At the request of the Administrator a written traffic control plan may be required prior to approval of installation and setup.
- (d) No traffic signage may be placed within any highway without authorization from the Administrator.
- (e) All traffic signs installed within the Municipality shall generally conform to the requirements of the Uniform Traffic Control Devices for Canada as distributed by the Transportation Association of Canada.
- (f) The Administrator shall keep an inventory of the location of all permanent traffic control signs.

11. TEMPORARY ROAD CLOSURE

- (a) Notwithstanding any other provision in this Bylaw, the Director shall have authority to temporarily close to vehicular traffic or restrict parking or stopping on any public highway as follows:
 - (i) to enable work to be carried out by or on behalf of the Municipality, including road maintenance, street cleaning, snow removal and sewer or water line construction, repair or improvements;
 - (ii) to facilitate the moving of any building, structure, machine or other object;
 - (iii) to facilitate the construction, repair or demolition of a building, structure, utilities, or other object; and
 - (iv) to facilitate public gatherings.
- (b) No person shall operate a vehicle on any public highway temporarily closed to vehicular traffic by authority of this Bylaw or any other Bylaw of Council.
- (c) Where a public highway is temporarily closed, the Administrator shall cause the highway to be marked with a sign or barricade indicating the closure.



12. TEMPORARY ROAD USE PERMIT

- (a) Subject to this Bylaw, and any other bylaw of the Municipality authorizing the placing of objects on public property or any other permission granted by the Municipality, no person shall occupy or place objects on any public highway, or public right-of-way, or cause any encroachment or obstruction thereon except for a person who has obtained a valid permit pursuant to this Bylaw.
- (b) Notwithstanding Section 10(a), the Administrator may issue a Temporary Road Use permit for temporary use of a public highway or public right-of-way.
- (c) Temporary Road Use Permits shall be restricted to situations involving:
 - (i) to facilitate the moving of any building, structure, machine or other object;
 - (ii) to facilitate the construction, repair or demolition of a building, structure, utilities, or other object; and
 - (iii) to facilitate public gatherings.
- (d) Temporary Road Use Permits shall only be issued on:
 - (i) the Administrator's receipt of a written application not less than one week prior to the event;
 - (ii) the issuance of necessary permits or approvals by authorities having jurisdiction over the area for which the Temporary Road Use is sought;
 - (iii) receipt of the Applicant's written agreement, to bear all costs associated with the Temporary Road Use, to carry insurance in amounts acceptable to the Municipality Solicitor, to indemnify the Municipality from and against third party claims, and to repair or pay costs of repairing any damage done by the Applicant to Municipality property or to public highways;
 - (iv) the Administrator being satisfied that the Temporary Road Use Permit will not result in activity which unduly interferes with the movement of traffic or constitutes a threat to public safety.
- (e) The Administrator may impose conditions on the issuance of a Temporary Road Use Permit. Failure to meet any condition outlined in the Temporary Road Use Permit is subject to a fine as specified in Section 12(a).
- (f) No person having obtained a Temporary Road Use Permit shall fail to abide by the conditions imposed by the Administrator or as otherwise required by this Bylaw, any schedule to this Bylaw or any other applicable law.
- (g) The Administrator may revoke or suspend the operation of a Temporary Road Use Permit when the applicant fails to observe conditions of permit issuance or where in the Director's opinion the activity of the applicant has proven to unduly interfere with the movement of traffic or is constituting a threat to public safety, or otherwise in accordance with rights reserved by the Director as a condition of permit issuance.
- (h) No refund shall be granted to any applicant for a Temporary Road Use permit whose Temporary Road Use permit has been revoked or suspended by the Administrator.



13. PENALTIES

(a) General:

- (i) Any person who contravenes any provision of this Bylaw for which no specific penalty has been provided for in this Bylaw or in provincial legislation shall be liable on summary conviction to a fine not exceeding the amount listed in Bylaw No. 35/20 or in default of payment by an individual, by imprisonment for a period of time determined in accordance with section 29 of The Summary Offences Procedure Act, 1990.

(b) Notice of Violation:

- (i) When a police officer or other person authorized by the R.M. of Corman Park enforce this Bylaw has reason to believe that a person or vehicle has contravened any provision of this Bylaw that police officer or other person may issue a Notice of Violation to the person.
- (ii) The Notice of Violation shall be in the form as laid out in the General Penalty Bylaw.
- (iii) Summons Ticket Offences - Voluntary Payment
- (iv) A person to whom a Summons Ticket has been issued may pay the penalty for the offence indicated in the ticket with the directions on the Summons Ticket.
- (v) Offence Notice Ticket Offences - Voluntary Payment
- (vi) A person to whom an Offence Notice Ticket has been issued may pay the penalty for the offence indicated in the ticket in accordance with the directions on the Office Notice Ticket.

(c) Notice of Parking Violation:

- (i) When a police officer or other person authorized by the R.M. of Corman Park enforce this Bylaw has reason to believe that a vehicle is parked in contravention of this Bylaw that police officer or other person may issue a Notice of Parking Violation to the person or place the Notice of Parking Violation on the vehicle. The Notice of Parking Violation shall indicate that the R.M. will accept voluntary payment in an amount as prescribed in Schedule 1.
- (ii) A violator of any of the subsections of this Bylaw, upon being served with a Notice of Parking Violation, may during the regular office hours, voluntarily pay the penalty at the municipal office within 14 days and upon payment as so provided, that person shall not be liable to prosecution of the offence.
- (iii) The Notice of Violation shall be in Appendix 4, attached to and forming part of this Bylaw.

(d) Penalty:

The amount prescribed for each violation set out in Schedule 1 is designated as the specified penalty sum for that violation for the purposes of entering a default or deemed conviction pursuant to The Summary Offences Procedure Act, 1990.



