

## **Hamlet of Eagle Ridge: Annual General Meeting Minutes**

Tuesday, January 27, 2026 at 7:00 pm

Meeting Room 1, Saskatoon Field House

**1) Call to Order:**

Carisa Polischuk called the meeting to order at 7:05 pm.

**2) Board Introductions:**

Carisa Polischuk (Chairperson), Curtis Arnold (Vice Chairperson), Shawn Wimpney (Secretary/Treasurer)

**3) Hamlet Attendance:**

Louis O'Reilly

Val O'Reilly

Tannis Maina

Keith Martell

Shauna Wimpney

Kevin Jarrett

Kenton Peterson

Dennis Thompson

Candace Frank

Mike Barnett

Renee Morissette

Calvin Wells

Darcie Wells

Les Couture

**4) Approve the Agenda:**

***MOTION:** To approve the agenda of the January 27, 2026 Eagle Ridge AGM as presented. This motion was introduced by Tannis Maina, seconded by Kenton Peterson, and carried.*

**5) Adopt Minutes from Previous AGM:**

***MOTION** by Louis O'Reilly: To adopt the minutes of the January 28, 2025 Eagle Ridge AGM as presented. Seconded by Mike Barnett. Motion carried.*

**6) Business Arising from the Minutes: The Hamlet Board shared information as follows.**

Presented by Carisa Polischuk.

- **Animal Control Bylaw Discussion**

- i. **Appendix A – Excerpt from Cormon Park Website – Current News**

**7) Board Reports:**

a) **Report on Board's Activities:** Presented by Shawn Wimpney.

**Motion to accept** by Tannis Maina: To approve the Report on Board Activities. Seconded by Shauna Wimpney. Motion Carried.

b) **2025 Financial Statements:** Presented by Carisa Polischuk.

**MOTION** by Keith Martell: To approve the 2025 financial statement for Eagle Ridge as presented. Seconded by Kenton Peterson; Motion carried.

c) **Budget for 2026:** Presented by Carisa Polischuk.

- **Motion** by Mike Barnett; To approve the budget for 2026; Seconded by Calvin Wells, motion carried.

**8) New Business:**

- **Organized Hamlet Regulation Amendments (updated legislation)**
  - i. **Email Correspondence – Appendix B**

**10) Set Date for Next Year's AGM: Tuesday, November 17, 2026 7 pm.**

**MOTION** by Shauna Wimpney: To set the date for the next AGM for Tuesday, November 17, 2026 at 7pm. Seconded by Tannis Maina. Motion carried.

**11) Adjournment:**

**MOTION** by Kenton Peterson: To adjourn the meeting at 7:56 pm. Calvin Wells, seconded. Meeting adjourned.

## **Appendix A:**

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At the Regular Council Meeting held on September 23, 2025, Council gave First Reading to Animal Control Bylaw No. 41-25.

- CORRECTION – Animal Control Bylaw No. 41-25 Public Open House
- An advertisement in the January 22nd 2026 edition of the Clarks Crossing Gazette advertised a public open house for the Animal Control Bylaw was to take place on Thursday, January 29th 2026. Please note that this date has changed.
- A public open house will be held at the RM of Corman Park Office, Council Chambers, on Thursday, February 12, 2026, from 3:00 p.m. to 6:00 p.m. The open house will provide residents with an opportunity to review the proposed bylaw and related educational materials. This session is intended to help ensure residents are informed of the minimum standards and procedures contained within the proposed bylaw.
- Animal Control Bylaw No. 41-25 is intended to consolidate and replace the Dogs at Large Bylaw No.32/20 and the Keeping of Animals Bylaw No. 04/21. The proposed bylaw establishes clear regulations for the control and keeping of domestic animals, livestock, and birds, and outlines applicable enforcement provisions.

## **Appendix B:**

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**From:** Benjamin Sipple <[bsipple@rmcormanpark.ca](mailto:bsipple@rmcormanpark.ca)>

**Sent:** January 27, 2026 2:44 PM

**To:** Polischuk, Carisa <[carisa.polischuk@usask.ca](mailto:carisa.polischuk@usask.ca)>

**Subject:** RE: All Hamlets Meeting - Update

Hello Carisa,

Thank you for reaching out and chatting this afternoon.

I have a quick update on the grant application as well as the associated hamlet agreement and the policies and procedures.

The R.M.'s grant application was successful. We were notified towards the end of December in 2025.

As such, the R.M. is now working on finalizing the templates for both the hamlet agreement and the required policies and procedures.

Once these are finalized, they will be taken to Council in February.

Once approved/received by Council, we will be in contact with all the organized hamlets in Corman Park.

This will either result in an all-hamlets meeting or individual meetings with each hamlet. I have it noted that your community would prefer an all-hamlets meeting.

Please let me know if you have any questions or need anything else.  
Thank you again.

All the best,

**Ben Sipple, MPP, BA**  
Executive Assistant to the Chief Administrative Officer  
RM of Corman Park  
111 Pinehouse Drive  
Saskatoon, SK  
P: (306) 975-1656



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**From:** Benjamin Sipple <[bsipple@rmcormanpark.ca](mailto:bsipple@rmcormanpark.ca)>  
**Sent:** May 2, 2025 10:04 AM  
**To:** Benjamin Sipple <[bsipple@rmcormanpark.ca](mailto:bsipple@rmcormanpark.ca)>  
**Cc:** Kerry Hilts <[khilts@rmcormanpark.ca](mailto:khilts@rmcormanpark.ca)>  
**Subject:** RE: All Hamlets Meeting - Update

**CAUTION:** External to USask. Verify sender and use caution with links and attachments. Forward suspicious emails to [phishing@usask.ca](mailto:phishing@usask.ca)

Good morning Hamlet Board Members,

I hope you are doing well.

