



BYLAW 48-25

Emergency Planning & Response Bylaw

1. Definitions

In this Bylaw:

- a. **"Act"** means *The Emergency Planning Act*.
- b. **"act"** means any other relevant and legitimate legislation in force within the Province of Saskatchewan.
- c. **"Chief Administrative Officer"** or **"CAO"**, means the Administrator of The Rural Municipality of Corman Park #344 as appointed pursuant to *Section 110 of The Municipalities Act*.
- d. **"Council"** or **"Local Authority"** means the Reeve and Councillors of The Rural Municipality of Corman Park #344 elected pursuant to the provisions of *The Local Government Election Act*.
- e. **"Emergency"** means:
 - i. A calamity caused by:
 - A. An accident,
 - B. Act of war or insurrection,
 - C. Terrorist activity as defined in the *Criminal Code*,
 - D. Forces of nature, or
 - ii. A present or imminent situation or condition, including a threat of terrorist activity as defined in the *Criminal Code*, that requires prompt action to prevent or limit:
 - A. The loss of life,
 - B. Harm or damage to the safety, health or welfare of people, or
 - C. Damage to property or the environment.
- f. **"Emergency Executive Committee"** means the committee established by Council pursuant to Section 4 of this Bylaw.
- g. **"Emergency Measures Coordinator"** or **"Coordinator"** means the person appointed by Council to be the local emergency measures coordinator and the chairperson of the local emergency planning committee pursuant to *Section 9 of the Act* and who holds the title of "Emergency Management Coordinator".
- h. **"Emergency Measures Organization"** or **"Organization"** means the local emergency measures coordinator, the local emergency measures planning committee and any other individual(s), organization(s), or structure(s), that Council considers necessary to carry out or implement the emergency response strategy and Plan.
- i. **"Emergency Plan"** or **"Plan"** means the Municipality's emergency plan established pursuant to *Section 9 of the Act*.
- j. **"Emergency Measures Planning Committee"** means the committee established by Council pursuant to *Section 9 of the Act*.

- k. **“Lieutenant Governor in Council”** or **“Lieutenant Governor”** means the individual appointed as the Lieutenant Governor for the Province of Saskatchewan.
- l. **“local authority”** means the council of any other municipality.
- m. **“Minister”** means the person to whom the administration of the *Act* is assigned pursuant to *Section 2(i)* of the *Act*.
- n. **“Mutual Aid Area”** means a mutual aid area established pursuant to *Section 11* of the *Act*.
- o. **“Municipality”** means The Rural Municipality of Corman Park #344.
- p. **“Reeve”** means the Council member duly elected in the Municipality as the Reeve in accordance with *The Local Government Election Act*.

2. Purpose

- a. This Bylaw shall establish an Emergency Measures Organization pursuant to *Section 9* of *The Emergency Planning Act*.
- b. This Bylaw shall appoint a person as the local Emergency Measures Coordinator pursuant to *Section 9* of *The Emergency Planning Act*.
- c. This Bylaw shall establish a local Emergency Measures Planning Committee pursuant to *Section 9* of *The Emergency Planning Act*.
- d. This Bylaw shall prescribe the powers, duties, and functions of the Council of The Rural Municipality of Corman Park #344 pursuant to *Sections 20, 21, 22, 23 & 24* of *The Emergency Planning Act*.

3. Establishment of Emergency Measures Organization & Delegation of Authority

- a. The Council of The Rural Municipality of Corman Park #344 hereby establishes an Emergency Measures Organization.
- b. The Emergency Measures Organization shall be responsible for coordinating and managing the Municipalities Emergency planning, mitigation, response, and recovery efforts.
- c. Council shall, at all times, be responsible for the direction and control of the Municipalities emergency response efforts unless the Minister assumes direction and control pursuant to *Section 18(1)(c)* of the *Act*.
- d. Council may, at their discretion, establish any body or structure within the Emergency Measures Organization to coordinate and manage the Municipalities emergency planning, mitigation, response, and recovery efforts.
- e. Council shall determine the duties, responsibilities, and functions of the Emergency Measures Organization and may, at their discretion, delegate these duties, responsibilities or functions to any other individual as required.
- f. Council, at their discretion, shall provide funding for the establishment and maintenance of the Emergency Measures Organization, as required.
- g. Pursuant to *Section 21(6)* of the *Act*, Council hereby delegates the powers that are or may be conferred or duties that are or may be imposed on Council pursuant to the *Act* or this Bylaw, except the power to make a local emergency declaration pursuant to *Section 7(a)* and the powers listed in *Sections 3(a), 4(a), 4(c), 5(a) & 6(a)* of this Bylaw, to the Chief Administrative Officer.