14. ENFORCEMENT

- (a) For the purposes of the enforcement of this bylaw, any designated officer may direct the operator of a motor vehicle to any certified scale as defined by the Weights and Measures Act Canada for the purpose of weighing a vehicle and that failure to follow those directions is an offence under this Bylaw.
- (b) A designated officer who is equipped with portable scales approved by the Minister, shall advise the operator of a vehicle that in lieu of having the weight determined using a portable scale, the operator has the option to immediately take the vehicle to a certified weigh scale within the outer boundaries of the R.M. of Corman Park, at the discretion of the designated officer, within the meaning of the Weights and Measures Act Canada that are capable of weighing the vehicle.
- (c) Where the operator of a vehicle chooses to have the vehicle weighed at a certified weigh scale, the designated officer has the authority to take whatever actions are necessary to ensure that no alteration in the weight of the vehicle, or the distribution of the weight of the load, occurs during transit.
- (d) No person shall take any action to alter the weight or distribution of the load of a vehicle during transit to weigh scales.
- (e) Documentary evidence of the accuracy of weigh scales may be entered into the prosecution of charges under this bylaw in a manner in accordance with section 62 of the Highways and Transportation Act, 1997.
- (f) The owner of a vehicle that is involved in the commission of an offence respecting any excess above prescribed weight limits is guilty of the offence and liable for the penalties for the contravention, whether or not the owner was directly involved in committing the offence or was in possession of the vehicle at the time of the contravention.
- (g) Notwithstanding subsection (f), the owner of a vehicle is not liable for the contravention if the owner demonstrates to the court that:
 - (i) the owner did not commit the contravention; and
 - (ii) the person who was in possession of the vehicle at the time of the contravention was in possession of the vehicle without the express or implied consent of the owner.
- (h) In addition to and notwithstanding any provisions contained within Section 13 hereof, any person appointed as a designated officer pursuant to this Bylaw may remove or cause to be removed any vehicle that:
 - (i) is unlawfully placed, left or kept on any Highway public parking place, or other public place;
 - (ii) is found on a Highway, public parking place, other public place or municipally-owned property when:



- a. the owner of the vehicle owes three or more outstanding fines to the Municipality for parking offences;
 - b. the appeal period against the imposition and amount of said fines has expired;
 - c. at least two notices that the fines are outstanding were sent to the owner at least one week apart; and
 - d. a Justice, having been satisfied by evidence provided by way of oath, affidavit or statutory declaration of the existence of the facts mentioned above in Subsections 13(h)(ii)a to c, has issued an order authorizing the removal and impoundment.
- (i) The Municipality may retain a vehicle which has been impounded or stored after costs incurred in removing and impounding or storing the vehicle have been paid, and upon payment of said outstanding fines and costs the vehicle shall be released to the owner.
- (j) If the fines and costs described in Subsection 12(a) have not been paid within a period of 30 days, the Municipality shall have the right to recover same from the owner of the vehicle by:
- (i) legal action in a court of competent jurisdiction;
 - (ii) sale through public auction of the vehicle; or
 - (iii) by private sale of the vehicle.
- (k) Prior to the sale of a vehicle which has been impounded or stored under this section, the Municipality shall provide notice designating the time and place of the sale at least 14 days prior to the sale by:
- (i) publishing a notice in a newspaper circulating in the Municipality;
 - (ii) sending a copy of said notice by regular mail to the owner at the address last appearing on the vehicle registration; and
 - (iii) by any other means which Council may consider appropriate.
- (l) The proceeds from such sale shall be applied firstly on the fines and costs described in Subsection 12(a) and the balance remaining, if any, shall be paid to the owner. If the proceeds from such sale are insufficient to satisfy the fines and costs described in Subsection 12(a), the amount of the shortfall shall be a debt due and owing from the owner and enforceable by the Municipality in any manner allowed by law.

15. REPEAL

That Traffic Bylaw 55/25, and all amendments thereto, are hereby repealed.

NOTE: The Summary Offences Procedures Act, 1990 Section 30 provides penalties for infractions under The Traffic Safety Act, The Snowmobile Act, The School Bus Operating Regulations, The All-Terrain Vehicle Act.



Joe Hargrave, Reeve

SEAL

Kerry Hilts, Chief Administrative Officer

Read a first time ____ day of _____, 2026

Read a second time this ____ day of _____, 2026

Read a third time and passed this ____ day of _____, 2026



APPENDIX 1

MAXIMUM SPEEDS [Section 3(d)]

1. 30 km/h on the following Subdivision Highways:

- (a) Neuhorst-namely First Street and Central Avenue

2. 40 km/h on the following Subdivision Highways:

- (a) All Highways within Furdale (NE & SW)
- (b) All Highways within Grasswood (N & S)
- (c) Township Road 395 from the intersection with Range Road 3035, west to the intersection with Range Road 3040
- (d) All Highways within Edgemont Park Estates
- (e) All Highways within Ravenswood
- (f) All Highways within Edgemont East
- (g) Commercial Subdivision of Premium Industrial Park

3. 50 km/h on all Highways within the following Subdivisions:

- (a) Applewood Estates
- (b) Ashwood Estates/South Point Estates
- (c) Battleford Trail Settlement
- (d) Bedford Acres
- (e) Birchwood Heights
- (f) Casa Rio East
- (g) Casa Rio Estates
- (h) Cedar Villa Estates
- (i) Deer Meadows
- (j) Discovery Ridge
- (k) Eagle Ridge Estates
- (l) Grasswood Estates
- (m) Greenbryre Country Estates
- (n) Hidden Ridge Estates
- (o) Hildebrand
- (p) Janzen
- (q) Klassen/Solar Estates/Miller
- (r) Letkeman
- (s) Merrill Hills
- (t) Neufeld
- (u) Parkside Estates
- (v) Peters
- (w) Rheinland



- (x) River Gardens including (Phase 4)
- (y) River's Edge Estates
- (z) Riverside Estates
- (aa) Whisper River Estates
- (bb) Saddle Ridge
- (cc) Schnurr
- (dd) Spark
- (ee) Waterford Estates
- (ff) Wood Meadows
- (gg) In any posted school or playground speed zone
- (hh) Prospect Road, in the Industrial Park of Bizhub
- (ii) Dividend Drive, in the Industrial Park of Bizhub
- (jj) Capital Circle, in the Industrial Park of Bizhub
- (kk) Range Road 3042 south of Township 372 for 1 mile
- (ll) Township Road 393 west from the Carlton Trail Railway tracks for 400 meters
- (mm) Township Road 362A for 800 m through the Hamlet of Cedar Villa

