



Infrastructure and Public Works

Title: Custom Work	Policy Number: PW-009
Objective: To specify custom work services that will be performed within the R.M.	
Authority: November 25, 2025 Council Meeting	

A. Custom Work Services Provided

The Municipality may perform the following types of custom work within the R.M., subject to equipment availability, equipment proximity, and municipal work prioritization. The Municipality is not obligated to perform any custom work requested. Travel time charges may apply if equipment is not located in the area.

1. Grading
 - Ratepayer must complete and sign a Custom Work Application form.
2. Mowing
 - Ratepayer must complete and sign a Custom Work Application form.
3. Snow Clearing (Driveways and Yard Areas)
 - Ratepayer must complete and sign a Snow Removal Agreement and purchase a snow removal sign.
 - Once the Agreement is executed:
 - The snow removal sign must be visibly displayed beside the driveway approach (e.g., on a post, mailbox, or other conspicuous location).
 - Ratepayers do not need to contact the Municipality unless their driveway accesses a non-R.M Corman Park road (e.g., a provincial highway or other R.M road). In those cases, the ratepayer must both display the sign and contact the Municipality to request service.
 - It is the responsibility of the ratepayer to remove the sign once the work is completed.
 - The Municipality will charge for all snow clearing on private property, including when requested for school bus turnarounds.

B. Custom Work Services Not Provided

The Municipality does not perform the following types of custom work:

1. Brush Clearing
2. Dust Control
3. Gravel Supply and/or Hauling
4. Construction of Approaches or Driveways

C. Payment Terms

1. All ratepayers requesting custom work must keep their account in good standing.
2. Payment is due within 30 days of invoicing.

3. Failure to pay in full may result in suspension of custom work services until the account is current.

D. Custom Works Costing

1. Custom work services will be billed in accordance with the most current Public Works Custom Works Fee Bylaw.



Kerry Hilts, Chief Administrative Officer



November 25/25
Date