4. Emergency Executive Committee

- a. The Council of The Rural Municipality of Corman Park #344 hereby establishes the Emergency Executive Committee.
- b. The Emergency Executive Committee shall be comprised of the Reeve and two (2) members of Council.
- c. During a period of an emergency declaration made pursuant Section 7 of this Bylaw, the Emergency Executive Committee shall:
 - i. Provide or make available funding, as deemed necessary, for the Municipality to mount a sufficient response to an emergency or to carry out any emergency Plan or portion thereof.
 - ii. Liaise with and act as an advisor to the CAO on matters of emergency response.
 - iii. Act as the Municipalities primary point of contact for all public inquiries and provide public briefings as required.

5. Emergency Measures Coordinator

- a. The Council of The Rural Municipality of Corman Park #344 shall appoint an individual to the position of Emergency Measures Coordinator.
- b. The Chief Administrative Officer shall consult with and provide a recommendation to Council with respect to the appointment of the Emergency Measures Coordinator.
- c. The Emergency Measures Coordinator shall report to the Chief Administrative Officer, or to an individual designated by the CAO.
- d. The Emergency Measures Coordinator shall be the Chairperson of the Emergency Measures Planning Committee.
- e. The Chief Administrative Officer shall determine all additional duties, responsibilities and functions of the Emergency Measures Coordinator and may delegate any duties imposed on the CAO by this Bylaw to the Emergency Measures Coordinator, as required.

6. Emergency Measures Planning Committee

- a. The Council of The Rural Municipality of Corman Park #344 hereby establishes the Emergency Measures Planning Committee.
- b. The Emergency Measures Planning Committee shall be comprised of the Emergency Measures Coordinator, the Chief Administrative Officer and any other individual(s) as deemed necessary by the CAO.
- c. The Emergency Measures Planning Committee shall establish a municipal Emergency Plan and be responsible for the Municipality's emergency planning and mitigation efforts.
- d. The Emergency Plan established in Section 6(c) of this Bylaw shall govern the provision of necessary services during an emergency and the procedures under and the manner in which persons shall respond to an emergency within the Municipality.
- e. The Chief Administrative Officer shall determine all additional duties, responsibilities and functions of the Committee and may delegate this responsibility to the Emergency Measures Coordinator as required.

7. Declaration of Local Emergency

- a. At any time when the Reeve is satisfied that an emergency exists or may exist, in all or any part of the Municipality, the Reeve may make a local emergency declaration relating to all or any part of the Municipality.
- b. In a local emergency declaration, the Reeve shall identify the nature of the emergency and the area of the Municipality in which the emergency exists.
- c. Immediately after the making of a local emergency declaration, the Reeve shall cause the details of the declaration to be published by any means of communication that the Reeve considers most likely to make those details known to the majority of the population of the area of the Municipality affected by the contents of the declaration.
- d. Where the Reeve makes a local emergency declaration, they shall, immediately on making the declaration, forward a copy of the declaration to the Minister.

8. Expiry, Renewal, and Cancellation of Emergency Declaration

- a. A local emergency declaration expires at the end of seven days from the time the declaration was made unless it is earlier renewed pursuant to Section 8(b).
- b. The Lieutenant Governor may renew a local emergency declaration at any time prior to the expiration of the declaration pursuant to Section 8(a), the cancellation of the declaration pursuant to Section 8(d), or the termination of the declaration pursuant to Section 9.
- c. Sections 7(b), 7(c), 8(a) and 9 apply, with any necessary modification, to a renewal of a local emergency declaration.
- d. The Lieutenant Governor may cancel a local emergency declaration or a renewal of that declaration at any time the Lieutenant Governor considers appropriate in the circumstances.
- e. If the Lieutenant Governor makes an emergency declaration that applies to a municipality, any local emergency declaration made by Council relating to the same municipality is of no force or effect unless the Lieutenant Governor specifies otherwise.
- f. Section 8(e) applies regardless of whether the local emergency declaration is made before or after the emergency declaration by the Lieutenant Governor.
- g. If the Lieutenant Governor permits a local emergency declaration relating to a municipality to continue in force, the Lieutenant Governor may make any modifications to the local emergency declaration that the Lieutenant Governor considers necessary to make the local emergency declaration consistent with an emergency declaration made by the Lieutenant Governor relating to the same municipality.

9. Termination of Local Emergency

- a. When, in the opinion of the Reeve, an emergency no longer exists in an area with respect to which a local emergency declaration was made, or it is in the public interest that a local emergency declaration be terminated in an area with respect to which a local emergency declaration was made, the Reeve shall terminate the local emergency declaration with respect to that area.
- b. Immediately when a termination has been made pursuant to Section 9(a) or when the local emergency declaration expires pursuant to Section 8(a) or is cancelled pursuant to Section 8(d), the Reeve shall cause the details of the termination, expiration or cancellation, as the case may be, to be published by any means of communication that the Reeve considers most likely to make those details known to the majority of the population of the area affected by the contents of the termination, expiration or cancellation, as the case may be.