4. 60 km/h on the following Highways:

- (a) Country Residential Subdivision of Beaver Creek
- (b) Country Residential Subdivision of Cathedral Bluffs
- (c) Commercial Subdivisions of:
 - i. Corman Park Industrial
 - ii. East Cory Light Industrial Park
 - iii. East Floral Industrial Park
 - iv. Grasswood Commercial
 - v. Yellowhead Industrial Park
- (d) Clarence Avenue from the south limit of the City of Saskatoon to the intersection of Grasswood Road
- (e) Range Road 3062 from the intersection of Valley Road north for 2.4 km
- (f) Township Road 362 from the intersection of Range Road 3050, west to the intersection of Range Road 3051
- (g) Township Road 362 from the intersection of Range Road 3055, west to the intersection of Saskatchewan Crescent
- (h) Saskatchewan Crescent from the intersection of Township Road 362, south to the intersection of Range Road 3060
- (i) Strathcona Avenue from the intersection of Township Road 362, south to the intersection of Grasswood Road
- (j) Range Road 3085 from the intersection of Highway 16, south for 500 m
- (k) Cory Road from the intersection of Highway 12, east for 1.6 km
- (l) Cory Road from the intersection of Township Road 380, south for 800 m
- (m) Township Road 380 from the intersection of Penner Road, west to the intersection of Range Road 3053
- (n) Range Road 3053 from the intersection of Township Road 382, north for 400 meters
- (o) Battleford Trail, from the Dalmeny Grid east to the City of Saskatoon limits
- (p) Range Road 3050 south of Township Road 400 for one mile



- (q) Township Road 400 from Range Road 3050 east for 1 mile
- (r) 71st Street from the intersection of Highway 16, west to the intersection of Range Road 3060
- (s) Range Road 3051 between Township Road 384 and Township Road 385
- (t) Township Road 394 west from the Carlton Trail Railway tracks for 400 meters
- (u) Township Road 393 east from Highway 11 to Range Road 3043 for a distance of 1 mile
- (v) Township Road 390 from Range Road 3052 to Range Road 3053 for 1.6 km
- (w) Range Road 3053 from Township Road 390 south for 100 m
- (x) Range Road 3050 from Glazier Road (Township Road 362) south for 1 mile
- (y) Tamke Road (Township Road 350) west of Highway No. 11 for the last 1/2 mile before Range Road 3042 (Grid 663)
- (z) Valley Road from City of Saskatoon Limits south to 800m north of Township Road 362
- (aa) Beam Road west of Highway 16 to Range Road 3060 for 2.1 km
- (bb) Range Road 3060 north of Beam Road for a distance of 800 m

5. 70 km/h on the following Highways:

- (a) Valley Road from 800m north of Township Road 352 to 800 m east of Range Road 3062.

6. 90 km/h on the following Highways:

- (a) Valley Road from 800m north of Township Road 362 to 800m north of Township Road 352
- (b) Valley Road from 800m east of Range Road 3062 to Range Road 3070
- (c) Township Road 374 (71st Street) from Range Road 3060 to Range Road 3072
- (d) Penner Road from Wanuskewin Road, east to the beginning of the Hamlet of Cathedral Bluffs

7. 80 km/h:

- (a) On all Highways of the Municipality not previously provided for.

8. 60 km/h for Trucks of 10,000 kg on the following Highways:

- (a) Cee Pee Grid (Range Road 3085) from Highway 16 to the Struan Grid (Township Road 390)
- (b) Struan Grid (Township Road 390) from the Cee Pee Grid (Range Road 3085) to the Dalmeny Access Highway
- (c) Township Road 391 west of the Cee Pee Grid (Range Road 3085) to the R.M. of Eagle Creek border
- (d) Hwy 672 (Range Road 3084) from the R.M. of Vanscoy border north 6 miles to Township Road 390



- (e) Township Road 400 east of Highway 11 for 7 miles to Range Road 3033
- (f) Powerline Road (Township Road 392) between Highways 11 and 12
- (g) Township Road 393 between Highways 11 and 12
- (h) Range Road 3055 between Township Road 384 and Township Road 382



APPENDIX 2

VEHICLE WEIGHT RESTRICTIONS [Section 3(c)]

1. Secondary Provincial Highway Weight Standard.

- (a) On all Highways within the R.M. of Corman Park No. 344 unless otherwise specified in sections 2 and 3 of Appendix 2.

2. Primary Provincial Highway Weight Standard Roads

- (a) Lutheran Road (Township Road 382) from Saskatchewan Provincial Primary Highway No. 11 to Saskatchewan Provincial Primary Highway No. 12;
- (b) Lutheran Road (Township Road 382) from Saskatchewan Provincial Primary Highway No. 12 to Saskatchewan Provincial Primary Highway No. 16;
- (c) Range Road 3065 from Saskatchewan Provincial Primary Highway 7 north for 3,000 m
- (d) Range Road 3070, south of Saskatchewan Provincial Primary Highway No. 14, 3.2 km;
- (e) Township Road 380 from Saskatchewan Provincial Primary Highway No. 12 west for 800 m.
- (f) CeePee Grid (Provincial Grid 672 | Range Road 3085) from Saskatchewan Provincial Primary Highway No. 16 to Township Road 390 (Struan Grid/Provincial Grid 784);
- (g) Struan Grid (Township Road 390 | Provincial Grid 784) from Saskatchewan Provincial Primary Highway No. 16 to Range Road 3100;
- (h) Corman Industrial Park including the following Highways:
 - i. Peters Avenue from Lutheran Road (Township Road 382) to Unger Street;
 - ii. Unger Street from Peters Avenue to Wurtz Avenue;
 - iii. Wurtz Avenue from Unger Street to Lutheran Road (Township Road 382);
 - iv. Range Road 3052 from Lutheran Road (Township Road 382) to Unger Street.
- (i) Yellowhead Industrial Park including the following Highways:
 - i. Yellowhead Road from Township Road 374 (71st Street | Auction Mart Road) to Range Road 3060;
 - ii. Township Road 374 (71st Street | Auction Mart Road) from Saskatchewan Provincial Primary Highway No. 16 to Range Road 3060;
 - iii. Range Road 3060 from Yellowhead Road to Township Road 374 (71st Street / Auction Mart Road).
- (j) Bizhub Industrial Park including the following Highways:
 - i. Prospect Road between Capital Circle;
 - ii. Capital Circle;
 - iii. Dividend Drive from Beam Road (Township Road 373) to Prospect Road;
 - iv. Revenue Road
- (k) East Cory Light Industrial Park including the following Highways:



