

**Minutes of a Meeting of the Rural Municipality of Corman Park No. 344
Police Commission held in the Council Chambers
(Open to the Public)
on Wednesday January 18, 2017 at 5:30p.m.**

Present

Commission Members: Chair, Collin Hirschfeld, Jim Christie, Judy Harwood, and Wendy Trask

Absent: Lyndon Haduik

Staff: John Garnet, Police Chief; Adam Tittlemore, Administrator; Michelle Graff, Recording Secretary

1. Call to Order

Chair Hirschfeld called the meeting to order at 5:35p.m.

2. Adoption of Agenda

Moved by Harwood/Trask – That the Agenda be approved as circulated.

Carried.

3. Minutes

Moved by Christie/Harwood – That the minutes of the December 15, 2016 meeting be approved as circulated.

Carried.

4. Business Arising from the Minutes

Records Management Dedicated System – Garnet reported there has been one teleconference, but nothing further to report.

Resolved that the information be received.

5. Correspondence

No Correspondence received

6. New Business

Swearing in of Commission Member – Hirschfeld subscribed to the Oath of Office as a member of the Corman Park Board of Police Commissioners. Chief Garnet commissioned the oath.

Chief's Reports - Garnet presented the December 2016 reports.

Resolved that the information be received.

Monthly Report to Public – Harwood questioned the feasibility of submitting a report to the Gazette to better inform the rate payers of police matters and to share information.

Moved by all members that a report will be submitted to the Gazette on a monthly basis beginning at the end of January 2017.

2016 Budget – 2016 Budget reviewed.

Resolved that the information be received.

2017 Budget – 2017 budget reviewed and discussion of budgetary requirements for 2017.

Resolved that the information be received.

In Camera Session

Moved by Christie/Trask - That the meeting recess at 5:58p.m.for the purpose of meeting “in-camera”.
Carried.

Moved by Harwood/Christie - That the meeting reconvene at 6:02p.m.

Carried.

Amendment to the 2017 budget for an increase to the following budget items: clothing/accessories increase of \$1,000, vehicle fuel an increase of \$10,000, and vehicle maintenance an increase of \$5,000.

Moved by Christie/Trask to accept the current budget as presented with the amended increase to the clothing/accessories, vehicle fuel, and vehicle maintenance budget lines.

Carried

Budget Presentation to Council – Garnet will not be available to attend the RM Council meetings in February, but will prepare a report to be included in the package pertaining to police projected manpower and fleet. Garnet will attend the meeting in March for any further clarification required from Council.

Resolved that the information be received.

Fine Collections Audit Commission expressed appreciation to Graff for her work on the Fine Collections audit review.

Moved by Trask to change the April Commission meeting from April 19th to April 12th

Carried

7. Next Meeting

The next meeting of the Commission will be held Wednesday February 8, 2017 at 5:30p.m.

8. Adjourn

Meeting adjourned at 6:21 p.m.

Chairperson

Recording Secretary