10. Powers & Duties

- a. Pursuant to Policy F1-0011 – *Procurement of Goods and Services Policy*, Section 14.2, in the event of an emergency, the Chief Administrative Officer is authorized to purchase goods and services up to a maximum value of \$100,000. All such expenditures shall be reported to and reviewed by Council at the next regular Council meeting.
- b. On the making of a local emergency declaration or a renewal of a local emergency declaration made pursuant to this Bylaw and for the duration of the local emergency declaration, the Chief Administrative Officer may:
 - i. Put into operation any Emergency Plan or program that the CAO considers appropriate.
 - ii. Do all acts and take all proceedings that are reasonably necessary to meet the local emergency including any act prescribed in *Section 21(1)* of the *Act*.
- c. On the making of an emergency declaration by the Lieutenant Governor pursuant to *Section 17* of the *Act*, and during the emergency period, the Chief Administrative Officer may:
 - i. Cause any emergency plan to be put into operation.
 - ii. Exercise any power given to the Minister pursuant to *Section 18(1)* of the *Act* in relation to the part of the municipality affected by the declaration.

11. Resources & Mutual Aid

- a. Subject to the approval of the Lieutenant Governor, where Council acquires or utilizes real or personal property pursuant to *Section 21(1)* of the *Act*, or where any real or personal property is damaged or destroyed due to an action of Council in preventing, combating, or alleviating the effects of an emergency, Council shall cause compensation to be paid for the acquisition, utilization, damage, or destruction of the real or personal property.
 - i. Pursuant to *Section 24* of the *Act*, if any dispute arises concerning the amount of compensation payable pursuant to *Section 11(a)*, the parties to the dispute shall settle the matter by arbitration in accordance with *The Arbitration Act, 1992*.
- b. Subject to *Section 11(c)*, Council may, within 60 days after the making of a local emergency declaration, borrow any moneys necessary to pay expenses caused by the emergency including payment for the services provided by The Government of Saskatchewan or by The Government of Canada when the services were provided at the request of Council.
- c. The power to borrow moneys pursuant to *Section 11(b)* is exercisable only by bylaw of Council that is approved by:
 - i. the Minister; and
 - ii. the Saskatchewan Municipal Board, where required by *The Municipal Board Act* or any other act governing Council within the 60-day limit prescribed in *Section 11(b)*.
- d. Notwithstanding any other act or law, a referendum is not required for a bylaw mentioned in *Section 11(c)*.
- e. For the purposes of establishing a mutual aid area or a joint or regional emergency measures organization, Council may enter into agreements with all or any of the following:
 - i. Other local authorities.
 - ii. Regional park authorities.
 - iii. the member of the Executive Council responsible for the administration of The Parks Act.

- f. Council shall make payments to organizations for services provided with respect to an any agreement established pursuant to Section 11(e).

12. Protection from Action

Pursuant to *Section 15* of the *Act*:

- a. Any individual who has acted in good faith or who has, in good faith, caused, permitted, attempted, omitted, or authorized an action to be taken pursuant to the powers that are or may be conferred or duties that are or may be imposed by this Bylaw, the *Act* or in the *regulations* shall be protected from legal action.
- b. The orders, decisions, or actions of an individual who has acted in accordance with Section 12(a) shall be final and shall not be reviewed or restrained by:
 - i. Injunction.
 - ii. Prohibition.
 - iii. Mandamus.
 - iv. *Certiorari*.
 - v. Otherwise by any court.
- c. Notwithstanding Section 12(a), individuals in that section are liable for gross negligence in carrying out their duties under the *Act*, the *regulations*, or any order made pursuant to this Bylaw, the *Act* or the *regulations*.

13. Offence and Penalty

Pursuant to *Section 16* of the *Act*:

- a. No person shall:
 - i. Contravene any provision this Bylaw, of the *Act*, the *regulations* or any order made pursuant to the *Act*; or,
 - ii. Interfere with or obstruct any person in the exercise of any power conferred or the performance of any duty imposed by this Bylaw, the *Act*, the *regulations* or any order made pursuant to the *Act*.
- b. Every person who contravenes Section 12(a) of this Bylaw is guilty of an offence and liable on summary conviction pursuant to *Section 16(2)* of the *Act*.

14. Conflict

- a. In the event that the provisions of this Bylaw conflict with the provisions of any other bylaw, this Bylaw shall prevail.

15. Repealed

- a. Repealed:
 - i. Bylaw No. 28/05, and any amendments thereto, are hereby repealed.


Hon. Joe Hargrave, Reeve


Kerry Hilts, Chief Administrative Officer



Read a first time this 25 day of November, 2025

Read a second time this 25 day of November, 2025

Read a third time and passed this 25 day of November, 2025

Certified true copy of the original document.

Certified this 4 day of December, 2025



Eileen Prosser, Notary Public

My appointment expires, July 31, 2030