- i. Cory Road, from the intersection with Saskatchewan Provincial Primary Highway No. 12 east for 1.6 km, then north for 800 m
 - ii. Cory Lane
 - iii. Cory Place
 - iv. Cory Crescent South
- (l) East Floral Industrial Park including the following Highways:
 - i. Floral Road (Township Road 360) from Highway No. 16 east to 400 m east of Range Road 3041
 - ii. South Floral Siding.
- (m) Premium Industrial Park
 - i. Premium Way

3. 10 Tonne Restricted Roads

- (a) Clarence Avenue (Range Road 3053), from the south City of Saskatoon limit to 1.0 km south of Baker Road (Township Road 354);
- (b) Melness Road (Township Road 352), from the intersection with Saskatchewan Provincial Primary Highway No. 11, east to the intersection with Range Road 3044;
- (c) Baker Road (Township Road 354), from the intersection with Saskatchewan Provincial Primary Highway No. 219 east to the intersection with Saskatchewan Provincial Primary Highway No. 11;
- (d) Floral Road (Township Road 360), from the intersection with Saskatchewan Provincial Primary Highway No. 11, east to the intersection with Saskatchewan Provincial Primary Highway No. 16;
- (e) Cedar Villa East Access Road (Township Road 362A), from the intersection with Range Road 3062, east to the City of Saskatoon limits (Dog Park);
- (f) Spadina Crescent (Township Road 362), from the south City of Saskatoon limits, southwest to the intersection with Valley Road;
- (g) Range Road 3050, from the northern City of Warman limits, north to the intersection with Township Road 400;
- (h) Blumenheim Road, from the intersection with Saskatchewan Provincial Primary Highway No. 11, east for 8.1 km, then north to the intersection with Township Road 400;
- (i) Battleford Trail, from the northern City of Saskatoon limits to the intersection with Secondary Highway No. 684 (the Dalmeny Grid);
- (j) Old Highway No. 305 from the western City of Warman limits to the new Highway No. 305;
- (k) Township Road 390 from Range Road 3052 to Range Road 3053 for 1.6 km;
- (l) Range Road 3053 from Township Road 390 south for 100 m;
- (m) Hamlet of Eagle Ridge Estates;
 - i. Range Road 3042 within the Hamlet of Eagle Ridge Estates;
 - ii. Eagle Ridge Road.
- (n) Hidden Ridge Estates;
 - i. Range Road 3041 from Patience Lake Road (Township Road 362) to the north boundary of Hidden Ridge Estates;
 - ii. Hidden Ridge Bend;
 - iii. Hidden Ridge Road;



- iv. Hidden Ridge Trail.
- (o) Casa Rio East;
 - i. Mandalay Bay;
 - ii. Mandalay Drive;
 - iii. Mandalay Road between Range Road 3052 and Mandalay Drive.
- (p) Hamlet of Casa Rio Estates;
 - i. Casa Rio Bay between Baker Road (Township Road 354) and Clarence Avenue (Range Road 3053);
 - ii. Casa Rio Drive between Baker Road (Township Road 354) and Clarence Avenue (Range Road 3053);
 - iii. Casa Rio Lane between Baker Road (Township Road 354) and Clarence Avenue (Range Road 3053);
 - iv. Eldorado Lane;
 - v. Rolling Hills Lane.
- (q) Hamlet of Beaver Creek;
 - i. Range Road 3054 from Township Road 350 to 1600 m north, within the Hamlet of Beaver Creek;
 - ii. Range Road 3055 from Provincial Highway No. 219 to 1100 m south within the Hamlet of Beaver Creek;
 - iii. Aspen Way;
 - iv. Beaver Ridge Road;
 - v. Poplar Grove Drive;
 - vi. Southwinds Drive;
 - vii. Southwinds Place.
- (r) Grasswood (North);
 - i. Caron Crescent between Hill Street and Middleton Road;
 - ii. Diana Street;
 - iii. Eleanor Street between Clarence Avenue (Range Road 3053) and Hill Street;
 - iv. abriel Road;
 - v. Hill Street east and west of Clarence Avenue (Range Road 3053);
 - vi. Middleton Road between Hill Street and Clarence Avenue (Range Road 3053).
 - vii. Browne Cove.
- (s) Grasswood (South);
 - i. Parklands Road;
 - ii. Prairie Lane between Clarence Avenue (Range Road 3053) and Grasswood Road (Township Road 360);
 - iii. Swityk Lane.
- (t) Wood Meadows;
 - i. Wood Meadows Lane
 - ii. Wood Meadows Place
- (u) Hamlet of Furdale (North);
 - i. Laurier Street
 - ii. Borden Street
 - iii. Schoolhouse Street
 - iv. Mount Royal Avenue