I am reaching out with a quick update on the R.M.'s progress regarding the grant application.

The grant application was successfully submitted on April 30<sup>th</sup>, which met the established deadline of the [Targeted Sector Support Initiative](#).

A big thank you to both Cathedral Bluffs as well as Cedar Villa Estates. Your partnership in this undertaking is greatly appreciated and, ultimately, made it possible.

The decision process can take up to 90 days.

I am hopeful/optimistic that a decision will be made sooner than that but cannot guarantee it.

I will be in touch once I have more information.

In the meantime, please continue to submit your meetings minutes and any inquires to me.

Please let me know if you have any questions or would like any additional information.

Thank you, as always, for the efforts and hard work you undertake on behalf of your communities.

I will be in touch.

All the best,

Ben Sipple

Executive Assistant to the Chief Administrative Officer

Rural Municipality of Corman Park

111 Pinehouse Drive

Saskatoon, SK S7K 5W1

Phone: (306) 975-1656

Email: [bsipple@rmcormanpark.ca](mailto:bsipple@rmcormanpark.ca)

Website: <https://www.rmcormanpark.ca>



**From:** Benjamin Sipple

**Sent:** Thursday, April 17, 2025 9:17 AM

**To:** Benjamin Sipple <[bsipple@rmcormanpark.ca](mailto:bsipple@rmcormanpark.ca)>

**Cc:** Kerry Hilts <[khilts@rmcormanpark.ca](mailto:khilts@rmcormanpark.ca)>

**Subject:** RE: All Hamlets Meeting - Update

Good morning Hamlet Board Members,

I hope you are doing well.

I am reaching out with an update on the R.M.'s progress.

We found a grant opportunity that we are going to apply for, the [Targeted Sector Support Initiative](#), where we are applying under the Capacity Building funding stream.

The objective is to hire a consultant/legal representative to create the templates for the required agreement and policies that the R.M. and each Hamlet now needs.

The R.M. has partnered with both Cathedral Bluffs and Cedar Villa Estates for this grant opportunity as each community has a registered non-profit connected to it; a **big thank**

**you to both hamlets** for the support and partnership. If your hamlet has a connected, registered non-profit, and you would like to partner on this grant, please let me know. The TSS Initiative provides funding assistance on a cost-shared basis. For successful projects, the TSS Initiative offers 75% of the project's eligible costs to the maximum amount of \$100,000. Project partners are responsible for the remaining 25% of the eligible costs; in this case **the R.M. would take on this responsibility.**

The deadline to submit the application is Wednesday, April 30, 2025.

As such, if this grant application is successful, the R.M. and the partner hamlets will hire a legal representative to complete the agreement and policy templates. These templates will then be used in coordination with every hamlet, with both Cathedral Bluffs and Cedar Villa receiving special acknowledgements as partners. This is expected to significantly decrease the time needed for the R.M. and each hamlet to become compliant with current legislation.

If the application is not successful, I will be working on the agreement template first and the policy templates second. This will take a bit more time though, so we are hopeful that the application will be approved.

Please let me know if you have any questions.

I will be in touch as more information becomes available.

Thank you for your ongoing efforts and hard work.

All the best,

Ben Sipple

Executive Assistant to the Chief Administrative Officer  
Rural Municipality of Corman Park

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**From:** Benjamin Sipple

**Sent:** Wednesday, March 19, 2025 10:07 AM

**To:** Benjamin Sipple <[bsipple@rmcormanpark.ca](mailto:bsipple@rmcormanpark.ca)>

**Cc:** Kerry Hilts <[khilts@rmcormanpark.ca](mailto:khilts@rmcormanpark.ca)>

**Subject:** All Hamlets Meeting - Update

Hello Hamlet Board Members,

Hope you are doing well.

Foremost, thank you for all the hard work you contribute to the betterment of your communities.

As discussed at the meetings yesterday, both the R.M. as well as each Hamlet Board has a bit of work to do in order to become compliant with the updated legislation.

This will begin with creating the **Agreement template** and working towards establishing a formal agreement between each Hamlet and the R.M.

I am hoping to send an Agreement Template to each Hamlet over the coming month. Completing and signing a Hamlet Agreement is expected to take up to 12 months.

The R.M. is also working on a **list of contacts**, so each board is aware of which department/person to contact when they have a question, as well as a **budget template** and **templates for the required policies**, including the **nomination package and public disclosure statement** for board members.

More information on these topics is available in the Hamlet Presentation, Hamlet Guide, as well as copies of *The Municipalities Act* as well as *The Municipalities Regulations* as attached.

Please review the presentation and guide. But keep in mind that the provincial legislation takes precedence.

We understand this work will take some time and the R.M. appreciates your ongoing efforts and work as well as our mutual pursuit of a collaborative relationship.

As long as a Hamlet is making a reasonable effort to become compliant with updated legislation, the R.M. is understanding and prepared to work with you.

We expect it will take roughly 1 to 2 years for each Hamlet, and the R.M., to achieve full compliance with these new requirements.

Please feel free to share this information among your hamlet members and voters/residents.

Finally, please review the information for your hamlet at [Hamlets | Rural Municipality of Corman Park, SK](#).

Please let me know if any changes should be made.

Please let me know if you have any questions or would like to discuss any of the topics in greater detail.

I will be in touch to begin discussing the required Hamlet Agreement in the near future.

All the best,

Ben Sipple

Executive Assistant to the Chief Administrative Officer

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