- v. Reginald Avenue
- vi. Haliburton Avenue

- (v) Hamlet of Furdale (South);
 - i. Makaroff Street
 - ii. Pearson Street
- (w) Hamlet of Riverside Estates;
 - i. Country Lane;
 - ii. Pony Trail;
 - iii. Crocus Drive between Strathcona Avenue (Range Road 3055) and Pony Trail;
 - iv. Roseberry Heights;
 - v. Wildwood Drive between Strathcona Avenue (Range Road 3055) and Pony Trail;
 - vi. Cherry Lane;
 - vii. Prairie Place;
 - viii. Poplar Road between Township Road 360 and Pony Trail.
- (x) Access to Merrill Hills;
 - i. Country Lane;
 - ii. Carmart Road (Rge Rd 3062) from Merrill School Road (Twp 360) to the Hamlet of Merrill Hills northern boundary, for a distance of 1200 m.
- (y) Hamlet of Merrill Hills;
 - i. Clisby Court;
 - ii. Delver Place;
 - iii. Delver Road;
 - iv. Evans Lane;
 - v. Gibson Court;
 - vi. Graham Court;
 - vii. Merrill Road (Range Road 3062 within the Hamlet of Merrill Hills);
 - viii. Speers Way.
- (z) Hamlet of Neuhorst;
 - i. Center Avenue between First Street and Neuhorst Road (Township Road 400);
 - ii. First Street between Range Road 3050 and Center Avenue.
- (aa) Hamlet of Cedar Villa Estates;
 - i. Township Road 362A from Carmart Road (Range Road 3062) west for 1,000 m;
 - ii. Juniper Crescent;
 - iii. Redwood Drive;
 - iv. Redwood Place.
- (bb) Prominence Pointe;
 - i. Grandview Drive.



APPENDIX 3

PERMIT FOR OPERATION OF LUG VEHICLE [Section 5(f)]

NAME:

ADDRESS:

TYPE OF VEHICLE:

ROUTE:

DEPOSIT:

I declare that:

- (1) I will use reasonable care in propelling, operating or driving such lug vehicles over the Highway to prevent any damage resulting to the Highway.
- (2) I will, when operating such lug vehicle over any bridge or culvert on any Highway or on any specified bridge or culvert thereon, first lay down on such bridge or culvert planks or timbers of not less than 5 cm in thickness and should extend a minimum of 300 mm wider on each side than the maximum outside width of the lugs; such planks or timbers to be laid lengthwise across the bridge or culvert in the direction in which the lug vehicle is proceeding in such a manner that they will support the wheels or tread of the lug vehicle on both sides thereof throughout its entire passage over such bridge or culvert.
- (3) I will pay for all damages caused to such Highway or to any bridge or culvert thereon as a result of propelling, operating or driving such lug vehicle thereon.
- (4) I understand that lug vehicles are not allowed to travel on or across provincial Highways unless a written permit is obtained from the Department of Highways and Transportation.
- (5) I understand that all municipal bridges have secondary weight limitations unless posted otherwise and I will ensure that I comply with any and all weight restrictions.

Owner/Operator

For use of the Municipality:

A permit for operation of lug vehicle has been hereby approved. Failure to meet any condition outlined in the permit is subject to a fine as specified in the RM of Corman Park Traffic Bylaw.

Date: _____

Delegated Authority: _____



APPENDIX 4

NOTICE OF PARKING VIOLATION

On the _____ day of _____, 20____, at/near _____, Saskatchewan

At _____ a.m./p.m.

Vehicle Description:

Table with 2 columns and 6 rows: License Plate Number, Vehicle Make, Vehicle Model, Vehicle Year, Vehicle Colour, and an empty row.

DESCRIPTION OF OFFENCE: _____

BYLAW & SECTION #: _____

VOLUNTARY PAYMENT AMOUNT: _____

Issuing Officer Name

Signature

NOTICE RESPECTING VOLUNTARY PAYMENT WITHOUT COURT APPEARANCE

Where a penalty for violation exists, you may make voluntary payment of the penalty at the municipal office of the R.M. of Corman Park No. 344 located at: 111 Pinehouse Drive, Saskatoon, SK S7K 5W1, during regular office hours or by mail within 14 days from the date of service of this Notice of Violation

If you do not make a voluntary payment within the time set out above, you shall be liable to prosecution and upon summary conviction to the penalties in the General Penalty Bylaw of the Municipality.



APPENDIX 5

SPECIAL EVENT PARKING PERMIT [Section 5(b)(i)]

Purpose

- 1. The purpose of this permit is as follows:
 - (a) To designate certain Highways within the Rural Municipality of Corman Park No.344 as parking zones or limited parking zones during a special event;
 - (b) To grant permits to participants of special events, and establish parking zones or limited parking zones, the display of which would allow them to park their vehicles for a time longer than allowed by a posted parking restriction in a parking zone or limited parking zone;
 - (c) To set the terms and conditions for granting of the permits.

Effect of Permit

- 2. Notwithstanding subsection 1 (a) the vehicle must be parked in accordance with all other provisions of this Traffic Bylaw.

Application for Permit

- 3. (a) Any owner of the property may apply to the Rural Municipality of Corman Park No. 344 for a special events parking permit;
- (b) If the application made complies with the terms outlined, a special event parking permit shall be issued;
- (c) Application for permit must be made at least 7 days prior to event.

Display of Signage

- 4. (a) The special event owner shall erect all appropriate signage to warn traffic of event ahead.

Effective dates: _____

Date: _____

Delegated Authority _____

<p><u>Conditions</u></p>



APPENDIX 6

TEMPORARY ROAD USE PERMIT [Section 10(b)(i)]

Purpose

Pursuant to our bylaws, a valid permit is required to occupy or place objects which may encroach or obstruct on any RM owned road or road right-of-way. Temporary road use permits will be considered to enable work to be carried out for the purposes of road, building, or infrastructure construction and/or maintenance; to facilitate the moving of any building, structure, machine or other object; and to facilitate public gatherings.

Application for Permit

The application, and any relevant attachments, shall be submitted for review to the Department of Infrastructure and Public Works at publicworks@rmcormanpark.ca. The application must be submitted at least one week prior to the requested start date. The following information must be provided:

- Applicant/Contact Name
- Applicant/Contact Name and Phone Number
- Company Name (if applicable)
- Reason for Permit
- Short Summary of Work to be Conducted
- Project Work Start Date and Time
- Duration
- Workzone map
- Road requested to be closed
- From: Range Road/TWP Road
- To: Range Road/TWP Road
- Type of Closure (lane, full road, intersection, etc.)
- Direction of Closure (northbound, southbound, etc)
- Detour Information, including a detailed traffic control plan
 - Detour request approvals are not guaranteed (due to other work in area, available staff, traffic implications, incomplete request forms, etc.).
 - The RM of Corman Park may be able to provide detour assistance upon request depending on availability of personnel. Detour assistance will be charged based on cost-recovery and the municipality will not give price quotes for requests.
- Signed declaration (page 2)

Failure to provide the above requested information may result in delays and/or rejection of the application.



_____ declares to:
(Applicant name or company name)

- (1) Carry insurance in amounts acceptable to the Municipality Solicitor,
- (2) Indemnify the Municipality from and against third party claims,
- (3) Use reasonable care to prevent any damage to the road,
- (4) Repair or pay costs of repairing any damage done by the Applicant to Municipality infrastructure and surrounding properties,
- (5) Conduct only those operations/activities approved by the Municipality as set forth in the terms and restrictions for the permit; and
- (6) Erect all appropriate signage as per the Municipality reviewed and approved traffic detour plan.

(signature of applicant or company representative)

For use of the Municipality:

A temporary road use permit has been hereby approved. The required terms and restrictions relevant to the temporary road use permit have been attached. Failure to meet any condition outlined in the Temporary Road Use Permit is subject to a fine as specified in the RM of Corman Park Traffic Bylaw.

Date: _____

Delegated Authority: _____



Schedule No. 1

Penalties

Section, Sub-Section and Classes	Offence	Penalty
5(h)(i)	Damage to Highways	\$500.00
6(f)	Operating unlicensed construction equipment violating conditions (per condition violated)	\$500.00
5(b)(i)	Parking violations - Form 3 Early Payment Option	\$100.00 \$ 50.00
5(f)(i)(c) 6 (g)	Summons Ticket Offences Exceeding maximum gross weight.	Penalty as specified in the Highways and Transportation Act and Vehicle Weight and Dimension Act (reg 8) and Summary Offences Procedures Act Regulation schedules.

***Note:**

Other violations of the Traffic Bylaw are Notice of Violation offences using the Notice of Violation form as laid out in the General Penalty Bylaw.



Schedule No. 2

Hauling Fees

Type of Permit		Fee	
Over-Weight (per route)	Single Trip	\$50	
	Multi-Trip	\$25 per load plus a one-time \$35 administration fee	
	Annual, Single Truck (January 1 to December 31)	\$400	
	Annual, Bulk Fleet (January 1 to December 31)	10 to 19	\$4,000
		20 to 29	\$8,000
		Greater than 30	\$12,000
Bulk Haul		As per the Regional Rates set by the Saskatchewan Ministry of Highways and in accordance with Section 12.1 of the Municipalities Act or a minimum of \$120, whichever is higher	



Corman Park – Road Maintenance Agreement

«ID»

THIS AGREEMENT dated the _____ day of _____, 2026 (the “Effective Date”)

BETWEEN:

THE RURAL MUNICIPALITY OF CORMAN PARK NO. 344 (the “Municipality”)

And:

HAULER (the “Hauler”)

WHEREAS:

- A. The Hauler wishes to ship, haul or receive certain goods, equipment or materials over certain public roads within the Municipality, the movement of which in the Council’s opinion is significant in nature and may cause road maintenance requirements that exceed those of other users of the roads.
- B. The Municipality requires the Hauler to enter into a Road Maintenance Agreement pursuant to and subject to *The Municipalities Act* and its regulations.

NOW THEREFORE, in consideration of the terms and conditions herein contained, the parties agree as follows:

1. The term of this Agreement is in effect from the date of: _____, unless terminated by either party in accordance with the terms of this Agreement.
2. The Hauler shall only be permitted to use the following roads and specific routes pursuant to this Agreement (as further identified in **Schedule B - the “Haul Roads”**):
3. The Hauler shall only haul the following goods and materials:
4. The Hauler shall abide by the specific hauling parameters of:
5. The Hauler shall make monthly reports of all hauling and extraction activities and submit all activity in writing to the RM within 1 week of completing the monthly haul.
6. **The Hauler shall submit scale tickets or other approved verification method each month.**
7. At the completion of the specified haul period a Statutory Declaration, along with supporting documentation, must be provided to the RM. The Statutory Declaration must be signed and witnessed by either a Notary or a Commissioner of Oaths registered within the province of Saskatchewan.



Corman Park – Road Maintenance Agreement

«ID»

- 8. **The Hauler shall abide by the vehicle weight restriction as listed in Appendix 2 of the Traffic Bylaw unless an overweight permit has been issued.**
- 9. The hauler shall abide by the following specifics of the haul:
- 10. The Hauler shall pay to the Municipality the following compensations:
 - a) Road maintenance and capital road loss a fee based on a rate of **\$0.0622/ton/km during the summer haul period**. (March 16th - November 15th) and **\$0.0311/ton/km during the winter haul period** (November 16th - March 15th) plus applicable taxes. Such funds to be payable to the Municipality upon the Hauler’s receipt of an invoice from the Municipality.
 - b) Aggregate extraction rate of **\$0.104/ton** of material.

The Hauler agrees that it shall always adhere to the Terms and Conditions set out in **Schedule A**.

In addition to any payments required pursuant to section 5 herein, the Hauler shall be responsible for payment of the following amounts to the Municipality upon the Hauler’s receipt of an invoice from the Municipality:

- 10.1. Any compensation to the Municipality for any repairs of bridges, culverts or other structures along the Haul Roads; and
- 10.2. Any resurfacing or re-graveling of the Haul Roads if required and deemed necessary by the Municipality in the sole discretion of the Municipality’s Director of Infrastructure and Public Works or their designate.



Corman Park – Road Maintenance Agreement

«ID»

AGREED this _____ day of _____, 2026.

R.M. OF CORMAN PARK NO. 344

HAULER:

Per: _____

Name Hayder Lateef, P. Eng.

**Title: Director of Infrastructure & Public Works

Per: _____

Name:

**Title:

*****Title of Authorized Signing Authority***

Company Contact Information:



SCHEDULE A

TERMS AND CONDITIONS

1. The Municipality’s responsibilities

1.1. The Municipality shall:

1.1.1. Permit the Hauler to use the Haul Roads, subject to the terms of this Agreement;

1.1.2. Ensure that the information identified by the parties as confidential is held in strict confidence subject to *The Local Authority Freedom of Information and Protection of Privacy Act*;

1.1.3. Ensure that the Haul Roads are in a reasonable state of repair;

1.1.4. Expend, or retain in order to expend in the future, all compensation paid by the Hauler pursuant to this Agreement for on maintenance work on the Haul Roads; and

1.1.5. Where reasonable, apply for any available Government grants for road upgrading.

2. The Hauler’s responsibilities

2.1. The Hauler shall:

2.1.1. Only haul goods and materials expressly set out in this Agreement;

2.1.2. Make monthly reports of all hauling and extraction activities and submit all activity in writing to the RM within 1 week of completing the monthly haul.

2.1.3. Only use Haul Roads;

2.1.4. Abide by the maximum speed limit of 60km/h on all Municipal roads, or by any posted speed limit lower than 60km/h;

2.1.5. Avoid the use of engine retardant brakes;

2.1.6. At all times, operate in accordance with all Federal, Provincial and Municipal legislation, regulations, bylaws, approvals, licenses or certificates as such may affect the use of the Haul Roads from time to time;

2.1.7. Conduct the bulk hauling operation so as to minimize interference with other traffic on the Haul Roads;

2.1.8. Notify the Municipality if any work is being done that will require temporary closure of the Haul Road or an interruption of motor vehicle traffic; and

2.1.9. Subject to *The Municipalities Act* and regulations, come to an agreement with the Municipality to either compensate the Municipality for maintenance of the Haul Roads or maintain and repair the Haul Roads to a mutually acceptable standard, and to compensate the Municipality for capital road loss that results from the haul in either case.

2.2. Dust control

2.3. Administration will apply the Calcium Chloride dust control a minimum of twice during the Summer haul period which runs from March 16th to November 15th at the discretion of Administration.

(a) The cost for dust control fees will be pro-rated accordingly amongst all haulers, dependent on their monthly haul declaration reports.



Corman Park – Road Maintenance Agreement

«ID»

2.4. Environment:

2.4.1. The Hauler shall comply with the provisions of all applicable federal, provincial or municipal laws with respect to maintaining a clean environment;

2.4.2. The Hauler shall immediately notify the Municipality in the event of any spills and environmental contamination problems on the Haul Roads or any adjacent lands as a result of the use of the Haul Road, and the Hauler shall be solely responsible for the cost of all work to be carried out to correct such problems caused by the operation; and

2.4.3. upon expiry or termination of this agreement, the Hauler shall leave the Haul Roads and any adjacent lands free of any environmental contamination resulting from the Hauler's operation which may adversely affect the land or result in a breach of the duties described in this Agreement. The responsibility of the Hauler and Municipality with respect to the environmental obligations contained herein shall continue to be enforceable by the Municipality notwithstanding the termination of this Agreement.

3. Spring Road Bans

3.1. This Agreement shall be suspended during the Municipality's Spring Road Restriction, as ordered by the Ministry of Saskatchewan Highways and Infrastructure, unless specific authorization is received from the Municipality.

3.2. Notwithstanding any other provision of this Agreement, the Hauler shall suspend the bulk haul during Spring Road Bans, including periods of inclement weather

when the roads are, in the opinion of the Municipality, susceptible to structural or surface damage. The Municipality's Director of Public Works, alternate employee of the Municipality, or members of the Corman Park Police Service have the authority to order that the haul be ceased if the road surface of the Haul Roads are deemed to be in a vulnerable condition due to inclement weather, failure of the road structure or failure of the road surface.

4. Trucks

4.1. All trucks hauling under this Agreement, shall keep a copy of this Agreement in the vehicle and have the Hauler's identification logo in a visible location on the side of each vehicle while driving in the Municipality.

5. Insurance and Indemnity

5.1. The Hauler shall obtain and keep in force the following insurance coverage during the term of this Agreement, and shall provide to the Municipality from time to time at its request, a certificate of insurance as evidence that such insurance is in place:

(a) comprehensive commercial general liability insurance with a limit of liability of \$2,000,000, combined single limit, for bodily injury and property damage, for each claim or series of claims arising from the same originating cause and such policy shall include the Municipality as an Additional Insured;

5.2. The Hauler agrees to save, defend and keep harmless the Municipality from and against all manner of claims, actions, suits and demands which may be made upon or brought against the Municipality as a result



Corman Park – Road Maintenance Agreement

«ID»

of the subject matter of this Agreement or the use of the Haul Roads.

6. General

6.1. Each party shall appoint a representative for the purposes of this section.

6.1.1. Each party may avail themselves of the dispute resolution process established in *The Municipalities Act* at any time.

6.1.2. The parties shall each inspect the Haul Roads together prior to commencement of the haul to establish the condition of the Haul Roads.

6.1.3. Within 5 days of completion of the haul, the representatives shall again inspect the roads for the purpose of determining that the conditions of this Agreement respecting restoration of the Haul Roads have been satisfied and a release shall be issued by the Municipality in favour of the Hauler.

6.1.4. In the case of a continuous haul, the representatives shall inspect the Haul Roads for the purpose of determining that the conditions of this Agreement respecting restoration of the Haul Roads continues to be satisfied.

6.1.5. If either party is of the opinion that the other party has not complied with any terms of this Agreement, that party shall give notice in writing to the other party within 30 days of the final inspection completed pursuant to section 6.1.3. In the absence of written notice pursuant to this clause, the Agreement shall be deemed to be properly completed and no action may be maintained by either party respecting any breach of this Agreement.

6.1.6. In the event the parties are unable to resolve any complaint with respect to

which notice in writing has been given pursuant to section 6.1.5, the matters in dispute shall be submitted to the minister in accordance with *The Municipalities Act*, to have the dispute dealt with through the road maintenance dispute resolutions process.

6.1.7. This Agreement shall be construed in accordance with the laws of the Province of Saskatchewan.

6.1.8. If any covenant or other provision of this Agreement is invalid, illegal or incapable of being enforced by reason of any rule of law or public policy, then such covenant or other provisions shall be severed from and shall not affect any other covenant or other provision of this Agreement, and this Agreement shall be construed as if such invalid, illegal, or unenforceable covenant or provision had never been contained in this Agreement. All other covenants and provisions in this Agreement shall, nevertheless remain in full force and effect and no covenant or provision shall be deemed to depend upon any other covenant or provision unless so expressed herein.

6.1.9. This Agreement may be signed in any number of counterparts. Each such counterpart shall, for all purposes, be deemed an original. All such counterparts shall constitute but one and the same agreement. An electronic transmission hereof signed by any person named below will be sufficient to establish the signature of that person and to constitute the consent in writing of that person to the foregoing Agreement and, notwithstanding the date of execution, shall be deemed to be executed as of the effective date hereof.



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6.1.10. Pursuant to applicable laws, either the Hauler or the Municipality can cancel this Agreement.

6.1.11. The Municipality may cancel this Agreement after the dispute resolution process (as set out in herein) has been exhausted if the Hauler:

(a) wilfully disobeys a suspension order imposed by the road committee;

(b) fails to adhere to the terms and conditions of the Agreement; or

(c) fails to make payment according to the rates and timing set out in this Agreement.



Corman Park – Road Maintenance Agreement

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SCHEDULE B - HAUL ROUTE



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REGISTERED PLATES COVERED BY THIS PERMIT INCLUDE THE FOLLOWING:



Chief Administrative Officer Council Report

January 28 to February 24 2026	Organization/ Individual
January 28, 2026	Developer Meeting – Maple Hedge Estates
January 28, 2026	Board of Corman Park Police Commissioners
January 29, 2026	P4G ROC Meeting
January 29, 2026	Reeve Hon. Joe Hargrave Meeting
January 30, 2026	SIR – Tamke Road Paving Discussion on Funding
January 30, 2026	Meeting with Des Nedhe - Grasswood Design Road Construction
February 2, 2025	Crown Investment Corp. & SaskWater – Purple Water and Water Lines
February 3, 2026	Fire Services Contract Discussion with Northern Chiefs
February 5, 2026	February Office Staff Meeting
February 5, 2026	Discussion with Brandt
February 9, 2026	Perlinger Group - Blue Cross Benefits Update
February 11, 2026	Discussion with Brandt
February 12, 2026	ROC First Team Meeting
February 12, 2025	Concorde Group - Traffic Lights, Rezoning and Subdivision Applications
February 17, 2025	Meeting with Mattamy Homes
February 18, 2026	City of Saskatoon – Boundary Map Discussion

Corman Park Police Service Monthly Statistics January 2026 Commission Meeting

Monthly Activites				
Type Of Offence		2024	2025	% Change
Provincial Traffic		142	133	-10.00%
Criminal Code Charges		3	3	0.00%
Flight From Police		5	1	-80.00%
Breach of Justice		0	0	0.00%
Impaired Driving		16	14	-20.00%
Alcohol		6	4	-40.00%
Criminal Code Charges		1	1	
Provincial Suspensions		5	3	
(Above Catagories Include Failing To Comply With a Demand)				
Drug Related		10	10	0.00%
Criminal Code Charges		0	1	
Provincial Suspensions		10	9	
(Above Catagories Include Failing To Comply With a Demand)				
Assist Outside Agency		24	24	0.00%
Saskatoon RCMP		4	9	130.00%
Warman RCMP		15	30	100.00%
Saskatoon Police Service		5	8	60.00%
Other		0	5	#DIV/0!
Warrant Arrests		6	10	70.00%
Criminal Code		2	3	
Provincial		3	6	
Bylaw		1	1	
Calls For Service		96	135	50.00%
Occurrence Reports		75	113	
CAD Events		21	22	

Corman Park Police Service Report January 2026

Commission Meeting

Summary

Activities Of Note

- **20% Decrease** in impaired driving offences compared to December 2024.
- **10% Decrease** in Provincial Enforcement compared to December of 2024.
- **50% Increase** in Calls for Service compared to December 2024
- **100% Increase** in assists to the Warman RCMP
- **130% Increase** In assists to the Saskatoon RCMP
- **60% Increase** in assists to the Saskatoon Police Service

Corman Park Police Service Year Over Year Statistics January 2026 Commission Meeting

Year to Date Activites				
Type Of Offence		2024	2025	% Change
Provincial Traffic		3398	2922	-20.00%
Criminal Code Charges		107	108	10.00%
Flight From Police		38	35	-10.00%
Breach of Justice		29	19	-40.00%
Impaired Driving		245	220	-20.00%
Alcohol		105	109	10.00%
Criminal Code Charges		40	42	
Provincial Suspensions		65	67	
(Above Catagories Include Failing To Comply With a Demand)				
Drug Related		140	111	-30.00%
Criminal Code Charges		5	10	
Provincial Suspensions		135	101	
(Above Catagories Include Failing To Comply With a Demand)				
Assist Outside Agency		362	362	0.00%
Saskatoon RCMP		78	93	20.00%
Warman RCMP		200	253	30.00%
Saskatoon Police Service		51	48	-10.00%
Other		33	33	0.00%
Warrant Arrests		147	162	20.00%
Criminal Code		68	70	
Provincial		73	80	
Bylaw		6	12	
Calls For Service		1669	1740	10.00%
Occurrence Reports		1400	1410	
CAD Events		269	330	

Corman Park Police Service Report January 2026 Commission Meeting

Summary

Activities Of Note

- **30% Increase** in Assists to Warman RCMP Year Over Year.
- **20% Increase** in Assists to Saskatoon RCMP Year Over Year.
- **20% Decrease** in Provincial Traffic Offences Year over Year.
- **10% Increase** in Alcohol related Impaired Driving Offences with a **30% decrease** in drug impaired driving.
- **Impaired Driving is 10% Down** however Alcohol Impaired Driving Offences are up.
- **20% Increase** in Warrant Arrests Year Over Year.
- **10% Increase** in Calls For Service Year Over Year.